



**CITY OF CALLAWAY BOARD OF COMMISSIONERS**

TUESDAY, JULY 22, 2025 – 6:00 P.M.  
CALLAWAY ARTS & CONFERENCE CENTER  
500 CALLAWAY PARK WAY  
CALLAWAY, FL 32404

**MAYOR**

PAMN HENDERSON

**COMMISSIONERS**

SCOTT DAVIS  
DAVID GRIGGS  
BOB PELLETIER  
KENNETH AYERS, JR.

KEVIN OBOS, CITY ATTORNEY

KEITH "EDDIE" COOK, CITY MANAGER

ASHLEY ROBYCK, CITY CLERK

**REGULAR MEETING  
AGENDA**

**CALL TO ORDER**

**INVOCATION & PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**PRESENTATION**

**MAYOR'S INSTRUCTIONS** - Call for Additions/Deletions to the Agenda.

**PUBLIC PARTICIPATION**

- Speakers must come to the podium to be heard.
- Public Participation will be heard at the end of Commission discussion. for each item and at the end of the meeting for non-agenda items.
- Comments are limited to three (3) minutes.

**APPROVAL OF MINUTES**

- **July 8, 2025,** Regular Meeting
- **Financial Statements** June 2025

**REGULAR AGENDA**

1. **Ordinance 1122** No Commercial Trucks on Certain Residential Streets
2. **Ordinance 1123** Rezoning 1062 N. Tyndall Pkwy.
3. **Resolution 25-13** Utility Billing Manual Update
4. **Budget Amendment** Berthe Bridge
5. **Task Order Amendment** Gouras & Associates- Beacon Point

**COMMISSION/STAFF COMMENTS**

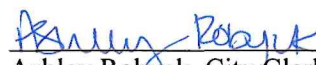
**ANNOUNCEMENTS**

All meetings will be held at the Callaway Arts & Conference Center, 500 Callaway Park Way, Callaway, FL, unless otherwise noted.

- **July 29, 2025** Budget Workshop 1:00 p.m.
- **August 5, 2025** Budget Workshop 2:00 p.m.
- **August 5, 2025** Planning Board Meeting (Potential) 6:00 p.m.
- **August 12, 2025** Commission Meeting 6:00 p.m.

**PUBLIC PARTICIPATION**

**ADJOURNMENT**

  
Ashley Robyck, City Clerk



**CITY OF CALLAWAY  
BOARD OF COMMISSIONERS  
REGULAR MEETING MINUTES  
JULY 8, 2025– 6:00 P.M.**

The City of Callaway Commission met in a Regular Session on July 8, 2025. In attendance were Pamn Henderson, Mayor, David Griggs, Mayor Pro tem, and Commissioners, Bob Pelletier, and Kenneth Ayers. Commissioner Scott Davis was present by phone. Also in attendance were Eddie Cook, City Manager; Kevin Obos, City Attorney; Ashley Robyck, City Clerk; David Schultz, Director of Finance; Tim Legare, Director of Leisure Services; Lisa Mayo, Director of Utility Billing; and David Joyner, Fire Chief.

The meeting was called to order by Mayor Henderson, followed by Invocation, the Pledge of Allegiance and roll call.

Deputy Kip McKenzie reviewed the June stats from the Bay County Sherriff's office.

Mayor Henderson presented the Yard of the Month to 252 Red Bay Road.

Mayor Henderson presented a Proclamations for the anniversary of the ADA & for Parks & Recreation Month.

#### **APPROVAL OF MINUTES**

##### **June 24, 2025 Regular Meeting**

##### **Motion:**

Motion made by Commissioner Davis and seconded by Commissioner Ayers/Griggs to approve the minutes of June 24, 2025. Motion carried unanimously.

#### **REGULAR AGENDA**

##### **Certification of Maximum Ad Valorem Tax/Millage Rate FY 25/26**

City Manager Cook advised that each year the City is required to certify the maximum millage rate with the Property Appraiser. This is set as a benchmark and the City would be able to set a lower rate but not go above it.

Commissioner Pelletier commented that if no one is going to vote for a tax raise, why do we not set it at the 2.75.

Commissioner Griggs asked that since we have not seen the budget yet, why the 2.99 is being suggested. City Manager Cook addressed.

Commissioner Ayers suggested setting it at 2.7 to give citizens a break.

Discussion ensued.

Commissioner Davis advised that he agrees with not raising taxes but does believe it is best to start high and trim things off.

Commissioner Griggs commented that this may be the last year that we can do 2.75 due to projects still needed around the city and grants becoming harder to receive.

*Mayor Henderson for public participation;*

Don Hennings, 431 Tanya Pass, advised that he thinks it should be raised to 2.99 to help get things done in the City then bring it down.

Ron Shaner, 5711 Kevin Cir, advised that he agrees with Commissioner Pelletier, and it should be kept at 2.75.

**Motion:**

Motion made by Commissioner Pelletier and seconded by Commissioner Griggs to set the maximum millage rate at 2.75 The motion carried unanimously.

**Discussion- Utility Billing Shut of Dates**

Commissioner Pelletier advised that billing is still 60 days out and delinquent accounts are getting better, but we are still losing money. He also asked City Attorney if a credit score can determine the deposit. City Attorney Obos addressed.

Mayor Henderson advised that on the last list that commission received regarding collection accounts, that 4 out of the 10 have homestead exemptions so that would not be renters.

City Manager Cook advised that collection balances are not all water consumption; it also includes late fees.

Commissioner Pelletier stated that the new builds should pay to install the new meters that will work more effectively with the FlexNet system and asked why we are not buying the new meters now. City Manager Cook addressed. Discussion ensued.

Commissioner Pelletier asked if City Manager Cook has spoken with staff about reducing bill due dates and shut off dates. City Manager Cook advised. Discussion ensued.

Commissioner Griggs pointed out on the back of the bills it states that an additional deposit may be required due to service disconnection if the deposit amount is not \$250.00. Discussion ensued.

Lisa Mayo, Director of Utility Billing advised that a lot of accounts that are going to collections are active duty military who only have a \$110.00 deposit. Commission agreed to change the manual back to a \$250.00 deposit. She also spoke on issues with landlords fixing leaks for tenants & the number of unpaid balances when a robo call is done the day before disconnects. Discussion also ensued regarding tampering with meters after shutoffs and when they sheriff's office needs to be involved.

David Shultz, Director of Finance, advised of other issues with the manual that should be looked at such as the senior discount and other cities that have a fee for printed bills. Discussion ensued regarding keeping the senior discount, recurring payments, fees for credit card payments and the cost of mailing paper bills.

*Mayor Henderson for public participation; there was none.*

Anna Pelletier, 7724 Shadow Bay Dr, agrees with charging for paper bills.

Lawrence Lyons, 7003 Benton Dr, advised that the energy should be put into collecting on delinquent accounts instead of looking for other fees.



Tim Brunner, 6620 Cherry St, spoke on charging for paper bills and how the elderly who do not use computers would be penalized and spoke on the credit checks.

Citizen, advised that the coloring on the Callaway connection newsletter made it hard to read.

Teresa Langston, 6031 Lance St, commented on the postal service, does not agree with charging for paper bills, contacting active-duty upper management regarding past due accounts, and Florida Statute regarding shut off dates and notices.

Ron Shaner, 5711 Kevin Cir, spoke on deposits and how they are done when renting a place, does not agree with charging for paper bills, and using credit reports for the deposit amount.

Jeff Carnahan, 7752 Shadow Bay Dr, disagrees on fees associated with water bills, continuous city leaks, military discounts on the deposit, senior discounts, & recurring billing.

### **FY2025/26 Budget Workshops/Hearings Schedule**

Commissioner Pelletier asked when commission would receive the budget. Director Shultz advised it should be ready the week before.

Mayor Henderson advised that she has a schedule conflict with August 5<sup>th</sup> at 1:00 p.m. and asked if it could be moved to either 2 p.m. or August 6<sup>th</sup>. Commission agreed to change to 2 p.m. on August 5<sup>th</sup>. Discussion ensued.

*Mayor Henderson for public participation; there was none.*

Budget meetings are scheduled as follows:

- |                                  |                                      |         |
|----------------------------------|--------------------------------------|---------|
| • Budget Workshop                | Tuesday July 29 <sup>th</sup>        | 1:00 pm |
| • Budget Workshop                | Tuesday, August 5 <sup>th</sup>      | 2:00 pm |
| • Budget Workshop                | Tuesday, August 19 <sup>th</sup>     | 1:00 pm |
| • 1 <sup>st</sup> Budget Hearing | Thursday, September 4 <sup>th</sup>  | 5:01 pm |
| • Final Budget Hearing           | Thursday, September 18 <sup>th</sup> | 5:01 pm |

### **Informational Purposes- City to accept new water and sewer lines for new subdivision on Hwy 2297**

City Manager Cook advised that his is just for informational purposes only & that a new subdivision will be constructed on Highway 2297 in unincorporated Bay County. The City of Callaway has water and sewer mains available to provide services to the property and will be accepting the water & sewer to the 10 new homes.

*Mayor Henderson for public participation; there was none.*

### **Discussion- Water & Sewer Rate Increase**

City Manager Cook advised that the City has received letters from Bay County indicating the sewer rates will be increasing as of October 1, 2025 and water rates will be increasing January 1, 2026. Water will be increasing 2.6% or \$0.05 per thousand gallons and sewer will be increasing 4.0% or \$0.15 per thousand

gallons. In order to increase rates for the City of Callaway, if chosen to do so, the City must advertise the increase two months in advance of the date the increase will take effect.

Commissioner Griggs reiterated the amounts per thousand gallons.

City Manager Cook explained how water & sewer are billed. Discussion ensued.

*Mayor Henderson for public participation; there was none.*

Direction was to increase only by the amounts that the County is raising.

#### **COMMISSION/STAFF COMMENTS – The following were points of discussion:**

##### **Pamn Henderson, Mayor**

- Home Dedication for Habitat Village
- Independence Day Celebration
- East Pass Letter of Support to Bay County
- League of Cities dinner

##### **Scott Davis, Commissioner Ward I**

- Cemetery Drainage project
- July 4<sup>th</sup> Suggestion of date change

##### **David Griggs, Commissioner, Ward II**

- Painting of Berthe & Hwy 22 intersection
- Damage in City Parks
- Historical Society presentation

##### **Bob Pelletier, Commissioner, Ward III**

- Solid Waste bid

##### **Kenneth Ayers Jr, Commissioner Ward IV**

- City project review with City Manager
- Water leaks in Callaway Point
- Bay Estuary Committee meeting
- Cemetery Fence & Drainage

##### **Eddie Cook, City Manager**

- Lift Station project update
- Hugh Thomas project update
- Sandy Creek
- Beacon Point update
- Cherry Street update

#### **ANNOUNCEMENTS**

Mayor Henderson read the announcements as follows:

- |                 |                        |           |
|-----------------|------------------------|-----------|
| • July 15, 2025 | Planning Board Meeting | 6:00 p.m. |
| • July 17, 2025 | Historical Society     | 5:30 p.m. |

**PUBLIC PARTICIPATION**

Martin Vossler, 6303 Wallace Rd, spoke on unmarked police cars for speed enforcement and the need for marked police cars, and asked for Clarification on East Pass.

Ron Shaner, 5711 Kevin Cir, spoke on citations from the Sherriff's office and speeding in his neighborhood.

Tim Brunner, 6620 Cherry St, commented on the person mowing and if something can be done so they can see behind them.

Teresa Langston, 6031 Lance St, commented on charging fees to use the parks to pay for security cameras at parks, Beacon Point, citizen complaints about the building.

**ADJOURNMENT**

There being no further business, the meeting was adjourned at 8:41 p.m.

Attest: \_\_\_\_\_  
Ashley Robyck, City Clerk

\_\_\_\_\_  
Pamn Henderson, Mayor





**Financial Statements  
Unaudited  
For Period Ended  
  
June 30, 2025**



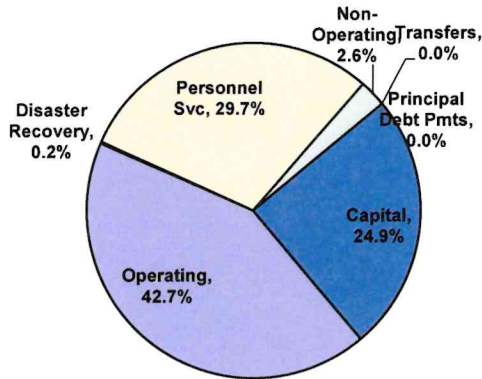
# CITY OF CALLAWAY

Fiscal Year 2025

## BUDGET-IN-BRIEF as of June 30, 2025

75.0 % of Year Elapsed

### YTD-Citywide Expense Allocation



### General Fund Revenues

| Revenues                      | Budget               | Year-to-Date        | %            |
|-------------------------------|----------------------|---------------------|--------------|
| Ad valorem Taxes              | 2,414,572            | 2,094,968           | 86.8%        |
| Other Taxes                   | 2,243,749            | 1,751,406           | 78.1%        |
| Permits, Fees, & Licenses     | 1,482,474            | 1,409,598           | 95.1%        |
| Grants & Shared Revenue**     | 5,650,737            | 1,756,009           | 31.1%        |
| FEMA Public Assistance        | 32,561               | -                   | 0.0%         |
| Financing Proceeds            | -                    | -                   | 0.0%         |
| Service Charges               | 262,602              | 200,459             | 76.3%        |
| Judgements, Fines, & Forfeits | 51,500               | 48,459              | 94.1%        |
| Interest & Other Earnings     | 496,700              | 321,345             | 64.7%        |
| Rents & Royalties             | 79,796               | 57,338              | 71.9%        |
| Sales of Fixed Assets         | 2,795                | 13,449              | 0.0%         |
| Contributions & Donations     | 900                  | 320                 | 0.0%         |
| Miscellaneous Revenue         | 114,504              | 34,174              | 29.8%        |
| Transfers In                  | 1,266,224            | -                   | 0.0%         |
| <b>Total Revenues</b>         | <b>\$ 14,099,114</b> | <b>\$ 7,687,525</b> | <b>54.5%</b> |

### General Fund Expenditures

| Expenditures                | Budget               | Year-to-Date        | %            |
|-----------------------------|----------------------|---------------------|--------------|
| Executive (Commission)      | 56,550               | 41,504              | 73.4%        |
| City Manager                | 251,630              | 179,584             | 71.4%        |
| Finance                     | 447,380              | 330,518             | 73.9%        |
| Legal                       | 58,500               | 43,400              | 74.2%        |
| Code Enforcement            | 426,391              | 274,522             | 64.4%        |
| Information Technology      | 108,907              | 91,688              | 84.2%        |
| City Clerk                  | 158,688              | 103,925             | 65.5%        |
| Elections                   | -                    | -                   | 0.0%         |
| General Government          | 3,396,623            | 728,832             | 21.5%        |
| Human Resources             | 96,311               | 64,866              | 67.4%        |
| Law Enforcement             | 2,656,718            | 1,992,539           | 75.0%        |
| Fire Department             | 2,433,411            | 1,720,246           | 70.7%        |
| Emergency & Disaster Relief | 148,606              | 26,790              | 18.0%        |
| Utility Billing             | -                    | (27)                | 0.0%         |
| Streets                     | 1,338,897            | 855,006             | 63.9%        |
| Maintenance Shop            | 295,145              | 205,107             | 69.5%        |
| Leisure Services            | 2,159,945            | 1,536,007           | 71.1%        |
| Cost Allocation Transfers   | (862,966)            | (647,226)           | 75.0%        |
| Interest Expense            | -                    | -                   | 0.0%         |
| Transfers/Payments          | 917,184              | -                   | 0.0%         |
| <b>Total Expenditures</b>   | <b>\$ 14,087,920</b> | <b>\$ 7,547,280</b> | <b>53.6%</b> |

### General Fund Increase/Decrease to Fund Balance

|                                      | Budget        | Year-to-Date   |
|--------------------------------------|---------------|----------------|
| <b>Incr / (Decr) to Fund Balance</b> | <b>11,194</b> | <b>140,245</b> |

### Community Redevelopment Fund

|                                      | Budget           | Year-to-Date     | %           |
|--------------------------------------|------------------|------------------|-------------|
| <b>Revenues &amp; Trfrs In</b>       | <b>2,565,711</b> | <b>1,143,791</b> | <b>0.0%</b> |
| <b>Expenditures</b>                  | <b>3,184,707</b> | <b>270,785</b>   | <b>8.5%</b> |
| <b>Incr / (Decr) to Fund Balance</b> | <b>(618,996)</b> | <b>873,006</b>   |             |

### Debt Service Fund

|                                      | Budget   | Year-to-Date | %           |
|--------------------------------------|----------|--------------|-------------|
| <b>Transfers In</b>                  | <b>-</b> | <b>-</b>     | <b>0.0%</b> |
| <b>Debt Service Pmts.</b>            | <b>-</b> | <b>-</b>     | <b>0.0%</b> |
| <b>Incr / (Decr) to Fund Balance</b> | <b>-</b> | <b>-</b>     |             |

### Capital Projects Fund

|                                      | Budget             | Year-to-Date     | %            |
|--------------------------------------|--------------------|------------------|--------------|
| <b>Revenues &amp; Trfrs In</b>       | <b>20,603,298</b>  | <b>3,911,585</b> | <b>19.0%</b> |
| <b>1/2 Cent Infrastructure Tax</b>   | <b>2,044,744</b>   | <b>1,488,692</b> | <b>72.8%</b> |
| <b>Total Revenues and Trans In</b>   | <b>22,648,042</b>  | <b>5,400,278</b> | <b>23.8%</b> |
| <b>Expenditures</b>                  | <b>26,741,895</b>  | <b>2,936,305</b> | <b>11.0%</b> |
| <b>Incr / (Decr) to Fund Balance</b> | <b>(4,093,853)</b> | <b>2,463,972</b> |              |

### Water Fund

|                                    | Budget           | Year-to-Date     | %            |
|------------------------------------|------------------|------------------|--------------|
| <b>Revenues &amp; Trfrs In</b>     | <b>4,350,859</b> | <b>3,170,544</b> | <b>72.9%</b> |
| <b>Expenses &amp; Trfrs Out</b>    | <b>4,054,455</b> | <b>2,502,225</b> | <b>61.7%</b> |
| <b>Incr / (Decr) to Net Assets</b> | <b>296,404</b>   | <b>668,319</b>   |              |

### Sewer Fund

|                                    | Budget           | Year-to-Date     | %            |
|------------------------------------|------------------|------------------|--------------|
| <b>Revenues &amp; Trfrs In</b>     | <b>6,935,644</b> | <b>4,591,673</b> | <b>66.2%</b> |
| <b>Expenses &amp; Trfrs Out</b>    | <b>6,855,169</b> | <b>3,250,518</b> | <b>47.4%</b> |
| <b>Incr / (Decr) to Net Assets</b> | <b>80,475</b>    | <b>1,341,155</b> |              |

### Solid Waste Fund

|                                    | Budget           | Year-to-Date   | %            |
|------------------------------------|------------------|----------------|--------------|
| <b>Revenues</b>                    | <b>1,118,968</b> | <b>871,526</b> | <b>77.9%</b> |
| <b>Expenses &amp; Trfrs Out</b>    | <b>833,599</b>   | <b>444,961</b> | <b>53.4%</b> |
| <b>Incr / (Decr) to Net Assets</b> | <b>285,369</b>   | <b>426,565</b> |              |

### Citywide Increase/Decrease to Fund Balance / Net Assets

|                                                 | Budget             | Year-to-Date     |
|-------------------------------------------------|--------------------|------------------|
| <b>Incr / (Decr) to Fund Balance/Net Assets</b> | <b>(4,039,407)</b> | <b>5,913,262</b> |





# CITY OF CALLAWAY

# Fiscal Year 2025

## BUDGET-IN-BRIEF Quarterly Summary as of June 30, 2025

75.0 % of the Year Elapsed

| General Fund Revenues         |                      |                     |                     |                     |             |                     |                     |              |
|-------------------------------|----------------------|---------------------|---------------------|---------------------|-------------|---------------------|---------------------|--------------|
| Revenues                      | Budget               | 1st QTR             | 2nd QTR             | 3rd QTR             | 4th QTR     | Year-to-Date        | Variance            | %            |
| Ad valorem Taxes              | \$ 2,414,572         | \$ 1,725,548        | \$ 160,804          | \$ 208,616          | \$ -        | \$ 2,094,968        | \$ 319,604          | 86.8%        |
| Other Taxes                   | 2,243,749            | 624,330             | 571,873             | 555,204             | -           | 1,751,406           | 492,343             | 78.1%        |
| Permits, Fees, & Licenses     | 1,482,474            | 387,077             | 400,241             | 622,279             | -           | 1,409,598           | 72,876              | 95.1%        |
| Grants & Shared Revenue**     | 5,650,737            | 607,045             | 522,090             | 626,874             | -           | 1,756,009           | 3,894,728           | 31.1%        |
| FEMA Public Assistance        | 32,561               | -                   | -                   | -                   | -           | -                   | 32,561              | 0.0%         |
| Financing Proceeds            | -                    | -                   | -                   | -                   | -           | -                   | -                   | 0.0%         |
| Service Charges               | 262,602              | 68,432              | 55,067              | 76,959              | -           | 200,459             | 62,143              | 76.3%        |
| Judgements, Fines, & Forfeits | 51,500               | 22,683              | 10,598              | 15,177              | -           | 48,459              | 3,041               | 94.1%        |
| Interest & Other Earnings     | 496,700              | 109,099             | 106,270             | 105,975             | -           | 321,345             | 175,355             | 64.7%        |
| Rents & Royalties             | 79,796               | 13,941              | 20,764              | 22,633              | -           | 57,338              | 22,458              | 71.9%        |
| Sales of Fixed Assets         | -                    | -                   | -                   | 10,099              | -           | 10,099              | (10,099)            | 0.0%         |
| Sales of Scrap                | 2,795                | 2,796               | -                   | 554                 | -           | 3,350               | (555)               | 119.9%       |
| Contributions & Donations     | 900                  | 316                 | 0                   | 3                   | -           | 320                 | 580                 | 0.0%         |
| Miscellaneous Revenue         | 114,504              | 9,117               | 22,257              | 2,801               | -           | 34,174              | 80,330              | 29.8%        |
| Transfers In                  | 1,266,224            | -                   | -                   | -                   | -           | -                   | 1,266,224           | 0.0%         |
| <b>Total Revenues</b>         | <b>\$ 14,099,114</b> | <b>\$ 3,570,386</b> | <b>\$ 1,869,964</b> | <b>\$ 2,247,175</b> | <b>\$ -</b> | <b>\$ 7,687,525</b> | <b>\$ 6,411,589</b> | <b>54.5%</b> |

| General Fund Expenditures   |                      |                     |                     |                     |             |                     |                     |              |
|-----------------------------|----------------------|---------------------|---------------------|---------------------|-------------|---------------------|---------------------|--------------|
| Expenditures                | Budget               | 1st QTR             | 2nd QTR             | 3rd QTR             | 4th QTR     | Year-to-Date        | Variance            | %            |
| Executive (Commission)      | \$ 56,550            | \$ 14,344           | \$ 13,582           | \$ 13,578           | \$ -        | \$ 41,504           | \$ 15,046           | 73.4%        |
| City Manager                | 251,630              | 57,785              | 65,312              | 56,487              | -           | 179,584             | 72,046              | 71.4%        |
| Finance                     | 447,380              | 80,805              | 168,640             | 81,074              | -           | 330,518             | 116,862             | 73.9%        |
| Legal                       | 58,500               | 13,100              | 15,135              | 15,166              | -           | 43,400              | 15,100              | 74.2%        |
| Code Enforcement            | 426,391              | 89,304              | 95,310              | 89,908              | -           | 274,522             | 151,869             | 64.4%        |
| Information Technology      | 108,907              | 25,377              | 21,244              | 45,067              | -           | 91,688              | 17,219              | 84.2%        |
| City Clerk                  | 158,688              | 33,507              | 37,600              | 32,818              | -           | 103,925             | 54,763              | 65.5%        |
| Elections                   | -                    | -                   | -                   | -                   | -           | -                   | -                   | 0.0%         |
| General Government          | 3,396,623            | 221,879             | 185,324             | 321,630             | -           | 728,832             | 2,667,791           | 21.5%        |
| Human Resources             | 96,311               | 20,671              | 23,663              | 20,532              | -           | 64,866              | 31,445              | 67.4%        |
| Law Enforcement             | 2,656,718            | 664,180             | 664,180             | 664,180             | -           | 1,992,539           | 664,179             | 75.0%        |
| Fire Department             | 2,433,411            | 553,779             | 637,873             | 528,594             | -           | 1,720,246           | 713,165             | 70.7%        |
| Emergency & Disaster Relief | 148,606              | 4,214               | 5,160               | 17,416              | -           | 26,790              | 121,816             | 0.0%         |
| Utility Billing             | -                    | -                   | 9                   | (36)                | -           | (27)                | 27                  | 0.0%         |
| Streets                     | 1,338,897            | 321,043             | 301,135             | 232,828             | -           | 855,006             | 483,891             | 63.9%        |
| Maintenance Shop            | 295,145              | 66,685              | 75,309              | 63,113              | -           | 205,107             | 90,038              | 69.5%        |
| Leisure Services            | 2,159,945            | 403,116             | 637,218             | 495,673             | -           | 1,536,007           | 623,938             | 71.1%        |
| Cost Allocation Transfers   | (862,966)            | (215,742)           | (215,742)           | (215,742)           | -           | (647,226)           | (215,740)           | 75.0%        |
| Interest Expense            | -                    | -                   | -                   | -                   | -           | -                   | -                   | 0.0%         |
| Transfers & Loan Payments   | 917,184              | -                   | -                   | -                   | -           | -                   | 917,184             | 0.0%         |
| <b>Total Expenditures</b>   | <b>\$ 14,087,920</b> | <b>\$ 2,354,047</b> | <b>\$ 2,730,950</b> | <b>\$ 2,462,284</b> | <b>\$ -</b> | <b>\$ 7,547,280</b> | <b>\$ 6,540,640</b> | <b>53.6%</b> |

| General Fund Increase/Decrease to Fund Balance |           |              |              |              |         |              |              |  |
|------------------------------------------------|-----------|--------------|--------------|--------------|---------|--------------|--------------|--|
|                                                | Budget    | 1st QTR      | 2nd QTR      | 3rd QTR      | 4th QTR | Year-to-Date | Variance     |  |
| Incr / (Decr) to Fund Balance                  | \$ 11,194 | \$ 1,216,340 | \$ (860,986) | \$ (215,109) | \$ -    | \$ 140,245   | \$ (129,051) |  |

| Community Redevelopment Fund  |              |              |             |              |         |              |                |      |
|-------------------------------|--------------|--------------|-------------|--------------|---------|--------------|----------------|------|
|                               | Budget       | 1st QTR      | 2nd QTR     | 3rd QTR      | 4th QTR | Year-to-Date | Variance       | %    |
| Revenues & Trfrs In           | 2,565,711    | 1,143,791    | -           | -            | -       | 1,143,791    | 1,421,920      | 0.0% |
| Expenditures                  | 3,184,707    | 86,375       | 82,337      | 102,073      | -       | 270,785      | 2,913,922      | 8.5% |
| Incr / (Decr) to Fund Balance | \$ (618,996) | \$ 1,057,416 | \$ (82,337) | \$ (102,073) | \$ -    | \$ 873,006   | \$ (1,492,002) |      |





