



CITY OF CALLAWAY BOARD OF COMMISSIONERS

TUESDAY, MAY 27, 2025 – 6:00 P.M.
CALLAWAY ARTS & CONFERENCE CENTER
500 CALLAWAY PARK WAY
CALLAWAY, FL 32404

MAYOR

PAMN HENDERSON

COMMISSIONERS

SCOTT DAVIS
DAVID GRIGGS
BOB PELLETIER
KENNETH AYERS, JR.

KEVIN OBOS, CITY ATTORNEY

KEITH "EDDIE" COOK, CITY MANAGER

ASHLEY ROBYCK, CITY CLERK

REGULAR MEETING AGENDA

CALL TO ORDER

INVOCATION & PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENTATION

- Proclamation Flood Safety Awareness Week

MAYOR'S INSTRUCTIONS - Call for Additions/Deletions to the Agenda.

PUBLIC PARTICIPATION

- Speakers must come to the podium to be heard.
- Public Participation will be heard at the end of Commission discussion. for each item and at the end of the meeting for non-agenda items.
- Comments are limited to three (3) minutes.

APPROVAL OF MINUTES

- May 13, 2025 Regular Meeting
- Financial Statements April 2025

REGULAR AGENDA

- | | |
|---------------------|---|
| 1. Resolution 25-07 | FY2024/25 Budget Amendments |
| 2. Resolution 25-08 | Callaway/Parker Interlocal Agreement |
| 3. Budget Amendment | Computer Equipment |
| 4. Discussion | Candlewood Suites Impact Fees |
| 5. Change Order | Berthe Bridge |
| 6. Discussion | 4 th of July Celebration |
| 7. Discussion | Callaway's 75 th Anniversary |
| 8. Discussion | Veteran's Day Parade |

COMMISSION/STAFF COMMENTS

ANNOUNCEMENTS

All meetings will be held at the Callaway Arts & Conference Center, 500 Callaway Park Way, Callaway, FL, unless otherwise noted.

- | | | |
|-----------------|------------------------------------|-----------|
| • June 3, 2025 | Planning Board Meeting (Potential) | 6:00 p.m. |
| • June 10, 2025 | Commission Meeting | 6:00 p.m. |

PUBLIC PARTICIPATION

ADJOURNMENT



Ashley Robyck
City Clerk

PURSUANT TO FLORIDA STATUTE 286.0105: Any person who decides to appeal any decision made at a meeting(s) announced in this notice with respect to any matter considered at such meeting(s) will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Any person requiring a special accommodation at this meeting because of a disability or physical impairment should contact Callaway's City Clerk, at 6601 E. Highway 22, Callaway, FL 32404; or by phone at (850) 871-6000 at least five calendar days prior to the meeting.

If you are hearing or speech impaired, and you possess TDD equipment, you may contact the City Clerk using the Florida Dual Party Relay System, which can be reached at 1-800-955-8770 (Voice) or 1-800-955-7661 (TDD).

City of Callaway

Proclamation

Whereas, Flooding is one of Florida's most frequent hazards. It is a coast to coast threat that can occur at anytime, anywhere and without warning; and

Whereas, Seventy Five percent of all presidentially declared natural disasters involve flooding; and

Whereas, Flooding creates emergencies of great concern with imminent threat to life and property and causes hundreds of millions of dollars in damage to homes, businesses and local government infrastructure; and

Whereas, Damage from a flood is not normally covered under a standard homeowners policy, residents are encouraged to review their flood risk and purchase flood insurance to protect their property from flood; and

Whereas, June marks the start of Hurricane Season; and

Whereas, The City of Callaway Commission believes a public that is well informed of the dangers of flooding, can improve preparedness before a flood, survive during the hazard, and be safe after the storm;

Now, Therefore, I, Pamn Henderson, Mayor of the City of Callaway, Florida, do hereby proclaim **June 2 – June 6, 2025**,

“Flood Safety Awareness Week”

In Witness Whereof, I have hereunto set my hand and caused the Official Seal of the City of Callaway, Florida to be affixed this 27th day of May 2025.

City of Callaway, Florida

Pamn Henderson, Mayor

Attested: _____
Ashley Robyck, City Clerk

**CITY OF CALLAWAY
BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
MAY 13, 2025– 6:00 P.M.**

The City of Callaway Commission met in a Regular Session on May 13, 2025. In attendance were Pam Henderson, Mayor, David Griggs, Mayor Pro tem, and Commissioners, Scott Davis, Bob Pelletier, and Kenneth Ayers. Also in attendance were Eddie Cook, City Manager; Cole Davis, City Attorney; Ashley Robyck, City Clerk; David Schultz, Director of Finance; Tim Legare; Director of Leisure Services; Bill Frye, Director of Public Works, and David Joyner, Fire Chief.

The meeting was called to order by Mayor Henderson, followed by Invocation, the Pledge of Allegiance and roll call.

Deputy Kip McKenzie presented the BCSO statistics for the month of April.

Mayor Henderson presented certificated for Southern Construction Services on their contributions to the Gore Park Community Center.

Mayor Henderson presented the Yard of the Month.

Mayor Henderson also reviewed the Home Rule Hero award awarded to City Manager Cook.

APPROVAL OF MINUTES

April 22, 2025 Regular Meeting

Motion:

Motion made by Commissioner Pelletier and seconded by Commissioner Ayers to approve the minutes of April 22, 2025. Motion carried unanimously.

Resolution 25-06 Bay County Local Mitigation Strategy Plan

City Attorney Davis read the resolution as follows:

**RESOLUTION 25-06
A RESOLUTION OF THE CITY OF CALLAWAY, BAY COUNTY, FLORIDA
ADOPTING THE 2025 BAY COUNTY LOCAL MITIGATION STRATEGY PLAN;
AND PROVIDING AN EFFECTIVE DATE**

City Manager Cook advised the city needs to adopt the 2025 Bay County LMS Plan. Every city and the county will need to adopt the FDEM approved plan that will be submitted to FEMA. This plan will ensure that everyone will be eligible for federal funding for the next five years once FEMA approves our LMS Plan.

Commissioner Griggs advised that the public transportation is listed as Bay County Trolley and should be BayWay.

Mayor Henderson advised that she noticed that our city is the only one that mentioned public transportation.

Mayor Henderson called for Public Participation, there was none.

Motion:

Motion made by Commissioner Ayers and seconded by Commissioner Griggs to approve the Resolution 25-06. The motion carried unanimously upon roll call vote.

REGULAR AGENDA**Development Order Extension- Callaway Cove Apartments- 8307 Hwy 22**

Director Frye reviewed the extension request and advised that this would be the second extension.

Scott Harbolt advised that financial hardships are the reason for requesting the extension.

Commissioner Griggs commented on this being the second extension and asked about the changes and parking. Mr. Harbolt advised.

Commissioner Pelletier asked about the number of units. Mr. Harbolt advised.

Mayor Henderson asked for public participation; there was none.

Motion:

Motion made by Commissioner Griggs and seconded by Commissioner Ayers to approve the Development Order extension for Callaway Cove Apartments. The motion carried 4-1 with Commissioner Pelletier voting in opposition.

Discussion- Candlewood Suites Impact Fees

Director Frye advised that the owners are asking to pay the impact fees in installments. He advised that the city will receive the total amount but in three payments.

City Manager Cook asked to verify that this is legal. City Attorney Davis advised that it is legal.

Director Frye also advised that any fees that attorney charges should be charged to the hotel.

Commissioner Pelletier commented that we have never done this before and what will happen to the next contractor who wants the same thing and is curious as to why this has come up.

Diviya Patel, representative for JV Investments, advised that they are requesting this because they were not expecting this large of an amount in impact fees compared to the last hotel they built. They advised they would finish the project as soon as possible and open, generating income. Mayor Henderson commented on the issue of not having a CO. Director Frye advised that a temporary CO would be issued, allowing them to open but the city would still have leverage.

Commissioner Pelletier asked if the developer knew about the impact fees in the beginning. Director Frye addressed. Discussion ensued.

Commissioner Ayers asked if the impact fees are kept in an interest-bearing account and if they would be willing to pay the interest that the city would be losing. Discussion ensued.

Commissioner Ayers tabled this item.

Change Order- Legislative Paving- Boat Race Road

City Manager Cook advised that this was from grant funds and bids came in significantly under budget, and this is basically just using the state funds and if it is not used, we lose it. He also advised that the scope also included drainage.

Mayor Henderson asked if the state is okay with this and if there is a deadline. City Manager Cook addressed.

Mayor Henderson for public participation;

Paul Bohac 7010 Mike Lane asked if since we are working on Boat Race Road, what is the possibility of using some of this for the roundabout. City Manager Cook addressed.

Motion:

Motion made by Commissioner Ayers and seconded by Commissioner Griggs to approve the Change Order for Legislative Paving. The motion carried unanimously.

Change Order- Public Safety Building Painting

City Manager Cook advised that there was a damaged corner on the building that needed repair, and a third coat of paint was needed. He advised that while it is over the project amount, it is still under the budget amount.

Commissioner Pelletier asked about the damage to the corner and about the third coat that was needed. Chief Joyner advised. Discussion ensued.

Mayor Henderson for public participation; there was none.

Motion:

Motion made by Commissioner Ayers and seconded by Commissioner Griggs to approve the Change Order for the Public Safety Building Painting project. The motion carried unanimously.

Change Order- Berthe Bridge

City Manager Cook advised that we knew in November that a change order would be needed due to additional cost request for materials used in the project. Now that everything is done, they are trying to finalize the numbers. The change order is for an increase of the contract by \$86,314.82. The city has liquidated damages credit of \$36,800. The city also has a tax savings credit of \$32,126.55. The total amount requested for this change order is \$17,388.27.

Commissioner Pelletier advised that in October it was stated that there would not be another change order. He also advised that he does not like how change orders are coming in after the work is done instead of before and we should add into our contracts in the future that changes orders must be approved before the work is done. Justin Gorman, RJ Gorman Contracting Inc, advised. Discussion ensued.

City Manager Cook advised that there will be two more change orders; the final change order accepting all of the numbers and a change order regarding the drainage.

Commissioner Davis advised that in October, we did a change order for the approach.

Commissioner Ayers asked if this change order has to do with all materials. Mr. Gorman confirmed.

Mayor Henderson asked for public participation;

Teresa Langston 6031 Lance Street, commented on bids coming in low and then doing change orders, commented on estimators, whether or not we are actually coming in under budget, and the timing of change orders.

Jeffery Carnahan, 7724 Shadow Bay Drive, asked what happens if we do not approve the change order. Mayor Henderson advised.

Commissioner Griggs advised that he agrees with Commissioner Pelletier, and it would have been nice to know beforehand but, there is nothing in this change order that was not necessary.

Mayor Henderson agreed and advised that if needed, we can have a special meeting regarding a change order for a project.

Commissioner Davis asked about the items on the previous change order. Mr. Gorman addressed.

Commissioner Pelletier tabled this item.

Director Shultz advised that the drop-dead date for the grant funds is 90 days from 4/30/2025.

Agreement- Assign Opioid Settlement Funds to Bay County

City Manager Cook advised that the State of Florida and various municipalities, including the City of Callaway, participated in national opioid litigation resulting in settlements that provide funds through both a City Fund and a County Fund, as outlined in the Florida Memorandum of Understanding.

The City of Callaway is entitled to receive opioid settlement funds directly through the City Fund. However, direct receipt would require the City to implement separate opioid abatement programs and fulfill associated reporting requirements. To streamline efforts and maximize the impact of the opioid abatement programs, staff proposes to assign its share of the City Fund proceeds to Bay County. This collaborative approach is intended to reduce administrative burden and enhance coordinated regional response efforts.

Mayor Henderson asked about the amount of the settlement. Director Shultz advised.

Mayor Henderson asked for public participation; there was none.

Motion:

Motion made by Commissioner Ayers and seconded by Commissioner Davis to approve the agreement to assign opioid settlement funds to Bay County. The motion carried unanimously.

Bid Award- LS2025-08 Callaway Cemetery Fence Project

City Clerk Robyck advised that an invitation to bid was published on April 11, 2025 with a closing date of April 25, 2025. She advised that we did ask for pricing for the wood shadowbox as well as white vinyl. Four bids were received, and staff recommendation is to approve award to Ocala Fence in the amount dependent on Commission's choice of fence.

City Manager Cook advised that Tim did check references, and all came back good.

Motion:

Motion made by Commissioner Ayers and seconded by Commissioner Griggs to approve award to Ocala Fence with the White Vinyl fencing type in the not to exceed amount of \$39,991.78.

COMMISSION/STAFF COMMENTS – The following were points of discussion:

Pamn Henderson, Mayor

- Legislative Session
- Bay County ceasing adding fluoride in the water
- Legislative Committee formed for Property Taxes

Bob Pelletier, Commissioner, Ward III

- Presentation on continuous contract for paving projects
- Parker sewer issues
- Time sensitive agenda items

Kenneth Ayers, Commissioner, Ward IV

- Events attended
- Lionfish Tournament in Destin this weekend

Keith Cook, City Manager

- Berthe Bridge
- Boat Race Road
- Roundabout update
- Gore Park Community Center
- Median project
- FlexNet update
- Work Order software system
- Berthe Spillway update
- Beacon Pointe update
- Parker Sewer issues and solution
- Solid Waste bid

ANNOUNCEMENTS

Mayor Henderson read the announcements as follows:

- | | | |
|----------------|----------------------------|-----------|
| • May 18, 2025 | Historical Society Meeting | 2:00 p.m. |
| • May 27, 2025 | Commission Meeting | 6:00 p.m. |

PUBLIC PARTICIPATION

Karen Custer, spoke on conduct of a commissioner at previous Commission Meetings, and asked for Commissioner Ayers' resignation to avoid a recall.

Ron Shaner 5711 Kevin Cir, spoke on the item regarding Candlewood Suites and advised that the City will be better off with them there creating revenue for the city and believes the city should allow them to make the installments.

Anna Pelletier, 7724 Shadow Bay Drive, spoke on commissioners ceasing to speak on non-Callaway items, Commissioner Ayers comments to the news, and calls for his resignation.

Martin Vossler 6303 Wallace Road, called for Commissioner Ayers resignation.

Daniel Johnson 7304 Rodgers Drive, spoke on the Candlewood Suites and the issue with interest, and advised that it would be better for them to be operating, and spoke against the previous call to remove public comment.

Teresa Langston 6031 Lance Street, asked about charging the Candlewood Suites interest, asked for Cherry Street update, and commented on Commissioner Ayers conduct advised she thinks he should resign.

Citizen, spoke on room for improvement, the government's role in life, and gave suggestions to improve Commission meetings.

Renee Major, 726 Buddy Drive, thanked Commissioner Pelletier for his comments about change orders.

ADJOURNMENT

There being no further business, the meeting was adjourned at 7:59 p.m.

Attest: _____
Ashley Robyck, City Clerk

Pamn Henderson, Mayor



**Financial Statements
Unaudited
For Period Ended

April 30, 2025**



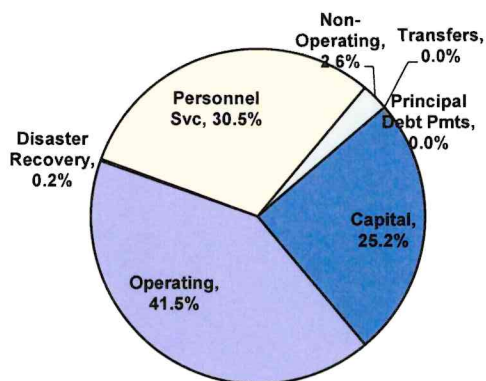
CITY OF CALLAWAY

Fiscal Year 2025

BUDGET-IN-BRIEF as of April 30, 2025

58.3 % of Year Elapsed

YTD-Citywide Expense Allocation



General Fund Revenues

Revenues	Budget	Year-to-Date	%
Ad valorem Taxes	2,414,572	2,040,501	84.5%
Other Taxes	2,230,749	1,373,219	61.6%
Permits, Fees, & Licenses	1,482,474	889,640	60.0%
Grants & Shared Revenue**	5,650,737	1,318,201	23.3%
FEMA Public Assistance	32,561	-	0.0%
Financing Proceeds	-	-	0.0%
Service Charges	262,602	142,475	54.3%
Judgements, Fines, & Forfeits	51,500	40,133	77.9%
Interest & Other Earnings	496,700	252,028	50.7%
Rents & Royalties	79,796	41,936	52.6%
Sales of Fixed Assets	2,795	2,796	0.0%
Contributions & Donations	900	320	0.0%
Miscellaneous Revenue	114,504	33,007	28.8%
Transfers In	1,245,899	-	0.0%
Total Revenues	\$ 14,065,789	\$ 6,134,256	43.6%

General Fund Expenditures

Expenditures	Budget	Year-to-Date	%
Executive (Commission)	56,550	32,467	57.4%
City Manager	251,630	141,597	56.3%
Finance	447,380	275,868	61.7%
Legal	58,500	33,920	58.0%
Code Enforcement	426,391	203,234	47.7%
Information Technology	95,907	57,715	60.2%
City Clerk	158,688	82,004	51.7%
Elections	-	-	0.0%
General Government	3,396,623	467,551	13.8%
Human Resources	96,311	50,963	52.9%
Law Enforcement	2,656,718	1,549,752	58.3%
Fire Department	2,415,666	1,406,074	58.2%
Emergency & Disaster Relief	148,606	23,286	15.7%
Utility Billing	-	-	0.0%
Streets	1,338,897	702,246	52.4%
Maintenance Shop	295,145	163,509	55.4%
Leisure Services	2,177,690	1,197,519	55.0%
Cost Allocation Transfers	(862,966)	(503,398)	58.3%
Interest Expense	-	-	0.0%
Transfers/Payments	896,859	-	0.0%
Total Expenditures	\$ 14,054,595	\$ 5,884,307	41.9%

General Fund Increase/Decrease to Fund Balance

	Budget	Year-to-Date
Incr / (Decr) to Fund Balance	11,194	249,948

Community Redevelopment Fund

	Budget	Year-to-Date	%
Revenues & Trfrs In	2,565,711	1,143,791	0.0%
Expenditures	3,184,707	215,869	6.8%
Incr / (Decr) to Fund Balance	(618,996)	927,922	

Debt Service Fund

	Budget	Year-to-Date	%
Transfers In	-	-	0.0%
Debt Service Pmts.	-	-	0.0%
Incr / (Decr) to Fund Balance	-	-	

Capital Projects Fund

	Budget	Year-to-Date	%
Revenues & Trfrs In	20,582,973	3,236,026	15.7%
1/2 Cent Infrastructure Tax	2,044,744	1,084,311	53.0%
Total Revenues and Trans In	22,627,717	4,320,336	19.1%
Expenditures	26,721,570	2,370,153	8.9%
Incr / (Decr) to Fund Balance	(4,093,853)	1,950,183	

Water Fund

	Budget	Year-to-Date	%
Revenues & Trfrs In	4,350,859	2,284,772	52.5%
Expenses & Trfrs Out	4,054,455	1,927,041	47.5%
Incr / (Decr) to Net Assets	296,404	357,730	

Sewer Fund

	Budget	Year-to-Date	%
Revenues & Trfrs In	6,935,644	3,399,104	49.0%
Expenses & Trfrs Out	6,855,169	2,332,727	34.0%
Incr / (Decr) to Net Assets	80,475	1,066,376	

Solid Waste Fund

	Budget	Year-to-Date	%
Revenues	1,118,968	676,499	60.5%
Expenses & Trfrs Out	833,599	304,914	36.6%
Incr / (Decr) to Net Assets	285,369	371,585	

Citywide Increase/Decrease to Fund Balance / Net Assets

	Budget	Year-to-Date
Incr / (Decr) to Fund Balance/Net Assets	(4,039,407)	4,923,745



CITY OF CALLAWAY

Fiscal Year 2025

BUDGET-IN-BRIEF Quarterly Summary as of April 30, 2025

58.3 % of the Year Elapsed

General Fund Revenues									
Revenues	Budget	1st QTR	2nd QTR	3rd QTR	4th QTR	Year-to-Date	Variance	%	
Ad valorem Taxes	\$ 2,414,572	\$ 1,725,548	\$ 314,953	\$ -	\$ -	\$ 2,040,501	\$ 374,071	84.5%	
Other Taxes	2,230,749	624,330	748,889	-	-	1,373,219	857,530	61.6%	
Permits, Fees, & Licenses	1,482,474	387,077	502,563	-	-	889,640	592,834	60.0%	
Grants & Shared Revenue**	5,650,737	607,045	711,155	-	-	1,318,201	4,332,536	23.3%	
FEMA Public Assistance	32,561	-	-	-	-	-	32,561	0.0%	
Financing Proceeds	-	-	-	-	-	-	-	0.0%	
Service Charges	262,602	68,432	74,043	-	-	142,475	120,127	54.3%	
Judgements, Fines, & Forfeits	51,500	22,683	17,450	-	-	40,133	11,367	77.9%	
Interest & Other Earnings	496,700	109,099	142,928	-	-	252,028	244,672	50.7%	
Rents & Royalties	79,796	13,941	27,995	-	-	41,936	37,860	52.6%	
Sales of Fixed Assets	-	-	-	-	-	-	-	0.0%	
Sales of Scrap	2,795	2,796	-	-	-	2,796	(1)	100.0%	
Contributions & Donations	900	316	3	-	-	320	580	0.0%	
Miscellaneous Revenue	114,504	9,117	23,890	-	-	33,007	81,497	28.8%	
Transfers In	1,245,899	-	-	-	-	-	1,245,899	0.0%	
Total Revenues	\$ 14,065,789	\$ 3,570,386	\$ 2,563,869	\$ -	\$ -	\$ 6,134,256	\$ 7,931,533	43.6%	