# CITY OF CALLAWAY

# Fiscal Year 2025

## BUDGET-IN-BRIEF Quarterly Summary as of June 30, 2025

75.0 % of the Year Elapsed

| Capital Projects Fund                                   |                |              |              |              |         |              |                |        |
|---------------------------------------------------------|----------------|--------------|--------------|--------------|---------|--------------|----------------|--------|
|                                                         | Budget         | 1st QTR      | 2nd QTR      | 3rd QTR      | 4th QTR | Year-to-Date | Variance       | %      |
| Revenues & Trfrs In                                     | 20,603,298     | -            | 1,150,142    | 2,761,443    | -       | 3,911,585    | 16,691,713     | 19.0%  |
| 1/2 Cent Infrastructure Tax                             | 2,044,744      | 502,804      | 441,029      | 544,859      | -       | 1,488,692    | 556,052        | 72.8%  |
| Total Revenues and Trans In                             | 22,648,042     | 502,804      | 1,591,172    | 3,306,302    | -       | 5,400,278    | 17,247,764     | 23.8%  |
| Expenditures                                            | 26,741,895     | 87,168       | 1,989,298    | 859,839      | -       | 2,936,305    | 23,805,590     | 11.0%  |
| Incr / (Decr) to Fund Balance                           | \$ (4,093,853) | \$ 415,636   | \$ (398,127) | \$ 2,446,463 | \$ -    | \$ 2,463,972 | \$ (6,557,825) |        |
| Water Fund                                              |                |              |              |              |         |              |                |        |
|                                                         | Budget         | 1st QTR      | 2nd QTR      | 3rd QTR      | 4th QTR | Year-to-Date | Variance       | %      |
| Revenues                                                |                |              |              |              |         |              |                |        |
| Charges for Services                                    | 3,826,885      | 978,471      | 833,150      | 1,061,342    | -       | 2,872,963    | 953,922        | 75.1%  |
| Other Income                                            | 523,974        | 76,993       | 75,958       | 144,629      | -       | 297,581      | 226,393        | 56.8%  |
| Total Revenues                                          | 4,350,859      | 1,055,464    | 909,108      | 1,205,972    | -       | 3,170,544    | 1,180,315      | 72.9%  |
| Expenditures                                            |                |              |              |              |         |              |                |        |
| Salaries & Benefits                                     | 677,438        | 156,562      | 155,498      | 142,644      | -       | 454,704      | 222,734        | 67.1%  |
| Contractual Services                                    | 40,800         | 8,557        | 8,085        | 8,423        | -       | 25,065       | 15,736         | 61.4%  |
| Cost of Water                                           | 1,180,314      | 286,861      | 280,026      | 360,871      | -       | 927,758      | 252,556        | 78.6%  |
| Other Expenditures                                      | 2,155,903      | 356,939      | 363,111      | 374,648      | -       | 1,094,698    | 1,061,205      | 50.8%  |
| Total Expenditures                                      | 4,054,455      | 808,919      | 806,720      | 886,586      | -       | 2,502,225    | 1,552,230      | 61.7%  |
| Incr / (Decr) to Net Assets                             | \$ 296,404     | \$ 246,545   | \$ 102,388   | \$ 319,386   | \$ -    | \$ 668,319   | \$ (371,915)   |        |
| Sewer Fund                                              |                |              |              |              |         |              |                |        |
|                                                         | Budget         | 1st QTR      | 2nd QTR      | 3rd QTR      | 4th QTR | Year-to-Date | Variance       | %      |
| Revenues                                                |                |              |              |              |         |              |                |        |
| Charges for Services                                    | 5,389,670      | 1,294,036    | 1,268,667    | 1,351,074    | -       | 3,913,777    | 1,475,893      | 72.6%  |
| Other Income                                            | 1,545,974      | 200,117      | 164,435      | 313,344      | -       | 677,896      | 868,078        | 43.8%  |
| Total Revenues                                          | 6,935,644      | 1,494,153    | 1,433,102    | 1,664,418    | -       | 4,591,673    | 2,343,971      | 66.2%  |
| Expenditures                                            |                |              |              |              |         |              |                |        |
| Salaries & Benefits                                     | 559,883        | 115,519      | 145,169      | 123,905      | -       | 384,593      | 175,290        | 68.7%  |
| Contractual Services                                    | 17,000         | 1,825        | 1,489        | 3,296        | -       | 6,611        | 10,389         | 38.9%  |
| Cost of Treatment                                       | 2,331,955      | 493,181      | 459,576      | 687,810      | -       | 1,640,567    | 691,388        | 70.4%  |
| Other Expenditures                                      | 3,946,331      | 380,273      | 383,720      | 454,754      | -       | 1,218,747    | 2,727,584      | 30.9%  |
| Total Expenditures                                      | 6,855,169      | 990,798      | 989,954      | 1,269,766    | -       | 3,250,518    | 3,604,651      | 47.4%  |
| Incr / (Decr) to Net Assets                             | \$ 80,475      | \$ 503,354   | \$ 443,149   | \$ 394,652   | \$ -    | \$ 1,341,155 | \$ (1,260,680) |        |
| Solid Waste Fund                                        |                |              |              |              |         |              |                |        |
|                                                         | Budget         | 1st QTR      | 2nd QTR      | 3rd QTR      | 4th QTR | Year-to-Date | Variance       | %      |
| Revenues                                                |                |              |              |              |         |              |                |        |
| Charges for Services                                    | 1,065,895      | 267,814      | 267,128      | 268,618      | -       | 803,559      | 262,336        | 75.4%  |
| Other Income                                            | 53,073         | 21,873       | 22,049       | 24,045       | -       | 67,967       | (14,894)       | 128.1% |
| Total Revenues                                          | 1,118,968      | 289,687      | 289,177      | 292,662      | -       | 871,526      | 247,442        | 77.9%  |
| Expenditures                                            |                |              |              |              |         |              |                |        |
| Salaries & Benefits                                     | 261,690        | 53,132       | 66,071       | 55,398       | -       | 174,601      | 87,089         | 66.7%  |
| Contractual Services                                    | 125,711        | 740          | 1,166        | 50,757       | -       | 52,663       | 73,048         | 41.9%  |
| Other Expenditures                                      | 446,198        | 66,715       | 72,184       | 78,798       | -       | 217,697      | 228,501        | 48.8%  |
| Total Expenditures                                      | 833,599        | 120,587      | 139,421      | 184,953      | -       | 444,961      | 674,007        | 53.4%  |
| Incr / (Decr) to Net Assets                             | \$ 285,369     | \$ 169,100   | \$ 149,756   | \$ 107,709   | \$ -    | \$ 426,565   | \$ (141,196)   |        |
| Citywide Increase/Decrease to Fund Balance / Net Assets |                |              |              |              |         |              |                |        |
|                                                         | Budget         | 1st QTR      | 2nd QTR      | 3rd QTR      | 4th QTR | Year-to-Date | Variance       |        |
| Incr / (Decr) to Fund Balance/Net Assets                | \$ (4,039,407) | \$ 3,608,391 | \$ (646,156) | \$ 2,951,028 | \$ -    | \$ 5,913,262 | \$ 9,952,669   |        |

**City of Callaway**  
**Balance Sheet**  
**For Period Ended June 30, 2025**



|                                       | General              | CRA                 | CIP                  | Water                | Sewer                | Solid Waste         | Total                |
|---------------------------------------|----------------------|---------------------|----------------------|----------------------|----------------------|---------------------|----------------------|
| <b>Current Assets</b>                 |                      |                     |                      |                      |                      |                     |                      |
| Cash & Cash Equivalents               | \$ 6,299,445         | \$ 2,310,331        | \$ (74,167)          | \$ 3,068,258         | \$ 11,131,811        | \$ 2,279,978        | \$ 25,015,654        |
| Cash - Restricted                     | 3,483,026            | -                   | 6,956                | 2,688,620            | 1,571,366            | -                   | 7,749,968            |
| Cash - Infrastructure Tax             | -                    | -                   | 9,146,046            | -                    | -                    | -                   | 9,146,046            |
| Cash - ARPA Restricted                | -                    | -                   | -                    | -                    | -                    | -                   | -                    |
| Investments                           | 12,476               | -                   | -                    | -                    | -                    | -                   | 12,476               |
| Investments - Restricted              | 171,143              | -                   | -                    | 755,157              | 2,673,864            | -                   | 3,600,164            |
| Receivables                           | 5,943,132            | -                   | 1,875,851            | 568,449              | 1,853,599            | 91,391              | 10,332,422           |
| Inventory                             | 31,728               | -                   | -                    | -                    | -                    | 9,509               | 41,237               |
| Prepaid Items                         | 186,244              | -                   | -                    | 2,991                | -                    | -                   | 189,234              |
| Other Current Assets                  | -                    | -                   | -                    | -                    | 997,000              | -                   | 997,000              |
| <b>Total Current Assets:</b>          | <b>\$ 16,127,193</b> | <b>\$ 2,310,331</b> | <b>\$ 10,954,686</b> | <b>\$ 7,083,474</b>  | <b>\$ 18,227,640</b> | <b>\$ 2,380,877</b> | <b>\$ 57,084,201</b> |
| <b>Non Current Assets</b>             |                      |                     |                      |                      |                      |                     |                      |
| Capital Assets                        | \$ -                 | \$ -                | \$ -                 | \$ 8,830,252         | \$ 9,232,777         | \$ 243,003          | \$ 18,306,032        |
| Other Noncurrent Assets               | -                    | -                   | -                    | 3,100,893            | 9,948,857            | -                   | 13,049,750           |
| Deferred Outflow                      | -                    | -                   | -                    | 121,821              | 87,015               | 52,209              | 261,045              |
| <b>Total Non Current Assets:</b>      | <b>\$ -</b>          | <b>\$ -</b>         | <b>\$ -</b>          | <b>\$ 12,052,965</b> | <b>\$ 19,268,649</b> | <b>\$ 295,212</b>   | <b>\$ 31,616,827</b> |
| <b>Total Assets:</b>                  | <b>\$ 16,127,193</b> | <b>\$ 2,310,331</b> | <b>\$ 10,954,686</b> | <b>\$ 19,136,440</b> | <b>\$ 37,496,289</b> | <b>\$ 2,676,090</b> | <b>\$ 88,701,028</b> |
| <b>Current Liabilities</b>            |                      |                     |                      |                      |                      |                     |                      |
| Payable                               | \$ 385,099           | \$ 6,667            | \$ 51,271            | \$ 207,039           | \$ 614,215           | \$ 12,688           | \$ 1,276,979         |
| Unearned Revenue                      | 5,478,667            | -                   | 2,156,866            | -                    | -                    | -                   | 7,635,533            |
| Other Current Liability               | 14,520               | -                   | -                    | 1,677,471            | 890,500              | -                   | 2,582,491            |
| <b>Total Current Liabilities:</b>     | <b>\$ 5,878,286</b>  | <b>\$ 6,667</b>     | <b>\$ 2,208,137</b>  | <b>\$ 1,884,510</b>  | <b>\$ 1,504,715</b>  | <b>\$ 12,688</b>    | <b>\$ 11,495,003</b> |
| <b>Non Current Liabilities</b>        |                      |                     |                      |                      |                      |                     |                      |
| Non-Current Liability                 | \$ -                 | \$ -                | \$ -                 | \$ 6,768,531         | \$ 7,160,243         | \$ 172,182          | \$ 14,100,955        |
| Deferred Inflow                       | -                    | -                   | -                    | 36,956               | 26,397               | 15,839              | 79,192               |
| <b>Total Non Current Liabilities:</b> | <b>\$ -</b>          | <b>\$ -</b>         | <b>\$ -</b>          | <b>\$ 6,805,487</b>  | <b>\$ 7,186,640</b>  | <b>\$ 188,021</b>   | <b>\$ 14,180,147</b> |
| <b>Total Liabilities:</b>             | <b>\$ 5,878,286</b>  | <b>\$ 6,667</b>     | <b>\$ 2,208,137</b>  | <b>\$ 8,689,997</b>  | <b>\$ 8,691,354</b>  | <b>\$ 200,709</b>   | <b>\$ 25,675,151</b> |
| <b>Fund Balance</b>                   |                      |                     |                      |                      |                      |                     |                      |
| Fund Balance Unrestricted             | \$ 6,891,331         | \$ -                | \$ -                 | \$ 5,641,526         | \$ 20,998,866        | \$ 1,805,812        | \$ 35,337,534        |
| Fund Balance Restricted               | 3,217,332            | 1,430,658           | 6,282,577            | 4,136,598            | 6,464,913            | 243,003             | 21,775,081           |
| <b>Total Liabilities and Fund</b>     | <b>\$ 15,986,949</b> | <b>\$ 1,437,325</b> | <b>\$ 8,490,714</b>  | <b>\$ 18,468,121</b> | <b>\$ 36,155,134</b> | <b>\$ 2,249,524</b> | <b>\$ 82,787,766</b> |
| <b>Retained Earnings:</b>             | <b>\$ 140,245</b>    | <b>\$ 873,006</b>   | <b>\$ 2,463,972</b>  | <b>\$ 668,319</b>    | <b>\$ 1,341,155</b>  | <b>\$ 426,565</b>   | <b>\$ 5,913,262</b>  |
| <b>Total Liabilities, Fund</b>        | <b>\$ 16,127,193</b> | <b>\$ 2,310,331</b> | <b>\$ 10,954,686</b> | <b>\$ 19,136,440</b> | <b>\$ 37,496,289</b> | <b>\$ 2,676,090</b> | <b>\$ 88,701,028</b> |

| <b>Cash and Investments</b>         |                         |               |                         |               |                      |               |  |
|-------------------------------------|-------------------------|---------------|-------------------------|---------------|----------------------|---------------|--|
|                                     | <b>Government Funds</b> |               | <b>Enterprise Funds</b> |               | <b>Total Funds</b>   |               |  |
| Unrestricted                        | \$ 8,548,084            | 40.0%         | \$ 16,480,046           | 68.2%         | \$ 25,028,130        | 55.0%         |  |
| Restricted                          | \$ 12,807,171           | 60.0%         | \$ 7,689,007            | 31.8%         | \$ 20,496,179        | 45.0%         |  |
| <b>Total</b>                        | <b>\$ 21,355,255</b>    | <b>100.0%</b> | <b>\$ 24,169,054</b>    | <b>100.0%</b> | <b>\$ 45,524,309</b> | <b>100.0%</b> |  |
| Unrestricted                        | \$ 8,548,084            |               | \$ 16,480,046           |               | \$ 25,028,130        |               |  |
| 17% Reservers                       | \$ 4,112,864            |               | \$ 1,996,348            |               | \$ 6,109,211         |               |  |
| <b>Net Available for Operations</b> | <b>\$ 4,435,220</b>     |               | <b>\$ 14,483,698</b>    |               | <b>\$ 18,918,919</b> |               |  |

**City of Callaway**  
**General Fund Revenue & Expenditures**  
**For YTD Period Ended June 30, 2025**



| <u>Description</u>                          | <u>2025<br/>Budget</u> | <u>Current<br/>Month</u> | <u>Year to<br/>Date</u> | <u>YTD Var</u>      | <u>Encumbered<br/>Amount</u> | <u>Budget<br/>Available</u> | <u>% of<br/>Bud. Used</u> |
|---------------------------------------------|------------------------|--------------------------|-------------------------|---------------------|------------------------------|-----------------------------|---------------------------|
| <b><u>Revenues and Sources of Funds</u></b> |                        |                          |                         |                     |                              |                             |                           |
| <b>Property and Other Taxes</b>             |                        |                          |                         |                     |                              |                             |                           |
| Ad Valorem Taxes                            | \$ 2,414,572           | \$ 21,850                | \$ 2,094,968            | \$ 319,604          | \$ -                         | \$ 319,604                  | 86.76%                    |
| Local Option Fuel Tax                       | 307,602                | 25,537                   | 192,811                 | 114,791             | -                            | 114,791                     | 62.68%                    |
| Pub Svc Utility Tx-Electricity              | 1,209,059              | 99,293                   | 970,674                 | 238,385             | -                            | 238,385                     | 80.28%                    |
| Pub Svc Utility Tax - Water                 | 310,877                | 30,836                   | 235,908                 | 74,969              | -                            | 74,969                      | 75.88%                    |
| Pub Svc Utility Tax - Nat. Gas              | 65,063                 | 5,161                    | 52,090                  | 12,973              | -                            | 12,973                      | 80.06%                    |
| Pub Svc Utility Tx-Bottled Gas              | 9,252                  | 960                      | 7,554                   | 1,698               | -                            | 1,698                       | 81.65%                    |
| Communications Services Tax                 | 322,624                | 30,537                   | 275,775                 | 46,849              | -                            | 46,849                      | 85.48%                    |
| Local Business License Tax                  | 19,272                 | 488                      | 16,595                  | 2,677               | -                            | 2,677                       | 86.11%                    |
| <b>Subtotal</b>                             | <b>\$ 4,658,321</b>    | <b>\$ 214,660</b>        | <b>\$ 3,846,375</b>     | <b>\$ 811,946</b>   | <b>\$ -</b>                  | <b>\$ 811,946</b>           | <b>82.57%</b>             |
| <b>Permits, Fees and Licenses</b>           |                        |                          |                         |                     |                              |                             |                           |
| Building Permits                            | \$ 35,000              | \$ 2,907                 | \$ 22,242               | \$ 12,758           | \$ -                         | \$ 12,758                   | 63.55%                    |
| Electric Franchise Fees                     | 838,541                | 69,804                   | 655,394                 | 183,147             | -                            | 183,147                     | 78.16%                    |
| Gas Franchise Fees                          | 62,697                 | 4,699                    | 50,213                  | 12,484              | -                            | 12,484                      | 80.09%                    |
| Refuse Collection Permits                   | 103,387                | 6,726                    | 82,942                  | 20,445              | -                            | 20,445                      | 80.22%                    |
| Stormwater Fees                             | 106,766                | 8,948                    | 80,251                  | 26,515              | -                            | 26,515                      | 75.17%                    |
| Other Licenses & Permits                    | 3,239                  | 100                      | 3,455                   | (216)               | -                            | (216)                       | 106.67%                   |
| Comp Plan & LDR Permits                     | 7,844                  | 515                      | 9,845                   | (2,001)             | -                            | (2,001)                     | 125.51%                   |
| Impact Fees - Transportation Res.           | 275,000                | 41,062                   | 295,121                 | (20,121)            | -                            | (20,121)                    | 107.32%                   |
| Impact Fees - Transportation Comm.          | 50,000                 | 206,479                  | 210,135                 | (160,135)           | -                            | (160,135)                   | 420.27%                   |
| <b>Subtotal</b>                             | <b>\$ 1,482,474</b>    | <b>\$ 341,240</b>        | <b>\$ 1,409,598</b>     | <b>\$ 72,876</b>    | <b>\$ -</b>                  | <b>\$ 72,876</b>            | <b>95.08%</b>             |
| <b>Grants &amp; Shared Revenues</b>         |                        |                          |                         |                     |                              |                             |                           |
| State and Federal Grants                    | \$ 3,000,053           | \$ -                     | \$ -                    | \$ 3,000,053        | \$ -                         | \$ 3,000,053                | 0.00%                     |
| FEMA Reimbursement - PA                     | 32,561                 | -                        | -                       | 32,561              | -                            | 32,561                      | 0.00%                     |
| Triumph Grant                               | -                      | -                        | -                       | -                   | -                            | -                           | 0.00%                     |
| Loan Proceeds                               | -                      | -                        | -                       | -                   | -                            | -                           | 0.00%                     |
| MRS - Sales Tax Portion                     | 697,788                | 50,876                   | 467,236                 | 230,552             | -                            | 230,552                     | 66.96%                    |
| MRS - Motor Fuel Tax                        | 152,136                | 11,092                   | 101,896                 | 50,240              | -                            | 50,240                      | 66.98%                    |
| Mobile Home License Tax                     | 1,200                  | 85                       | 993                     | 207                 | -                            | 207                         | 82.75%                    |
| Alcoholic Beverage Lic. Tax                 | 4,500                  | -                        | 4,496                   | 4                   | -                            | 4                           | 99.91%                    |
| Local Gov't Half Cent Sales Tx              | 1,781,340              | 159,045                  | 1,171,835               | 609,505             | -                            | 609,505                     | 65.78%                    |
| Firefighter Supplemental Comp               | 2,970                  | 780                      | 2,340                   | 630                 | -                            | 630                         | 78.79%                    |
| Motor Fuel Tax Refund                       | 10,750                 | -                        | 7,213                   | 3,537               | -                            | 3,537                       | 67.10%                    |
| <b>Subtotal</b>                             | <b>\$ 5,683,298</b>    | <b>\$ 221,878</b>        | <b>\$ 1,756,009</b>     | <b>\$ 3,927,289</b> | <b>\$ -</b>                  | <b>\$ 3,927,289</b>         | <b>30.90%</b>             |



**City of Callaway**  
**General Fund Revenue & Expenditures**  
**For YTD Period Ended June 30, 2025**



| <u>Description</u>                         | <u>2025<br/>Budget</u> | <u>Current<br/>Month</u> | <u>Year to<br/>Date</u> | <u>YTD Var</u>      | <u>Encumbered<br/>Amount</u> | <u>Budget<br/>Available</u> | <u>% of<br/>Bud. Used</u> |
|--------------------------------------------|------------------------|--------------------------|-------------------------|---------------------|------------------------------|-----------------------------|---------------------------|
| <b>Charges for Services</b>                |                        |                          |                         |                     |                              |                             |                           |
| Certify, Copy, Research                    | \$ 50                  | \$ -                     | \$ -                    | \$ 50               | \$ -                         | \$ 50                       | 0.00%                     |
| Return Check Service Fees                  | 6,100                  | 250                      | 3,400                   | 2,700               | -                            | 2,700                       | 55.74%                    |
| Lien Search Fees                           | 23,000                 | 1,600                    | 14,305                  | 8,695               | -                            | 8,695                       | 62.20%                    |
| Fire Protection Services (Co.)             | 208,142                | 15,611                   | 156,107                 | 52,035              | -                            | 52,035                      | 75.00%                    |
| Collection of Bad Debt                     | -                      | -                        | 9                       | (9)                 | -                            | (9)                         | 0.00%                     |
| Penalties                                  | 2,500                  | 198                      | 2,015                   | 485                 | -                            | 485                         | 80.60%                    |
| Other Charges for Services                 | 20,660                 | 21,412                   | 23,223                  | (2,563)             | -                            | (2,563)                     | 112.41%                   |
| Foreclosure Registrations                  | 2,150                  | 200                      | 1,400                   | 750                 | -                            | 750                         | 65.12%                    |
| <b>Subtotal</b>                            | <b>\$ 262,602</b>      | <b>\$ 39,271</b>         | <b>\$ 200,459</b>       | <b>\$ 62,143</b>    | <b>\$ -</b>                  | <b>\$ 62,143</b>            | <b>76.34%</b>             |
| <b>Other Revenues</b>                      |                        |                          |                         |                     |                              |                             |                           |
| Judgements, Fines, & Forfeits              | \$ 51,500              | \$ 206                   | \$ 48,459               | \$ 3,041            | \$ -                         | \$ 3,041                    | 94.09%                    |
| Interest & Dividends                       | 496,700                | 35,234                   | 321,345                 | 175,355             | -                            | 175,355                     | 64.70%                    |
| Concession Stand Rent                      | 3,600                  | -                        | -                       | 3,600               | -                            | 3,600                       | 0.00%                     |
| A&CC Rental Fees                           | 47,500                 | 3,188                    | 33,712                  | 13,788              | -                            | 13,788                      | 70.97%                    |
| Sports Field Rental Fees                   | 5,000                  | 1,685                    | 15,940                  | (10,940)            | -                            | (10,940)                    | 318.80%                   |
| Rec Complex Facility Rentals               | 1,000                  | 50                       | 1,120                   | (120)               | -                            | (120)                       | 112.00%                   |
| Rents - Other                              | 22,696                 | 2,904                    | 6,566                   | 16,130              | -                            | 16,130                      | 28.93%                    |
| Disposition of Fixed Assets                | -                      | -                        | 10,099                  | (10,099)            | -                            | (10,099)                    | 0.00%                     |
| Sale of Scrap                              | 2,795                  | 554                      | 3,350                   | (555)               | -                            | (555)                       | 119.86%                   |
| Donations - Private Sources                | 400                    | -                        | -                       | 400                 | -                            | 400                         | 0.00%                     |
| Donations - Veteran's Memorial Wall        | -                      | -                        | -                       | -                   | -                            | -                           | 0.00%                     |
| Voluntary Park Fees Collected              | 500                    | -                        | 320                     | 180                 | -                            | 180                         | 63.95%                    |
| Insurance Proceeds                         | -                      | -                        | -                       | -                   | -                            | -                           | 0.00%                     |
| Non-Res.Rec League Fee                     | 940                    | -                        | 4,165                   | (3,225)             | -                            | (3,225)                     | 443.09%                   |
| Other Misc. Revenue                        | 113,564                | 4                        | 30,009                  | 83,555              | -                            | 83,555                      | 26.43%                    |
| Other Misc. Revenue - Mowing               | -                      | -                        | -                       | -                   | -                            | -                           | 0.00%                     |
| Gen Fund Over/Short                        | -                      | -                        | -                       | -                   | -                            | -                           | 0.00%                     |
| <b>Subtotal</b>                            | <b>\$ 746,195</b>      | <b>\$ 43,826</b>         | <b>\$ 475,084</b>       | <b>\$ 271,111</b>   | <b>\$ -</b>                  | <b>\$ 271,111</b>           | <b>63.67%</b>             |
| <b>Total Taxes and Revenues</b>            | <b>\$ 12,832,890</b>   | <b>\$ 860,875</b>        | <b>\$ 7,687,525</b>     | <b>\$ 5,145,365</b> | <b>\$ -</b>                  | <b>\$ 5,145,365</b>         | <b>59.90%</b>             |
| <b>Use of Reserves</b>                     |                        |                          |                         |                     |                              |                             |                           |
| Trasfer from Sewer Un Rest.                | -                      | -                        | -                       | -                   | -                            | -                           | 0.00%                     |
| Budgeted Use of Reserves (UN)              | 349,040                | -                        | -                       | 349,040             | -                            | 349,040                     | 0.00%                     |
| Budgeted Use of Reserves (RES)             | 917,184                | -                        | -                       | 917,184             | -                            | 917,184                     | 0.00%                     |
| <b>Subtotal</b>                            | <b>\$ 1,266,224</b>    | <b>\$ -</b>              | <b>\$ -</b>             | <b>\$ 1,266,224</b> | <b>\$ -</b>                  | <b>\$ 1,266,224</b>         | <b>0.00%</b>              |
| <b>Total Revenues and Sources of Funds</b> | <b>\$ 14,099,114</b>   | <b>\$ 860,875</b>        | <b>\$ 7,687,525</b>     | <b>\$ 6,411,589</b> | <b>\$ -</b>                  | <b>\$ 6,411,589</b>         | <b>54.52%</b>             |