General Fund Expenditures									
Expenditures	Budget	1st QTR	2nd QTR	3rd QTR	4th QTR	Year-to-Date	Variance	%	
Executive (Commission)	\$ 56,550	\$ 14,344	\$ 18,123	\$ -	\$ -	\$ 32,467	\$ 24,083	57.4%	
City Manager	251,630	57,785	83,812	-	-	141,597	110,033	56.3%	
Finance	447,380	80,805	195,063	-	-	275,868	171,512	61.7%	
Legal	58,500	13,100	20,820	-	-	33,920	24,580	58.0%	
Code Enforcement	426,391	89,304	113,930	-	-	203,234	223,157	47.7%	
Information Technology	95,907	25,377	32,338	-	-	57,715	38,192	60.2%	
City Clerk	158,688	33,507	48,497	-	-	82,004	76,684	51.7%	
Elections	-	-	-	-	-	-	-	0.0%	
General Government	3,396,623	221,879	245,672	-	-	467,551	2,929,072	13.8%	
Human Resources	96,311	20,671	30,293	-	-	50,963	45,348	52.9%	
Law Enforcement	2,656,718	664,180	885,573	-	-	1,549,752	1,106,966	58.3%	
Fire Department	2,415,666	553,779	852,295	-	-	1,406,074	1,009,592	58.2%	
Emergency & Disaster Relief	148,606	4,214	19,072	-	-	23,286	125,320	0.0%	
Utility Billing	-	-	-	-	-	-	-	0.0%	
Streets	1,338,897	321,043	381,202	-	-	702,246	636,651	52.4%	
Maintenance Shop	295,145	66,685	96,825	-	-	163,509	131,636	55.4%	
Leisure Services	2,177,690	403,116	794,403	-	-	1,197,519	980,171	55.0%	
Cost Allocation Transfers	(862,966)	(215,742)	(287,656)	-	-	(503,398)	(359,568)	58.3%	
Interest Expense	-	-	-	-	-	-	-	0.0%	
Transfers & Loan Payments	896,859	-	-	-	-	-	896,859	0.0%	
Total Expenditures	\$ 14,054,595	\$ 2,354,047	\$ 3,530,261	\$ -	\$ -	\$ 5,884,307	\$ 8,170,288	41.9%	

General Fund Increase/Decrease to Fund Balance									
	Budget	1st QTR	2nd QTR	3rd QTR	4th QTR	Year-to-Date	Variance		
Incr / (Decr) to Fund Balance	\$ 11,194	\$ 1,216,340	\$ (966,391)	\$ -	\$ -	\$ 249,948	\$ (238,754)		

Community Redevelopment Fund									
	Budget	1st QTR	2nd QTR	3rd QTR	4th QTR	Year-to-Date	Variance	%	
Revenues & Trfrs In	2,565,711	1,143,791	-	-	-	1,143,791	1,421,920	0.0%	
Expenditures	3,184,707	86,375	129,494	-	-	215,869	2,968,838	6.8%	
Incr / (Decr) to Fund Balance	\$ (618,996)	\$ 1,057,416	\$ (129,494)	\$ -	\$ -	\$ 927,922	\$ (1,546,918)		



CITY OF CALLAWAY

Fiscal Year 2025

BUDGET-IN-BRIEF Quarterly Summary as of April 30, 2025

58.3 % of the Year Elapsed

Capital Projects Fund								
	Budget	1st QTR	2nd QTR	3rd QTR	4th QTR	Year-to-Date	Variance	%
Revenues & Trfrs In	20,582,973	-	3,236,026	-	-	3,236,026	17,346,948	15.7%
1/2 Cent Infrastructure Tax	2,044,744	502,804	581,507	-	-	1,084,311	960,433	53.0%
Total Revenues and Trans In	22,627,717	502,804	3,817,532	-	-	4,320,336	18,307,381	19.1%
Expenditures	26,721,570	87,168	2,282,985	-	-	2,370,153	24,351,417	8.9%
Incr / (Decr) to Fund Balance	\$ (4,093,853)	\$ 415,636	\$ 1,534,548	\$ -	\$ -	\$ 1,950,183	\$ (6,044,036)	
Water Fund								
	Budget	1st QTR	2nd QTR	3rd QTR	4th QTR	Year-to-Date	Variance	%
Revenues								
Charges for Services	3,826,885	978,471	1,128,881	-	-	2,107,352	1,719,533	55.1%
Other Income	523,974	76,993	100,427	-	-	177,420	346,554	33.9%
Total Revenues	4,350,859	1,055,464	1,229,308	-	-	2,284,772	2,066,087	52.5%
Expenditures								
Salaries & Benefits	679,438	156,562	203,600	-	-	360,162	319,276	53.0%
Contratual Services	38,800	8,557	10,110	-	-	18,667	20,133	48.1%
Cost of Water	1,180,314	286,861	404,778	-	-	691,639	488,675	58.6%
Other Expenditures	2,155,903	356,939	499,635	-	-	856,574	1,299,329	39.7%
Total Expenditures	4,054,455	808,919	1,118,122	-	-	1,927,041	2,127,414	47.5%
Incr / (Decr) to Net Assets	\$ 296,404	\$ 246,545	\$ 111,186	\$ -	\$ -	\$ 357,730	\$ (61,326)	
Sewer Fund								
	Budget	1st QTR	2nd QTR	3rd QTR	4th QTR	Year-to-Date	Variance	%
Revenues								
Charges for Services	5,389,670	1,294,036	1,687,299	-	-	2,981,335	2,408,335	55.3%
Other Income	1,545,974	200,117	217,652	-	-	417,769	1,128,205	27.0%
Total Revenues	6,935,644	1,494,153	1,904,951	-	-	3,399,104	3,536,540	49.0%
Expenditures								
Salaries & Benefits	594,133	115,519	187,171	-	-	302,690	291,443	50.9%
Contratual Services	15,000	1,825	2,946	-	-	4,772	10,228	31.8%
Cost of Treatment	2,331,955	493,181	644,441	-	-	1,137,622	1,194,333	48.8%
Other Expenditures	3,914,081	380,273	507,371	-	-	887,644	3,026,437	22.7%
Total Expenditures	6,855,169	990,798	1,341,929	-	-	2,332,727	4,522,442	34.0%
Incr / (Decr) to Net Assets	\$ 80,475	\$ 503,354	\$ 563,022	\$ -	\$ -	\$ 1,066,376	\$ (985,901)	
Solid Waste Fund								
	Budget	1st QTR	2nd QTR	3rd QTR	4th QTR	Year-to-Date	Variance	%
Revenues								
Charges for Services	1,065,895	267,814	356,592	-	-	624,406	441,489	58.6%
Other Income	53,073	21,873	30,220	-	-	52,094	979	98.2%
Total Revenues	1,118,968	289,687	386,812	-	-	676,499	442,469	60.5%
Expenditures								
Salaries & Benefits	261,690	53,132	85,088	-	-	138,220	123,470	52.8%
Contratual Services	128,211	740	1,637	-	-	2,377	125,834	1.9%
Other Expenditures	443,698	66,715	97,602	-	-	164,317	279,381	37.0%
Total Expenditures	833,599	120,587	184,328	-	-	304,914	814,054	36.6%
Incr / (Decr) to Net Assets	\$ 285,369	\$ 169,100	\$ 202,485	\$ -	\$ -	\$ 371,585	\$ (86,216)	
Citywide Increase/Decrease to Fund Balance / Net Assets								
	Budget	1st QTR	2nd QTR	3rd QTR	4th QTR	Year-to-Date	Variance	
Incr / (Decr) to Fund Balance/Net Assets	\$ (4,039,407)	\$ 3,608,391	\$ 1,315,354	\$ -	\$ -	\$ 4,923,745	\$ 8,963,152	

City of Callaway
Balance Sheet
For Period Ended April 30, 2025



	General	CRA	CIP	Water	Sewer	Solid Waste	Total
Current Assets							
Cash & Cash Equivalents	\$ 6,706,786	\$ 2,365,207	\$ (18,990)	\$ 2,957,078	\$ 10,797,140	\$ 2,225,831	\$ 25,033,051
Cash - Restricted	3,106,675	-	6,956	2,593,739	1,399,790	-	7,107,160
Cash - Infrastructure Tax	-	-	8,741,665	-	-	-	8,741,665
Cash - ARPA Restricted	-	-	-	-	-	-	-
Investments	12,383	-	-	-	-	-	12,383
Investments - Restricted	170,486	-	-	689,047	2,600,389	-	3,459,923
Receivables	5,937,423	-	1,875,851	488,798	1,795,702	90,712	10,188,486
Inventory	26,166	-	-	-	-	9,509	35,675
Prepaid Items	137,493	-	-	2,991	-	-	140,483
Other Current Assets	-	-	-	-	997,000	-	997,000
Total Current Assets:	\$ 16,097,412	\$ 2,365,207	\$ 10,605,481	\$ 6,731,652	\$ 17,590,022	\$ 2,326,051	\$ 55,715,826
Non Current Assets							
Capital Assets	\$ -	\$ -	\$ -	\$ 8,830,252	\$ 9,232,777	\$ 243,003	\$ 18,306,032
Other Noncurrent Assets	-	-	-	3,107,251	9,955,215	-	13,062,466
Deferred Outflow	-	-	-	121,821	87,015	52,209	261,045
Total Non Current Assets:	\$ -	\$ -	\$ -	\$ 12,059,323	\$ 19,275,007	\$ 295,212	\$ 31,629,543
Total Assets:	\$ 16,097,412	\$ 2,365,207	\$ 10,605,481	\$ 18,790,976	\$ 36,865,030	\$ 2,621,264	\$ 87,345,369
Current Liabilities							
Payable	\$ 246,035	\$ 6,627	\$ 215,855	\$ 193,934	\$ 254,572	\$ 12,843	\$ 929,865
Unearned Revenue	5,478,646	-	2,156,866	-	-	-	7,635,512
Other Current Liability	14,120	-	-	1,652,539	890,500	-	2,557,159
Total Current Liabilities:	\$ 5,738,801	\$ 6,627	\$ 2,372,721	\$ 1,846,473	\$ 1,145,072	\$ 12,843	\$ 11,122,537
Non Current Liabilities							
Non-Current Liability	\$ -	\$ -	\$ -	\$ 6,771,693	\$ 7,163,405	\$ 172,182	\$ 14,107,279
Deferred Inflow	-	-	-	36,956	26,397	15,839	79,192
Total Non Current Liabilities:	\$ -	\$ -	\$ -	\$ 6,808,649	\$ 7,189,802	\$ 188,021	\$ 14,186,471
Total Liabilities:	\$ 5,738,801	\$ 6,627	\$ 2,372,721	\$ 8,655,122	\$ 8,334,874	\$ 200,864	\$ 25,309,008
Fund Balance							
Fund Balance Unrestricted	\$ 6,891,331	\$ -	\$ -	\$ 5,641,526	\$ 20,998,866	\$ 1,805,812	\$ 35,337,534
Fund Balance Restricted	3,217,332	1,430,658	6,282,577	4,136,598	6,464,913	243,003	21,775,081
Total Liabilities and Fund	\$ 15,847,463	\$ 1,437,285	\$ 8,655,298	\$ 18,433,246	\$ 35,798,653	\$ 2,249,679	\$ 82,421,624
Retained Earnings:	\$ 249,948	\$ 927,922	\$ 1,950,183	\$ 357,730	\$ 1,066,376	\$ 371,585	\$ 4,923,745
Total Liabilities, Fund	\$ 16,097,412	\$ 2,365,207	\$ 10,605,481	\$ 18,790,976	\$ 36,865,030	\$ 2,621,264	\$ 87,345,369

Cash and Investments

	Government Funds		Enterprise Funds		Total Funds	
Unrestricted	\$ 9,065,385	43.0%	\$ 15,980,049	68.7%	\$ 25,045,434	56.5%
Restricted	\$ 12,025,782	57.0%	\$ 7,282,966	31.3%	\$ 19,308,748	43.5%
Total	\$ 21,091,167	100.0%	\$ 23,263,015	100.0%	\$ 44,354,182	100.0%
Unrestricted	\$ 9,065,385		\$ 15,980,049		\$ 25,045,434	
17% Reservers	\$ 4,103,743		\$ 1,996,348		\$ 6,100,091	
Net Available for Operations	\$ 4,961,642		\$ 13,983,701		\$ 18,945,343	

City of Callaway
General Fund Revenue & Expenditures
For YTD Period Ended April 30, 2025



<u>Description</u>	<u>2025 Budget</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>YTD Var</u>	<u>Encumbered Amount</u>	<u>Budget Available</u>	<u>% of Bud. Used</u>
<u>Revenues and Sources of Funds</u>							
Property and Other Taxes							
Ad Valorem Taxes	\$ 2,414,572	\$ 154,149	\$ 2,040,501	\$ 374,071	\$ -	\$ 374,071	84.51%
Local Option Fuel Tax	307,602	18,997	145,502	162,100	-	162,100	47.30%
Pub Svc Utility Tx-Electricity	1,196,059	94,410	781,577	414,482	-	414,482	65.35%
Pub Svc Utility Tax - Water	310,877	24,298	174,663	136,214	-	136,214	56.18%
Pub Svc Utility Tax - Nat. Gas	65,063	6,222	41,470	23,593	-	23,593	63.74%
Pub Svc Utility Tx-Bottled Gas	9,252	1,082	5,918	3,334	-	3,334	63.96%
Communications Services Tax	322,624	32,007	208,739	113,885	-	113,885	64.70%
Local Business License Tax	19,272	-	15,350	3,922	-	3,922	79.65%
Subtotal	\$ 4,645,321	\$ 331,166	\$ 3,413,720	\$ 1,231,601	\$ -	\$ 1,231,601	73.49%
Permits, Fees and Licenses							
Building Permits	\$ 35,000	\$ 3,828	\$ 16,658	\$ 18,342	\$ -	\$ 18,342	47.59%
Electric Franchise Fees	838,541	60,196	526,850	311,691	-	311,691	62.83%
Gas Franchise Fees	62,697	6,330	40,237	22,460	-	22,460	64.18%
Refuse Collection Permits	103,387	8,228	63,621	39,766	-	39,766	61.54%
Stormwater Fees	106,766	8,910	62,352	44,414	-	44,414	58.40%
Other Licenses & Permits	3,239	165	3,190	49	-	49	98.49%
Comp Plan & LDR Permits	7,844	-	7,800	44	-	44	99.44%
Impact Fees - Transportation Res.	275,000	14,665	168,933	106,067	-	106,067	61.43%
Impact Fees - Transportation Comm.	50,000	-	-	50,000	-	50,000	0.00%
Subtotal	\$ 1,482,474	\$ 102,321	\$ 889,640	\$ 592,834	\$ -	\$ 592,834	60.01%
Grants & Shared Revenues							
State and Federal Grants	\$ 3,000,053	\$ -	\$ -	\$ 3,000,053	\$ -	\$ 3,000,053	0.00%
FEMA Reimbursement - PA	32,561	-	-	32,561	-	32,561	0.00%
Triumph Grant	-	-	-	-	-	-	0.00%
Loan Proceeds	-	-	-	-	-	-	0.00%
MRS - Sales Tax Portion	697,788	50,876	365,484	332,304	-	332,304	52.38%
MRS - Motor Fuel Tax	152,136	11,092	79,711	72,425	-	72,425	52.39%
Mobile Home License Tax	1,200	12	857	343	-	343	71.46%
Alcoholic Beverage Lic. Tax	4,500	-	4,496	4	-	4	99.91%
Local Gov't Half Cent Sales Tx	1,781,340	122,780	858,879	922,461	-	922,461	48.22%
Firefighter Supplemental Comp	2,970	780	1,560	1,410	-	1,410	52.53%
Motor Fuel Tax Refund	10,750	3,525	7,213	3,537	-	3,537	67.10%
Subtotal	\$ 5,683,298	\$ 189,065	\$ 1,318,201	\$ 4,365,097	\$ -	\$ 4,365,097	23.19%

City of Callaway
General Fund Revenue & Expenditures
For YTD Period Ended April 30, 2025



<u>Description</u>	<u>2025 Budget</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>YTD Var</u>	<u>Encumbered Amount</u>	<u>Budget Available</u>	<u>% of Bud. Used</u>
Charges for Services							
Certify, Copy, Research	\$ 50	\$ -	\$ -	\$ 50	\$ -	\$ 50	0.00%
Return Check Service Fees	6,100	130	2,550	3,550	-	3,550	41.80%
Lien Search Fees	23,000	2,250	11,050	11,950	-	11,950	48.04%
Fire Protection Services (Co.)	208,142	15,611	124,885	83,257	-	83,257	60.00%
Collection of Bad Debt	-	-	8	(8)	-	(8)	0.00%
Penalties	2,500	229	1,574	926	-	926	62.96%
Other Charges for Services	20,660	406	1,258	19,402	-	19,402	6.09%
Foreclosure Registrations	2,150	350	1,150	1,000	-	1,000	53.49%
Subtotal	\$ 262,602	\$ 18,976	\$ 142,475	\$ 120,127	\$ -	\$ 120,127	54.26%
Other Revenues							
Judgements, Fines, & Forfeits	\$ 51,500	\$ 6,852	\$ 40,133	\$ 11,367	\$ -	\$ 11,367	77.93%
Interest & Dividends	496,700	36,659	252,028	244,672	-	244,672	50.74%
Concession Stand Rent	3,600	-	-	3,600	-	3,600	0.00%
A&CC Rental Fees	47,500	5,846	28,844	18,656	-	18,656	60.72%
Sports Field Rental Fees	5,000	1,255	11,960	(6,960)	-	(6,960)	239.20%
Rec Complex Facility Rentals	1,000	130	670	330	-	330	67.00%
Rents - Other	22,696	-	462	22,234	-	22,234	2.04%
Disposition of Fixed Assets	-	-	-	-	-	-	0.00%
Sale of Scrap	2,795	-	2,796	(1)	-	(1)	100.03%
Donations - Private Sources	400	-	-	400	-	400	0.00%
Donations - Veteran's Memorial Wall	-	-	-	-	-	-	0.00%
Voluntary Park Fees Collected	500	3	320	180	-	180	63.94%
Insurance Proceeds	-	-	-	-	-	-	0.00%
Non-Res.Rec League Fee	940	-	3,005	(2,065)	-	(2,065)	319.68%
Other Misc. Revenue	113,564	1,633	30,002	83,562	-	83,562	26.42%
Other Misc. Revenue - Mowing	-	-	-	-	-	-	0.00%
Gen Fund Over/Short	-	-	-	-	-	-	0.00%
Subtotal	\$ 746,195	\$ 52,377	\$ 370,219	\$ 375,976	\$ -	\$ 375,976	49.61%
Total Taxes and Revenues	\$ 12,819,890	\$ 693,905	\$ 6,134,256	\$ 6,685,634	\$ -	\$ 6,685,634	47.85%
Use of Reserves							
Trasfer from Sewer Un Rest.	-	-	-	-	-	-	0.00%
Budgeted Use of Reserves (UN)	349,040	-	-	349,040	-	349,040	0.00%
Budgeted Use of Reserves (RES)	896,859	-	-	896,859	-	896,859	0.00%
Subtotal	\$ 1,245,899	\$ -	\$ -	\$ 1,245,899	\$ -	\$ 1,245,899	0.00%
Total Revenues and Sources of Funds	\$ 14,065,789	\$ 693,905	\$ 6,134,256	\$ 7,931,533	\$ -	\$ 7,931,533	43.61%

City of Callaway
General Fund Revenue & Expenditures
For YTD Period Ended April 30, 2025



<u>Description</u>	<u>2025 Budget</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>YTD Var</u>	<u>Encumbered Amount</u>	<u>Budget Available</u>	<u>% of Bud. Used</u>
<u>Expenditures and Uses of Funds</u>							
Executive (Commission)							
Executive Salaries	\$ 50,000	\$ 4,167	\$ 29,167	\$ 20,833	\$ -	\$ 20,833	58.33%
Benefits	3,950	327	2,287	1,663	-	1,663	57.89%
Other Expenses	2,600	48	1,014	1,586	-	1,586	38.98%
Subtotal Commission	\$ 56,550	\$ 4,541	\$ 32,467	\$ 24,083	\$ -	\$ 24,083	57.41%
City Manager							
Salaries and Wages	\$ 164,965	\$ 12,680	\$ 95,448	\$ 69,517	\$ -	\$ 69,517	57.86%
Benefits	77,865	5,818	43,358	34,507	-	34,507	55.68%
Other Expenses	8,800	2	2,791	6,009	-	6,009	31.72%
Subtotal City Manager	251,630	18,500	141,597	110,033	-	110,033	56.27%
Finance Dept.							
Salaries and Wages	\$ 227,884	\$ 17,138	\$ 130,483	\$ 97,401	\$ -	\$ 97,401	57.26%
Benefits	106,246	8,263	60,020	46,226	-	46,226	56.49%
Audit / Accounting	59,700	-	44,700	15,000	-	15,000	74.87%
Other Contractual Service	34,575	89	33,320	1,255	-	1,255	96.37%
Other Expenses	18,975	933	7,345	11,630	83	11,547	38.71%
Subtotal Finance	\$ 447,380	\$ 26,423	\$ 275,868	\$ 171,512	\$ 83	\$ 171,429	61.66%
Legal							
City Attorney Fees	\$ 56,000	\$ 5,528	\$ 33,313	\$ 22,687	\$ -	\$ 22,687	59.49%
Other Expenses	2,500	158	608	1,893	-	1,893	24.30%
Subtotal Legal	\$ 58,500	\$ 5,686	\$ 33,920	\$ 24,580	\$ -	\$ 24,580	57.98%
Code Enforcement							
Salaries and Wages	\$ 163,881	\$ 12,319	\$ 94,009	\$ 69,872	\$ -	\$ 69,872	57.36%
Benefits	70,820	5,395	39,289	31,531	-	31,531	55.48%
Other Contractual Services	38,500	371	9,583	28,917	-	28,917	24.89%
Animal Control	130,000	-	56,173	73,827	-	73,827	43.21%
Other Expenses	23,190	536	4,181	19,009	1,356	17,654	18.03%
Capital Outlay - Fixed Assets	-	-	-	-	-	-	0.00%
Subtotal Planning / Code	\$ 426,391	\$ 18,620	\$ 203,234	\$ 223,157	\$ 1,356	\$ 221,801	47.66%
Information Technology							
IT - Contracted Services	\$ 70,907	\$ 6,124	\$ 41,478	\$ 29,429	\$ -	\$ 29,429	58.50%
Other Contractual Services	-	-	-	-	-	-	0.00%
IT - Equipment < \$1,000	25,000	4,970	16,237	8,763	-	8,763	64.95%
Subtotal Information Tech.	\$ 95,907	\$ 11,094	\$ 57,715	\$ 38,192	\$ -	\$ 38,192	60.18%
City Clerk							
Salaries & Wages	102,091	7,754	59,663	42,428	-	42,428	58.44%
Benefits	45,177	3,003	21,958	23,219	-	23,219	48.60%
Other Expenses	11,420	140	383	11,037	-	11,037	3.35%
Subtotal City Clerk	\$ 158,688	\$ 10,897	\$ 82,004	\$ 76,684	\$ -	\$ 76,684	51.68%