**City of Callaway**  
**General Fund Revenue & Expenditures**  
**For YTD Period Ended June 30, 2025**



| <u>Description</u>                    | <u>2025<br/>Budget</u> | <u>Current<br/>Month</u> | <u>Year to<br/>Date</u> | <u>YTD Var</u>    | <u>Encumbered<br/>Amount</u> | <u>Budget<br/>Available</u> | <u>% of<br/>Bud. Used</u> |
|---------------------------------------|------------------------|--------------------------|-------------------------|-------------------|------------------------------|-----------------------------|---------------------------|
| <b>Expenditures and Uses of Funds</b> |                        |                          |                         |                   |                              |                             |                           |
| <b>Executive (Commission)</b>         |                        |                          |                         |                   |                              |                             |                           |
| Executive Salaries                    | \$ 50,000              | \$ 4,167                 | \$ 37,500               | \$ 12,500         | \$ -                         | \$ 12,500                   | 75.00%                    |
| Benefits                              | 3,950                  | 327                      | 2,940                   | 1,010             | -                            | 1,010                       | 74.43%                    |
| Other Expenses                        | 2,600                  | -                        | 1,063                   | 1,537             | -                            | 1,537                       | 40.90%                    |
| <b>Subtotal Commission</b>            | <b>\$ 56,550</b>       | <b>\$ 4,493</b>          | <b>\$ 41,504</b>        | <b>\$ 15,046</b>  | <b>\$ -</b>                  | <b>\$ 15,046</b>            | <b>73.39%</b>             |
| <b>City Manager</b>                   |                        |                          |                         |                   |                              |                             |                           |
| Salaries and Wages                    | \$ 164,965             | \$ 12,680                | \$ 120,809              | \$ 44,156         | \$ -                         | \$ 44,156                   | 73.23%                    |
| Benefits                              | 77,865                 | 5,818                    | 54,993                  | 22,872            | -                            | 22,872                      | 70.63%                    |
| Other Expenses                        | 8,800                  | 221                      | 3,782                   | 5,018             | -                            | 5,018                       | 42.98%                    |
| <b>Subtotal City Manager</b>          | <b>251,630</b>         | <b>18,719</b>            | <b>179,584</b>          | <b>72,046</b>     | <b>-</b>                     | <b>72,046</b>               | <b>71.37%</b>             |
| <b>Finance Dept.</b>                  |                        |                          |                         |                   |                              |                             |                           |
| Salaries and Wages                    | \$ 227,884             | \$ 17,138                | \$ 164,759              | \$ 63,125         | \$ -                         | \$ 63,125                   | 72.30%                    |
| Benefits                              | 106,246                | 8,263                    | 76,545                  | 29,701            | -                            | 29,701                      | 72.05%                    |
| Audit / Accounting                    | 59,700                 | -                        | 44,700                  | 15,000            | -                            | 15,000                      | 74.87%                    |
| Other Contractual Service             | 34,575                 | 147                      | 33,712                  | 863               | -                            | 863                         | 97.50%                    |
| Other Expenses                        | 18,975                 | 1,474                    | 10,803                  | 8,172             | -                            | 8,172                       | 56.93%                    |
| <b>Subtotal Finance</b>               | <b>\$ 447,380</b>      | <b>\$ 27,022</b>         | <b>\$ 330,518</b>       | <b>\$ 116,862</b> | <b>\$ -</b>                  | <b>\$ 116,862</b>           | <b>73.88%</b>             |
| <b>Legal</b>                          |                        |                          |                         |                   |                              |                             |                           |
| City Attorney Fees                    | \$ 56,000              | \$ 5,373                 | \$ 42,793               | \$ 13,207         | \$ -                         | \$ 13,207                   | 76.42%                    |
| Other Expenses                        | 2,500                  | -                        | 608                     | 1,893             | -                            | 1,893                       | 24.30%                    |
| <b>Subtotal Legal</b>                 | <b>\$ 58,500</b>       | <b>\$ 5,373</b>          | <b>\$ 43,400</b>        | <b>\$ 15,100</b>  | <b>\$ -</b>                  | <b>\$ 15,100</b>            | <b>74.19%</b>             |
| <b>Code Enforcement</b>               |                        |                          |                         |                   |                              |                             |                           |
| Salaries and Wages                    | \$ 163,881             | \$ 12,319                | \$ 118,646              | \$ 45,235         | \$ -                         | \$ 45,235                   | 72.40%                    |
| Benefits                              | 70,820                 | 5,395                    | 50,078                  | 20,742            | -                            | 20,742                      | 70.71%                    |
| Other Contractual Services            | 38,500                 | 461                      | 10,594                  | 27,906            | -                            | 27,906                      | 72.52%                    |
| Animal Control                        | 130,000                | 29,950                   | 89,823                  | 40,177            | -                            | 40,177                      | 69.09%                    |
| Other Expenses                        | 23,190                 | 44                       | 5,381                   | 17,809            | 741                          | 17,069                      | 23.20%                    |
| Capital Outlay - Fixed Assets         | -                      | -                        | -                       | -                 | -                            | -                           | 0.00%                     |
| <b>Subtotal Planning / Code</b>       | <b>\$ 426,391</b>      | <b>\$ 48,168</b>         | <b>\$ 274,522</b>       | <b>\$ 151,869</b> | <b>\$ 741</b>                | <b>\$ 151,128</b>           | <b>64.38%</b>             |
| <b>Information Technology</b>         |                        |                          |                         |                   |                              |                             |                           |
| IT - Contracted Services              | \$ 70,907              | \$ 6,148                 | \$ 53,771               | \$ 17,136         | \$ -                         | \$ 17,136                   | 75.83%                    |
| Other Contractual Services            | -                      | -                        | -                       | -                 | -                            | -                           | 0.00%                     |
| IT - Equipment < \$1,000              | 38,000                 | -                        | 37,917                  | 83                | -                            | 83                          | 99.78%                    |
| <b>Subtotal Information Tech.</b>     | <b>\$ 108,907</b>      | <b>\$ 6,148</b>          | <b>\$ 91,688</b>        | <b>\$ 17,219</b>  | <b>\$ -</b>                  | <b>\$ 17,219</b>            | <b>84.19%</b>             |
| <b>City Clerk</b>                     |                        |                          |                         |                   |                              |                             |                           |
| Salaries & Wages                      | 102,091                | 7,754                    | 75,170                  | 26,921            | -                            | 26,921                      | 73.63%                    |
| Benefits                              | 45,177                 | 3,003                    | 27,963                  | 17,214            | -                            | 17,214                      | 61.90%                    |
| Other Expenses                        | 11,420                 | 3                        | 791                     | 10,629            | -                            | 10,629                      | 6.93%                     |
| <b>Subtotal City Clerk</b>            | <b>\$ 158,688</b>      | <b>\$ 10,760</b>         | <b>\$ 103,925</b>       | <b>\$ 54,763</b>  | <b>\$ -</b>                  | <b>\$ 54,763</b>            | <b>65.49%</b>             |



**City of Callaway**  
**General Fund Revenue & Expenditures**  
**For YTD Period Ended June 30, 2025**



| <u>Description</u>               | <u>2025<br/>Budget</u> | <u>Current<br/>Month</u> | <u>Year to<br/>Date</u> | <u>YTD Var</u>      | <u>Encumbered<br/>Amount</u> | <u>Budget<br/>Available</u> | <u>% of<br/>Bud. Used</u> |
|----------------------------------|------------------------|--------------------------|-------------------------|---------------------|------------------------------|-----------------------------|---------------------------|
| <b>Elections</b>                 |                        |                          |                         |                     |                              |                             |                           |
| Other Contractual Services       | \$ -                   | \$ -                     | \$ -                    | \$ -                | \$ -                         | \$ -                        | 0.00%                     |
| Other Expenses                   | -                      | -                        | -                       | -                   | -                            | -                           | 0.00%                     |
| <b>Subtotal Elections</b>        | <b>\$ -</b>            | <b>\$ -</b>              | <b>\$ -</b>             | <b>\$ -</b>         | <b>\$ -</b>                  | <b>\$ -</b>                 | <b>0.00%</b>              |
| <b>Gen Govt/Administration</b>   |                        |                          |                         |                     |                              |                             |                           |
| Salaries and Wages               | \$ 60,081              | \$ 3,818                 | \$ 37,974               | \$ 22,107           | \$ -                         | \$ 22,107                   | 63.20%                    |
| Benefits                         | 29,461                 | 1,933                    | 18,192                  | 11,269              | -                            | 11,269                      | 61.75%                    |
| Other Contractual Services       | 156,500                | 18,084                   | 46,476                  | 110,024             | -                            | 110,024                     | 29.70%                    |
| Communications/Telephone         | 25,000                 | 1,062                    | 10,412                  | 14,588              | -                            | 14,588                      | 41.65%                    |
| Utilities                        | 15,600                 | 1,365                    | 9,669                   | 5,931               | -                            | 5,931                       | 61.98%                    |
| Repair and Maintenance           | 2,500                  | -                        | -                       | 2,500               | -                            | 2,500                       | 0.00%                     |
| Other Expenses                   | 718,844                | 50,406                   | 492,467                 | 226,377             | -                            | 226,377                     | 68.51%                    |
| Capital Outlay - Fixed Assets    | 2,388,637              | 113,644                  | 113,644                 | 2,274,993           | -                            | 2,274,993                   | 4.76%                     |
| <b>Subtotal Gen Govt / Admin</b> | <b>\$ 3,396,623</b>    | <b>\$ 190,312</b>        | <b>\$ 728,832</b>       | <b>\$ 2,667,791</b> | <b>\$ -</b>                  | <b>\$ 2,667,791</b>         | <b>21.46%</b>             |
| <b>Human Resources</b>           |                        |                          |                         |                     |                              |                             |                           |
| Salaries & Wages                 | 70,033                 | 5,346                    | 51,321                  | 18,712              | -                            | 18,712                      | 73.28%                    |
| Benefits                         | 17,928                 | 1,258                    | 11,933                  | 5,995               | -                            | 5,995                       | 66.56%                    |
| Other Expenses                   | 8,350                  | 231                      | 1,612                   | 6,738               | -                            | 6,738                       | 19.30%                    |
| <b>Subtotal Human Resources</b>  | <b>\$ 96,311</b>       | <b>\$ 6,835</b>          | <b>\$ 64,866</b>        | <b>\$ 31,445</b>    | <b>\$ -</b>                  | <b>\$ 31,445</b>            | <b>67.35%</b>             |
| <b>Law Enforcement</b>           |                        |                          |                         |                     |                              |                             |                           |
| Other Contractual Services       | \$ 2,656,718           | \$ 221,393               | \$ 1,992,539            | \$ 664,179          | \$ -                         | \$ 664,179                  | 75.00%                    |
| Utilities                        | -                      | -                        | -                       | -                   | -                            | -                           | 0.00%                     |
| <b>Subtotal Law Enforcement</b>  | <b>\$ 2,656,718</b>    | <b>\$ 221,393</b>        | <b>\$ 1,992,539</b>     | <b>\$ 664,179</b>   | <b>\$ -</b>                  | <b>\$ 664,179</b>           | <b>75.00%</b>             |
| <b>Fire Department</b>           |                        |                          |                         |                     |                              |                             |                           |
| Salaries and Wages               | \$ 1,237,269           | \$ 89,451                | \$ 886,472              | \$ 350,797          | \$ -                         | \$ 350,797                  | 71.65%                    |
| Benefits                         | 799,704                | 57,883                   | 569,289                 | 230,415             | -                            | 230,415                     | 71.19%                    |
| Communications/Telephone         | 12,000                 | 884                      | 7,972                   | 4,029               | -                            | 4,029                       | 66.43%                    |
| Utilities                        | 27,000                 | 1,890                    | 15,091                  | 11,909              | -                            | 11,909                      | 55.89%                    |
| Insurance                        | -                      | -                        | -                       | -                   | -                            | -                           | 0.00%                     |
| Repair and Maintenance           | 94,160                 | 1,573                    | 58,742                  | 35,418              | 8,259                        | 27,159                      | 62.38%                    |
| Other Expenses                   | 122,600                | 5,700                    | 67,136                  | 55,464              | 15,841                       | 39,623                      | 54.76%                    |
| Capital Outlay - Fixed Assets    | 140,678                | 1,446                    | 115,544                 | 25,134              | 23,958                       | 1,176                       | 82.13%                    |
| <b>Subtotal Fire Dept.</b>       | <b>\$ 2,433,411</b>    | <b>\$ 158,827</b>        | <b>\$ 1,720,246</b>     | <b>\$ 713,165</b>   | <b>\$ 48,058</b>             | <b>\$ 665,107</b>           | <b>70.69%</b>             |

**City of Callaway**  
**General Fund Revenue & Expenditures**  
**For YTD Period Ended June 30, 2025**



| <u>Description</u>                     | <u>2025</u><br><u>Budget</u> | <u>Current</u><br><u>Month</u> | <u>Year to</u><br><u>Date</u> | <u>YTD Var</u>    | <u>Encumbered</u><br><u>Amount</u> | <u>Budget</u><br><u>Available</u> | <u>% of</u><br><u>Bud. Used</u> |
|----------------------------------------|------------------------------|--------------------------------|-------------------------------|-------------------|------------------------------------|-----------------------------------|---------------------------------|
| <b>Emergency &amp; Disaster Relief</b> |                              |                                |                               |                   |                                    |                                   |                                 |
| Professional Services                  | 55,032                       | 2,299                          | 13,872                        | 41,160            | -                                  | 41,160                            | 25.21%                          |
| Legal Fees (City Atty)                 | -                            | -                              | -                             | -                 | -                                  | -                                 | 0.00%                           |
| Contracted Services Debris Monitoring  | -                            | -                              | -                             | -                 | -                                  | -                                 | 0.00%                           |
| Debris Removal - Vegetative            | -                            | -                              | -                             | -                 | -                                  | -                                 | 0.00%                           |
| Debris - Operat & Grinding             | -                            | -                              | -                             | -                 | -                                  | -                                 | 0.00%                           |
| Debris Removal - Construction          | -                            | -                              | -                             | -                 | -                                  | -                                 | 0.00%                           |
| Debris - Hazardous Trees               | -                            | -                              | -                             | -                 | -                                  | -                                 | 0.00%                           |
| Buildings                              | -                            | -                              | -                             | -                 | -                                  | -                                 | 0.00%                           |
| Improvements O/T Buildings             | -                            | -                              | -                             | -                 | -                                  | -                                 | 0.00%                           |
| Machinery & Equipment                  | -                            | -                              | -                             | -                 | -                                  | -                                 | 0.00%                           |
| Drainage Projects                      | 93,574                       | -                              | 12,918                        | 80,656            | 50,562                             | 30,094                            | 13.81%                          |
| <b>Subtotal E &amp; D Relief</b>       | <b>\$ 148,606</b>            | <b>\$ 2,299</b>                | <b>\$ 26,790</b>              | <b>\$ 121,816</b> | <b>\$ 50,562</b>                   | <b>\$ 71,254</b>                  | <b>18.03%</b>                   |
| <b>Utility Billing</b>                 |                              |                                |                               |                   |                                    |                                   |                                 |
| Salaries & Wages                       | \$ 317,445                   | \$ 22,996                      | \$ 190,754                    | \$ 126,691        | \$ -                               | \$ 126,691                        | 60.09%                          |
| Benefits                               | 144,826                      | 8,347                          | 73,248                        | 71,578            | -                                  | 71,578                            | 50.58%                          |
| Contractual Services UB                | 69,467                       | 3,225                          | 45,992                        | 23,475            | -                                  | 23,475                            | 66.21%                          |
| Tranportation & Postage                | 39,960                       | 3,101                          | 28,889                        | 11,071            | -                                  | 11,071                            | 72.30%                          |
| Other Expenses                         | 158,295                      | 12,754                         | 111,824                       | 46,471            | 3,821                              | 42,650                            | 70.64%                          |
| CA - UB - Operating Exp                | (729,993)                    | (50,551)                       | (450,735)                     | (279,258)         | -                                  | (279,258)                         | 61.75%                          |
| <b>Subtotal Utility Billing</b>        | <b>\$ -</b>                  | <b>\$ (129)</b>                | <b>\$ (27)</b>                | <b>\$ 27</b>      | <b>\$ 3,821</b>                    | <b>\$ (3,794)</b>                 | <b>0.00%</b>                    |

**City of Callaway**  
**General Fund Revenue & Expenditures**  
**For YTD Period Ended June 30, 2025**



| <u>Description</u>                          | <u>2025<br/>Budget</u> | <u>Current<br/>Month</u> | <u>Year to<br/>Date</u> | <u>YTD Var</u>      | <u>Encumbered<br/>Amount</u> | <u>Budget<br/>Available</u> | <u>% of<br/>Bud. Used</u> |
|---------------------------------------------|------------------------|--------------------------|-------------------------|---------------------|------------------------------|-----------------------------|---------------------------|
| <b>Planning / Street Department</b>         |                        |                          |                         |                     |                              |                             |                           |
| Salaries and Wages                          | \$ 551,700             | \$ 36,211                | \$ 353,971              | \$ 197,729          | \$ -                         | \$ 197,729                  | 64.16%                    |
| Benefits                                    | 226,478                | 14,721                   | 138,834                 | 87,644              | -                            | 87,644                      | 61.30%                    |
| Contractual Services                        | 28,350                 | 1,893                    | 19,135                  | 9,215               | 1,793                        | 7,421                       | 67.50%                    |
| Stormwater Services                         | 25,000                 | -                        | 14,121                  | 10,879              | -                            | 10,879                      | 56.48%                    |
| Street Lighting                             | 185,400                | -                        | 116,629                 | 68,771              | -                            | 68,771                      | 62.91%                    |
| Repair and Maintenance                      | 79,500                 | 1,599                    | 52,769                  | 26,731              | 14,884                       | 11,847                      | 66.38%                    |
| Fuel & Lubricants                           | 60,000                 | 3,695                    | 27,174                  | 32,826              | -                            | 32,826                      | 45.29%                    |
| Road Materials & Supplies                   | 40,000                 | 302                      | 8,296                   | 31,704              | 0                            | 31,704                      | 20.74%                    |
| Sidewalk Repairs                            | 20,000                 | 2,840                    | 14,054                  | 5,946               | -                            | 5,946                       | 70.27%                    |
| Other Expenses                              | 26,875                 | 489                      | 19,798                  | 7,077               | 652                          | 6,424                       | 73.67%                    |
| Capital Outlay - Fixed Assets               | 95,594                 | -                        | 90,223                  | 5,371               | -                            | 5,371                       | 94.38%                    |
| Paving                                      | -                      | -                        | -                       | -                   | -                            | -                           | 0.00%                     |
| <b>Subtotal Street Dept.</b>                | <b>\$ 1,338,897</b>    | <b>\$ 61,749</b>         | <b>\$ 855,006</b>       | <b>\$ 483,891</b>   | <b>\$ 17,330</b>             | <b>\$ 466,561</b>           | <b>63.86%</b>             |
| <b>Maintenance Shop</b>                     |                        |                          |                         |                     |                              |                             |                           |
| Salaries and Wages                          | \$ 163,113             | \$ 12,423                | \$ 119,444              | \$ 43,669           | \$ -                         | \$ 43,669                   | 73.23%                    |
| Benefits                                    | 62,332                 | 4,823                    | 45,004                  | 17,328              | -                            | 17,328                      | 72.20%                    |
| Contracted Services                         | 16,600                 | 1,189                    | 12,118                  | 4,482               | -                            | 4,482                       | 73.00%                    |
| Utilities                                   | 8,880                  | 479                      | 3,503                   | 5,377               | -                            | 5,377                       | 39.44%                    |
| Repair and Maintenance                      | 10,400                 | 850                      | 6,223                   | 4,177               | 3,918                        | 260                         | 59.83%                    |
| Operating Supplies                          | 10,000                 | 1,237                    | 6,096                   | 3,905               | 1,624                        | 2,281                       | 60.96%                    |
| Other Expenses                              | 23,820                 | 514                      | 12,720                  | 11,100              | 1,898                        | 9,202                       | 53.40%                    |
| Capital Outlay - Fixed Assets               | -                      | -                        | -                       | -                   | -                            | -                           | 0.00%                     |
| <b>Subtotal Maintenance Shop</b>            | <b>\$ 295,145</b>      | <b>\$ 21,515</b>         | <b>\$ 205,107</b>       | <b>\$ 90,038</b>    | <b>\$ 7,440</b>              | <b>\$ 82,598</b>            | <b>69.49%</b>             |
| <b>Leisure Services</b>                     |                        |                          |                         |                     |                              |                             |                           |
| Salaries and Wages                          | \$ 831,699             | \$ 61,972                | \$ 559,224              | \$ 272,475          | \$ -                         | \$ 272,475                  | 67.24%                    |
| Benefits                                    | 390,723                | 25,504                   | 231,313                 | 159,410             | -                            | 159,410                     | 59.20%                    |
| Contracted Services                         | 47,510                 | 8,722                    | 30,573                  | 16,937              | 815                          | 16,123                      | 64.35%                    |
| Utilities                                   | 103,000                | 6,686                    | 77,125                  | 25,875              | -                            | 25,875                      | 74.88%                    |
| Repair and Maintenance                      | 180,000                | 18,120                   | 147,690                 | 32,310              | 11,052                       | 21,258                      | 82.05%                    |
| Operating Supplies                          | 35,000                 | 4,550                    | 30,314                  | 4,686               | 872                          | 3,813                       | 86.61%                    |
| Other Expenses                              | 89,581                 | 10,952                   | 54,094                  | 35,487              | 2,550                        | 32,937                      | 60.39%                    |
| Capital Outlay - Fixed Assets               | 482,432                | 66,640                   | 405,675                 | 76,757              | 995                          | 75,762                      | 84.09%                    |
| <b>Subtotal Leisure Services</b>            | <b>\$ 2,159,945</b>    | <b>\$ 203,145</b>        | <b>\$ 1,536,007</b>     | <b>\$ 623,938</b>   | <b>\$ 16,284</b>             | <b>\$ 607,654</b>           | <b>71.11%</b>             |
| <b>Operating Expenses</b>                   |                        |                          |                         |                     |                              |                             |                           |
| Cost Allocation Transfers                   | \$ (862,966)           | \$ (71,914)              | \$ (647,226)            | \$ (215,740)        | \$ -                         | \$ (215,740)                | 75.00%                    |
| Transfers Out                               | 917,184                | -                        | -                       | 917,184             | -                            | 917,184                     | 0.00%                     |
| Increase to Reserves                        | 11,194                 | -                        | -                       | 11,194              | -                            | 11,194                      | 0.00%                     |
| Unrealized Gain/Loss on Invest              | -                      | -                        | -                       | -                   | -                            | -                           | 0.00%                     |
| Interest Expense                            | -                      | -                        | -                       | -                   | -                            | -                           | 0.00%                     |
| <b>Sutotal Other Operating Expenses</b>     | <b>\$ 65,412</b>       | <b>\$ (71,914)</b>       | <b>\$ (647,226)</b>     | <b>\$ 712,638</b>   | <b>\$ -</b>                  | <b>\$ 712,638</b>           | <b>-989.46%</b>           |
| <b>Total Expenditures</b>                   | <b>\$ 14,099,114</b>   | <b>\$ 914,715</b>        | <b>\$ 7,547,280</b>     | <b>\$ 6,551,834</b> | <b>\$ 144,236</b>            | <b>\$ 6,407,598</b>         | <b>53.53%</b>             |
| <b>Net Fund Revenues &amp; Expenditures</b> | <b>\$ -</b>            | <b>\$ (53,840)</b>       | <b>\$ 140,245</b>       | <b>\$ (140,245)</b> | <b>\$ (144,236)</b>          | <b>\$ 3,991</b>             |                           |

**City of Callaway**  
**CRA Fund Revenues & Expenditures**  
**For YTD Period Ended June 30, 2025**



| <u>Description</u>                                | <u>2025<br/>Budget</u> | <u>Current<br/>Month</u> | <u>Year to<br/>Date</u> | <u>YTD Var</u>   | <u>Encumbered<br/>Amount</u> | <u>Budget<br/>Available</u> | <u>% of<br/>Bud. Used</u> |
|---------------------------------------------------|------------------------|--------------------------|-------------------------|------------------|------------------------------|-----------------------------|---------------------------|
| <b><u>Revenues and Other Sources of Funds</u></b> |                        |                          |                         |                  |                              |                             |                           |
| <b>Property Taxes, Revenue Sharing and Grants</b> |                        |                          |                         |                  |                              |                             |                           |
| Ad Valorem Tax (from City)                        | 376,692                | -                        | 376,692                 | -                | -                            | -                           | 100.00%                   |
| Stormwater Grants                                 | 1,412,719              | -                        | -                       | 1,412,719        | -                            | 1,412,719                   | 0.00%                     |
| Intergov't Revenue from Bay Co                    | 776,300                | -                        | 767,099                 | 9,201            | -                            | 9,201                       | 98.81%                    |
| <b>Subtotal</b>                                   | <b>2,565,711</b>       | <b>-</b>                 | <b>1,143,791</b>        | <b>1,421,920</b> | <b>-</b>                     | <b>1,421,920</b>            | <b>44.58%</b>             |
| <b>Other Revenues Sources &amp; Reserves</b>      |                        |                          |                         |                  |                              |                             |                           |
| Interest Earned                                   | -                      | -                        | -                       | -                | -                            | -                           | 0.00%                     |
| Transfers from General Fund                       | -                      | -                        | -                       | -                | -                            | -                           | 0.00%                     |
| Budgeted Use of Reserves                          | 618,996                | -                        | -                       | 618,996          | -                            | 618,996                     | 0.00%                     |
| <b>Subtotal</b>                                   | <b>618,996</b>         | <b>-</b>                 | <b>-</b>                | <b>618,996</b>   | <b>-</b>                     | <b>618,996</b>              | <b>0.00%</b>              |
| <b>Total Revenues and Sources of Funds</b>        | <b>3,184,707</b>       | <b>-</b>                 | <b>1,143,791</b>        | <b>2,040,916</b> | <b>-</b>                     | <b>2,040,916</b>            | <b>35.92%</b>             |
| <b><u>Expenditures and Uses of Funds</u></b>      |                        |                          |                         |                  |                              |                             |                           |
| Engineering Services                              | -                      | -                        | -                       | -                | -                            | -                           | 0.00%                     |
| Legal Fees - City Attorney                        | 500                    | -                        | -                       | 500              | -                            | 500                         | 0.00%                     |
| Audit/Accounting                                  | 6,200                  | -                        | 6,200                   | -                | -                            | -                           | 100.00%                   |
| Other Contractual Services                        | -                      | -                        | -                       | -                | -                            | -                           | 0.00%                     |
| Transportation/Postage                            | -                      | -                        | -                       | -                | -                            | -                           | 0.00%                     |
| Printing & Binding                                | -                      | -                        | -                       | -                | -                            | -                           | 0.00%                     |
| Other Current Charges                             | 3,750                  | 2,439                    | 2,439                   | 1,311            | -                            | 1,311                       | 65.03%                    |
| Office Supplies & Small Equip                     | -                      | -                        | -                       | -                | -                            | -                           | 0.00%                     |
| Books, Publications, & Dues                       | 1,000                  | -                        | 695                     | 305              | -                            | 305                         | 69.50%                    |
| Education                                         | -                      | -                        | -                       | -                | -                            | -                           | 0.00%                     |
| Land                                              | 25,000                 | -                        | -                       | 25,000           | -                            | 25,000                      | 0.00%                     |
| Buildings                                         | -                      | -                        | -                       | -                | -                            | -                           | 0.00%                     |
| Improvements O/T Buildings                        | 97,945                 | 39,992                   | 137,937                 | (39,992)         | -                            | (39,992)                    | 140.83%                   |
| Stormwater Projects - Cemetary Drainage           | 290,005                | -                        | 15,840                  | 274,165          | 525                          | 273,640                     | 5.46%                     |
| Stormwater Projects - Berthe Spillway             | 2,727,807              | 4,229                    | 107,675                 | 2,620,132        | 91,883                       | 2,528,249                   | 3.95%                     |
| Redevelopment Grants                              | 5,000                  | -                        | -                       | 5,000            | -                            | 5,000                       | 0.00%                     |
| Residential Grants                                | 7,500                  | -                        | -                       | 7,500            | -                            | 7,500                       | 0.00%                     |
| Commercial Demolition Grants                      | 20,000                 | -                        | -                       | 20,000           | -                            | 20,000                      | 0.00%                     |
| Budgeted Increase to Reserves                     | -                      | -                        | -                       | -                | -                            | -                           | 0.00%                     |
| <b>Total Expenditures</b>                         | <b>3,184,707</b>       | <b>46,659</b>            | <b>270,785</b>          | <b>2,913,922</b> | <b>92,408</b>                | <b>2,821,514</b>            | <b>8.50%</b>              |
| <b>Net Fund Revenues &amp; Expenditures</b>       | <b>-</b>               | <b>(46,659)</b>          | <b>873,006</b>          | <b>(873,006)</b> | <b>(92,408)</b>              | <b>(780,598)</b>            |                           |