City of Callaway
General Fund Revenue & Expenditures
For YTD Period Ended April 30, 2025



<u>Description</u>	<u>2025 Budget</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>YTD Var</u>	<u>Encumbered Amount</u>	<u>Budget Available</u>	<u>% of Bud. Used</u>
Elections							
Other Contractual Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Other Expenses	-	-	-	-	-	-	0.00%
Subtotal Elections	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Gen Govt/Administration							
Salaries and Wages	\$ 59,081	\$ 3,873	\$ 30,303	\$ 28,778	\$ -	\$ 28,778	51.29%
Benefits	29,461	1,946	14,317	15,144	-	15,144	48.60%
Other Contractual Services	157,500	2,085	16,451	141,049	-	141,049	10.44%
Communications/Telephone	25,000	1,067	8,289	16,711	-	16,711	33.15%
Utilities	15,600	1,650	7,245	8,355	-	8,355	46.44%
Repair and Maintenance	2,500	-	-	2,500	-	2,500	0.00%
Other Expenses	718,844	49,728	390,946	327,898	2,724	325,174	54.39%
Capital Outlay - Fixed Assets	2,388,637	-	-	2,388,637	-	2,388,637	0.00%
Subtotal Gen Govt / Admin	\$ 3,396,623	\$ 60,348	\$ 467,551	\$ 2,929,072	\$ 2,724	\$ 2,926,348	13.77%
Human Resources							
Salaries & Wages	70,033	5,346	40,628	29,405	-	29,405	58.01%
Benefits	17,928	1,258	9,418	8,510	-	8,510	52.53%
Other Expenses	8,350	26	917	7,433	-	7,433	10.99%
Subtotal Human Resources	\$ 96,311	\$ 6,630	\$ 50,963	\$ 45,348	\$ -	\$ 45,348	52.92%
Law Enforcement							
Other Contractual Services	\$ 2,656,718	\$ 221,393	\$ 1,549,752	\$ 1,106,966	\$ -	\$ 1,106,966	58.33%
Utilities	-	-	-	-	-	-	0.00%
Subtotal Law Enforcement	\$ 2,656,718	\$ 221,393	\$ 1,549,752	\$ 1,106,966	\$ -	\$ 1,106,966	58.33%
Fire Department							
Salaries and Wages	\$ 1,237,269	\$ 94,992	\$ 707,308	\$ 529,961	\$ -	\$ 529,961	57.17%
Benefits	799,704	60,827	452,896	346,808	-	346,808	56.63%
Communications/Telephone	12,000	884	6,205	5,796	-	5,796	51.70%
Utilities	27,000	1,623	12,447	14,553	-	14,553	46.10%
Insurance	-	-	-	-	-	-	0.00%
Repair and Maintenance	94,160	39,353	55,351	38,809	7,835	30,973	58.78%
Other Expenses	122,600	8,250	57,770	64,830	15,595	49,235	47.12%
Capital Outlay - Fixed Assets	122,933	8,493	114,098	8,835	7,760	1,075	92.81%
Subtotal Fire Dept.	\$ 2,415,666	\$ 214,422	\$ 1,406,074	\$ 1,009,592	\$ 31,190	\$ 978,402	58.21%

City of Callaway
General Fund Revenue & Expenditures
For YTD Period Ended April 30, 2025



<u>Description</u>	<u>2025</u> <u>Budget</u>	<u>Current</u> <u>Month</u>	<u>Year to</u> <u>Date</u>	<u>YTD Var</u>	<u>Encumbered</u> <u>Amount</u>	<u>Budget</u> <u>Available</u>	<u>% of</u> <u>Bud. Used</u>
Emergency & Disaster Relief							
Professional Services	55,032	994	10,368	44,665	-	44,665	18.84%
Legal Fees (City Atty)	-	-	-	-	-	-	0.00%
Contracted Services Debris Monitoring	-	-	-	-	-	-	0.00%
Debris Removal - Vegetative	-	-	-	-	-	-	0.00%
Debris - Operat & Grinding	-	-	-	-	-	-	0.00%
Debris Removal - Construction	-	-	-	-	-	-	0.00%
Debris - Hazardous Trees	-	-	-	-	-	-	0.00%
Buildings	-	-	-	-	-	-	0.00%
Improvements O/T Buildings	-	-	-	-	-	-	0.00%
Machinery & Equipment	-	-	-	-	-	-	0.00%
Drainage Projects	93,574	12,918	12,918	80,656	-	80,656	13.81%
Subtotal E & D Relief	\$ 148,606	\$ 13,912	\$ 23,286	\$ 125,320	\$ -	\$ 125,320	15.67%
Utility Billing							
Salaries & Wages	\$ 317,445	\$ 16,616	\$ 147,587	\$ 169,858	\$ -	\$ 169,858	46.49%
Benefits	146,351	6,213	57,752	88,599	-	88,599	39.46%
Contractual Services UB	69,467	2,629	39,563	29,904	-	29,904	56.95%
Transportation & Postage	39,960	3,220	22,424	17,536	-	17,536	56.12%
Other Expenses	156,770	12,125	86,195	70,575	2,456	68,119	54.98%
CA - UB - Operating Exp	(729,993)	(40,811)	(353,521)	(376,472)	-	(376,472)	48.43%
Subtotal Utility Billing	\$ -	\$ (9)	\$ -	\$ -	\$ 2,456	\$ (2,456)	0.00%

City of Callaway
General Fund Revenue & Expenditures
For YTD Period Ended April 30, 2025



<u>Description</u>	<u>2025</u> <u>Budget</u>	<u>Current</u> <u>Month</u>	<u>Year to</u> <u>Date</u>	<u>YTD Var</u>	<u>Encumbered</u> <u>Amount</u>	<u>Budget</u> <u>Available</u>	<u>% of</u> <u>Bud. Used</u>
Planning / Street Department							
Salaries and Wages	\$ 556,700	\$ 34,775	\$ 281,240	\$ 275,460	\$ -	\$ 275,460	50.52%
Benefits	226,478	13,798	109,304	117,174	-	117,174	48.26%
Contractual Services	28,350	768	16,323	12,027	1,793	10,234	57.58%
Stormwater Services	25,000	1,636	10,284	14,716	3,836	10,879	41.14%
Street Lighting	185,400	14,834	101,794	83,606	-	83,606	54.91%
Repair and Maintenance	74,500	5,762	35,825	38,675	12,111	26,564	48.09%
Fuel & Lubricants	60,000	3,055	22,053	37,947	-	37,947	36.75%
Road Materials & Supplies	40,000	895	6,469	33,531	105	33,426	16.17%
Sidewalk Repairs	20,000	1,258	11,214	8,786	-	8,786	56.07%
Other Expenses	26,875	2,276	17,516	9,359	639	8,720	65.18%
Capital Outlay - Fixed Assets	95,594	-	90,223	5,371	-	5,371	94.38%
Paving	-	-	-	-	-	-	0.00%
Subtotal Street Dept.	\$ 1,338,897	\$ 79,057	\$ 702,246	\$ 636,651	\$ 18,485	\$ 618,167	52.45%
Maintenance Shop							
Salaries and Wages	\$ 163,113	\$ 12,412	\$ 94,609	\$ 68,504	\$ -	\$ 68,504	58.00%
Benefits	63,062	4,821	35,361	27,701	-	27,701	56.07%
Contracted Services	16,600	1,177	9,676	6,924	1,565	5,359	58.29%
Utilities	8,880	584	2,618	6,262	-	6,262	29.48%
Repair and Maintenance	10,400	1,191	5,373	5,027	2,354	2,673	51.66%
Operating Supplies	10,000	326	4,297	5,703	1,942	3,761	42.97%
Other Expenses	23,090	1,004	11,576	11,514	2,000	9,514	50.13%
Capital Outlay - Fixed Assets	-	-	-	-	-	-	0.00%
Subtotal Maintenance Shop	\$ 295,145	\$ 21,515	\$ 163,509	\$ 131,636	\$ 7,862	\$ 123,774	55.40%
Leisure Services							
Salaries and Wages	\$ 855,140	\$ 57,623	\$ 438,325	\$ 416,815	\$ -	\$ 416,815	51.26%
Benefits	390,723	24,440	181,068	209,655	-	209,655	46.34%
Contracted Services	29,750	1,557	19,850	9,900	815	9,085	66.72%
Utilities	103,000	10,098	57,750	45,250	-	45,250	56.07%
Repair and Maintenance	180,000	5,327	120,287	59,713	9,207	50,507	66.83%
Operating Supplies	35,000	1,326	25,068	9,932	757	9,176	71.62%
Other Expenses	83,900	5,708	39,086	44,814	1,799	43,015	46.59%
Capital Outlay - Fixed Assets	500,177	44,023	316,086	184,091	89,503	94,588	63.19%
Subtotal Leisure Services	\$ 2,177,690	\$ 150,103	\$ 1,197,519	\$ 980,171	\$ 102,081	\$ 878,090	54.99%
Operating Expenses							
Cost Allocation Transfers	\$ (862,966)	\$ (71,914)	\$ (503,398)	\$ (359,568)	\$ -	\$ (359,568)	58.33%
Transfers Out	896,859	-	-	896,859	-	896,859	0.00%
Increase to Reserves	11,194	-	-	11,194	-	11,194	0.00%
Unrealized Gain/Loss on Invest	-	-	-	-	-	-	0.00%
Interest Expense	-	-	-	-	-	-	0.00%
Sutotal Other Operating Expenses	\$ 45,087	\$ (71,914)	\$ (503,398)	\$ 548,485	\$ -	\$ 548,485	-1116.50%
Total Expenditures	\$ 14,065,789	\$ 791,217	\$ 5,884,307	\$ 8,181,482	\$ 166,236	\$ 8,015,245	41.83%
Net Fund Revenues & Expenditures	\$ -	\$ (97,312)	\$ 249,948	\$ (249,948)	\$ (166,236)	\$ (83,712)	

City of Callaway
CRA Fund Revenues & Expenditures
For YTD Period Ended April 30, 2025



<u>Description</u>	<u>2025 Budget</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>YTD Var</u>	<u>Encumbered Amount</u>	<u>Budget Available</u>	<u>% of Bud. Used</u>
<u>Revenues and Other Sources of Funds</u>							
Property Taxes, Revenue Sharing and Grants							
Ad Valorem Tax (from City)	376,692	-	376,692	-	-	-	100.00%
Stormwater Grants	1,412,719	-	-	1,412,719	-	1,412,719	0.00%
Intergov't Revenue from Bay Co	776,300	-	767,099	9,201	-	9,201	98.81%
Subtotal	2,565,711	-	1,143,791	1,421,920	-	1,421,920	44.58%
Other Revenues Sources & Reserves							
Interest Earned	-	-	-	-	-	-	0.00%
Transfers from General Fund	-	-	-	-	-	-	0.00%
Budgeted Use of Reserves	618,996	-	-	618,996	-	618,996	0.00%
Subtotal	618,996	-	-	618,996	-	618,996	0.00%
Total Revenues and Sources of Funds	3,184,707	-	1,143,791	2,040,916	-	2,040,916	35.92%
<u>Expenditures and Uses of Funds</u>							
Engineering Services	-	-	-	-	-	-	0.00%
Legal Fees - City Attorney	500	-	-	500	-	500	0.00%
Audit/Accounting	6,200	-	6,200	-	-	-	100.00%
Other Contractual Services	-	-	-	-	-	-	0.00%
Transportation/Postage	-	-	-	-	-	-	0.00%
Printing & Binding	-	-	-	-	-	-	0.00%
Other Current Charges	3,750	-	-	3,750	-	3,750	0.00%
Office Supplies & Small Equip	-	-	-	-	-	-	0.00%
Books, Publications, & Dues	1,000	-	695	305	-	305	69.50%
Education	-	-	-	-	-	-	0.00%
Land	25,000	-	-	25,000	-	25,000	0.00%
Buildings	-	-	-	-	-	-	0.00%
Improvements O/T Buildings	97,945	40,530	97,945	-	-	-	100.00%
Stormwater Projects - Cemetary Drainage	290,005	-	13,468	276,537	525	276,012	4.64%
Stormwater Projects - Berthe Spillway	2,727,807	6,627	97,561	2,630,246	101,997	2,528,249	3.58%
Redevelopment Grants	5,000	-	-	5,000	-	5,000	0.00%
Residential Grants	7,500	-	-	7,500	-	7,500	0.00%
Commercial Demolition Grants	20,000	-	-	20,000	-	20,000	0.00%
Budgeted Increase to Reserves	-	-	-	-	-	-	0.00%
Total Expenditures	3,184,707	47,157	215,869	2,968,838	102,522	2,866,316	6.78%
Net Fund Revenues & Expenditures	-	(47,157)	927,922	(927,922)	(102,522)	(825,400)	

City of Callaway
Capital Projects Fund Revenues & Expenditures
For YTD Period Ended April 30, 2025



<u>Description</u>	<u>2025</u> <u>Budget</u>	<u>Current</u> <u>Month</u>	<u>Year to</u> <u>Date</u>	<u>YTD Var</u>	<u>Encumbered</u> <u>Amount</u>	<u>Budget</u> <u>Available</u>	<u>% of</u> <u>Bud. Used</u>
Revenues and Other Sources of Funds							
Grants & Shared Revenues							
Federal Grants - 428	\$ 2,305,673	\$ 2,031,533	\$ 2,412,187	\$ (106,514)	\$ -	\$ (106,514)	104.62%
Infrastructure Half Cent Tax	1,775,763	108,576	873,047	902,716	-	902,716	49.16%
Berthe Ave Bridge 80/20 FEMA	1,312,265	-	-	1,312,265	-	1,312,265	0.00%
CDBG - Sandy Creek Rehab	5,470,200	25,000	605,166	4,865,034	-	4,865,034	11.06%
CDBG - Spine Road Hugh Thomas	2,650,000	13,250	202,572	2,447,428	-	2,447,428	7.64%
FDOT - Beautify Grant Tyndal	400,000	-	-	400,000	-	400,000	0.00%
FDOT Grant - Cherry Street Sidewalk	2,553,262	-	-	2,553,262	-	2,553,262	0.00%
FDOT Grant - West Cherry Street	528,511	-	-	528,511	-	528,511	0.00%
Paving Grant - State	2,000,000	-	-	2,000,000	-	2,000,000	0.00%
CDBG Grant - Lift Station Rehabs	2,466,203	16,100	16,100	2,450,103	-	2,450,103	0.65%
Subtotal	21,461,877	2,194,459	4,109,072	17,352,805	-	17,352,805	19.15%
Other Sources							
Interest - Infrastructure	\$ 268,981	\$ 31,901	\$ 211,264	\$ 57,717	\$ -	\$ 57,717	78.54%
Insurance Proceeds	-	-	-	-	-	-	0.00%
Transfers from General Fund	896,859	-	-	896,859	-	896,859	0.00%
Budget Use of Reserves	4,093,853	-	-	4,093,853	-	4,093,853	0.00%
Total Revenues and Sources of Funds	\$ 26,721,570	\$ 2,226,360	\$ 4,320,336	\$ 22,401,234	\$ -	\$ 22,401,234	16.17%
Expenditures and Uses of Funds							
Street Department							
Stormwater Improvements	\$ 150,800	\$ -	\$ -	\$ 150,800	\$ -	\$ 150,800	0.00%
Sidewalk Repairs	-	-	-	-	-	-	0.00%
Sidewalk Projects - Various Repairs	50,000	-	-	50,000	-	50,000	0.00%
Engineering Various - ADA/Grants	25,000	-	14,743	10,257	-	10,257	58.97%
Fox & Lannie Row Pond Clean-UP	141,500	-	-	141,500	-	141,500	0.00%
Berthe Ave Spillway Bridge	978,963	30,107	1,070,260	(91,297)	209,626	(300,923)	109.33%
FDOT Tyndall Median Beautification	400,000	94,577	302,447	97,553	104,597	(7,044)	75.61%
Cherry Street Drainage	4,448,524	-	-	4,448,524	-	4,448,524	0.00%
FlexNet Meter Reading	250,480	77,688	89,538	160,942	147,582	13,360	35.75%
CDBG - Spine Road Hugh Thomas Paving	2,315,010	-	20,006	2,295,004	207,363	2,087,642	0.86%
FDOT Grant - Cherry Street Sidewalk	2,540,989	-	1,824	2,539,165	460,806	2,078,359	0.07%
Road Paving	-	-	-	-	-	-	0.00%
State Grant - Road Paving	1,180,134	86,437	782,362	397,772	312,020	85,752	66.29%
Cherry St Paving & 2nd Sidewalk	5,181,853	-	41,240	5,140,613	688,292	4,452,321	0.80%
Boat Race Round About - Impact Fees	746,059	-	1,244	744,815	765,140	(20,325)	0.17%
FDOT Grant - Yellow Bluff Side	65,000	-	-	65,000	-	65,000	0.00%
FDOT Grant Hickory St Sidewalk	-	-	-	-	-	-	0.00%
FDOT Grant S Berthe Sidewalk	64,000	-	-	64,000	-	64,000	0.00%
FDOT Grant West Cherry Sidewalk	528,511	-	-	528,511	-	528,511	0.00%
Subtotal	\$ 19,066,823	\$ 288,808	\$ 2,323,663	\$ 16,743,160	\$ 2,895,426	\$ 13,847,734	12.19%
Lift Station Rehabs - CDBG	2,516,203	-	16,100	2,500,103	128,800	2,371,303	0.64%
Sandy Creek Rehab CDBG	5,138,544	-	30,390	5,108,154	205,212	4,902,942	0.59%
Subtotal	\$ 7,654,747	\$ -	\$ 46,490	\$ 7,608,257	\$ 334,012	\$ 7,274,245	0.61%
Total Expenditures and Uses of Funds	\$ 26,721,570	\$ 288,808	\$ 2,370,153	\$ 24,351,417	\$ 3,229,438	\$ 21,121,979	8.87%
Net Fund Revenues & Expenditures	\$ -	\$ 1,937,552	\$ 1,950,183	\$ (1,950,183)	\$ (3,229,438)	\$ 1,279,255	

City of Callaway
Water Fund Revenues & Expenditures
For YTD Period Ended April 30, 2025



<u>Description</u>	<u>2025 Budget</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>YTD Var</u>	<u>Encumbered Amount</u>	<u>Budget Available</u>	<u>% of Bud. Used</u>
<u>Revenues and Other Sources of Funds</u>							
Permits, Fees, & Licenses							
Special Capital Ext Fee	\$ 5,000	\$ -	\$ 2,185	\$ 2,815	\$ -	\$ 2,815	43.71%
Impact Fees - Water Res.	115,000	6,953	57,408	57,592	-	57,592	49.92%
Impact Fees - Water Comm.	10,000	-	990	9,010	-	9,010	9.90%
State Grants - Storms & Floods	-	-	-	-	-	-	0.00%
Subtotal	\$ 130,000	\$ 6,953	\$ 60,584	\$ 69,416	\$ -	\$ 69,416	46.60%
Charges for Services							
Water Charges	\$ 3,402,940	\$ 265,286	\$ 1,882,698	\$ 1,520,242	\$ -	\$ 1,520,242	55.33%
Collection of Bad Debt	-	-	83	(83)	-	(83)	0.00%
Reconnect Fees	129,819	10,300	71,514	58,305	-	58,305	55.09%
Penalties	77,327	5,646	43,144	34,183	-	34,183	55.79%
System Taps	11,486	500	4,160	7,326	-	7,326	36.22%
Other Utility Income	205,313	14,248	106,003	99,310	-	99,310	51.63%
Utilities Over/Short	-	(250)	(250)	250	-	250	0.00%
Service Work Charges	-	-	-	-	-	-	0.00%
Subtotal	\$ 3,826,885	\$ 295,731	\$ 2,107,352	\$ 1,719,533	\$ -	\$ 1,719,533	55.07%
Interest & Other Earnings							
Interest	\$ 120,000	\$ 10,705	\$ 68,286	\$ 51,714	\$ -	\$ 51,714	56.91%
Interest - Impact Fees	55,000	5,230	35,656	19,344	-	19,344	64.83%
Interest - Spec Cap Ext Fees	-	-	-	-	-	-	0.00%
Disposition of Fixed Assets	-	-	62	(62)	-	(62)	0.00%
Insurance Proceeds	-	-	1,765	(1,765)	-	(1,765)	0.00%
Subtotal	\$ 175,000	\$ 15,935	\$ 105,769	\$ 69,231	\$ -	\$ 69,231	60.44%
Use of Reserves							
Budgeted Use of Reserves (UN)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Budgeted Use of Reserves (RES)	\$ 200,000	\$ -	\$ -	\$ 200,000	\$ -	\$ 200,000	0.00%
Subtotal	\$ 200,000	\$ -	\$ -	\$ 200,000	\$ -	\$ 200,000	0.00%
Total Revenues & Sources of Funds	\$ 4,350,859	\$ 320,200	\$ 2,284,772	\$ 2,066,087	\$ -	\$ 2,066,087	52.51%

City of Callaway
Water Fund Revenues & Expenditures
For YTD Period Ended April 30, 2025