**City of Callaway**  
**Capital Projects Fund Revenues & Expenditures**  
**For YTD Period Ended June 30, 2025**



| <u>Description</u>                                | <u>2025</u><br><u>Budget</u> | <u>Current</u><br><u>Month</u> | <u>Year to</u><br><u>Date</u> | <u>YTD Var</u>        | <u>Encumbered</u><br><u>Amount</u> | <u>Budget</u><br><u>Available</u> | <u>% of</u><br><u>Bud. Used</u> |
|---------------------------------------------------|------------------------------|--------------------------------|-------------------------------|-----------------------|------------------------------------|-----------------------------------|---------------------------------|
| <b><u>Revenues and Other Sources of Funds</u></b> |                              |                                |                               |                       |                                    |                                   |                                 |
| <b>Grants &amp; Shared Revenues</b>               |                              |                                |                               |                       |                                    |                                   |                                 |
| Federal Grants - 428                              | \$ 2,305,673                 | \$ -                           | \$ 2,412,187                  | \$ (106,514)          | \$ -                               | \$ (106,514)                      | 104.62%                         |
| Infrastructure Half Cent Tax                      | 1,775,763                    | 140,549                        | 1,215,291                     | 560,472               | -                                  | 560,472                           | 68.44%                          |
| Berthe Ave Bridge 80/20 FEMA                      | 1,312,265                    | -                              | -                             | 1,312,265             | -                                  | 1,312,265                         | 0.00%                           |
| CDBG - Sandy Creek Rehab                          | 5,470,200                    | -                              | 605,166                       | 4,865,034             | -                                  | 4,865,034                         | 11.06%                          |
| CDBG - Spine Road Hugh Thomas                     | 2,650,000                    | -                              | 202,572                       | 2,447,428             | -                                  | 2,447,428                         | 7.64%                           |
| FDOT - Beautify Grant Tyndal                      | 400,000                      | -                              | -                             | 400,000               | -                                  | 400,000                           | 0.00%                           |
| FDOT Grant - Cherry Street Sidewalk               | 2,553,262                    | -                              | -                             | 2,553,262             | -                                  | 2,553,262                         | 0.00%                           |
| FDOT Grant - West Cherry Street                   | 528,511                      | -                              | -                             | 528,511               | -                                  | 528,511                           | 0.00%                           |
| Paving Grant - State                              | 2,000,000                    | 675,560                        | 675,560                       | 1,324,440             | -                                  | 1,324,440                         | 33.78%                          |
| CDBG Grant - Lift Station Rehabs                  | 2,466,203                    | -                              | 16,100                        | 2,450,103             | -                                  | 2,450,103                         | 0.65%                           |
| <b>Subtotal</b>                                   | <b>21,461,877</b>            | <b>816,109</b>                 | <b>5,126,876</b>              | <b>16,335,001</b>     | <b>-</b>                           | <b>16,335,001</b>                 | <b>23.89%</b>                   |
| <b>Other Sources</b>                              |                              |                                |                               |                       |                                    |                                   |                                 |
| Interest - Infrastructure                         | \$ 268,981                   | \$ 32,069                      | \$ 273,402                    | \$ (4,421)            | \$ -                               | \$ (4,421)                        | 101.64%                         |
| Insurance Proceeds                                | -                            | -                              | -                             | -                     | -                                  | -                                 | 0.00%                           |
| Transfers from General Fund                       | 917,184                      | -                              | -                             | 917,184               | -                                  | 917,184                           | 0.00%                           |
| Budget Use of Reserves                            | 4,093,853                    | -                              | -                             | 4,093,853             | -                                  | 4,093,853                         | 0.00%                           |
| <b>Total Revenues and Sources of Funds</b>        | <b>\$ 26,741,895</b>         | <b>\$ 848,178</b>              | <b>\$ 5,400,278</b>           | <b>\$ 21,341,617</b>  | <b>\$ -</b>                        | <b>\$ 21,341,617</b>              | <b>20.19%</b>                   |
| <b><u>Expenditures and Uses of Funds</u></b>      |                              |                                |                               |                       |                                    |                                   |                                 |
| <b>Street Department</b>                          |                              |                                |                               |                       |                                    |                                   |                                 |
| Stormwater Improvements                           | \$ 150,800                   | \$ -                           | \$ 5,940                      | \$ 144,860            | \$ -                               | \$ 144,860                        | 3.94%                           |
| Sidewalk Repairs                                  | -                            | -                              | -                             | -                     | -                                  | -                                 | 0.00%                           |
| Sidewalk Projects - Various Repairs               | 50,000                       | -                              | -                             | 50,000                | -                                  | 50,000                            | 0.00%                           |
| Engineering Various - ADA/Grants                  | 25,000                       | -                              | 14,743                        | 10,257                | -                                  | 10,257                            | 58.97%                          |
| Fox & Lannie Row Pond Clean-UP                    | 141,500                      | -                              | -                             | 141,500               | -                                  | 141,500                           | 0.00%                           |
| Berthe Ave Spillway Bridge                        | 978,963                      | -                              | 1,257,051                     | (278,088)             | 40,224                             | (318,311)                         | 128.41%                         |
| FDOT Tyndall Median Beautification                | 400,000                      | -                              | 387,053                       | 12,947                | 19,991                             | (7,044)                           | 96.76%                          |
| Cherry Street Drainage                            | 4,448,524                    | 5,760                          | 5,760                         | 4,442,764             | 42,240                             | 4,400,524                         | 0.13%                           |
| FlexNet Meter Reading                             | 250,480                      | -                              | 89,538                        | 160,942               | 147,582                            | 13,360                            | 35.75%                          |
| CDBG - Spine Road Hugh Thomas Paving              | 2,315,010                    | 3,378                          | 25,635                        | 2,289,375             | 201,733                            | 2,087,642                         | 1.11%                           |
| FDOT Grant - Cherry Street Sidewalk               | 2,540,989                    | -                              | 1,824                         | 2,539,165             | 460,806                            | 2,078,359                         | 0.07%                           |
| Road Paving                                       | -                            | -                              | -                             | -                     | -                                  | -                                 | 0.00%                           |
| State Grant - Road Paving                         | 1,180,134                    | -                              | 991,186                       | 188,948               | 176,111                            | 12,837                            | 83.99%                          |
| Cherry St Paving & 2nd Sidewalk                   | 5,181,853                    | 45,402                         | 86,642                        | 5,095,211             | 642,890                            | 4,452,321                         | 1.67%                           |
| Boat Race Round About - Impact Fees               | 766,384                      | 200                            | 1,444                         | 764,940               | 764,940                            | -                                 | 0.19%                           |
| FDOT Grant - Yellow Bluff Side                    | 65,000                       | -                              | -                             | 65,000                | -                                  | 65,000                            | 0.00%                           |
| FDOT Grant Hickory St Sidewalk                    | -                            | -                              | -                             | -                     | -                                  | -                                 | 0.00%                           |
| FDOT Grant S Berthe Sidewalk                      | 64,000                       | -                              | -                             | 64,000                | -                                  | 64,000                            | 0.00%                           |
| FDOT Grant West Cherry Sidewalk                   | 528,511                      | -                              | -                             | 528,511               | -                                  | 528,511                           | 0.00%                           |
| <b>Subtotal</b>                                   | <b>\$ 19,087,148</b>         | <b>\$ 54,740</b>               | <b>\$ 2,866,815</b>           | <b>\$ 16,220,333</b>  | <b>\$ 2,496,518</b>                | <b>\$ 13,723,816</b>              | <b>15.02%</b>                   |
| Lift Station Rehabs - CDBG                        | 2,516,203                    | 3,450                          | 22,242                        | 2,493,961             | 338,658                            | 2,155,303                         | 0.88%                           |
| Sandy Creek Rehab CDBG                            | 5,138,544                    | 16,859                         | 47,249                        | 5,091,295             | 244,853                            | 4,846,442                         | 0.92%                           |
| <b>Subtotal</b>                                   | <b>\$ 7,654,747</b>          | <b>\$ 20,309</b>               | <b>\$ 69,491</b>              | <b>\$ 7,585,256</b>   | <b>\$ 583,511</b>                  | <b>\$ 7,001,745</b>               | <b>0.91%</b>                    |
| <b>Total Expenditures and Uses of Funds</b>       | <b>\$ 26,741,895</b>         | <b>\$ 75,049</b>               | <b>\$ 2,936,305</b>           | <b>\$ 23,805,590</b>  | <b>\$ 3,080,029</b>                | <b>\$ 20,725,561</b>              | <b>10.98%</b>                   |
| <b>Net Fund Revenues &amp; Expenditures</b>       | <b>\$ -</b>                  | <b>\$ 773,129</b>              | <b>\$ 2,463,972</b>           | <b>\$ (2,463,972)</b> | <b>\$ (3,080,029)</b>              | <b>\$ 616,057</b>                 |                                 |

**City of Callaway**  
**Water Fund Revenues & Expenditures**  
**For YTD Period Ended June 30, 2025**



| <u>Description</u>                           | <u>2025<br/>Budget</u> | <u>Current<br/>Month</u> | <u>Year to<br/>Date</u> | <u>YTD Var</u>      | <u>Encumbered<br/>Amount</u> | <u>Budget<br/>Available</u> | <u>% of<br/>Bud. Used</u> |
|----------------------------------------------|------------------------|--------------------------|-------------------------|---------------------|------------------------------|-----------------------------|---------------------------|
| <b>Revenues and Other Sources of Funds</b>   |                        |                          |                         |                     |                              |                             |                           |
| <b>Permits, Fees. &amp; Licenses</b>         |                        |                          |                         |                     |                              |                             |                           |
| Special Capital Ext Fee                      | \$ 5,000               | \$ -                     | \$ 2,185                | \$ 2,815            | \$ -                         | \$ 2,815                    | 43.71%                    |
| Impact Fees - Water Res.                     | 115,000                | 14,395                   | 95,660                  | 19,340              | -                            | 19,340                      | 83.18%                    |
| Impact Fees - Water Comm.                    | 10,000                 | 47,002                   | 48,468                  | (38,468)            | -                            | (38,468)                    | 484.68%                   |
| State Grants - Storms & Floods               | -                      | -                        | -                       | -                   | -                            | -                           | 0.00%                     |
| <b>Subtotal</b>                              | <b>\$ 130,000</b>      | <b>\$ 61,396</b>         | <b>\$ 146,314</b>       | <b>\$ (16,314)</b>  | <b>\$ -</b>                  | <b>\$ (16,314)</b>          | <b>112.55%</b>            |
| <b>Charges for Services</b>                  |                        |                          |                         |                     |                              |                             |                           |
| Water Charges                                | \$ 3,402,940           | \$ 339,235               | \$ 2,557,400            | \$ 845,540          | \$ -                         | \$ 845,540                  | 75.15%                    |
| Collection of Bad Debt                       | -                      | -                        | 120                     | (120)               | -                            | (120)                       | 0.00%                     |
| Reconnect Fees                               | 129,819                | 11,300                   | 91,764                  | 38,055              | -                            | 38,055                      | 70.69%                    |
| Penalties                                    | 77,327                 | 6,427                    | 55,959                  | 21,368              | -                            | 21,368                      | 72.37%                    |
| System Taps                                  | 11,486                 | 360                      | 5,150                   | 6,336               | -                            | 6,336                       | 44.84%                    |
| Other Utility Income                         | 205,313                | 23,531                   | 162,821                 | 42,492              | -                            | 42,492                      | 79.30%                    |
| Utilities Over/Short                         | -                      | (1)                      | (251)                   | 251                 | -                            | 251                         | 0.00%                     |
| Service Work Charges                         | -                      | -                        | -                       | -                   | -                            | -                           | 0.00%                     |
| <b>Subtotal</b>                              | <b>\$ 3,826,885</b>    | <b>\$ 380,853</b>        | <b>\$ 2,872,963</b>     | <b>\$ 953,922</b>   | <b>\$ -</b>                  | <b>\$ 953,922</b>           | <b>75.07%</b>             |
| <b>Interest &amp; Other Earnings</b>         |                        |                          |                         |                     |                              |                             |                           |
| Interest                                     | \$ 120,000             | \$ 10,643                | \$ 89,124               | \$ 30,876           | \$ -                         | \$ 30,876                   | 74.27%                    |
| Interest - Impact Fees                       | 55,000                 | 5,329                    | 46,088                  | 8,912               | -                            | 8,912                       | 83.80%                    |
| Interest - Spec Cap Ext Fees                 | -                      | -                        | -                       | -                   | -                            | -                           | 0.00%                     |
| Disposition of Fixed Assets                  | -                      | -                        | 62                      | (62)                | -                            | (62)                        | 0.00%                     |
| Insurance Proceeds                           | -                      | -                        | 1,765                   | (1,765)             | -                            | (1,765)                     | 0.00%                     |
| <b>Subtotal</b>                              | <b>\$ 175,000</b>      | <b>\$ 15,972</b>         | <b>\$ 137,038</b>       | <b>\$ 37,962</b>    | <b>\$ -</b>                  | <b>\$ 37,962</b>            | <b>78.31%</b>             |
| <b>Use of Reserves</b>                       |                        |                          |                         |                     |                              |                             |                           |
| Budgeted Use of Reserves (UN)                | \$ -                   | \$ -                     | \$ -                    | \$ -                | \$ -                         | \$ -                        | 0.00%                     |
| Budgeted Use of Reserves (RES)               | \$ 200,000             | \$ -                     | \$ -                    | \$ 200,000          | \$ -                         | \$ 200,000                  | 0.00%                     |
| <b>Subtotal</b>                              | <b>\$ 200,000</b>      | <b>\$ -</b>              | <b>\$ -</b>             | <b>\$ 200,000</b>   | <b>\$ -</b>                  | <b>\$ 200,000</b>           | <b>0.00%</b>              |
| <b>Total Revenues &amp; Sources of Funds</b> | <b>\$ 4,350,859</b>    | <b>\$ 459,802</b>        | <b>\$ 3,170,544</b>     | <b>\$ 1,180,315</b> | <b>\$ -</b>                  | <b>\$ 1,180,315</b>         | <b>72.87%</b>             |

**City of Callaway**  
**Water Fund Revenues & Expenditures**  
**For YTD Period Ended June 30, 2025**



| Description                                  | 2025         | Current    | Year to      | YTD Var      | Encumbered  | Budget       | % of      |
|----------------------------------------------|--------------|------------|--------------|--------------|-------------|--------------|-----------|
|                                              | Budget       | Month      | Date         |              | Amount      | Available    | Bud. Used |
| <b><u>Expenditures and Uses of Funds</u></b> |              |            |              |              |             |              |           |
| Salaries and Wages                           | \$ 484,393   | \$ 32,609  | \$ 327,497   | \$ 156,896   | \$ -        | \$ 156,896   | 67.61%    |
| Benefits                                     | 193,045      | 11,638     | 127,207      | 65,838       | -           | 65,838       | 65.89%    |
| Engineering Services                         | -            | -          | -            | -            | -           | -            | 0.00%     |
| Contractual Services                         | 40,800       | 5,341      | 25,065       | 15,736       | 2,847       | 12,888       | 61.43%    |
| Cost of Water                                | 1,180,314    | 112,761    | 927,758      | 252,556      | -           | 252,556      | 78.60%    |
| Communications/Telephone                     | 5,500        | 449        | 3,646        | 1,854        | -           | 1,854        | 66.28%    |
| Transportation/Postage                       | 2,500        | -          | 824          | 1,676        | -           | 1,676        | 32.94%    |
| Utilities                                    | 18,000       | 752        | 5,579        | 12,421       | -           | 12,421       | 31.00%    |
| Insurance                                    | -            | -          | -            | -            | -           | -            | 0.00%     |
| Repair and Manitenance                       | 162,000      | 5,853      | 122,035      | 39,965       | 11,766      | 28,199       | 75.33%    |
| Fuel & Lubricants                            | 40,000       | 3,171      | 21,586       | 18,414       | -           | 18,414       | 53.97%    |
| Operating Supplies                           | 20,000       | 311        | 16,180       | 3,820        | 323         | 3,497        | 80.90%    |
| Other Expenses                               | 136,500      | 23,388     | 79,698       | 56,802       | 4,250       | 52,552       | 58.39%    |
| Capital Outlay - Fixed Assets                | 331,250      | 1,280      | 116,472      | 214,778      | 51,325      | 163,453      | 35.16%    |
| Interest Pmt                                 | 256,416      | 21,010     | 189,257      | 67,159       | -           | 67,159       | 73.81%    |
| Amortization - Loss on AdvRef                | 38,143       | 3,179      | 28,611       | 9,532        | -           | 9,532        | 75.01%    |
| UB Cost Allocation                           | 364,996      | 25,276     | 225,367      | 139,629      | -           | 139,629      | 61.75%    |
| Cost Allocation Transfer                     | 380,598      | 31,716     | 285,444      | 95,154       | -           | 95,154       | 75.00%    |
| Budgeted Incr to Reserves (UN)               | 296,404      | -          | -            | 296,404      | -           | 296,404      | 0.00%     |
| Budgeted Incr to Reserves (RES)              | -            | -          | -            | -            | -           | -            | 0.00%     |
| Transfer to CIP                              | -            | -          | -            | -            | -           | -            | 0.00%     |
| Total Expenditures                           | \$ 4,350,859 | \$ 278,736 | \$ 2,502,225 | \$ 1,848,634 | \$ 70,511   | \$ 1,778,124 | 57.51%    |
| Net Fund Revenues & Expenditures             | \$ -         | \$ 181,067 | \$ 668,319   | \$ (668,319) | \$ (70,511) | \$ (597,808) |           |

**City of Callaway**  
**Sewer Fund Revenues & Expenditures**  
**For YTD Period Ended June 30, 2025**



| <u>Description</u>                           | <u>2025<br/>Budget</u> | <u>Current<br/>Month</u> | <u>Year to<br/>Date</u> | <u>YTD Var</u>      | <u>Encumbered<br/>Amount</u> | <u>Budget<br/>Available</u> | <u>% of<br/>Bud. Used</u> |
|----------------------------------------------|------------------------|--------------------------|-------------------------|---------------------|------------------------------|-----------------------------|---------------------------|
| <b>Revenues and Other Sources of Funds</b>   |                        |                          |                         |                     |                              |                             |                           |
| <b>Permits, Fees, &amp; Licenses</b>         |                        |                          |                         |                     |                              |                             |                           |
| Special Capital Ext Fee                      | \$ 2,500               | \$ -                     | \$ 2,526                | \$ (26)             | \$ -                         | \$ (26)                     | 101.02%                   |
| Impact Fees - Sewer Res.                     | 120,000                | 16,338                   | 104,087                 | 15,913              | -                            | 15,913                      | 86.74%                    |
| Impact Fees - Sewer Comm.                    | 10,000                 | 118,317                  | 120,342                 | (110,342)           | -                            | (110,342)                   | 1203.42%                  |
| State Grants - Storms & Floods               | 897,000                | -                        | -                       | 897,000             | -                            | 897,000                     | 0.00%                     |
| <b>Subtotal</b>                              | <b>\$ 1,029,500</b>    | <b>\$ 134,655</b>        | <b>\$ 226,954</b>       | <b>\$ 802,546</b>   | <b>\$ -</b>                  | <b>\$ 802,546</b>           | <b>22.05%</b>             |
| <b>Charges for Services</b>                  |                        |                          |                         |                     |                              |                             |                           |
| Charges for Serives                          | \$ -                   | \$ -                     | \$ -                    | \$ -                | \$ -                         | \$ -                        | 0.00%                     |
| Collection of Bad Debt                       | -                      | -                        | 169                     | (169)               | -                            | (169)                       | 0.00%                     |
| Account Fees                                 | 16,739                 | 1,490                    | 12,980                  | 3,759               | -                            | 3,759                       | 77.54%                    |
| Reconnect Fees                               | -                      | -                        | -                       | -                   | -                            | -                           | 0.00%                     |
| Penalties                                    | 130,284                | 11,075                   | 96,350                  | 33,934              | -                            | 33,934                      | 73.95%                    |
| System Taps                                  | 11,594                 | 200                      | 4,080                   | 7,514               | -                            | 7,514                       | 35.19%                    |
| Other Utility Income                         | 500                    | -                        | -                       | 500                 | -                            | 500                         | 0.00%                     |
| Sewer / Wastewater Charges                   | 5,230,553              | 458,190                  | 3,800,197               | 1,430,356           | -                            | 1,430,356                   | 72.65%                    |
| <b>Subtotal</b>                              | <b>\$ 5,389,670</b>    | <b>\$ 470,955</b>        | <b>\$ 3,913,777</b>     | <b>\$ 1,475,893</b> | <b>\$ -</b>                  | <b>\$ 1,475,893</b>         | <b>72.62%</b>             |
| <b>Interest &amp; Other Earnings</b>         |                        |                          |                         |                     |                              |                             |                           |
| Dividends                                    | \$ -                   | \$ -                     | \$ -                    | \$ -                | \$ -                         | \$ -                        | 0.00%                     |
| Interest Earned                              | 400,000                | 39,562                   | 341,693                 | 58,307              | -                            | 58,307                      | 85.42%                    |
| Interest - Impact Fees                       | 97,500                 | 9,186                    | 82,829                  | 14,671              | -                            | 14,671                      | 84.95%                    |
| Interest - Spec Cap Ext Fees                 | -                      | -                        | -                       | -                   | -                            | -                           | 0.00%                     |
| Interest - Sandy Creek Assmts                | -                      | -                        | -                       | -                   | -                            | -                           | 0.00%                     |
| Interest - Bond Proceeds                     | -                      | -                        | -                       | -                   | -                            | -                           | 0.00%                     |
| Disposition of Fixed Assets                  | -                      | -                        | 4,940                   | (4,940)             | -                            | (4,940)                     | 0.00%                     |
| <b>Subtotal</b>                              | <b>\$ 497,500</b>      | <b>\$ 48,748</b>         | <b>\$ 436,714</b>       | <b>\$ 60,786</b>    | <b>\$ -</b>                  | <b>\$ 60,786</b>            | <b>87.78%</b>             |
| <b>Other Sources</b>                         |                        |                          |                         |                     |                              |                             |                           |
| Transfer from General Fund                   | \$ -                   | \$ -                     | \$ -                    | \$ -                | \$ -                         | \$ -                        | 0.00%                     |
| Amort-Premium 2015 Refunding                 | 18,974                 | 1,581                    | 14,229                  | 4,745               | -                            | 4,745                       | 74.99%                    |
| <b>Subtotal</b>                              | <b>\$ 18,974</b>       | <b>\$ 1,581</b>          | <b>\$ 14,229</b>        | <b>\$ 4,745</b>     | <b>\$ -</b>                  | <b>\$ 4,745</b>             | <b>74.99%</b>             |
| <b>Use of Reserves</b>                       |                        |                          |                         |                     |                              |                             |                           |
| Transfer to General Fund                     |                        |                          |                         |                     |                              |                             |                           |
| Budgeted Use of Reserves (UN)                | \$ -                   | \$ -                     | \$ -                    | \$ -                | \$ -                         | \$ -                        | 0.00%                     |
| Budgeted Use of Reserves (RES)               | -                      | -                        | -                       | -                   | -                            | -                           | 0.00%                     |
| <b>Subtotal</b>                              | <b>\$ -</b>            | <b>\$ -</b>              | <b>\$ -</b>             | <b>\$ -</b>         | <b>\$ -</b>                  | <b>\$ -</b>                 | <b>0.00%</b>              |
| <b>Total Revenues &amp; Sources of Funds</b> | <b>\$ 6,935,644</b>    | <b>\$ 655,940</b>        | <b>\$ 4,591,673</b>     | <b>\$ 2,343,971</b> | <b>\$ -</b>                  | <b>\$ 2,343,971</b>         | <b>66.20%</b>             |



**City of Callaway**  
**Sewer Fund Revenues & Expenditures**  
**For YTD Period Ended June 30, 2025**



| <u>Description</u>                          | <u>2025<br/>Budget</u> | <u>Current<br/>Month</u> | <u>Year to<br/>Date</u> | <u>YTD Var</u>        | <u>Encumbered<br/>Amount</u> | <u>Budget<br/>Available</u> | <u>% of<br/>Bud. Used</u> |
|---------------------------------------------|------------------------|--------------------------|-------------------------|-----------------------|------------------------------|-----------------------------|---------------------------|
| <b>Expenditures and Uses of Funds</b>       |                        |                          |                         |                       |                              |                             |                           |
| Salaries and Wages                          | \$ 370,136             | \$ 29,017                | \$ 262,466              | \$ 107,670            | \$ -                         | \$ 107,670                  | 70.91%                    |
| Benefits                                    | 189,747                | 13,764                   | 122,128                 | 67,619                | -                            | 67,619                      | 64.36%                    |
| Engineering Services                        | -                      | -                        | -                       | -                     | -                            | -                           | 0.00%                     |
| Contractual Services                        | 17,000                 | 718                      | 6,611                   | 10,389                | 191                          | 10,198                      | 38.89%                    |
| Cost of Treatment                           | 2,331,955              | 255,000                  | 1,640,567               | 691,388               | -                            | 691,388                     | 70.35%                    |
| Communications/Telephone                    | 5,300                  | 514                      | 4,153                   | 1,147                 | -                            | 1,147                       | 78.36%                    |
| Transportation/Postage                      | 2,640                  | -                        | 838                     | 1,802                 | -                            | 1,802                       | 31.75%                    |
| Utilities                                   | 91,000                 | 8,063                    | 73,121                  | 17,879                | -                            | 17,879                      | 80.35%                    |
| Insurance                                   | -                      | -                        | -                       | -                     | -                            | -                           | 0.00%                     |
| Repair and Maintenance                      | 208,750                | 13,653                   | 142,564                 | 66,186                | 19,987                       | 46,199                      | 68.29%                    |
| Fuel & Lubricants                           | 74,500                 | 6,221                    | 49,224                  | 25,276                | -                            | 25,276                      | 66.07%                    |
| Operating Supplies                          | 16,500                 | 742                      | 11,262                  | 5,238                 | 22                           | 5,216                       | 68.25%                    |
| Other Expenses                              | 73,700                 | 9,663                    | 45,436                  | 28,264                | 210                          | 28,054                      | 61.65%                    |
| Capital Outlay - Fixed Assets               | 2,058,046              | 102,208                  | 181,529                 | 1,876,517             | 23,419                       | 1,853,098                   | 8.82%                     |
| Principal Pmt                               | 400,000                | -                        | -                       | 400,000               | -                            | 400,000                     | 0.00%                     |
| Amortization of Bond Costs                  | -                      | -                        | -                       | -                     | -                            | -                           | 0.00%                     |
| Interest Pmt                                | 256,416                | 21,010                   | 189,257                 | 67,159                | -                            | 67,159                      | 73.81%                    |
| Interest Pmt / Sandy Creek                  | -                      | -                        | -                       | -                     | -                            | -                           | 0.00%                     |
| Amort. of Deferred Loss on Ref              | 38,143                 | 3,179                    | 28,611                  | 9,532                 | -                            | 9,532                       | 75.01%                    |
| Bond Issuance Cost                          | 5,500                  | -                        | 4,250                   | 1,250                 | -                            | 1,250                       | 77.27%                    |
| UB Cost Allocation                          | 364,996                | 25,276                   | 225,367                 | 139,629               | -                            | 139,629                     | 61.75%                    |
| Cost Allocation Transfers                   | 350,840                | 29,237                   | 263,133                 | 87,707                | -                            | 87,707                      | 75.00%                    |
| Budgeted Incr to Reserve (UN)               | 80,475                 | -                        | -                       | 80,475                | -                            | 80,475                      | 0.00%                     |
| Budgeted Incr to Reserves (RES)             | -                      | -                        | -                       | -                     | -                            | -                           | 0.00%                     |
| <b>Total Expenditures</b>                   | <b>\$ 6,935,644</b>    | <b>\$ 518,265</b>        | <b>\$ 3,250,518</b>     | <b>\$ 3,685,126</b>   | <b>\$ 43,829</b>             | <b>\$ 3,641,298</b>         | <b>46.87%</b>             |
| <b>Net Fund Revenues &amp; Expenditure:</b> | <b>\$ -</b>            | <b>\$ 137,675</b>        | <b>\$ 1,341,155</b>     | <b>\$ (1,341,155)</b> | <b>\$ (43,829)</b>           | <b>\$ (1,297,327)</b>       |                           |