<u>Description</u>	<u>2025</u> <u>Budget</u>	<u>Current</u> <u>Month</u>	<u>Year to</u> <u>Date</u>	<u>YTD Var</u>	<u>Encumbered</u> <u>Amount</u>	<u>Budget</u> <u>Available</u>	<u>% of</u> <u>Bud. Used</u>
Expenditures and Uses of Funds							
Salaries and Wages	\$ 474,393	\$ 34,454	\$ 258,693	\$ 215,700	\$ -	\$ 215,700	54.53%
Benefits	205,045	13,648	101,469	103,576	-	103,576	49.49%
Engineering Services	-	-	-	-	-	-	0.00%
Contractual Services	38,800	2,025	18,667	20,133	4,834	15,299	48.11%
Cost of Water	1,180,314	115,932	691,639	488,675	-	488,675	58.60%
Communications/Telephone	5,500	449	2,745	2,755	-	2,755	49.92%
Transportation/Postage	2,500	-	424	2,076	-	2,076	16.94%
Utilities	18,000	1,020	4,155	13,845	-	13,845	23.08%
Insurance	-	-	-	-	-	-	0.00%
Repair and Manitenance	162,000	10,274	91,961	70,039	31,656	38,383	56.77%
Fuel & Lubricants	40,000	2,616	17,253	22,747	-	22,747	43.13%
Operating Supplies	20,000	882	14,688	5,312	846	4,466	73.44%
Other Expenses	136,500	12,282	52,658	83,842	17,799	66,042	38.58%
Capital Outlay - Fixed Assets	331,250	32,689	104,428	226,822	71,069	155,753	31.53%
Interest Pmt	256,416	21,010	147,236	109,180	-	109,180	57.42%
Amortization - Loss on AdvRef	38,143	3,179	22,253	15,890	-	15,890	58.34%
UB Cost Allocation	364,996	20,405	176,760	188,236	-	188,236	48.43%
Cost Allocation Transfer	380,598	31,716	222,012	158,586	-	158,586	58.33%
Budgeted Incr to Reserves (UN)	296,404	-	-	296,404	-	296,404	0.00%
Budgeted Incr to Reserves (RES)	-	-	-	-	-	-	0.00%
Transfer to CIP	-	-	-	-	-	-	0.00%
Total Expenditures	\$ 4,350,859	\$ 302,582	\$ 1,927,041	\$ 2,423,818	\$ 126,205	\$ 2,297,613	44.29%
Net Fund Revenues & Expenditures	\$ -	\$ 17,617	\$ 357,730	\$ (357,730)	\$ (126,205)	\$ (231,525)	

City of Callaway
Sewer Fund Revenues & Expenditures
For YTD Period Ended April 30, 2025



<u>Description</u>	<u>2025 Budget</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>YTD Var</u>	<u>Encumbered Amount</u>	<u>Budget Available</u>	<u>% of Bud. Used</u>
<u>Revenues and Other Sources of Funds</u>							
Permits, Fees, & Licenses							
Special Capital Ext Fee	\$ 2,500	\$ -	\$ 2,526	\$ (26)	\$ -	\$ (26)	101.02%
Impact Fees - Sewer Res.	120,000	3,335	61,894	58,106	-	58,106	51.58%
Impact Fees - Sewer Comm.	10,000	-	675	9,325	-	9,325	6.75%
State Grants - Storms & Floods	897,000	-	-	897,000	-	897,000	0.00%
Subtotal	\$ 1,029,500	\$ 3,335	\$ 65,094	\$ 964,406	\$ -	\$ 964,406	6.32%
Charges for Services							
Charges for Serives	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Collection of Bad Debt	-	-	128	(128)	-	(128)	0.00%
Account Fees	16,739	1,480	9,610	7,129	-	7,129	57.41%
Reconnect Fees	-	-	-	-	-	-	0.00%
Penalties	130,284	10,152	74,710	55,574	-	55,574	57.34%
System Taps	11,594	210	3,480	8,114	-	8,114	30.02%
Other Utility Income	500	-	-	500	-	500	0.00%
Sewer / Wastewater Charges	5,230,553	406,790	2,893,407	2,337,146	-	2,337,146	55.32%
Subtotal	\$ 5,389,670	\$ 418,632	\$ 2,981,335	\$ 2,408,335	\$ -	\$ 2,408,335	55.32%
Interest & Other Earnings							
Dividends	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Interest Earned	400,000	39,031	264,993	135,007	-	135,007	66.25%
Interest - Impact Fees	97,500	9,270	64,423	33,077	-	33,077	66.08%
Interest - Spec Cap Ext Fees	-	-	-	-	-	-	0.00%
Interest - Sandy Creek Assmts	-	-	-	-	-	-	0.00%
Interest - Bond Proceeds	-	-	-	-	-	-	0.00%
Disposition of Fixed Assets	-	-	4,940	(4,940)	-	(4,940)	0.00%
Subtotal	\$ 497,500	\$ 48,301	\$ 341,608	\$ 155,892	\$ -	\$ 155,892	68.66%
Other Sources							
Transfer from General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Amort-Premium 2015 Refunding	18,974	1,581	11,067	7,907	-	7,907	58.33%
Subtotal	\$ 18,974	\$ 1,581	\$ 11,067	\$ 7,907	\$ -	\$ 7,907	58.33%
Use of Reserves							
Transfer to General Fund							
Budgeted Use of Reserves (UN)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Budgeted Use of Reserves (RES)	-	-	-	-	-	-	0.00%
Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Total Revenues & Sources of Funds	\$ 6,935,644	\$ 471,849	\$ 3,399,104	\$ 3,536,540	\$ -	\$ 3,536,540	49.01%

City of Callaway
Sewer Fund Revenues & Expenditures
For YTD Period Ended April 30, 2025



<u>Description</u>	<u>2025</u> <u>Budget</u>	<u>Current</u> <u>Month</u>	<u>Year to</u> <u>Date</u>	<u>YTD Var</u>	<u>Encumbered</u> <u>Amount</u>	<u>Budget</u> <u>Available</u>	<u>% of</u> <u>Bud. Used</u>
Expenditures and Uses of Funds							
Salaries and Wages	\$ 402,386	\$ 28,478	\$ 206,850	\$ 195,536	\$ -	\$ 195,536	51.41%
Benefits	191,747	13,524	95,840	95,907	-	95,907	49.98%
Engineering Services	-	-	-	-	-	-	0.00%
Contractual Services	15,000	1,457	4,772	10,228	791	9,437	31.81%
Cost of Treatment	2,331,955	165,000	1,137,622	1,194,333	-	1,194,333	48.78%
Communications/Telephone	5,300	514	3,123	2,177	-	2,177	58.93%
Transportation/Postage	2,640	38	438	2,202	-	2,202	16.60%
Utilities	91,000	7,758	56,121	34,879	-	34,879	61.67%
Insurance	-	-	-	-	-	-	0.00%
Repair and Maintenance	188,500	16,647	107,407	81,093	17,294	63,800	56.98%
Fuel & Lubricants	74,500	5,535	40,488	34,012	-	34,012	54.35%
Operating Supplies	16,500	613	9,983	6,517	22	6,495	60.50%
Other Expenses	61,700	15,939	35,604	26,096	210	25,886	57.71%
Capital Outlay - Fixed Assets	2,058,046	1,925	79,321	1,978,725	125,494	1,853,231	3.85%
Principal Pmt	400,000	-	-	400,000	-	400,000	0.00%
Amortization of Bond Costs	-	-	-	-	-	-	0.00%
Interest Pmt	256,416	21,010	147,236	109,180	-	109,180	57.42%
Interest Pmt / Sandy Creek	-	-	-	-	-	-	0.00%
Amort. of Deferred Loss on Ref	38,143	3,179	22,253	15,890	-	15,890	58.34%
Bond Issuance Cost	5,500	-	4,250	1,250	-	1,250	77.27%
UB Cost Allocation	364,996	20,405	176,761	188,235	-	188,235	48.43%
Cost Allocation Transfers	350,840	29,237	204,659	146,181	-	146,181	58.33%
Budgeted Incr to Reserve (UN)	80,475	-	-	80,475	-	80,475	0.00%
Budgeted Incr to Reserves (RES)	-	-	-	-	-	-	0.00%
Total Expenditures	\$ 6,935,644	\$ 331,259	\$ 2,332,727	\$ 4,602,917	\$ 143,811	\$ 4,459,106	33.63%
Net Fund Revenues & Expenditure:	\$ -	\$ 140,590	\$ 1,066,376	\$ (1,066,376)	\$ (143,811)	\$ (922,566)	

City of Callaway
Solid Waste Fund Revenues & Expenditures
For YTD Period Ended April 30, 2025



<u>Description</u>	<u>2025 Budget</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>YTD Var</u>	<u>Encumbered Amount</u>	<u>Budget Available</u>	<u>% of Bud. Used</u>
<u>Revenues and Other Sources of Funds</u>							
Charges for Services							
Collection of Bad Debt	\$ -	\$ -	\$ 21	\$ (21)	\$ -	\$ (21)	0.00%
Penalties	27,586	2,219	15,698	11,888	-	11,888	56.91%
Other Utility Income	-	-	-	-	-	-	0.00%
State Grants - Storms & Floods	-	-	-	-	-	-	0.00%
Solid Waste Service Fees	1,038,309	87,245	608,686	429,623	-	429,623	58.62%
Subtotal	\$ 1,065,895	\$ 89,464	\$ 624,406	\$ 441,489	\$ -	\$ 441,489	58.58%
Interest & Other Earnings							
Interest	\$ 51,073	\$ 7,791	\$ 50,573	\$ 500	\$ -	\$ 500	99.02%
Disposition of Fixed Assets	-	-	-	-	-	-	0.00%
Sales of Surplus or Scrap	2,000	381	1,520	480	-	480	76.02%
Transfer From General Fund	-	-	-	-	-	-	0.00%
Subtotal	\$ 53,073	\$ 8,171	\$ 52,094	\$ 979	\$ -	\$ 979	98.15%
Use of Reserves							
Budgeted Use of Reserves (UN)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Total Revenues & Sources of Funds	\$ 1,118,968	\$ 97,635	\$ 676,499	\$ 442,469	\$ -	\$ 442,469	60.46%
<u>Expenditures and Uses of Funds</u>							
Salaries and Wages	\$ 185,307	\$ 13,806	\$ 103,727	\$ 81,580	\$ -	\$ 81,580	55.98%
Benefits	76,383	5,211	34,493	41,890	-	41,890	45.16%
Contracted Services	128,211	472	2,377	125,834	-	125,834	1.85%
Repair and Maintenance	47,000	1,340	13,035	33,965	8,463	25,502	27.74%
Tipping Fees	150,000	10,822	59,955	90,045	14,261	75,784	39.97%
Fuel & Lubricants	40,000	2,296	13,759	26,241	-	26,241	34.40%
Other Expenses	7,670	-	840	6,830	-	6,830	10.96%
Capital Outlay - Fixed Assets	-	-	-	-	-	-	0.00%
Cost Allocation Transfer	131,528	10,961	76,727	54,801	-	54,801	58.34%
Budgeted Increase to Reserves	285,369	-	-	285,369	-	285,369	0.00%
Total Expenditures	\$ 1,118,968	\$ 44,907	\$ 304,914	\$ 814,054	\$ 22,724	\$ 791,330	27.25%
Net Fund Revenues & Expenditures	\$ -	\$ 52,729	\$ 371,585	\$ (371,585)	\$ (22,724)	\$ (348,861)	

**CITY OF CALLAWAY
BOARD OF COMMISSIONERS
AGENDA ITEM SUMMARY**

DATE: MAY 27, 2025

ITEM: RESOLUTION NO. 25-07 - FY2024/25 BUDGET AMENDMENTS

1. PLACED ON AGENDA BY:

EDDIE COOK – CITY MANAGER

AND

DAVID SCHULTZ, DIRECTOR OF FINANCE

2. AGENDA:

PRESENTATION ☐

PUBLIC HEARING ☒

OLD BUSINESS ☐

REGULAR ☐

3. IS THIS ITEM BUDGETED (IF APPLICABLE): YES ☒ NO ☐

4. BACKGROUND: (WHY, WHAT, WHO, WHERE, WHEN, HOW, & IDENTIFY ALL ATTACHMENTS)

- This is a request for budget amendment for the FY2024/25 budget as follows:
- CIP - Boat Race Round About Increase in Bid Awarded
- Comprehensive plan – Bay County
- Change Order – Tetra Tech Contract FEMA Assistance
- CIP – Tyndall Beautification Grant
- FDOT – West Cherry Street Sidewalk
- Fire Department – AC Unit
- Street - Beacon Point Demo

ATTACHMENT(S):

- RESOLUTION NO. 25-
- BUDGET AMENDMENT DETAIL

5. REQUESTED MOTION/ACTION:

Approval of Resolution No. 25-0 for the FY2024/25 Budget Amendments

RESOLUTION # 25-07

**A RESOLUTION OF THE CITY OF CALLAWAY OF BAY COUNTY, FLORIDA,
ADOPTING THE FINAL BUDGET FOR FISCAL YEAR 2024-25 AND PROVIDING FOR
AN EFFECTIVE DATE.**

WHEREAS, the City of Callaway of Bay County, Florida, on May 27, 2025, held a public hearing as required by Florida Statute 200.065; and

WHEREAS, the City of Callaway of Bay County, Florida, set forth the appropriations, revenues, and other sources estimates for the Budget for Fiscal Year 24-25 in the amount of \$57,281,149

NOW, THEREFOR, BE IT RESOLVED by the City of Callaway of Bay County, Florida, that:

SECTION 1: The Fiscal Year 2024-25 FINAL Budget be adopted.