**City of Callaway**  
**Solid Waste Fund Revenues & Expenditures**  
**For YTD Period Ended June 30, 2025**



| <u>Description</u>                                | <u>2025<br/>Budget</u> | <u>Current<br/>Month</u> | <u>Year to<br/>Date</u> | <u>YTD Var</u>      | <u>Encumbered<br/>Amount</u> | <u>Budget<br/>Available</u> | <u>% of<br/>Bud. Used</u> |
|---------------------------------------------------|------------------------|--------------------------|-------------------------|---------------------|------------------------------|-----------------------------|---------------------------|
| <b><u>Revenues and Other Sources of Funds</u></b> |                        |                          |                         |                     |                              |                             |                           |
| <b>Charges for Services</b>                       |                        |                          |                         |                     |                              |                             |                           |
| Collection of Bad Debt                            | \$ -                   | \$ -                     | \$ 25                   | \$ (25)             | \$ -                         | \$ (25)                     | 0.00%                     |
| Penalties                                         | 27,586                 | 2,150                    | 20,152                  | 7,434               | -                            | 7,434                       | 73.05%                    |
| Other Utility Income                              | -                      | -                        | -                       | -                   | -                            | -                           | 0.00%                     |
| State Grants - Storms & Floods                    | -                      | -                        | -                       | -                   | -                            | -                           | 0.00%                     |
| Solid Waste Service Fees                          | 1,038,309              | 87,201                   | 783,383                 | 254,926             | -                            | 254,926                     | 75.45%                    |
| <b>Subtotal</b>                                   | <b>\$ 1,065,895</b>    | <b>\$ 89,351</b>         | <b>\$ 803,559</b>       | <b>\$ 262,336</b>   | <b>\$ -</b>                  | <b>\$ 262,336</b>           | <b>75.39%</b>             |
| <b>Interest &amp; Other Earnings</b>              |                        |                          |                         |                     |                              |                             |                           |
| Interest                                          | \$ 51,073              | \$ 7,971                 | \$ 66,200               | \$ (15,127)         | \$ -                         | \$ (15,127)                 | 129.62%                   |
| Disposition of Fixed Assets                       | -                      | -                        | -                       | -                   | -                            | -                           | 0.00%                     |
| Sales of Surplus or Scrap                         | 2,000                  | 246                      | 1,767                   | 233                 | -                            | 233                         | 88.34%                    |
| Transfer From General Fund                        | -                      | -                        | -                       | -                   | -                            | -                           | 0.00%                     |
| <b>Subtotal</b>                                   | <b>\$ 53,073</b>       | <b>\$ 8,217</b>          | <b>\$ 67,967</b>        | <b>\$ (14,894)</b>  | <b>\$ -</b>                  | <b>\$ (14,894)</b>          | <b>128.06%</b>            |
| <b>Use of Reserves</b>                            |                        |                          |                         |                     |                              |                             |                           |
| Budgeted Use of Reserves (UN)                     | \$ -                   | \$ -                     | \$ -                    | \$ -                | \$ -                         | \$ -                        | 0.00%                     |
| <b>Total Revenues &amp; Sources of Funds</b>      | <b>\$ 1,118,968</b>    | <b>\$ 97,568</b>         | <b>\$ 871,526</b>       | <b>\$ 247,442</b>   | <b>\$ -</b>                  | <b>\$ 247,442</b>           | <b>77.89%</b>             |
| <b><u>Expenditures and Uses of Funds</u></b>      |                        |                          |                         |                     |                              |                             |                           |
| Salaries and Wages                                | \$ 185,307             | \$ 14,074                | \$ 130,267              | \$ 55,040           | \$ -                         | \$ 55,040                   | 70.30%                    |
| Benefits                                          | 76,383                 | 5,059                    | 44,334                  | 32,049              | -                            | 32,049                      | 58.04%                    |
| Contracted Services                               | 125,711                | 279                      | 52,663                  | 73,048              | -                            | 73,048                      | 41.89%                    |
| Repair and Maintenance                            | 49,500                 | 1,388                    | 17,188                  | 32,312              | 18,567                       | 13,745                      | 34.72%                    |
| Tipping Fees                                      | 150,000                | 10,772                   | 82,988                  | 67,012              | 1,569                        | 65,443                      | 55.33%                    |
| Fuel & Lubricants                                 | 40,000                 | 3,032                    | 17,724                  | 22,276              | -                            | 22,276                      | 44.31%                    |
| Other Expenses                                    | 7,670                  | 105                      | 1,148                   | 6,522               | -                            | 6,522                       | 14.97%                    |
| Capital Outlay - Fixed Assets                     | -                      | -                        | -                       | -                   | -                            | -                           | 0.00%                     |
| Cost Allocation Transfer                          | 131,528                | 10,961                   | 98,649                  | 32,879              | -                            | 32,879                      | 75.00%                    |
| Budgeted Increase to Reserves                     | 285,369                | -                        | -                       | 285,369             | -                            | 285,369                     | 0.00%                     |
| <b>Total Expenditures</b>                         | <b>\$ 1,118,968</b>    | <b>\$ 45,669</b>         | <b>\$ 444,961</b>       | <b>\$ 674,007</b>   | <b>\$ 20,136</b>             | <b>\$ 653,872</b>           | <b>39.77%</b>             |
| <b>Net Fund Revenues &amp; Expenditures</b>       | <b>\$ -</b>            | <b>\$ 51,899</b>         | <b>\$ 426,565</b>       | <b>\$ (426,565)</b> | <b>\$ (20,136)</b>           | <b>\$ (406,430)</b>         |                           |

**CITY OF CALLAWAY  
BOARD OF COMMISSIONERS  
AGENDA ITEM SUMMARY**

**DATE:** JULY 22, 2025

**ITEM: ORDINANCE NO. 1122 NO TRUCKS ON CERTAIN RESIDENTIAL ROADS**

**1. PLACED ON AGENDA BY:**

Eddie Cook, City Manager

And

Kevin Obos, City Attorney

**2. AGENDA:**

PRESENTATION ☐

PUBLIC HEARING ☐

OLD BUSINESS ☐

REGULAR ☒

**3. IS THIS ITEM BUDGETED (IF APPLICABLE)?:** YES ☐ NO ☐

N/A

**4. BACKGROUND: (WHY, WHAT, WHO, WHERE, WHEN, HOW, & IDENTIFY ALL ATTACHMENTS)**

The city has received complaints of commercial trucks driving on residential roads unnecessarily. This ordinance will prohibit these actions. Resolution 25-12 will follow the 2<sup>nd</sup> reading of this ordinance if approved, naming prohibited streets.

The Planning Board met on July 15, 2025 and recommended approval.

**ATTACHMENT:**

- Ordinance No. 1122

**5. REQUESTED MOTION/ACTION:**

Approval of the first reading of Ordinance No. 1122 upon roll-call vote.

## ORDINANCE NO. 1122

AN ORDINANCE OF THE CITY OF CALLAWAY, FLORIDA, AMENDING THE CITY'S CODE RELATED TO TRAFFIC AND MOTOR VEHICLES; AUTHORIZING THE COMMISSION TO PROHIBIT THE USE OF CERTAIN STREETS BY HEAVY COMMERCIAL TRUCKS; PROVIDING FOR EXEMPTIONS; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT; PROVIDING FOR SEVERABILITY; SCRIVENER'S ERRORS; LIBERAL INTERPRETATION; MODIFICATIONS; CODIFICATION; EFFECT ON EXISTING TERMS; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Section 316.008, Florida Statutes, authorizes cities to regulate traffic on City streets, including prohibiting or regulating the use of controlled access roadways by any class or kind of traffic, or prohibiting or regulating the use of heavily traveled streets by any class or kind of traffic found to be incompatible with the normal and safe movement of traffic; and

WHEREAS, the City finds that delivery trucks are cutting through residential neighborhoods, and determines that prohibiting the use of certain streets by commercial trucks will reduce noise, improve safety and protect infrastructure.

**NOW THEREFORE, BE IT ENACTED BY THE CITY OF CALLAWAY, FLORIDA:**

SECTION 1. REPEAL OF ORDINANCE 621. From and after the effective date of this Ordinance, Ordinance 621 shall be repealed and of no further force and effect.

SECTION 2. From and after the effective date of this ordinance, Section 17-3 of the City of Callaway Code of Ordinances, related to Traffic and Motor Vehicles is amended to read as follows (new text **bold and underlined**, deleted text ~~struck through~~):

**Sec. 17-3. – Heavy Commercial Trucks prohibited on certain streets.**

(a) **Except as provided in subsection (b), commercial delivery trucks and construction vehicles, which trucks or vehicles have three or more axles and a gross weight in excess of 10,000 pounds including load and any attached trailer, are hereby prohibited from passage on certain streets within the city, as such streets shall be set by resolution and from time to time amended by the City Commission.**

(b) **Exemptions.**

a. **Public utility trucks.**

b. **Moving and parcel delivery trucks shall not be prohibited from making deliveries or pickups to customers whose homes are businesses are located on a portion of restricted roadway.**



- c. **Heavy construction trucks shall not be prohibited from traveling on a restricted roadway for the purpose of undertaking construction or repairs to a property located on a portion of restricted roadway.**

SECTION 3. CONFLICT WITH OTHER ORDINANCES OR CODES. All Ordinances or parts of Ordinances of the Code of Ordinances of Callaway, Florida, in conflict with the provisions of this Ordinance are hereby repealed to the extent of such conflict.

SECTION 4. SEVERABILITY. If any provision of this Ordinance is held to be illegal, invalid, or unconstitutional by a court of competent jurisdiction, the other provisions of this ordinance shall remain in full force and effect.

SECTION 5. SCRIVENER'S ERRORS. It is the intention of the City, and it is hereby provided that the provisions of this ordinance shall become and be made a part of the Code of Ordinances of Callaway, Florida, and to that end, the sections of this ordinance may be renumbered or re-lettered and the word "ordinance" may be changed to "section" or "article" or other appropriate designation. Additionally, corrections of typographical errors which do not affect the intent of this Ordinance may be authorized by the City Attorney without public hearing, by filing a corrected or recodified copy with the City Clerk.

SECTION 6. ORDINANCE TO BE LIBERALLY CONSTRUED. This Ordinance shall be liberally construed in order to effectively carry out the purposes hereof which are deemed not to adversely affect public health, safety, or welfare.

SECTION 7. MODIFICATIONS. It is the intent of the City that the provisions of this Ordinance may be modified as a result of considerations that may arise during a public hearing. Such modifications shall be incorporated into the final version of the Ordinance adopted by the City.

SECTION 8. CODIFICATION. The appropriate officers and agents of the City are authorized and directed to codify, include and publish in electronic format the provisions of this Ordinance within the Callaway Code of Ordinances, and unless a contrary ordinance is adopted within ninety (90) days following such publication, the codification of this Ordinance shall become the final and official record of the matters herein ordained. Section numbers may be assigned and changed whenever necessary or convenient.

SECTION 9. EFFECTIVE DATE. This Ordinance shall take effect immediately upon passage.

**PASSED, APPROVED AND ADOPTED** at the regular meeting of the City Commission of the City of Callaway, Florida, this \_\_\_\_ day of \_\_\_\_\_, 2025.

**CITY OF CALLAWAY, FLORIDA**

By: \_\_\_\_\_

Pamn Henderson, Mayor

Ordinance 1122

Page 2 of 3

ATTEST: \_\_\_\_\_  
Ashley Robyck, City Clerk

PASSED ON FIRST READING: \_\_\_\_\_

NOTICE PUBLISHED ON: \_\_\_\_\_

PASSED ON SECOND READING: \_\_\_\_\_

APPROVED AS TO FORM AND LEGAL  
SUFFICIENCY FOR THE CITY OF CALLAWAY  
ONLY:

\_\_\_\_\_  
City Attorney

VOTE OF COMMISSION:

|           |       |
|-----------|-------|
| Ayers     | _____ |
| Davis     | _____ |
| Griggs    | _____ |
| Henderson | _____ |
| Pelletier | _____ |

**RESOLUTION NO. 25-12**

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF CALLAWAY, FLORIDA, PROHIBITING HEAVY COMMERCIAL TRUCKS FROM TRAVELING ON CAMELLIA AVENUE, SENECA AVENUE, SIMS AVENUE, N. GAY AVENUE, S. GAY AVENUE, AND N. KIMBREL AVENUE; REPEALING ALL RESOLUTIONS IN CONFLICT HERewith; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City Commission of the City of Callaway, Florida formally adopted Ordinance 1122, authorizing the City Commission to adopt a resolution identifying City roads on which passage by heavy commercial trucks shall be prohibited; and

**WHEREAS**, the City Commission finds and determines that to promote public safety it is in the best interests of the City to prohibit the passage of heavy commercial trucks on portions of certain City roads which primary serve residential uses.

**NOW, THEREFORE BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF CALLAWAY, FLORIDA:**

**SECTION 1. Restricted Roadways.** From and after the effective date of this Resolution, heavy commercial vehicles described in Section 17-3 of the City's Code of Ordinances shall be prohibited from traveling on the following roadways:

Camellia Avenue  
Seneca Avenue  
Sims Avenue  
N. Gay Avenue  
S. Gay Avenue  
N. Kimbrel Avenue

**SECTION 2. SEVERABILITY.** If any section, subsection, sentence, clause, or phrase of this Resolution, including Exhibit A, is for any reason held invalid or unconstitutional by the decision of any court or regulatory body of competent jurisdiction, such decision shall not affect the validity of the remaining portions hereof.

**SECTION 4. EFFECTIVE DATE.** This Resolution shall take effect immediately upon its passage.

**PASSED AND ADOPTED** this \_\_\_\_ day of \_\_\_\_\_, 2025, by the CALLAWAY CITY COMMISSION meeting in regular session.

**CITY OF CALLAWAY, FLORIDA**

By: \_\_\_\_\_  
Pamn Henderson, Mayor

Attest: \_\_\_\_\_  
Ashley Robyck, City Clerk

**VOTE OF COMMISSION:**  
Ayers \_\_\_\_\_  
Davis \_\_\_\_\_

APPROVED AS TO FORM AND LEGAL  
SUFFICIENCY FOR THE CITY OF CALLAWAY  
ONLY:

Griggs \_\_\_\_\_  
Henderson \_\_\_\_\_  
Pelletier \_\_\_\_\_

---

Kevin Obos, City Attorney



**CITY OF CALLAWAY  
BOARD OF COMMISSIONERS  
AGENDA ITEM SUMMARY**

DATE: JULY 22, 2025

**ITEM: ORDINANCE NO. 1123 – REZONING OF PROPERTY LOCATED AT 1062 NORTH TYNDALL PARKWAY (1ST READING)**

**1. PLACED ON AGENDA BY:**

EDDIE COOK, CITY MANAGER

&

BILL FRYE, PLANNING/PUBLIC WORKS DIRECTOR

**2. AGENDA:**

|                |                                     |
|----------------|-------------------------------------|
| PRESENTATION   | <input type="checkbox"/>            |
| PUBLIC HEARING | <input type="checkbox"/>            |
| OLD BUSINESS   | <input type="checkbox"/>            |
| REGULAR        | <input checked="" type="checkbox"/> |

**3. IS THIS ITEM BUDGETED (IF APPLICABLE)? YES ☐ NO ☐**

N/A

**4. BACKGROUND: (WHY, WHAT, WHO, WHERE, WHEN, HOW, & IDENTIFY ALL ATTACHMENTS)**

Doug Crook P.E., Panhandle Engineering; on behalf of property owner Ron Buckley, has submitted to the City of Callaway a Rezoning Application from Commercial and Agricultural to Highway Commercial for property located 1062 North Tyndall Parkway, Parcel ID 06018-115-000. The property is approximately 2.066 acres.

Planning staff has analyzed the proposed rezoning and finds that all of the information given is true and accurate to the best of its knowledge.

The Planning Board met on July 15, 2025, and recommended that the City Commission approve the rezoning.

**ATTACHMENTS:**

- Ordinance No. 1123
- Application for Rezoning
- Vicinity Map
- Zoning Map
- Deed

**REQUESTED MOTION/ACTION:** Approval of the 1<sup>st</sup> reading of Ordinance No. 1123 for Rezoning, upon roll-call vote.

## **ORDINANCE NO. 1123**

**AN ORDINANCE REZONING FROM COMMERCIAL AND AGRICULTURAL TO HIGHWAY COMMERCIAL THAT CERTAIN PARCEL OF LAND LYING WITHIN THE CITY OF CALLAWAY, FLORIDA, CONTAINING APPROXIMATELY 2.066 ACRES; LOCATED AT 1062 NORTH TYNDALL PARKWAY; PARCEL ID 06018-115-000; ALL AS MORE PARTICULARLY DESCRIBED IN THE BODY OF THE ORDINANCE; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH; AND PROVIDING THAT THIS ORDINANCE SHALL TAKE EFFECT IMMEDIATELY UPON ITS PASSAGE.**

**WHEREAS**, Callaway Land Acquisition, LLC, the owner of the real property designated herein, has initiated this ordinance by filing a petition with the City praying that said real property, being more particularly described below be rezoned from Commercial and Agricultural to Highway Commercial as shown below; and

**WHEREAS**, this ordinance changes only the zoning map designation of the real property described herein; and

**WHEREAS**, the City of Callaway Planning Board reviewed the proposed zoning change, conducted a public hearing on July 15, 2025, and recommended approval; and

**WHEREAS**, based upon competent substantial evidence adduced in a properly advertised public hearing conducted on August 12, 2025, the City found the requested change to be consistent with the currently applicable Comprehensive Growth Development Plan and to reasonably accomplish a legitimate public purpose.

**NOW, THEREFORE, BE IT ENACTED BY THE CITY COMMISSION OF THE CITY OF CALLAWAY, FLORIDA:**

**SECTION 1.** The following described parcel of real property situate within the municipal limits of the City of Callaway, Florida, is rezoned from Commercial and Agricultural to Highway Commercial to wit,

**SEE ATTACHED AND INCORPORATED EXHIBIT “A”**

and the City’s zoning map is amended accordingly.

**SECTION 2.** All Ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

**SECTION 3.** This ordinance shall take effect immediately upon passage.

**PASSED, APPROVED AND ADOPTED** at the regular meeting of the City Commission of the City of Callaway, Florida, this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

**CITY OF CALLAWAY, FLORIDA**

By: \_\_\_\_\_  
Pamn Henderson, Mayor

ATTEST: \_\_\_\_\_  
Ashley Robyck City Clerk

PASSED ON FIRST READING: \_\_\_\_\_  
NOTICE PUBLISHED ON: \_\_\_\_\_  
PASSED ON SECOND READING: \_\_\_\_\_

APPROVED AS TO FORM AND LEGAL  
SUFFICIENCY FOR THE CITY OF CALLAWAY  
ONLY:

VOTE OF COMMISSION:  
Davis \_\_\_\_\_  
Griggs \_\_\_\_\_  
Pelletier \_\_\_\_\_  
Ayers \_\_\_\_\_  
Henderson \_\_\_\_\_

\_\_\_\_\_  
Kevin Obos, City Attorney

EXHIBIT "A"  
ORDINANCE NO. 1123  
REZONING  
FOR 1062 NORTH TYNDALL PARKWAY  
PARCEL ID 06018-115-000

Commence at the Southwest corner of Section 6, Township 4 South, Range 13 West, Bay County, Florida; thence South 87 degrees 03 minutes 55 seconds East along the South line of said Section 6 for 60.66 feet to the East right of way line of State Road No. 30-A; thence Northerly along said East right of way line as follows: North 00 degrees 46 minutes 27 seconds East for 779.45 feet; South 89 degrees 13 minutes 33 seconds East for 10.00 feet; North 00 degrees 46 minutes 27 seconds East for 1202.57 feet to the South line of a Department of Transportation Drainage right of way recorded in Official Records Book 400, Page 463; thence South 89 degrees 13 minutes 33 seconds East along said drainage right of way for 34.81 feet; thence North 06 degrees 04 minutes 27 seconds East along said drainage right of way for 89.69 feet; thence continue along said drainage right of way as follows: North 06 degrees 04 minutes 27 seconds East for 118.39 feet; North 35 degrees 20 minutes 27 seconds East for 23.13 feet; North 54 degrees 39 minutes 33 seconds West for 33.00 feet; North 89 degrees 13 minutes 33 seconds West for 39.98 feet to said East right of way line of State Road No. 30-A; thence North 00 degrees 46 minutes 27 seconds East along said East right of way line for 224.06 feet to the Point of Beginning; thence North 00 degrees 46 minutes and 27 seconds East along said East right of way line for 200.00 feet to the North line of the Southwest quarter of said Section 6; thence South 87 degrees 57 minutes 24 seconds East along said North line for 450.00 feet; thence leaving said North line South 00 degrees 46 minutes 27 seconds West, for a distance of 200.00 feet; thence North 87 degrees 57 minutes 24 seconds West, for a distance of 450.00 feet to the Point of Beginning.



Public Works Department  
324 S Berthe Avenue, Callaway, FL 32404  
Phone (850) 871-1033  
[www.cityofcallaway.com](http://www.cityofcallaway.com)

## APPLICATION FOR REZONING

1. Applicant(s) name: Callaway Land Acquisition, LLC  
Applicant(s) address: 645 Mayport Road, Suite 5, Atlantic Beach, FL 32233  
Applicant(s) phone: 904-705-7900 Email: rfbuckley789@gmail.com  
Date of application: 6/23/2025
2. Rezone from: COM-1 & AG to: Service Commercial (CS)
3. Parcel ID #: 06018-115-000
4. Legal Description of site to be rezoned: See attached sketch and description
5. Driving directions to site: From the Dupont Bridge, drive north on Tyndall Parkway. Property  
is just prior to 11th Street intersection on the right.
6. Name and address of property owner(s) according to most recent ad valorem tax records:  
(Year 2023 ) Callaway Land Acquisition, LLC  
645 Mayport Rd., Suite 5, Atlantic Beach, FL 32233
7. If applicant does not own the property, give name(s), address(s) and telephone number(s) of the owner(s). (Must attach statement of consent form):



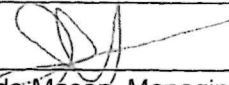
8. Property address to be rezoned:  
1062 North Tyndall Parkway, Callaway, FL 32404  
(Address must be obtained from County prior to Planning Board Meeting)

9. Present Property Tax Classification: Vacant

10. Proposed Property Tax Classification: General Commercial

11. Purpose of rezoning: To accommodate future development of commercial outparcel.

12. Additional pertinent information: \_\_\_\_\_

Signature of applicant(s):  Date: 6/25/25  
Jude Mason, Managing Director  
Date: \_\_\_\_\_

To be submitted with application:  
Incomplete submittals will not be reviewed

- a) 3 copies of the deed to the property.
- b) 3 copies of a survey of the property.
- c) A copy of the most recent Ad Valorem tax statement.
- d) A check for \$300. If the Zoning Application is submitted with a Petition for Annexation, the fee is \$500 for both.

(Do Not Write Below This Line)

|                                           |                                   |
|-------------------------------------------|-----------------------------------|
| Planning Board Action Date _____          | City Commission Action Date _____ |
| Restrictions or Special Conditions: _____ |                                   |
| Rezoned: From _____                       | To _____                          |
| Received _____                            | Fee Paid _____ Reviewed by _____  |

Prepared by and return to:

Ruth K. McDonald

Hathaway & Reynolds, PLLC

50 A1A North, Suite 108

Ponte Vedra Beach, FL 32082

File Number: 2022-1034

---

(Space Above This Line For Recording Data)

## Special Warranty Deed

This Special Warranty Deed made this 28<sup>th</sup> day of June, 2022, between Mitch Dever and Sarah Dever, a married couple, whose post office address is 7106 Quail Hollow Drive, Panama City Brach, FL 32408, grantor, and Callaway Land Acquisition, LLC, a Florida Limited Liability Company, whose post office address is 645 Mayport Road, Suite 5, Atlantic Beach, FL 32233, grantee:

(Whenever used herein the terms "grantor" and "grantee" include all the parties to this instrument and the heirs, legal representatives, and assigns of individuals, and the successors and assigns of corporations, trusts and trustees)

**Witnesseth**, that said grantor, for and in consideration of the sum of TEN AND NO/100 DOLLARS (\$10.00) and other good and valuable considerations to said grantor in hand paid by said grantee, the receipt whereof is hereby acknowledged, has granted, bargained, and sold to the said grantee, and grantee's heirs and assigns forever, the following described land, situate, lying and being in Bay County, Florida, to-wit:

**See Attached Exhibit A**

**Together** with all the tenements, hereditaments and appurtenances thereto belonging or in anywise appertaining.

**To Have and to Hold**, the same in fee simple forever.

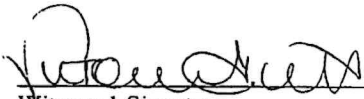
**SUBJECT TO** covenants, conditions, restrictions, easements of record and taxes for the current year.

**And** the grantor hereby covenants with said grantee that the grantor is lawfully seized of said land in fee simple; that the grantor has good right and lawful authority to sell and convey said land; that the grantor hereby fully warrants the title to said land and will defend the same against the lawful claims of all persons claiming by, through or under grantors.

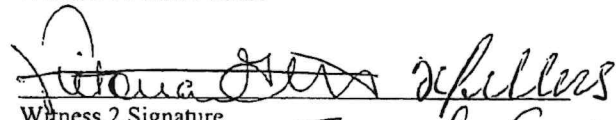
In Witness Whereof, grantor has hereunto set grantor's hand and seal the day and year first above written.

Two Different Witnesses have signed below (the Notary may be one of the Witnesses) and neither the Notary, nor any Witness, is related to the Signor or has a beneficial interest in the property described above.

Signed, sealed and delivered in our presence:

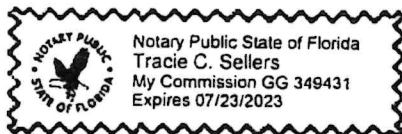
  
\_\_\_\_\_  
Witness 1 Signature  
Victoria Gill  
\_\_\_\_\_  
Witness 1 Printed Name

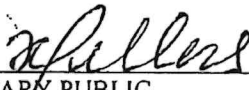
  
\_\_\_\_\_  
Mitch Dever  
  
\_\_\_\_\_  
Sarah Dever

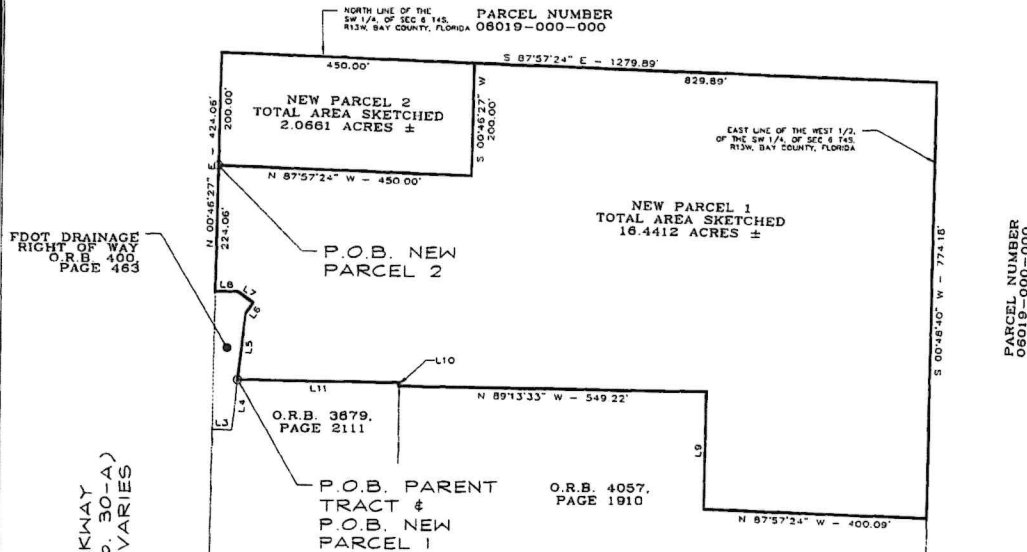
  
\_\_\_\_\_  
Witness 2 Signature  
Tracie C. Sellers  
\_\_\_\_\_  
Witness 2 Printed Name

State of FLORIDA  
County of BAY

The foregoing instrument was acknowledged before me by means of ☒ Physical Presence or ☐ Online Notarization, this 21<sup>st</sup> day of JUN, 2022, by Mitch Dever and Sarah Dever, a married couple, who ☒ personally known to me or ☐ have produced \_\_\_\_\_ as identification.



  
\_\_\_\_\_  
NOTARY PUBLIC  
Printed Name: Tracie C. Sellers  
My Commission Expires: 7/23/23



| Line # | Length  | Direction   |
|--------|---------|-------------|
| L1     | 60.66'  | S87°03'55"E |
| L2     | 10.00'  | S89°13'33"E |
| L3     | 34.81'  | S89°13'33"E |
| L4     | 89.69'  | N06°04'27"E |
| L5     | 118.39' | N06°04'27"E |
| L6     | 23.13'  | N35°20'27"E |
| L7     | 33.00'  | N54°39'33"W |
| L8     | 39.98'  | N89°13'33"W |
| L9     | 208.25' | N00°46'40"E |
| L10    | 5.70'   | N00°46'27"E |
| L11    | 286.90' | N89°13'33"W |

#### DESCRIPTION:

PARENT TRACT: COMMENCE AT THE SOUTHWEST CORNER OF SECTION 6, TOWNSHIP 4 SOUTH, RANGE 13 WEST, BAY COUNTY, FLORIDA. THENCE SOUTH 87 DEGREES 03 MINUTES 55 SECONDS EAST ALONG THE SOUTH LINE OF SAID SECTION 6 FOR 60.66 FEET TO THE EAST RIGHT OF WAY LINE OF STATE ROAD NO. 30-A; THENCE NORTHERLY ALONG SAID EAST RIGHT OF WAY LINE AS FOLLOWS: NORTH 00 DEGREES 46 MINUTES 27 SECONDS EAST FOR 779.45 FEET; SOUTH 89 DEGREES 13 MINUTES 33 SECONDS EAST FOR 10.00 FEET; NORTH 00 DEGREES 46 MINUTES 27 SECONDS EAST FOR 1202.57 FEET TO THE SOUTH LINE OF A DEPARTMENT OF TRANSPORTATION DRAINAGE RIGHT OF WAY RECORDED IN OFFICIAL RECORDS BOOK 400, PAGE 463; THENCE SOUTH 89 DEGREES 13 MINUTES 33 SECONDS EAST ALONG SAID DRAINAGE RIGHT OF WAY FOR 34.81 FEET; THENCE NORTH 06 DEGREES 04 MINUTES 27 SECONDS EAST ALONG SAID DRAINAGE RIGHT OF WAY FOR 89.69 FEET TO THE POINT OF BEGINNING; THENCE CONTINUE ALONG SAID DRAINAGE RIGHT OF WAY AS FOLLOWS: NORTH 06 DEGREES 04 MINUTES 27 SECONDS EAST FOR 118.39 FEET; NORTH 35 DEGREES 20 MINUTES 27 SECONDS EAST FOR 23.13 FEET; NORTH 54 DEGREES 39 MINUTES 33 SECONDS WEST FOR 33.00 FEET; NORTH 89 DEGREES 13 MINUTES 33 SECONDS WEST FOR 39.98 FEET TO SAID EAST RIGHT OF WAY LINE OF STATE ROAD NO. 30-A; THENCE NORTH 00 DEGREES 46 MINUTES 27 SECONDS EAST ALONG SAID EAST RIGHT OF WAY LINE FOR 424.06 FEET TO THE NORTH LINE OF THE SOUTHWEST QUARTER OF SAID SECTION 6; THENCE SOUTH 87 DEGREES 03 MINUTES 55 SECONDS EAST ALONG SAID NORTH LINE FOR 1279.89 FEET TO THE EAST LINE OF THE WEST 1/2 OF THE SW 1/4 OF SEC. 6, T4S, R13W, BAY COUNTY, FLORIDA.

NEW PARCEL 1: COMMENCE AT THE SOUTHWEST CORNER OF SECTION 6, TOWNSHIP 4 SOUTH, RANGE 13 WEST, BAY COUNTY, FLORIDA. THENCE SOUTH 87 DEGREES 03 MINUTES 55 SECONDS EAST ALONG THE SOUTH LINE OF SAID SECTION 6 FOR 60.66 FEET TO THE EAST RIGHT OF WAY LINE OF STATE ROAD NO. 30-A; THENCE NORTHERLY ALONG SAID EAST RIGHT OF WAY LINE AS FOLLOWS: NORTH 00 DEGREES 46 MINUTES 27 SECONDS EAST FOR 779.45 FEET; SOUTH 89 DEGREES 13 MINUTES 33 SECONDS EAST FOR 10.00 FEET; NORTH 00 DEGREES 46 MINUTES 27 SECONDS EAST FOR 1202.57 FEET TO THE SOUTH LINE OF A DEPARTMENT OF TRANSPORTATION DRAINAGE RIGHT OF WAY RECORDED IN OFFICIAL RECORDS BOOK 400, PAGE 463; THENCE SOUTH 89 DEGREES 13 MINUTES 33 SECONDS EAST ALONG SAID DRAINAGE RIGHT OF WAY FOR 34.81 FEET; THENCE NORTH 06 DEGREES 04 MINUTES 27 SECONDS EAST ALONG SAID DRAINAGE RIGHT OF WAY FOR 89.69 FEET TO THE POINT OF BEGINNING; THENCE CONTINUE ALONG SAID DRAINAGE RIGHT OF WAY AS FOLLOWS: NORTH 06 DEGREES 04 MINUTES 27 SECONDS EAST FOR 118.39 FEET; NORTH 35 DEGREES 20 MINUTES 27 SECONDS EAST FOR 23.13 FEET; NORTH 54 DEGREES 39 MINUTES 33 SECONDS WEST FOR 33.00 FEET; NORTH 89 DEGREES 13 MINUTES 33 SECONDS WEST FOR 39.98 FEET TO SAID EAST RIGHT OF WAY LINE OF STATE ROAD NO. 30-A; THENCE NORTH 00 DEGREES 46 MINUTES 27 SECONDS EAST ALONG SAID EAST RIGHT OF WAY LINE FOR 424.06 FEET TO THE NORTH LINE OF THE SOUTHWEST QUARTER OF SAID SECTION 6; THENCE SOUTH 87 DEGREES 03 MINUTES 55 SECONDS EAST ALONG SAID NORTH LINE FOR 1279.89 FEET TO THE EAST LINE OF THE WEST 1/2 OF THE SW 1/4 OF SEC. 6, T4S, R13W, BAY COUNTY, FLORIDA.

NEW PARCEL 2: COMMENCE AT THE SOUTHWEST CORNER OF SECTION 6, TOWNSHIP 4 SOUTH, RANGE 13 WEST, BAY COUNTY, FLORIDA. THENCE SOUTH 87 DEGREES 03 MINUTES 55 SECONDS EAST ALONG THE SOUTH LINE OF SAID SECTION 6 FOR 60.66 FEET TO THE EAST RIGHT OF WAY LINE OF STATE ROAD NO. 30-A; THENCE NORTHERLY ALONG SAID EAST RIGHT OF WAY LINE AS FOLLOWS: NORTH 00 DEGREES 46 MINUTES 27 SECONDS EAST FOR 779.45 FEET; SOUTH 89 DEGREES 13 MINUTES 33 SECONDS EAST FOR 10.00 FEET; NORTH 00 DEGREES 46 MINUTES 27 SECONDS EAST FOR 1202.57 FEET TO THE SOUTH LINE OF A DEPARTMENT OF TRANSPORTATION DRAINAGE RIGHT OF WAY RECORDED IN OFFICIAL RECORDS BOOK 400, PAGE 463; THENCE SOUTH 89 DEGREES 13 MINUTES 33 SECONDS EAST ALONG SAID DRAINAGE RIGHT OF WAY FOR 34.81 FEET; THENCE NORTH 06 DEGREES 04 MINUTES 27 SECONDS EAST ALONG SAID DRAINAGE RIGHT OF WAY FOR 89.69 FEET TO THE POINT OF BEGINNING; THENCE CONTINUE ALONG SAID DRAINAGE RIGHT OF WAY AS FOLLOWS: NORTH 06 DEGREES 04 MINUTES 27 SECONDS EAST FOR 118.39 FEET; NORTH 35 DEGREES 20 MINUTES 27 SECONDS EAST FOR 23.13 FEET; NORTH 54 DEGREES 39 MINUTES 33 SECONDS WEST FOR 33.00 FEET; NORTH 89 DEGREES 13 MINUTES 33 SECONDS WEST FOR 39.98 FEET TO SAID EAST RIGHT OF WAY LINE OF STATE ROAD NO. 30-A; THENCE NORTH 00 DEGREES 46 MINUTES 27 SECONDS EAST ALONG SAID EAST RIGHT OF WAY LINE FOR 424.06 FEET TO THE NORTH LINE OF THE SOUTHWEST QUARTER OF SAID SECTION 6; THENCE SOUTH 87 DEGREES 03 MINUTES 55 SECONDS EAST ALONG SAID NORTH LINE FOR 1279.89 FEET TO THE EAST LINE OF THE WEST 1/2 OF THE SW 1/4 OF SEC. 6, T4S, R13W, BAY COUNTY, FLORIDA.

#### SYMBOLS & ABBREVIATIONS

|        |                            |
|--------|----------------------------|
| #      | MORE OR LESS               |
| °      | DEGREES                    |
| '      | MINUTES OR FEET            |
| +      | SECONDS OR INCHES          |
| P.O.C. | POINT OF COMMENCEMENT      |
| P.O.B. | POINT OF BEGINNING         |
| P.C.   | POINT OF CURVATURE         |
| P.T.C. | POINT OF TANGENCY          |
| P.C.C. | POINT OF REVERSE CURVATURE |
| N      | NORTH                      |
| E      | EAST                       |
| S      | SOUTH                      |
| W      | WEST                       |
| SEC.   | SECTION                    |
| T      | TOWNSHIP                   |
| R.     | RANGE OR RADIOS            |
| O.R.B. | OFFICIAL RECORDS BOOK      |
| P.L.S. | PROFESSIONAL LAND SURVEYOR |
| PC     | PAGE                       |
| FD.    | FOUND                      |
| COR.   | CORNER                     |
| NO.    | NUMBER                     |
| CONC.  | CONCRETE                   |
| MON.   | MONUMENT                   |
| R.O.W. | RIGHT OF WAY               |
| S.R.   | STATE ROAD                 |
| C.R.D. | COUNTY ROAD                |
| BLDG.  | BUILDING                   |
| LEV.   | LEVEL                      |
| Δ      | DELTA                      |
| L      | ARC LENGTH                 |
| CH     | CHORD                      |
| OH     | OVERHEAD UTILITIES         |
| E      | CENTERLINE                 |
| LS     | LICENSED BUSINESS          |
| LB     | LICENSED SURVEYOR          |
| F.B.   | FIELD BOOK                 |
| EFB    | ELECTRONIC FIELD BOOK      |
| F.F.   | FINISHED FLOOR             |

THIS SKETCH IS FOR DESCRIPTIVE PURPOSES ONLY AND DOES NOT IN ANY WAY DEPICT THE RESULTS OF AN ACTUAL FIELD SURVEY.

#### SURVEYOR'S NOTES:

- 1) THE UNDERSIGNED SURVEYOR HAS NOT BEEN PROVIDED A CURRENT TITLE OPINION OR ABSTRACT OF MATTERS AFFECTING THE TITLE OR BOUNDARY TO THE SUBJECT PROPERTY. IT IS POSSIBLE THAT THERE ARE DEEDS OF RECORD, UNRECORDED DEEDS, EASEMENTS OR OTHER INSTRUMENTS THAT COULD AFFECT THE BOUNDARIES.
- 2) THE BEARINGS AND THE COORDINATES AS SHOWN HEREON ARE REFERENCE TO OFFICIAL RECORDS BOOK 4581, PAGE 208 OF THE PUBLIC RECORDS OF BAY COUNTY, FLORIDA AND REFERENCED TO NORTH 00°46'27"E ALONG THE EAST RIGHT OF WAY LINE OF STATE ROAD NO. 30-A (AKA TYNDALL PARKWAY).
- 3) THE SURVEY MAP AND REPORT NOT VALID WITHOUT THE SIGNATURE AND ORIGINAL RAISED SEAL OF A FLORIDA LICENSED SURVEYOR AND HARPER. ADDITIONS OR DELETIONS TO SURVEY MAPS OR REPORTS BY OTHER THAN THE SIGNING PARTY OR PARTIES IS PROHIBITED WITHOUT WRITTEN CONSENT OF THE SIGNING PARTY OR PARTIES.
- 4) THE FORMATTED CERTIFICATION IS FOR PANHANDLE ENGINEERING

Jason L. Godwin  
DATE OF SIGNATURE 6/18/2024  
DATE OF SURVEY 6/18/2024  
DATE OF MAP 6/18/2024  
DATE OF REPORT 6/18/2024  
DATE OF FIELD BOOK 6/18/2024  
DATE OF ELECTRONIC FIELD BOOK 6/18/2024  
DATE OF FINISHED FLOOR 6/18/2024

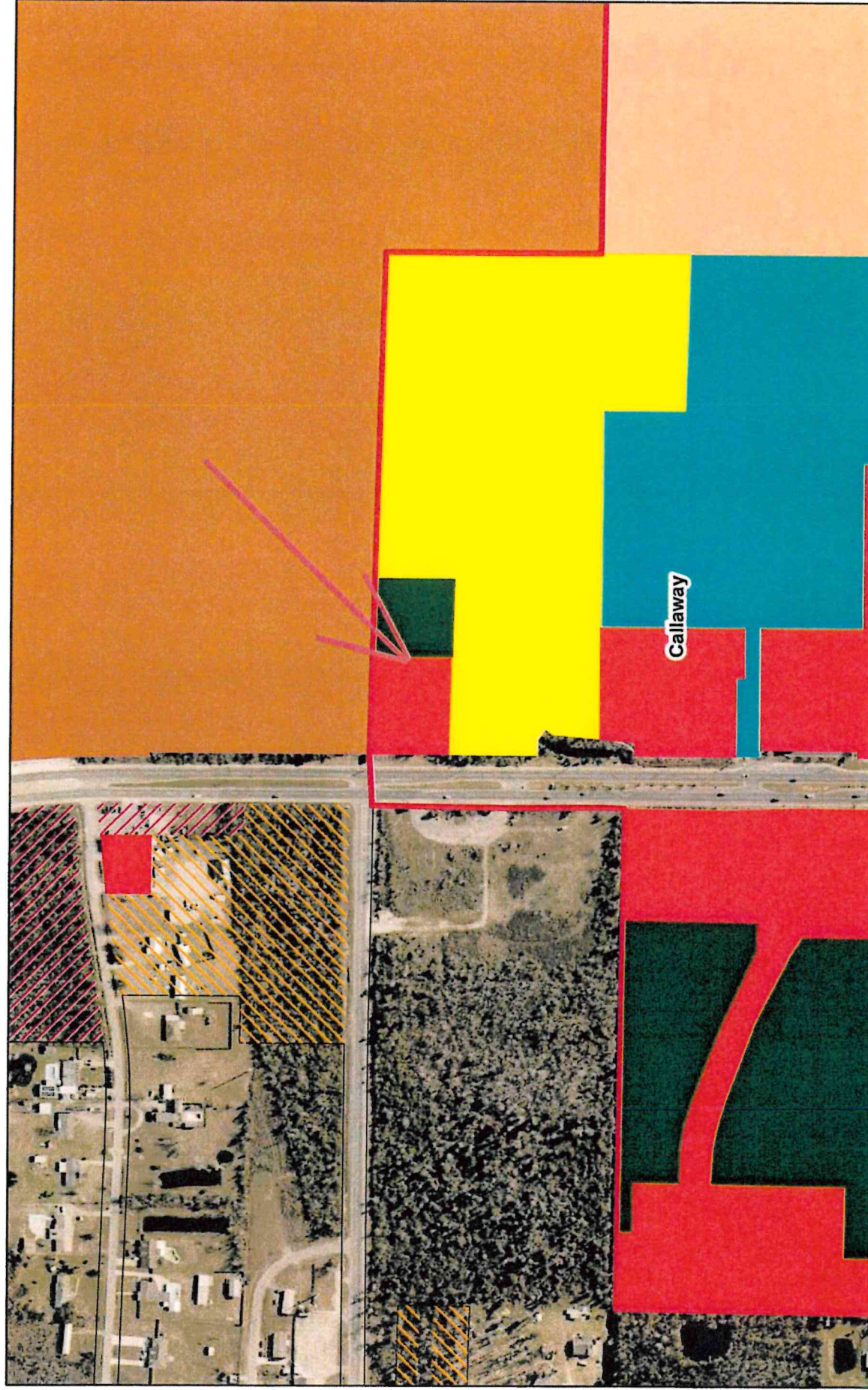


GULF Surveying & Mapping, LLC  
208 J Harvey Elderidge St.  
Borflay, Florida, 32428  
Phone (904) 788-3380  
www.gulfsurveyingandmapping.com  
11/18/2018

|                                          |                                   |
|------------------------------------------|-----------------------------------|
| APPROVED STREET ADDRESS: TYNDALL PARKWAY |                                   |
| DATE OF SURVEY: 6/18/2024                | DATE OF MAP: 6/18/2024            |
| DATE OF REPORT: 6/18/2024                | DATE OF FIELD BOOK: 6/18/2024     |
| DATE OF ELECTRONIC FIELD BOOK: 6/18/2024 | DATE OF FINISHED FLOOR: 6/18/2024 |
| SOURCE OF INFORMATION: FIELD SURVEYING   |                                   |
| BLANK REFERENCE: SEE SURVEYOR'S MAP 3    |                                   |



# Zoning



7/2/2025, 11:21:19 AM



Sources: Esri, TomTom, Garmin, FAO, NOAA, USGS, © OpenStreetMap contributors, and the GIS User Community



**CITY OF CALLAWAY  
BOARD OF COMMISSIONERS  
AGENDA ITEM SUMMARY**

DATE: JULY 22, 2025

**RESOLUTION 25-13- UTILITY BILLING MANUAL UPDATE**

**1. PLACED ON AGENDA BY:**

EDDIE COOK, CITY MANAGER ,

AND

DAVID SCHULTZ, DIRECTOR OF FINANCE

**2. AGENDA:**

PRESENTATION ☐

PUBLIC HEARING ☐

OLD BUSINESS ☐

REGULAR ☒

**3. IS THIS ITEM BUDGETED (IF APPLICABLE)?:** YES ☐ NO ☒

**4. BACKGROUND: (WHY, WHAT, WHO, WHERE, WHEN, HOW, & IDENTIFY ALL ATTACHMENTS)**

The City has received letters from the Bay County indicating that sewer rates will be increasing as of October 1, 2025, and water rates will be increasing January 1, 2026 for the Fiscal Year 2026.

Water rates will increase 2.6% or \$0.05 from \$2.07 to \$2.12 per thousand gallons.

Wastewater Treatment will increase 4.0% or \$0.15 per thousand gallons from \$3.64 to \$3.79.

In order to increase rates for the City of Callaway, if decided to do so, the City must advertise the increase two months in advance of the date the increase will take effect.

The City is also adjusting costs of materials to provide utility services.

**Attachment(s):**

- Resolution 25-13
- Letters from Bay County of increased costs for FY 2026 Budget for Water and Wastewater Treatment.
- Updated Utility Billing Rates

**5. REQUESTED MOTION/ACTION:** Staff requests approval of changes towards The Utility Billing Manual.

**RESOLUTION NO. 25-13**

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF CALLAWAY, FLORIDA ADOPTING AN UPDATED UTILITY BILLING POLICY MANUAL; REPEALING ALL RESOLUTIONS IN CONFLICT HERewith; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City Commission of the City of Callaway, Florida formally adopted updated policies and procedures in regard to utility billing practices on August 23, 2022, by Resolution 22-16; and as further amended via Resolution 22-27, and 23-13; 23-14, and 24-08; and

**WHEREAS**, the existing utility billing policies and procedures have been amended to reflect updated procedures regarding the cost to provide service.

**NOW, THEREFORE BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF CALLAWAY, FLORIDA:**

**SECTION 1.** The City Commission of the City of Callaway hereby adopts an amendment to the City of Callaway Florida Utility Billing Policy Manual attached hereto as Exhibit A and reflected in Resolution 25-13.

**SECTION 2. SEVERABILITY.** If any section, subsection, sentence, clause, or phrase of this Resolution, including Exhibit A, is for any reason held invalid or unconstitutional by the decision of any court or regulatory body of competent jurisdiction, such decision shall not affect the validity of the remaining portions hereof.

**SECTION 4. EFFECTIVE DATE.** This Resolution shall take effect immediately upon its passage.

**PASSED AND ADOPTED** this 22<sup>nd</sup> day of July 2025, by the CALLAWAY CITY COMMISSION meeting in regular session.

**CITY OF CALLAWAY, FLORIDA**

By: \_\_\_\_\_  
Pamn Henderson, Mayor

Attest: \_\_\_\_\_  
Ashley Robyck, City Clerk

**VOTE OF COMMISSION:**

Ayers \_\_\_\_\_  
Davis \_\_\_\_\_  
Griggs \_\_\_\_\_  
Henderson \_\_\_\_\_  
Pelletier \_\_\_\_\_

APPROVED AS TO FORM AND LEGAL  
SUFFICIENCY FOR THE CITY OF CALLAWAY  
ONLY:

\_\_\_\_\_  
Kevin Obos, City Attorney

# BOARD OF COUNTY COMMISSIONERS

DANIEL RAFFIELD  
DISTRICT I

ROBERT CARROLL  
DISTRICT I

DOUGLAS MOORE  
DISTRICT IV

CLAIR PEASE  
DISTRICT V

DOUG CROSBY  
DISTRICT II

ROBERT J. MAJKA  
COUNTY MANAGER



June 16, 2025

The Honorable Pam Henderson  
City of Callaway  
6601 E. Hwy 22  
Callaway, FL 32404

Subject: Fiscal Year 2026 Military Point AWTF Wastewater Rate Calculation

Dear Mayor Henderson:

Pursuant to the Military Point Advanced Wastewater Treatment Facility (MPAWTF) Interlocal Agreement (Interlocal Agreement) Article V, Section 5.16 (iii), attached is a copy of the tentative MPAWTF Joint Venture budget for fiscal year 2026 (Exhibit 1). The attachments include the MPAWTF Fund 412 Revenues; the MPAWTF Operations (O&M) budget for the Joint Venture System, Department #0464; and the MPAWTF Renewal and Replacement budget, Department #0465. This capital/debt budget reflects the City of Callaway's projected share of debt service for fiscal year 2026. These tentative budgets will be presented to the Board of County Commissioners of Bay County, Florida (County) for approval later this summer. The budget information presented reflects the: i) operating results for fiscal year 2024; ii) adopted budget for fiscal year 2025; and iii) draft budget for fiscal year 2026.

Pursuant to the Interlocal Agreement, the Bay County Utilities Department (the "Operator") acting on behalf of the Cities of Callaway, Parker, Springfield, and the Bay County Retail Water and Wastewater System is tasked to complete a rate study every five years in order to validate the sufficiency of system revenues to meet the requirements of the MPAWTF.

Raftelis has prepared an updated forecast and recommendation for the MPAWTF. Last year's revenue sufficiency study, dated December 2, 2024, recommended a 9% increase to the Operating and Maintenance Component. However, based on the revised financial forecast and increases in projected revenues due to higher billed wastewater flows, a rate increase of 4% for fiscal year 2026 was identified. The fiscal year 2026 charge per 1,000 gallons of wastewater treated shall be \$3.79, which is an increase of \$0.15 (4%) above the current charge.

The Operating and Maintenance Component is the portion of costs covered by the volumetric rate charged for each thousand gallons of wastewater treated. All other components are a direct pass through, either established by contract or a function of debt service payments. Total billed flows for MPAWTF have significantly fluctuated year to year, with an increase in flows occurring in fiscal year 2024 compared to prior actual results and projections. Based on year-to-date information through March of 2025, billed flows are trending higher than prior year projections, allowing for a lower rate increase than previously projected. Should billed flows decline in the future, higher rate increases may be required to offset the decrease in revenue while keeping pace with the effects of inflation. The Fiscal Year 2026 Revenue Sufficiency Study will be available in the coming months and will provide the most recent 5-year forecast of MPAWTF Operating and Maintenance rate increases. The following presents a summary of historical and projected annual amounts by component for Fiscal Year 2024 through 2026

Comparison of Bill for Wastewater Treatment – City of Callaway [1]

| Charge Component           | Actual<br>FY 2024  | Estimated<br>FY 2025 | Projected<br>FY 2026 | Variance FY25 to FY26 |              |
|----------------------------|--------------------|----------------------|----------------------|-----------------------|--------------|
|                            |                    |                      |                      | Amount                | Percent      |
| Operating and Maintenance  | \$1,945,547        | \$1,831,044          | \$1,904,286          | \$73,242              | 4.00%        |
| Debt Service               | 259,749            | 258,638              | 258,524              | (114)                 | -0.04%       |
| Owner's Rate Reserve       | 38,962             | 38,796               | 38,779               | (17)                  | -0.04%       |
| Renewal & Replacement Fund | 104,004            | 104,004              | 104,004              | 0                     | 0.00%        |
| Total Charges              | <u>\$2,348,262</u> | <u>\$2,232,482</u>   | <u>\$2,305,593</u>   | <u>\$73,111</u>       | <u>3.27%</u> |

[1] Estimated values are subject to change based on actual results.

BOARD OF COUNTY COMMISSIONERS

DANIEL RAFFIELD  
DISTRICT I

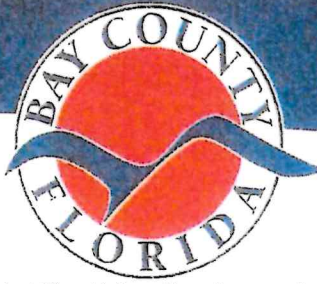
ROBERT CARROLL  
DISTRICT II

DOUG CROSBY  
DISTRICT III

DOUGLAS MOORE  
DISTRICT IV

CLAIR PEASE  
DISTRICT V

ROBERT J. MAJKA  
COUNTY MANAGER



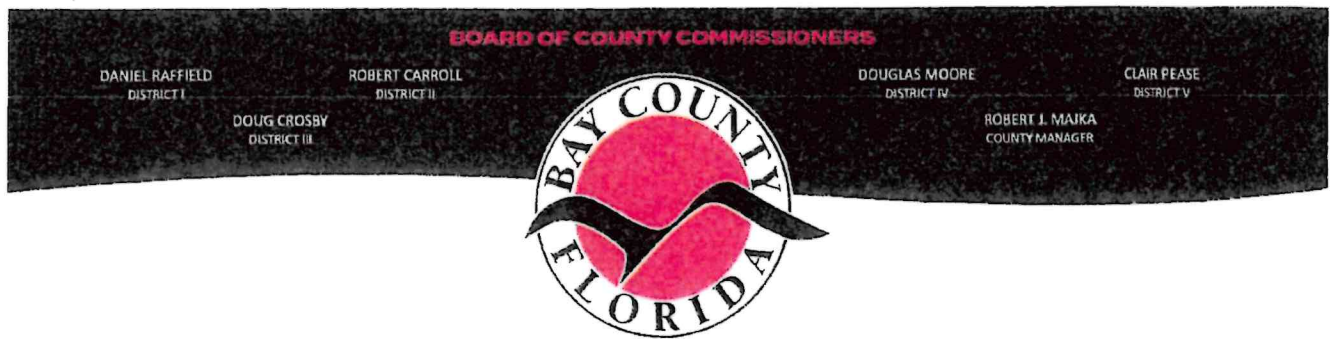
Should you have any questions or need additional information, please contact Mike Allen, Utility Services Assistant Director, at (850) 248-5026.

Sincerely,

Robert J. Majka  
County Manager

Cc: Joel Schubert, Deputy County Manager  
Keith Bryant, Chief Infrastructure Officer  
Maranda Griffin, Budget Director  
Don Banks, County Attorney  
Mike Allen, Utility Services Assistant Director





July 3, 2025

The Honorable Pam Henderson  
City of Callaway  
6601 E. Hwy 22  
Callaway, FL 32404

Subject: Fiscal Year 2026 Wholesale Water Rate Increase

Dear Mayor Henderson:

Raftelis Financial Consultants, Inc. (Raftelis) has reviewed the sufficiency of Bay County's Wholesale Water System revenues for fiscal year 2026. The County's wholesale system provides the municipalities of Callaway, Lynn Haven, Mexico Beach, Panama City, Parker, Springfield, and Panama City Beach, as well as Tyndall Air Force Base, with potable water through individual contracts with each entity. Based on their analysis, the existing rate is not sufficient to fund the revenue requirements of the System for the upcoming fiscal year 2026. The growing capital reinvestment requirements and increases in operating and maintenance expenses from the effects of inflation are the primary drivers of the need to increase the wholesale water rate.

On May 5, 2009, the Board of County Commissioners enacted Resolution 2920. This Resolution increased the wholesale water rate and provided an automatic annual rate increase equal to the lesser of three percent (3.0%) or the Consumer Price Index (CPI) percentage increase. Pursuant to this Resolution and the CPI for fiscal year 2024 of 2.6%, the wholesale water rate will increase 2.6% from \$2.07 to \$2.12 per thousand gallons effective January 1, 2026.

Should you have any questions or need additional information please contact me at (850) 248-5026.

Sincerely,

Mike Allen  
Utility Services Assistant Director

Cc: Joel Schubert, Deputy County Manager  
Keith Bryant, Chief Infrastructure Officer  
Maranda Griffin, Chief Financial Officer  
Alicia Carrothers, Deputy County Attorney



# CITY OF CALLAWAY FLORIDA



## UTILITY BILLING POLICY MANUAL

ADOPTED BY RESOLUTION No. 22-16 ON AUGUST 23, 2022  
AMENDED BY RES. NO. 22-27 ON 10/25/22  
AMENDED BY RES. NO. 23-13 ON 06/13/23  
AMENDED BY RES. NO. 23-14 ON 06/27/23  
AMENDED BY RES. NO. 24-08 ON 07/09/24  
AMENDED BY RES. NO 25-13 ON 07/22/25

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## **ESTABLISHING NEW UTILITY SERVICE ACCOUNTS**

New utility accounts may be opened in person at City Hall or signed and notarized Customer Service Applications may be submitted by mail, facsimile, or email along with the appropriate documentation. Requirements, all of which must be submitted PRIOR to connection, include:

- Information required on the City's Customer Service Application form. Forms are available at City Hall or from the City's website.
- Applicant's signature is required on a service request form.
- A copy of (either): documented proof of ownership, a signed lease agreement, a valid sales agreement, a signed Realtor's listing agreement, OR notarized letter of authorization from the property owner (if applicant is not the owner).
- A legible and valid driver's license, Military ID, OR another valid photo ID card.
- In the event that the account is to be established in the name of a business, proof of fictitious name registration is required that confirms that the signer of the application is authorized to do so.
- If a business applicant is located within the city limits of Callaway, a valid Business Tax Certificate (or proof of application thereof) is required.
- A non-refundable account fee. (See fee schedule for amount.)
- The appropriate deposit (as described in the fee schedule) which may be paid by cash, check, money order, or credit card. A voucher or promise to pay from a charitable organization or agency providing government assistance may be accepted. Such documents must be received by email or fax and not presented by the applicant. If payment is not received, account holder will be liable for the payment.

If an applicant has a past due balance owed to the city for prior service at any location that balance must be paid in full prior to establishment of the new service.

If, due to running water on the premises, water service cannot be left on at the time that City staff attempts to connect the service, a notice will be placed on the door of the address to notify the occupant that the meter has been turned back off. The meter will remain unlocked so that the occupant can turn it on. If a city staff member is required to return, an additional service charge will be due and payable before any subsequent attempts will be made to turn on the water. (See fee schedule for amount.)

If ownership or stewardship of a property for an unpaid utility account transfers to either a realty company or to a financial institution (as in the case of property repossession), utilities will not be commenced in the name of a final purchaser of the property until all amounts owed to the City are paid in full.

If a vacant property is found to have water usage without knowledge of the water department, the homeowner shall provide the name and lease of the lessee. If the property is not leased, the owner should be responsible to pay for the usage at the vacant property.

New service connections are not guaranteed to be performed same day, but the city will attempt to provide same day service if received before 3:00 P.M.

## **EXISTING SERVICES**

A secondary owner or lessee may be added to a customer's account with equal access and authority. A legible and valid driver's license, Military ID, OR another valid photo ID card is required to add. Both account holders will be equally responsible for any unpaid balance.

## **TEMPORARY SERVICES**

Temporary service can be established by the property owner, a property's management company, or those authorized by the owner. Temporary service may be established for a period of time not to exceed 7 days for the purpose of cleaning, constructing, inspecting, appraising, or renovating a property while vacant. In lieu of a deposit, a non-refundable fee must be paid prior to service. The non-refundable fee for temporary service will include 1,000 gallons of water and sewer usage and one collection day for solid waste (solid waste applies to residential dwelling within city limits only). (See fee schedule for amount.)

Requirements for requesting temporary service, all of which must be submitted PRIOR to connection, include:

- A complete and signed Request for Temporary Utility Service Form. Blank forms are available at City Hall or from the City's website.
- A copy of documented proof of ownership, a signed commercial management agreement, or a notarized letter of authorization from the property owner (if applicant is not the owner). Commercial management agreements may be retained (if requested) on-file at City Hall for future request documentation. These applicants must also provide a list of their personnel who are authorized to request temporary services.
- A legible, valid driver's license, Military ID, OR a State issued (photo) ID card.

The signed form may be submitted by mail, in person, facsimile, or email along with the appropriate documentation as described above.

If an applicant has a past due balance owed to the city for prior service at any location that balance must be paid in full prior to establishment of temporary service.

If ownership or stewardship of a property for an unpaid utility account transfers to either a realty company or to a financial institution (as in the case of property repossession), a temporary service connection may be allowed for preparing the property for sale or transfer. ALL utility amounts owed, however, must be paid in full for service to commence or continue in the name of the final purchaser of the property.

Temporary service connections are not guaranteed to be performed same day, but the city will attempt to provide same day service if received before 3:00 P.M.

## **HYDRANT METERS**

At times, the City's Public Works Department may determine that a hydrant meter is needed during the construction phase of a residence or business. An application form must be completed, and proper identification must accompany the payment of a refundable deposit for this service. (See fee schedule for amount.) Water consumption will be billed upon meter return.

Hydrant meters may only be applied for during City Hall's regular business hours.

## **IRRIGATION METERS**

An existing water service customer may request the installation of an additional water meter to be used for irrigation purposes only. An additional deposit is required for an irrigation meter. (See fee schedule for amount.)

An owner of an unoccupied structure or vacant lot where there is no existing metered water service to the property may also request the installation of a water meter for irrigation services only and may maintain irrigation only service for so long as the property is unoccupied. Once occupied, irrigation only meters

are not allowed unless a regular meter is installed for water service to the occupied structure. Violations shall result in permanent disconnection of the irrigation service and the violating user shall be fined \$500.

Irrigation meters are subject to discontinuation of services if all applicable charges, fees, and costs are not paid for water services provided either through the primary water meter or the irrigation meter.

Impact fees and connection fees are applicable for irrigation meters.

### **MASTER METERS AND AUDIT METERS**

Master metered utility service means a utility service supplied to more than one or a group of residents or tenants through a single master meter. For properties with a master meter, the owner of the property shall be responsible for payment of the utility bill and any required deposit. In the event that the property owner with a master meter does not make timely payment in full, including any penalties and delinquency fees, the City shall disconnect utility services until payment is received in full. The City shall not be responsible for continuing to provide utilities to individual tenants or residents when the utility service of the owner of a master meter is disconnected for nonpayment. The City shall provide written notice to the owner of the property with a master meter, and to any individual tenants or residents it can identify, 10 days prior to disconnection of the utility service.

Audit metered utility service means a master meter installed on properties where multiple individually metered accounts exist. For properties with an audit meter, the owner of the property shall be responsible the payment of amounts of utility charges in excess of the combined amounts incurred by the individually metered accounts located on the same property. In the event that the property owner with an audit meter does not make timely payment in full, including any penalties and delinquency fees, the City shall disconnect utility services until payment is received in full. The City shall not be responsible for continuing to provide utilities to individual metered tenants or residents when the utility service of the owner of an audit meter is disconnected for nonpayment. The City shall provide written notice to the owner of the property with an audit meter, and to any individually metered tenants or residents it can identify, 10 days prior to disconnection of the utility service.

### **METER SET & UTILITY TAP**

Rates have been established for tapping utility connection lines and setting meters up to a 2" size with connection. Taps/meter sets may include utility service lines not exceeding 12 feet in length each. (See fee schedule for amounts.) Meters larger than 2" and/or requiring more than 12 feet of service line will require an individual quote from the Public Works Department to account for the increase in material costs and man hours required for Installation. Utility tap fees and meter set fees shall be determined in conjunction with Water and Sewer Impact Fees, Special Capital Extension Fees (if applicable), and road boring fees (if applicable). All fees shall be paid prior to the work being performed. Applications are available at the Public Works and Planning Departments.

### **SHARED CONNECTIONS**

Wherever possible, a separate sewer connection shall be provided for every building. Where one building stands at the rear of another on an interior lot and no private sewer is available or can be constructed to the rear building, service to the front building may be extended to the rear building and the whole considered as one building for sewer.

The City shall not assume any obligation or responsibility for damage caused by or resulting from any such single "shared" connection.

Connections as provided herein shall be considered as one utility account although more than one residence is connected to the system. The sewer account deposit shall be the regular residential deposit



amount multiplied by the number of units serviced. The property owner is responsible for the deposit, account fee, and payment for services.

### **DEPOSITS**

All new account applicants for water and/or wastewater services are required to pay a refundable deposit along with a non-refundable account charge.

Deposit amounts are determined by the type of service requested, type/size of meter, and number of units to be served by the meter. Existing customers who request a change in service (i.e., adding water or sewer) will be required to pay an additional deposit amount to equal the minimum currently required for that additional service. (See fee schedule for amount.)

~~In the event of a disconnection for non-payment, deposit amount must be equal to the current minimum required. Customers may elect to pay additional deposit required in monthly installments not to exceed 6 months.~~

### **DEPOSIT REFUND OR TRANSFER**

If a customer closes an account, the deposit, if not already refunded, will be first applied to any sums outstanding on the account and the balance will be refunded to the customer. After a residential customer has established a satisfactory payment record and has had continuous service for a period of 24 months, the City shall refund, in January of the following year, the residential customer's deposit less the amount of \$100.00, which shall remain held as a minimum deposit. A "satisfactory payment record" shall mean that a customer has not (i) made any late payment of a bill, (ii) paid with check refused by a bank, (iii) been disconnected for nonpayment, (iv) tampered with the meter, or (v) used service in a fraudulent or unauthorized manner.

~~—New or additional deposits. The City may require, upon written notice of not less than 30 days, such notice being separate and apart from any bill for service, a new deposit, where previously returned or applied. returned, or an additional deposit, in order to secure payment of current bills.~~

All refunds are mailed to the customer at the forwarding address provided at time of account closure, if no forwarding address is provided, refund will be mailed to last known address on file.

If a customer re-locates from one address to another within the City's service area, the deposit may be transferred to the account for the new address provided that the account for the former address is paid to current status. The final bill for the former address will be included on the first billing for their new account. An account fee is applicable for the new account.

### **DEPOSIT NAME CHANGE**

A current account holder may request that their utility account be put in the name of an immediate family member by completing the appropriate form and the account is paid to current status. Once transferred, the original account holder will have no claim to the deposit.

When a spouse or relative is deceased, the living relative can provide to the city a death certificate which lists them as the decedent's relative and request that the deposit be transferred to the living relative. If they are not listed on death certificate as such, a copy of the decedent's will, notarized letter of authorization from a living relative listed on the death certificate, or other legal document must be furnished which indicates that they have a legal right to the deposit. Photo ID is also required.

When a divorce occurs, the city will transfer the account and deposit to the spouse legally residing at the address when a certified copy of the divorce decree is provided to the city. Photo ID is required.

### **HOW RATES ARE CALCULATED**

## Water

The monthly bill for water service shall be the sum of a base charge and a consumption charge applied to all metered water.

The city imposes a monthly base charge for water service which is independent of the amount of water consumed. An additional consumption charge is based on the metered volume of water on a per thousand-gallon basis or any portion thereof.

Base rates for multi-family master metered customers shall be applied on a per-unit basis.

In the initial and final month of service during which the customer will be establishing or terminating service, the base charge shall be determined on a pro rata basis, predicated on the number of days in a month which service is provided to the account.

Rates are increased by 25% for services provided within the City's service area but outside of the city limits. (See fee schedule for amount.)

## Wastewater (Sewer)

The monthly bill for wastewater (sewer) service shall be the sum of a base charge and a consumption charge for the amount of water treated.

The city imposes a monthly base charge for wastewater treatment service. An additional consumption charge is based on the metered volume of water on a per thousand-gallon basis or any portion thereof.

Base rates for multi-family homes are applied on a per-unit basis.

If a wastewater (sewer) customer does not also have metered water service, they will be charged a monthly consumption charge based upon 5,000 gallons per month.

Construction accounts shall be defined as "water only accounts" and will not be charged for sewer service until such time as the Certificate of Occupancy is issued.

In the initial and final month of service during which the customer will be establishing or terminating service, the base charge shall be determined on a pro rata basis, predicated on the number of days in a month which service is provided to the account.

Rates are increased by 25% for services provided within the City's service area but outside of the city limits. (See fee schedule for amount.)

## Solid Waste

Rates for solid waste collection and disposal are imposed for each residential dwelling within the city limits at a flat amount per month for up to a volume of 3.5 cubic yards or 1,000 pounds in weight. Removal of trash exceeding the maximum allowed quantity is subject to an additional fee.

Apartment complexes and mobile home parks where utility services are provided by a master meter are charged for solid waste collection and disposal on a per-residential-unit or per-lot basis.

Solid Waste services are not provided for construction accounts or for any account outside of the city limits. (See fee schedule for amount.)

## Stormwater

A stormwater fee is imposed on all "residential households" in the city at a flat amount per month. This fee applies to all dwelling units within the city that are billed a single-family or multi-family monthly base charge for water or wastewater. A stormwater fee is imposed on "non-residential /commercial" in the city at a flat amount per month. It does NOT apply to undeveloped properties.

The stormwater fee is due for each month or portion of each month in which the account holder is billed for water and/or wastewater services. (It is not subject to proration.) (See fee schedule for amount.)

### **SENIOR CITIZEN DISCOUNT**

A utility service account holder 65 years of age or older, living within the city limits, who qualifies for the additional homestead exemption authorized by the City of Callaway in Ordinances No. 711 and 830 may apply for a 25% discount on residential utility service fees for the qualifying homestead.

Residential utility service fees include those for water, sewer, and solid waste but not for any separate irrigation metered service or any excess solid waste removal fee.

#### **Qualifying Senior Homeowners**

An application form is required to apply for the discount, along with a copy of the account holder's current property tax notice which shows that they have met the qualifications for the additional senior citizen homestead exemption.

The discount will cease immediately if the account holder no longer owns the homestead. However, the account holder may reapply for the discount as a non-homeowner if they still reside in the home. (See next section for details.)

#### **Qualifying Senior Non-Homeowners**

The Senior Citizen Discount is also available to residential account holders 65 years of age or older, living within the city limits, who permanently reside in a household with a household income that does not exceed the maximum amount provided for by Florida Statute 196.075.

An application form is required to apply for the discount, along with documentation for the most recent calendar year available for each member of the household that would be sufficient under Florida Statute 196.075 to establish that the household would qualify for the additional senior citizen homestead exemption, if the account holder were the owner of the housing unit and were applying for it. In addition, the account holder may present his/her latest social security statement as proof of income.

#### **Confirmation and Effective Dates**

Upon inspection of the application form and required documentation, City staff will notify applicant of qualification or disqualification of the discount and state the reason for any disqualification.

Once a senior discount has been approved, the discount shall apply up to and including December of the year following the year of the tax bill, and every year thereafter.

Because qualification for the Senior Citizen Discount is based on income for a particular year, the account holder must apply each year. Annual re-application for the discount must be submitted by March 1<sup>st</sup> of each year. A notice will be mailed to each senior citizen currently receiving the discount a month prior to deadline. Failure to reapply for the program may result in cancellation of the senior citizen discount.

### **MAILING BILLS**

To allow for an adequate number of days between the times utility bills are sent to customers and the time payment is due, bills must be calculated by the end of each month. The calculated bills shall be sent for printing and mailing by the last day of each month.

### **MAKING PAYMENTS**

All bills are due by the 15<sup>th</sup> of the month and payments must be received by this date to prevent late fees.

Payment for Utility Bills can be made:

- In-person at City Hall, 6601 E Hwy 22, between the hours of 8:00 a.m. and 5:00 p.m. on regular business days\*.
- By Mail – please allow mail time to prevent late fees
- Drop Box - located in the parking lots at City Hall, 6601 E Hwy 22, and Public Works, 324 S. Berthe Ave. (Payments in drop box after 5:00 p.m. will be posted the next business day)
- Online via the City's website at [www.cityofcallaway.com](http://www.cityofcallaway.com)
- By Phone to pay by Credit Card or ACH
- By E-Check through your bank

We accept cash, check, money order, or credit/debit card.

\*Please note when making payment in **cash** the account holder must have the exact amount of the bill or put the entire amount presented on the billing account. **No change will be given.**

### **DUE DATES & PENALTIES**

Utility bills are due and payable on the 15th day of each month by 5:00 P.M. The due date is clearly stated on each billing statement. Automated calls are made to all past due accounts prior to the disconnect date. Failure to make timely payment on the 15th day of each month will result in a penalty of fifteen (15%) percent of the utility bill which will be added to the amount then due and payable. In the event that the 15th day of the month falls on a day that City Hall is closed, the utility bill is due and payable on the next business day. The city is not responsible for mail delivery; postmark date is not considered.

Penalties may be waived for customers who have not been delinquent in the past twelve (12) months. Customers are eligible for this waiver only once within a twelve (12) month period.

Failure to make timely payment in full, including all penalties and delinquency fees, on or before the 25th day of the month by 5:00 P.M. shall result in a delinquency fee of \$50.00 and disconnection of utility services. In the event that the 25th day of the month falls on a day in which City Hall is closed, payment must be made on the next business day to avoid disconnection.

If payments that are presented to the City of Callaway for the following services and subsequently returned for any reason, i.e. NSF, closed account, incorrect account number, bank error, chargeback, etc.:

- To prevent or restore services from delinquency processing
- Past due balances or Transfer of service
- Prevent or restore a meter removal

the City of Callaway reserves the right to immediately disconnect, lock, remove and/or terminate the utility service without notification to the account holder. To have service restored it is required to pay cash or money order for full amount due.

Should you choose to receive assistance to pay your current utility bill from an outside agency, upon your own initiation and discretion, communication with the City of Callaway Utility Billing Department is vital to avoid an interruption of your utility service. Please understand, most agencies have an extensive vetting process for approval of aid. You will need to consider their requirements and process time when



seeking assistance. Failure to initiate aid in a timely manner does not preclude late fees or disconnection of utilities. When receiving aid, whether it be in cash, check, credit card or voucher form, that submittal to the city must be received by 5:00 p.m. on the 25<sup>th</sup> of each month to avoid disconnection of utilities. If a voucher for payment is provided, the City of Callaway agrees to accept the voucher as a form of payment, pending receipt of the actual item.

### **UTILITY DEBT COLLECTION**

In addition to disconnection of the utility, the city is authorized to collect any delinquent utility fees in any manner provided by law. "Delinquent utility fees" shall include, but not be limited to, past due charges, interest, penalty fees, reconnection charges, tap fees, impact fees or any other utility charge which may be levied by the City. The City Manager, or the City Manager's designee, is hereby empowered to initiate and enforce any and all collection remedies against delinquent users including filing liens.

All delinquent utility fees shall be a lien upon the property with which such fees are associated, in accordance with Fla. Stat. 159.17. The owner of every building, premise, lot, or house shall be obligated to pay the utility fee for all services provided to his/her property, which obligation may be enforced by the City by action of law or suit to enforce the lien. In the event of such action, the City shall be entitled to recover all court costs and reasonable attorney fees for such collection.

### **TAMPERING FEES**

Tampering Fees will be applied to an account in the event a meter is tampered with or required to be pulled due to tampering, illegal reconnection after disconnection, or for any reason. The tampering fee is in addition to the established reconnection fee. (See fee schedule for amount)

### **PAYMENT PLAN**

The city offers a "payment plan" to utility customers with excessive utility bills due to leaks or other unknown reasons. Payment plans will be available once in a twelve-month period for a same customer at the same location.

In order to qualify for the payment plan option, the following conditions must be met:

1. The occupied location must have been connected to water and/or sewer services for a minimum of twelve months in the account of the same customer. A resident must be living at the location, or a commercial use must be active at the location and have the proper licensing.
2. The excessive utility bill must be more than two (2) times the customer's average consumption for the last twelve months of use.
3. The account shall be reviewed to obtain the average monthly bill for the last twelve months of service, exclusive of the highest month (11 months average). The amount of the utility bill which exceeds this 11-month average shall be divided into three equal payments which shall be due by the 15<sup>th</sup> of each month.
4. The payment plan will be cancelled if payment is not received by the due date and the total amount remaining on the account becomes immediately due, in full. Services are then subject to the regular disconnection deadline.
5. No interest will be added to the monthly payments.
6. All payment plan options must be requested by the customer in writing and approved in writing by the Utility Billing Supervisor. Customer seeking payment plan must complete and sign a Request for Payment Arrangement form.



7. In extreme cases where the bill is excessively more than two times the customer's average consumption or in other cases of extreme hardship, the payment plan may be extended for a period not to exceed 12 months. Such extended option must be approved in writing by the **both** the Utility Billing Supervisor and the Department Head.
8. The Department Head may review and approve a payment plan in situations where the previous conditions cannot be met and result in extreme hardship.

### **LEAK ADJUSTMENTS**

Customers are eligible for ONE-TIME PER YEAR from date of last adjustment to the sewer portion of their bill for qualifying water leaks, provided that documented proof is provided to show that a water use, or loss did not escape into the sewer systems. Proper documentation may include: City employee verification of leak and/or work done to repair leak; or an invoice from a licensed professional indicating that repairs were made and describing the specific location of the leak. The following DO NOT qualify for an adjustment:

- Adjustments within the same 1-year period of the date of the last adjustment.
- Irrigation Leaks
- Builders for New Construction
- If immediate steps WERE NOT taken to prevent further loss
- No water from the leak entered the sanitary sewer system

The sewer adjustment for a leak which did not allow water to escape into the sewer system will be equal to the amount charged for the volume of water gallons which exceed the average of the customer's monthly consumption for six months prior to the evidenced leak. Adjustments must be requested within 30-days of the date of the water bill suspected of indicating a water leak, or within 30 days of City of Callaway notification of a suspected problem, whichever came first.

### **POOL FILLING ADJUSTMENTS**

Customers are eligible for an adjustment to the sewer portion of their bill if there is an excess of 6,000 gallons or more used to fill a pool and ONLY if the pool was filled off the house meter. No adjustment is available if pool is filled with irrigation meter, as sewer is not charged on this water usage. Pool filling adjustments are limited to twice a year and a Pool Filling Adjustment Request Form must be filled out prior to and after the filling of the pool.

### **ADJUSTMENTS FOR METER ERRORS OR BILLING ERRORS**

If a customer receives a bill which they deem to be excessive and there is no leak found in their system, they may request a test of the water meter. A replacement meter is installed when a meter is removed for testing. The removed meter will be tested in accordance with guidelines established by the American Water Works Association (AWWA). If the meter meets AWWA accuracy standards, the customer must pay the testing cost in addition to their monthly service bill along with related penalties. For this reason, meter tests must be requested in writing.

If the tested meter does not meet the accuracy standards, the customer will receive an adjustment on their most recent monthly bill which is equal to the excess amount above their average consumption for the last twelve months of service, exclusive of the highest month (11-month average). Late payment penalties will be waived for the month to which the adjustment applies.

No adjustment will be made on bills not contested within forty-five (45) days from the billing date.

If a billing error is discovered which resulted from an incorrect meter reading, incorrect application of the fee schedule, or similar reason for which the customer exhibited no intentional non-compliance and it caused an overcharge or undercharge, a billing error adjustment for the current month will be immediately posted to the customer's account, with no retro-active adjustment being applied. If, however, the error resulted in an undercharge based upon a customer's intentional non-compliance, the undercharge amount billed to the customer shall be calculated for a period not exceeding 48 months or the length of time the customer's account has been active, whichever is less. For purposes of this section, intentional non-compliance shall include, among other examples, the instances in which a customer knowingly received services and was not billed for those services.

### **EXCESSIVE USE ADJUSTMENT**

The City offers a "once in five (5) years" adjustment to utility customers with excessive utility bills due to extraordinary events, leaks, or other unknown reasons.

If this once in five (5)-year adjustment is obtained or attempted to be obtained under false or fraudulent pretenses, the person obtaining or attempting to obtain the adjustment shall be prosecuted to the full extent allowable under the law.

The following criteria must be met for a once in a five (5) year period utility bill adjustment for excessive use:

1. The occupied location must have been connected to water and/or sewer services for a minimum of twelve months in the name of the same customer. A resident must be living at the location, or a commercial use must be active at the location and have the proper licensing.
2. The excessive utility bill must be more than two (2) times the customer's average consumption for the last twelve months of use.
3. If the utility bill is more than two (2) times the customer's average for the last twelve months of use, the bill will be adjusted down to equal the average monthly bill for the last twelve months of service, exclusive of the highest month (11 months average).
4. The utility bill, which is adjusted by virtue of this policy, must be paid in full with no extended payment arrangements. If not paid by the following billing cycle, the amount due will be reinstated back to the actual amount before adjustment and such amount will be subject to regular collection procedures and legal remedies.
5. This adjustment will be available once in a five (5)-year period for a same customer at the same location.
6. If there are utility bills with excessive usage for more than one (1) month, the customer may only request relief for one such month.
7. All adjustments granted by this policy must be requested by the customer in writing and approved in writing by both the Utility Billing Supervisor and Department Head.

### **DISHONORED CHECK, DRAFT OR OTHER ORDER FOR PAYMENT**

Dishonored checks, drafts, or other orders for payment must be paid by the utility customer in cash, money order, or other certified funds.

A service fee shall be imposed for the collection of each dishonored check, draft, or other order for payment. This fee is for expenses incurred in processing and collection of such dishonored instruments of payment. (See fee schedule.) However, if a utility customer comes in and pays his account in cash,

money order, or other certified funds prior to the City receiving the dishonored check, the City will waive the related fees provided the utility customer has not had a returned check within the past 12 months.

Upon receipt of a dishonored check on an account, a notice will be placed on the customer's door to notify them that failure to pay the amount of the returned check and all fees associated in cash or certified funds within two business days will result in disconnection of utility services and a reconnection fee.

However, if payments that are presented to the City of Callaway for the following services and subsequently returned for any reason, i.e., NSF, closed account, incorrect account number, bank error, chargeback, etc.:

- To prevent or restore services from delinquency processing
- Past due balances or Transfer of service
- Prevent or restore a meter removal

the City of Callaway reserves the right to immediately disconnect, lock, remove and/or terminate the utility service without notification to the account holder. To have service restored it is required to pay cash or money order for full amount due.

After receipt of a second returned check, the account is noted as a "Cash Only" account and thereafter payments may only be accepted if made by cash or certified funds. The customer may regain regular check payment privileges once they have twelve consecutive months of timely payments made without penalties.

### **DEBT POLICY**

Generally Accepted Accounting Principles (GAAP) requires Accounts Receivable (AR) amounts to be reported net of refunds and uncollectible accounts in the City financial statements. The City's bad debt write-off policy for delinquent utility accounts receivable is established to ensure that Utility customer receivables are accurately reported. Pursuant to this policy, a portion of AR that is deemed to be not collectible is written off. This is an accounting entry made to ensure that bad debts are written off within a reasonable period to more accurately reflect the City's current assets. It does not prevent the city from eventually collecting the receivable. After being written off, payment will continue to be pursued through internal efforts and a collection agency.

Accounts receivables are recorded in a manner that allows for aging analysis. At the end of each fiscal year, an allowance for doubtful accounts is established for all AR more than 90 days old. The allowance for doubtful accounts represents an estimate of the total amount of AR deemed to be uncollectible. As required by GAAP, AR is shown net of the allowance for doubtful accounts on the City's balance sheet to ensure that receivable balances are not overstated. The city anticipates bad debt and includes an operating budget line item to recognize this "cost" of doing business. Fiscal year-end adjustments to the allowance for doubtful accounts are expensed to bad debt expense. The year-end entry is an estimate of the collective amount of bad debt estimated and does not write-off individual customer account balances.

On a monthly basis, the Finance Department submits customer accounts that are delinquent for over 30 days to our collection agency. Prior to sending a customer account to collections:

1. Deposits held must have been applied to the account balance.
2. A final billing must have been sent and the account must be closed.
3. The account balance exceeds \$20.

The City's financial software system generates an accounting entry when processing delinquent accounts to be sent for collection. This entry reduces (credits) AR and (debits) Allowance for Doubtful Account balances. The amount sent to collections is documented on individual customer accounts in the City's software system. A cumulative record of outstanding submissions is maintained by our collection's

provider. Delinquent accounts with balances will be written off every 6 months upon approval by the City Commission.

To record the receipt of AR previously sent to collections, an entry is made to debit cash and credit Allowance for Doubtful Accounts. This entry updates individual customer accounts to document that the amount sent to collections has been paid. Collections retained by or sent to our collection agent to pay for their services are expensed to contractual services.

A list of customer receivables showing account numbers and balances will be reported to the Commission, quarterly. Nothing contained herein shall preclude the City from seeking or accepting payment on any bad debt that has been written off. For bookkeeping purposes and the annual audit, we must write-off these accounts however this action does not forgive the debt. The City requires all delinquent account balances to be paid in full before new service is established.

### **TEMPORARY SUSPENSION OF SERVICE**

Should a residence become temporarily uninhabitable due to a catastrophic event for which the account holder had no control, the account may, upon written request, be placed in a suspended status for a period of time not to exceed twelve (12) months or until such time that the residence is once again inhabitable.

Active-duty military personnel are eligible, upon written request, for a temporary suspension of their utility services while they are deployed away from the City.

While an account is in the temporary suspended status, services will be disconnected without refund of deposit and monthly base charges will be waived.

An account must be paid in full in order for a request for temporary suspended status to be approved. The customer must notify the city when they are ready for service to be reactivated and/or to apply for an extension of suspended status. The reconnect fee shall apply.

### **SEASONAL UTILITY ACCOUNT STATUS**

~~Any customer who requests that service be interrupted on a temporary basis exceeding four (4) full months but for no longer than eight (8) full months will be charged a seasonal rate. The Seasonal Rate charged will be equal to the base rate charge as amended by Resolution from time to time. Customers electing to transfer service to a seasonal rate will temporarily suspend solid waste collection and will not incur solid waste collection charges. Customers electing to transfer service to a seasonal rate will incur a service call charge per trip to have water service interrupted and/or reconnected. (See fee schedule for amount).~~



## **SERVICE DISCONNECTIONS**

To terminate an account, the account holder must notify Utility Billing no earlier than 30 days prior to the requested date of service disconnection. The account holder's identity will be verified via photo ID or other information on the account. Service disconnection may be requested in person, via phone, fax, or email provided proper identification can be verified. A forwarding address must be provided for mailing the final bill and/or deposit refund.

A disconnection request from a commercial account must be submitted in writing and signed by the designated contact person on the account.

Once a requested disconnection has been accomplished, the customer must pay a reconnection fee if they wish to change the date of final termination of service.

Customer requested disconnections are only performed during the City's regular business hours.

Failure to pay in full, including all penalties and delinquency fees, by 5:00 P.M. on the 25th day of the month shall result in disconnection of utility services. In the event that the 25th day of the month falls on a day in which City Hall is closed, payment must be made on the next business day to avoid disconnection. A certified letter will be mailed to customers who have wastewater (sewer) services but not water services. The certified letter will notify the customer that their sewer services will be blocked or shut off if full payment is not made within ten days following the date of the letter. A notice will also be placed on the customer's door. No other notices will be provided.

A delinquency fee of \$50.00 shall be imposed on any account that has failed to pay by the disconnect date and time, regardless of if a physical disconnect has or has not been accomplished. The account must be paid in full, including the penalties and delinquency fees, before service can be reconnected.

Interruption of service due to non-payment will not close out an account until the 15th of the month following the disconnection. Base rates and consumption charges are applicable until the account is closed. Any remaining deposit will be applied to the unpaid amount and a final bill will be mailed to the last known address for the account holder.

## **SERVICE RECONNECTIONS**

In the event service to an existing account is disconnected for failure to timely pay for services, regardless of cause, reconnection of service will be on the same business day if payment in full is received by ~~3:00~~ 1:00 pm. Payments received after ~~3:00~~ 1:00 p.m. will be subject to next business day turn on.

Accounts with balances of \$5.00 or less (exclusive of penalties) will not be subject to disconnection.

In the event water service cannot be left on due to water running in or on the premises at the time of the attempted reconnection, an additional reconnection fee will be required prior to a second call to that address. A notice will be placed upon the customer's door to notify them of the reason that reconnection could not be accomplished.

Sewer only customers must also pay a sewer reconnection fee to have their service reconnected. Sewer reconnections are performed only during regular business hours. (See fee schedule for amount.)



### **SOLID WASTE COLLECTION & DISPOSAL**

Solid Waste collection and disposal services are provided to each residential account within the city limits. Rates for solid waste collection and disposal are imposed for each residential account at a flat amount per month for up to a volume of 3.5 cubic yards or 1,000 pounds in weight. Tree limbs exceeding four (4) inches in diameter must be shorter than four (4) feet in length to be collected.

Removal of trash exceeding the maximum allowed quantity is subject to an additional fee.

Apartment complexes and mobile home parks where utility services by a master meter are provided are charged for solid waste collection & disposal on a per-residential-unit or per-lot basis.

Solid Waste services are not provided for construction accounts or for any address outside of the city limits.

### **STORMWATER RELATED ESSENTIAL SERVICES**

The city operates and maintains a stormwater management system. All utility accounts within the City limits are charged a flat monthly fee for this service. See "How Rates are Calculated" earlier in this manual for more information. (See fee schedule for amount.)

## UTILITY BILLING RATES & FEES SCHEDULE

The following rates and fees are in effect for the fiscal year beginning October 01, ~~2025-2024~~:

### Water Services – **inside city limits**

|                                                                  |                                    |
|------------------------------------------------------------------|------------------------------------|
| Monthly base charge, independent of water volume consumed .....  | \$ 11.37                           |
| Consumption charge per 1,000 gallons or any portion thereof..... | \$ <del>5.32</del> <del>5.27</del> |

### Water Services – **outside city limits**

|                                                                  |                                    |
|------------------------------------------------------------------|------------------------------------|
| Monthly base charge, independent of water volume consumed .....  | \$ 14.21                           |
| Consumption charge per 1,000 gallons or any portion thereof..... | \$ <del>6.65</del> <del>6.58</del> |

### Sewer Services – **inside city limits**.....

|                                                                 |                                    |
|-----------------------------------------------------------------|------------------------------------|
| Monthly base charge, independent of water volume consumed ..... | \$ 30.69                           |
| Treatment charge per 1,000 gallons or any portion thereof.....  | \$ <del>6.13</del> <del>5.98</del> |

### Sewer Services – **outside city limits**

|                                                                 |                                    |
|-----------------------------------------------------------------|------------------------------------|
| Monthly base charge, independent of water volume consumed ..... | \$ 38.36                           |
| Treatment charge per 1,000 gallons or any portion thereof.....  | \$ <del>7.66</del> <del>7.48</del> |

### Sewer Only Accounts **inside city limits**

|                                                                                                       |                                      |
|-------------------------------------------------------------------------------------------------------|--------------------------------------|
| Monthly Base Charge and a consumption charge with a monthly .....<br>use per account of 5,000 gallons | \$ <del>61.34</del> <del>60.59</del> |
|-------------------------------------------------------------------------------------------------------|--------------------------------------|

### Sewer Only Accounts **outside city limits**

|                                                                                                       |                                      |
|-------------------------------------------------------------------------------------------------------|--------------------------------------|
| Monthly Base Charge and a consumption charge with a monthly .....<br>use per account of 5,000 gallons | \$ <del>76.66</del> <del>75.76</del> |
|-------------------------------------------------------------------------------------------------------|--------------------------------------|

### Solid Waste Services – **inside city limits**

|                                                      |          |
|------------------------------------------------------|----------|
| Monthly flat rate – per residential unit or lot..... | \$ 13.00 |
|------------------------------------------------------|----------|

### Excess Trash Removal Fee (in addition to tipping fees when applicable)

|                                    |          |
|------------------------------------|----------|
| ¼ load: 3.5- 6 cubic yards.....    | \$ 45.00 |
| ½ load: 6-12 cubic yards.....      | \$ 86.00 |
| ¾ load: 12-18 cubic yards.....     | \$120.00 |
| Full load: 18-24 cubic yards ..... | \$150.00 |

### Stormwater Fee – **inside city limits**

|                                                                              |          |
|------------------------------------------------------------------------------|----------|
| Monthly flat rate per residential household (not subject to proration) ..... | \$ 1.00  |
| Monthly flat rate per business (not subject to proration).....               | \$ 10.00 |

### Temporary Service Fee

|                                                                                                                                                                                                        |          |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| <del>7</del> 10 day service includes: 1,000 gallons of water and sewer usage and one solid<br>waste pick-up (solid waste pick-up applies to residential dwellings within the<br>city limits only)..... | \$ 50.00 |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|

### ~~Seasonal Utility Account Status.....~~

|                                               |                     |
|-----------------------------------------------|---------------------|
| <del>Month Base Charge .....</del>            | <del>\$ 44.06</del> |
| <del>Service Call Charge per trip .....</del> | <del>\$ 15.00</del> |

### Reconnections: Monday-Friday

|                                                                                                                                     |                                      |
|-------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|
| Delinquency fee for non-payment (accounts not paid by 5:00 P.M. on the 25 <sup>th</sup> or<br>next business day of each month)..... | \$ 50.00                             |
| Reconnections Sewer Only: Monday – Friday until 3:00 P.M.....                                                                       | \$200.00                             |
| Account Fee: Non-refundable .....                                                                                                   | \$ <del>40.00</del> <del>40.00</del> |

**New Account: Refundable Deposit**

|                                                                              |                                 |
|------------------------------------------------------------------------------|---------------------------------|
| Residential Water/Sewer Customer .....                                       | \$ 250.00                       |
| <del>Active Duty Military (ID &amp; PCS Orders Required) .....</del>         | <del>\$ 100.00</del>            |
| Irrigation System (separate meter)                                           |                                 |
| Residential .....                                                            | \$ <del>100.00</del> 40.00      |
| Commercial (3/4" meter) .....                                                | \$ 100.00                       |
| Hydrant Meter (includes \$ <del>40.00</del> account <u>set-up</u> fee) ..... | \$ <del>3,040.00</del> 2,200.00 |

**Commercial Industrial or Bulk Water customers**

|                                                                        |                               |
|------------------------------------------------------------------------|-------------------------------|
| 3/4" meter .....                                                       | \$ <del>430.00</del> 300.00   |
| 1" meter .....                                                         | \$ <del>480.00</del> 375.00   |
| <del>1 1/2" meter .....</del>                                          | <del>\$ 500.00</del>          |
| 2" meter .....                                                         | \$ <del>1,950.00</del> 750.00 |
| Larger than a 2" meter .....                                           | at Cost \$1,150.00            |
| <del>Restaurant .....</del>                                            | <del>\$ 850.00</del>          |
| <del>Hotel, Motel, Apartment Complex, Retirement Home, Duplex,</del>   |                               |
| <del>Triplex, Quadriplex, Mobile Home Park: PER UNIT/SPACE .....</del> | <del>\$ 100.00</del>          |
| Laundry .....                                                          | \$1250.00                     |
| Car Wash .....                                                         | \$1250.00                     |
| Shopping Center .....                                                  | \$1250.00                     |
| Day-Care Center .....                                                  | \$1250.00                     |

**New Sewer Only Account: ~~r~~Refundable dDeposit**

~~Residential, Commercial, Industrial~~  
~~and Multi-Family Master Meter~~

|                                                                        |                     |
|------------------------------------------------------------------------|---------------------|
| <del>Residential .....</del>                                           | <del>\$250.00</del> |
| <del>Commercial, Industrial, and Multi-Family Master Meter .....</del> | <del>\$500.00</del> |
| Sewer: PER UNIT/SPACE                                                  |                     |

**Meter TapSet Fees and Connections**

|                                                                                  |                             |
|----------------------------------------------------------------------------------|-----------------------------|
| 3/4" Meter: Connection – House .....                                             | \$ <del>330.00</del> 210.00 |
| Connection – Irrigation .....                                                    | \$ <del>180.00</del> 150.00 |
| <del>Meter-set (including <u>t</u>Transmitter) – House or Irrigation .....</del> | <del>at Cost</del>          |
| 1" Meter: Connection – House .....                                               | \$ <del>386.00</del> 230.00 |
| Connection – Irrigation .....                                                    | \$ <del>386.00</del> 175.00 |
| <del>Meter-set (including <u>t</u>Transmitter) – House or Irrigation .....</del> | <del>at Cost</del>          |
| 2" Meter: Connection ( <u>includes meter, transmitter and materials</u> ) .....  | at Cost \$400.00            |
| <del>Meter-set (includes meter, transmitter and materials) .....</del>           | <del>at Cost</del>          |

Larger meters require individual quote. Price for meter installations requiring more than 12' of service line will be increased for material and man hours accordingly.

**Tampering Penalties: (in addition to all other charges)**

|                      |          |
|----------------------|----------|
| First offense .....  | \$100.00 |
| Second offense ..... | \$200.00 |
| Third offense .....  | \$300.00 |

**Dishonored Check Service Fee**

|                                                                  |         |
|------------------------------------------------------------------|---------|
| Dishonored amount less than \$50.00 .....                        | \$25.00 |
| Dishonored amount more than \$50.00 but less than \$300.00 ..... | \$30.00 |
| Dishonored amount more than \$300.00 .....                       | \$40.00 |

**Service Work Order Charges**

|                                 |         |
|---------------------------------|---------|
| One service call per year ..... | Free    |
| Other service calls .....       | \$10.00 |



**CITY OF CALLAWAY  
BOARD OF COMMISSIONERS  
AGENDA ITEM SUMMARY**

**DATE:** JULY 22, 2025

**ITEM:** BUDGET AMENDMENT FOR FY 2025 BERTHE BRIDGE

**1. PLACED ON AGENDA BY:**

EDDIE COOK, CITY MANAGER ,

**AND**

DAVID SCHULTZ, DIRECTOR OF FINANCE

**2. AGENDA:**

|                |                                     |
|----------------|-------------------------------------|
| PRESENTATION   | <input type="checkbox"/>            |
| PUBLIC HEARING | <input type="checkbox"/>            |
| OLD BUSINESS   | <input type="checkbox"/>            |
| REGULAR        | <input checked="" type="checkbox"/> |

**3. IS THIS ITEM BUDGETED (IF APPLICABLE)?:** YES ☒ NO ☐

The Bethe Bridge project has finally been completed and we are currently \$278,088 over the budgeted amount in the FY 2025 Budget. During the project the commission has approved several change orders. The first was at the end of FY2024 that was not incorporated into the FY 2025 Budget due to timing. The others were approved during FY 2025 and with the project proceeding we waited for project completion to make one amendment and increase the budget to cover the actual expenditures.

Requesting to increase the budget to match the final FY 2025 expenditures by \$278,088.

Attachment(s):

Budget Amendment Request form and supporting documents.

**4. REQUESTED MOTION/ACTION:** Staff requests proceeding with adjusting the Budget to cover the increased cost of the project.





## BUDGET Amendment REQUEST

AMOUNTS IN WHOLE DOLLARS

Department Construction in Progress

7/10/2025

Date

| Account #                                                                                                                                                                | Account Description                           | CURRENT Budget Amt | Expenditure Increase | Revenue Increase | REVISED Budget Amt | Explanation for Request         |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------|--------------------|----------------------|------------------|--------------------|---------------------------------|
| 31-541-606-40                                                                                                                                                            | Berthe Bridge                                 | 978,963            | 278,088              |                  | 1,257,051          | For final cost is FY 2025       |
| 31-330-331-10                                                                                                                                                            | Federal Grants - 428 funds                    | 2,305,673          |                      | 106,514          | 2,412,187          | Additional Grant Funds Received |
| 31-360-361-10                                                                                                                                                            | Infrastructure Interest                       | 268,981            |                      | 96,000           | 364,981            | Additional Interest Income      |
| 31-380-389-20                                                                                                                                                            | Budgeted Use of Reserves - RES                | 4,093,853          |                      | 75,574           | 4,169,427          |                                 |
| Beginning Budget is based on where we project we are during budget process.                                                                                              |                                               |                    |                      |                  |                    |                                 |
| 8/23/2024                                                                                                                                                                | Change Order #1 - Construction                | \$ 273,134         |                      |                  |                    |                                 |
| 11/29/2024                                                                                                                                                               | Change Order #2 - CEI                         | \$ 46,780          |                      |                  |                    |                                 |
| 10/22/2024                                                                                                                                                               | Change Order #2 - Construction                | \$ 84,170          |                      |                  |                    |                                 |
| 5/6/2025                                                                                                                                                                 | Change Order #3 - Construction                | \$ 17,388          |                      |                  |                    |                                 |
|                                                                                                                                                                          | All Change Orders were approved by Commission |                    |                      |                  |                    |                                 |
|                                                                                                                                                                          |                                               | \$ 421,472         |                      |                  |                    |                                 |
| Originally we planned to make the final adjustment in FY 2024 with final budget Resolution when project was completed. Project was extended and budget was not adjusted. |                                               |                    |                      |                  |                    |                                 |
|                                                                                                                                                                          |                                               |                    |                      |                  |                    |                                 |
|                                                                                                                                                                          |                                               |                    |                      |                  |                    |                                 |
|                                                                                                                                                                          |                                               |                    |                      |                  |                    |                                 |
| <b>APPROVALS</b>                                                                                                                                                         |                                               |                    |                      |                  |                    |                                 |
|                                                                                                                                                                          |                                               |                    | 278,088              | 278,088          |                    |                                 |
| Date: _____                                                                                                                                                              |                                               |                    |                      |                  |                    |                                 |
| Date: <u>7/10/25</u>                                                                                                                                                     |                                               |                    |                      |                  |                    |                                 |
| Date: <u>7/10/25</u>                                                                                                                                                     |                                               |                    |                      |                  |                    |                                 |
| Date: _____                                                                                                                                                              |                                               |                    |                      |                  |                    |                                 |

1 Department Head \_\_\_\_\_  
 Finance \_\_\_\_\_  
 City Manager \_\_\_\_\_  
 Commission \_\_\_\_\_

**CITY OF CALLAWAY  
BOARD OF COMMISSIONERS  
AGENDA ITEM SUMMARY**

DATE: 11/19/2024

ITEM: DRMP BERTHE BRIDGE CEI TASK ORDER AMENDMENT #1

## 1. PLACED ON AGENDA BY:

Eddie Cook, City Manager

## 2. AGENDA:

PRESENTATION ☐  
PUBLIC HEARING ☐  
OLD BUSINESS ☐  
REGULAR ☒

3. IS THIS ITEM BUDGETED (IF APPLICABLE)? YES ☐ NO ☒ $\frac{1}{2}$  Cent Surtax

*Approved*

## 4. BACKGROUND: (WHY, WHAT, WHO, WHERE, WHEN, HOW, &amp; IDENTIFY ALL ATTACHMENTS)

Due to the extend time to complete the Bridge, the CEI (DRMP) has run out of hours to complete their portion of the project. This also includes all the documentation to close out the project. The estimated not to exceed amount of \$46,780 will cover through December.

ATTACHMENTS: CEI Amendment #2

## 5. REQUESTED MOTION/ACTION: APPROVE DRMP CHANGE ORDER #2 FOR CEI INCREASE OF A NOT TO EXCEED AMOUNT OF \$46,780.

**CITY OF CALLAWAY  
BOARD OF COMMISSIONERS  
AGENDA ITEM SUMMARY**

DATE: August 13, 2024ITEM: BERTHE BRIDGE – CHANGE ORDER #1

1. PLACED ON AGENDA BY:  
Eddie Cook, City Manager

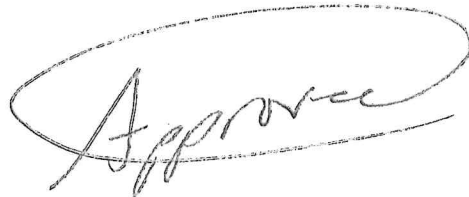
2. AGENDA:  
PRESENTATION ☐  
PUBLIC HEARING ☐  
OLD BUSINESS ☐  
REGULAR ☒

3. IS THIS ITEM BUDGETED (IF APPLICABLE)?: YES ☐ NO ☒

Will use ½ Cent Infrastructure Tax

4. BACKGROUND: (WHY, WHAT, WHO, WHERE, WHEN, HOW, & IDENTIFY ALL ATTACHMENTS)

The Berthe Bridge Replacement project was expected to have delays and potential cost increases. Days were added for both rain and project delays due to unknown conditions. This also affected the final budgeted price. There is not expected to be any additional substantial change orders. There will be one final acceptance that will include all final budgeted quantities and pricing.



5. REQUESTED MOTION/ACTION: APPROVE RJ GORMAN LLC CHANGE ORDER #1 FOR THE AMOUNT OF \$273,133.79

**CITY OF CALLAWAY  
BOARD OF COMMISSIONERS  
AGENDA ITEM SUMMARY**

DATE: OCTOBER 22, 2024

ITEM: BERTHE BRIDGE: CHANGE ORDER #2

## 1. PLACED ON AGENDA BY:

Eddie Cook, City Manager

## 2. AGENDA:

|                |                                     |
|----------------|-------------------------------------|
| PRESENTATION   | <input type="checkbox"/>            |
| PUBLIC HEARING | <input type="checkbox"/>            |
| OLD BUSINESS   | <input type="checkbox"/>            |
| REGULAR        | <input checked="" type="checkbox"/> |

3. IS THIS ITEM BUDGETED (IF APPLICABLE)? YES ☐ NO ☒4. BACKGROUND: (WHY, WHAT, WHO, WHERE, WHEN, HOW, & IDENTIFY ALL ATTACHMENTS)

This change order represents the pedestrian railing and an overrun of concrete needed. The bid specs were short the necessary quantity.

**Current Anticipated Overruns – \$ 87,732.34**

- Pedestrian Railing, Type 3 (Sunshine Infill Panel) – Anticipated overrun of 117 LF (\$ 20,955.87)
- Concrete Class IV, Approach Slabs – Anticipated overrun of 61.5 CY (\$ 66,776.47)

**Current Anticipated Underruns – \$ (3,562.22)**

Concrete Class IV, Bridge Substructure – Reduction in pay due to low strength concrete of 2.9 CY (\$ 3,173.22)

Wall 1: Concrete Class IV, Retaining Walls – Reduction in pay due to low strength concrete of 0.3 CY (\$ 389)

Total Change in Cost - **\$ 84,170.12**

ATTACHMENTS: Change Order #2

5. REQUESTED MOTION/ACTION: APPROVE CHANGE ORDER #2

*Approved*

**CITY OF CALLAWAY  
BOARD OF COMMISSIONERS  
AGENDA ITEM SUMMARY**

DATE: MAY 27, 2025

ITEM: BERTHE BRIDGE – CHANGE ORDER #3 (GORMAN)

## 1. PLACED ON AGENDA BY:

Eddie Cook, City Manager

## 2. AGENDA:

PRESENTATION ☐  
PUBLIC HEARING ☐  
OLD BUSINESS ☐  
REGULAR ☒

3. IS THIS ITEM BUDGETED (IF APPLICABLE)? YES ☐ NO ☒

Will use Infrastructure Fund.

4. BACKGROUND: (WHY, WHAT, WHO, WHERE, WHEN, HOW, & IDENTIFY ALL ATTACHMENTS)

The CEI informed the city in November that there would be additional cost request for materials used in the project. This has been discussed many times since that time, but no formal requests were made. The change order is for an increase of the contract by \$86,314.82.

The city has liquidated damages credit of \$36,800.

The city also has a tax savings credit of \$32,126.55.

The total amount requested for this change order is \$17,388.27.

This item was tabled at the May 13, 2025 meeting

*Approved*

ATTACHMENTS: Change order #3

## 5. REQUESTED MOTION/ACTION: DECISION ON ACCEPTING THE ATTACHED CHANGE ORDER FOR \$17,388.27



**CITY OF CALLAWAY  
BOARD OF COMMISSIONERS  
AGENDA ITEM SUMMARY**

**DATE:** JULY 22, 2025

**ITEM:** GOURAS & ASSOC – TASK ORDER AMENDMENT #1 – BEACON POINT (REDUCTION)

**1. PLACED ON AGENDA BY:**

Eddie Cook, City Manager

**2. AGENDA:**

PRESENTATION ☐  
PUBLIC HEARING ☐  
OLD BUSINESS ☐  
REGULAR ☒

**3. IS THIS ITEM BUDGETED (IF APPLICABLE)?:** YES ☐ NO ☐

100% Reimbursable

**4. BACKGROUND:** (WHY, WHAT, WHO, WHERE, WHEN, HOW, & IDENTIFY ALL ATTACHMENTS)

The Beacon Point Project is being cancelled due to the sell of the property. The new ownership has decided to take the project in a different direction to expedite the construction process.

All Invoices related to the project are being collected for re-imbusement from the previous owner.

This amendment will reduce the contract amount and take the project through the closeout process and represent the final payment amount for services.

**ATTACHMENTS:** Gouras – Beacon Point – Change Order Amendment #1

**5. REQUESTED MOTION/ACTION:** APPROVE GOURAS – BEACON POINT – CHANGE ORDER AMENDMENT #1



P.O. BOX 1465  
RIDGELAND, MS 39158  
(O) 601.605.8128  
(F) 601.605.8129

July 17, 2025

City of Callaway  
Attn: Ed Cook, City Manager  
6601 E. Highway 22  
Callaway, FL 32404

RE: RFP # CM2020-10 - Task Order 2, Amendment #1  
FloridaCommerce Agreement No. M0038 – Beacon Point Plaza Rehabilitation Project  
Grant Administration Services

Dear Mr. Cook:

Amendment #1 to the Gouras & Associates, LLC, task order for Grant Administration related to the Beacon Point Rehabilitation project is attached. This amendment revises the scope of work and total project fees for consistency with the current status of the project.

If you have any questions, please contact me at (601) 605-8128.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris G. Gouras, Jr.", is written over a light grey horizontal line.

Chris G. Gouras, Jr.

**CONTRACT IDENTIFICATION:** RFP No. CM2020-10 CDBG-DR Grant Administration Agreement  
**TASK ORDER NUMBER:** 2, Amendment #1  
**TASK ORDER AMOUNT:** \$65,000.00 Lump Sum (REVISED)  
**GRANT AMOUNT:** \$2,388,728.00 Total Project Budget (\$1,288,728.00 CDBG, \$1,100,000.00 Match)

Grant Agreement: FloridaCommerce Agreement No. M0038  
Project Description: City of Callaway CDBG-DR Beacon Point Plaza Rehabilitation

This Amendment #1 to Task Order 2 removes construction-phase services for the above-referenced project and adjusts related fees accordingly:

**Tasks:**

1. Support proper management and no duplication of benefits, including project tracking by budget, personnel and hours.
2. Support compliance with Section 3, including pre-bid training of potential bidders, bidding oversight and selection of Section 3 preference, pre-construction documentation and training of contractor, ~~weekly monitoring for new Section 3 hires, monthly Section 3 reporting from contractors,~~ Section 3 reporting to FloridaCommerce/HUD.
3. Support Fair Housing Activities, if required.
4. ~~Support compliance with Davis Bacon Labor Standards, including verification of Certified Weekly Payrolls, employee interview and site inspections, and training contractor personnel on Davis Bacon, as needed.~~
5. Support Financial Oversight, including review of contractor and A/E invoices for accuracy, preparation of Requests for Reimbursement, and preparation of Budget Modifications, as needed.
6. Support Data and Document Management.
7. Prepare monthly, quarterly, and semi-annual reporting, as required by FloridaCommerce.
8. Assist with the environmental review process and preparing the environmental review for FloridaCommerce acceptance. *\*Note that this does not include third party services or reports (i.e., wetlands delineations, cultural determinations, hazardous/radioactive assessments, Phase I, etc.) that may be essential to FloridaCommerce's acceptance of the environmental review.*
9. Support project closeout activities.

Gouras & Associates, LLC, shall invoice the City for services provided as follows:

|                                                                    |              |
|--------------------------------------------------------------------|--------------|
| Upon Task Order Execution                                          | \$ 15,000.00 |
| Upon FloridaCommerce Acceptance of Environmental Review            | 15,000.00    |
| Upon Completion of Construction Procurement                        | 35,000.00    |
| <i>Partial Procurement #1 – Bids Rejected: \$10,000.00</i>         |              |
| <i>Partial Procurement #2 – Bids Rejected \$10,000.00</i>          |              |
| <i>Procurement #3 – Construction Contract Executed \$15,000.00</i> |              |

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*Total Fee \$ 65,000.00*

*The parties understand that changes increasing the scope of the Grant Agreement, Project Description and/or Grant will necessitate the execution of additional Task Orders and/or Change Orders.*

IN WITNESS WHEREOF, the parties hereto have caused this Task Order to be executed by their undersigned officials as duly authorized.

GOURAS & ASSOCIATES, LLC

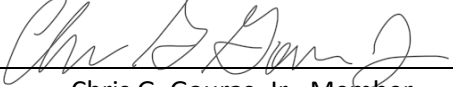
CITY OF CALLAWAY, FLORIDA

P. O. Box 1465 \_\_\_\_\_

6601 E. Highway 22 \_\_\_\_\_

Ridgeland, MS 39158-1465 \_\_\_\_\_

Callaway, FL 32404 \_\_\_\_\_

By:  \_\_\_\_\_  
Chris G. Gouras, Jr., Member

By: \_\_\_\_\_  
Ed Cook, City Manager

Date: 07.17.2025 \_\_\_\_\_

Date: \_\_\_\_\_