	Original AMOUNT	Change	Revised AMOUNT
<u>GENERAL FUND</u>			
Projected Revenues & Transfers In			
Taxes	4,645,321		4,645,321
Permits, Fees & Licenses	1,157,474		1,157,474
Impact Fees	325,000		325,000
Shared Revenues	5,650,737		5,650,737
Charges for Services	262,602		262,602
Fines & Forfeitures	51,500		51,500
Interest & Other Earnings	496,700		496,700
Rents	80,736		80,736
Miscellaneous Revenues	1,900	115,359	117,259
Emergency Debris Removal - FEMA PA	-	32,561	32,561
Transfers In - (Cost Allocation)	862,966		862,966
Budgeted Use of Fund Reserves	349,038		349,038
Budgeted Use of Restricted Fund Reserves	741,602	175,582	917,184
Total Projected Revenue Sources	14,625,576	323,502	14,949,078
Expenditure Appropriations			
Legislative - City Commission	56,550		56,550
City Manager	251,630		251,630
City Clerk	158,688		158,688
Finance	447,380		447,380
Human Resources	96,311		96,311
Legal Counsel	58,500		58,500
Information Technology	95,907		95,907
Planning & Code Enforcement	426,391		426,391
General Government / Administration	3,309,122	87,500	3,396,622
Law Enforcement	2,656,718		2,656,718
Fire Department	2,409,351	6,315	2,415,666
Streets	1,328,547	10,350	1,338,897
Fleet Maintenance	295,145		295,145
Leisure Services	2,177,689		2,177,689
Emergency Debris Removal	116,045	32,561	148,606
Transfers Out - CIP	741,602	175,582	917,184
Budgeted Increase to Reserves	(0)	11,194	11,194
Total Expenditure Appropriations & Transfers Out	14,625,576	323,502	14,949,078
<u>COMMUNITY REDEVELOPMENT FUND (CRA)</u>			
Projected Revenues & Earnings	1,152,991		1,152,991
Grant Funds	1,412,719		1,412,719
Budgeted Use of Fund Reserves	618,997		618,997
Total CRA Fund Revenues and Other Sources	3,184,707	-	3,184,707
Expenditure Appropriations	3,184,707		3,184,707
Budgeted Increase to Reserves	(0)		(0)
Total CRA Fund Expenditures & Fund Balance	3,184,707	-	3,184,707

CAPITAL PROJECTS FUND

Projected Infrastructure Proceeds	2,044,744		2,044,744
Projected Grant Proceeds	19,454,414	231,700	19,686,114
Projected Transfers from General Fund	741,602	175,582	917,184
Budgeted Use of Reserves	4,093,852		4,093,852
Total Capital Projects Revenues, Transfers In, and Other Sources	26,334,612	407,282	26,741,894
Expenditure Appropriations - (Infrastructure)	9,856,177	175,582	10,031,759
Expenditure Appropriations - (Grant Projects)	16,478,435	231,700	16,710,135
Total Capital Projects Fund Expenditures & Fund Balance	26,334,612	407,282	26,741,894

ENTERPRISE FUNDS**WATER FUND**

Estimated Revenues			
Operating Revenues	3,956,885		3,956,885
Interest & Other Earnings	193,974		193,974
Budgeted Use of Net Position - Restricted Funds	200,000		200,000
Budgeted Use of Net Position - Un-Restricted Funds	-		-
Total Water Fund Revenues and Other Sources	4,350,859	-	4,350,859
Expense Appropriations			
Operating Expenses	2,283,052		2,283,052
Capital Purchases and Expansions	331,250		331,250
Debt Service	694,559		694,559
Transfers Out - Cost Allocation to General Fund	745,594		745,594
Transfers Out - CIP	-		-
Budgeted Increase to Reserves	296,404		296,404
Total Water Fund Expenses, Transfers Out, & Ending Balance	4,350,859	-	4,350,859

SEWER FUND

Estimated Revenues			
Operating Revenues	6,419,170		6,419,170
Interest & Other Earnings	516,474		516,474
Transfer from General Fund	-		-
Budgeted Use of Net Position	-		-
Total Sewer Fund Revenues and Other Sources	6,935,644	-	6,935,644
Expense Appropriations			
Operating Expenses	3,381,228		3,381,228
Capital Purchases and Expansions	2,058,046		2,058,046
Debt Service	700,059		700,059
Transfers Out - Cost Allocation to General Fund	715,836		715,836
Budgeted Increase to Reserves	80,475		80,475
Total Sewer Fund Expenses and Transfers Out	6,935,644	-	6,935,644

SOLID WASTE FUND

Estimated Revenues			
Operating Revenues	1,065,894		1,065,894
Interest & Other Earnings	51,073		51,073
Sales of Fixed Assets	2,000		2,000
Budgeted Use of Net Position	-		-
Total Solid Waste Fund Revenues and Other Sources	1,118,967	-	1,118,967
Expense Appropriations			
Operating Expenses	702,071		702,071

Capital Purchases and Expansions	-	-
Transfers Out - Cost Allocation to General Fund	131,528	131,528
Budgeted Increase to Reserves	285,368	285,368
Total Solid Waste Fund Expenses and Transfers Out	1,118,967	1,118,967

CITY-WIDE SUMMARY

PROJECTED EXPENDITURE BUDGET FOR FY 2025 - BY FUND

GENERAL FUND	14,625,576	323,502	14,949,078
CRA FUND	3,184,707	-	3,184,707
CAPITAL PROJECTS FUND	26,334,612	407,282	26,741,894
WATER FUND	4,350,859	-	4,350,859
SEWER FUND	6,935,644	-	6,935,644
SOLID WASTE FUND	1,118,967	-	1,118,967
Total City-Wide Budget Summary	56,550,365	730,784	57,281,149

SECTION 2. BUDGET EXPENDITURES: Under no circumstances may a Departmental Appropriation be over-expended without the consent and approval of the City Commission. Consent and approval of the City Commission may be given during duly called and constituted session of said Commission, identifying said budget amendments or adjustments.

SECTION 3: EFFECTIVE DATE: This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED this 27th day of May 2025, by the CALLAWAY CITY COMMISSION meeting in regular session.

CITY OF CALLAWAY, FLORIDA

Attest: _____
Ashley Robyck City Clerk

By: _____
Pam Henderson, Mayor

APPROVED AS TO FORM AND LEGALITY
FOR THE CITY OF CALLAWAY ONLY:

City Attorney

VOTE OF COMMISSION:

Ayers _____
Davis _____
Griggs _____
Henderson _____
Pelletier _____



BUDGET Amendment REQUEST

Department Construction in Progress

Department Construction in Progress

3/28/2025

[illegible]

General Ledger

Chart of Accounts Maintenance



User: david.schultz
 Printed: 3/28/2025 8:34:48 AM

Date	PO Num	Close	Lin	Commodity	Item Nun	Description	Quant	Price	Amount	Outstand
12/16/202	00025004	False	1			Berthe Ave/Boat Race Road Roundabout Construction	0.00	\$746,059.0	\$746,059.0	\$746,059.0
3/10/2025	00025009	False	1			Berthe Ave/Boat Race Road Roundabout Design & Construction Support (Rollover from PO #2	0.00	\$20,325.00	\$20,325.00	\$19,081.25



BUDGET Amendment REQUEST

AMOUNTS IN WHOLE DOLLARS

Department Construction in Progress

1/8/2025

Date

[illegible]

APPROVALS

310,514	310,514
---------	---------

310,514

1 Department Head

11/2

Date:

2 Finance



Date:

3 City Manager

1607

Date: 1/8/25

4 Commission

can't find

Date: 1/24/35

1111



AMOUNTS IN WHOLE DOLLARS

Department General Government

2/26/2025

Date _____

[illegible]

APPROVALS

87,500

87,500

87,500

→

Department Head

2

Finance

3

City Manager

4

Commission

Date:

Date:

Date:

Date:

11/11/20



BUDGET Amendment REQUEST

AMOUNTS IN WHOLE DOLLARS

Department

General Government

3/14/2025

Date _____

[illegible]

APPROVALS

32,561

32,561

32,561

1

Department Head

2/13

Date:

2

Finance

[Signature]

Date:

3/14/25

3

City Manager

100

Date:

3/14/25

4

Commission

Frank Fenderson

Date:

$$3 \overline{) 25} \quad 25$$

10/15/54



Department CIP - FDOT Grant Tyndall Beautification

1/30/2025

Date _____

[illegible]

APPROVALS

1 Department Head

2012/11/12

Date:

2 Finance

2

Date: 1/30/25

3 City Manager

1

Date: 1/31/25

4 Commission

Good Friday

Date: 2/11/25

12/21/20



BUDGET Amendment REQUEST

AMOUNTS IN WHOLE DOLLARS

Department Construction in Progress

1/15/2025

Date _____

[illegible]

APPROVALS

APPROVALS		106,700	106,700	-
1	Department Head	<i>N/A</i>		Date: _____
2	Finance	<i>David L. Schuchman</i>		Date: <i>1/15/25</i>
3	City Manager	<i>Angie E. Carr</i>		Date: <i>1/15/25</i>
4	Commission	<i>David Henderson</i>		Date: <i>1/28/25</i>

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BUDGET Amendment REQUEST

AMOUNTS IN WHOLE DOLLARS

Department

Fire Department

2/19/2025

Date:

[illegible]

APPROVALS

6,315

6,315

6,315

1

Department Head

1

Date:

Feb 20, 2025

2

Finance

Donald Schultz

Date:

2/19/25

3

City Manager

Tringher

Date:

2/19/25

4

Commission

Dan Henderson

Date:

2	25	25
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BUDGET Amendment REQUEST

AMOUNTS IN WHOLE DOLLARS

Department Street Department, Other Revenue and Reserves

Department

1/16/2025

Date _____

Account #	Account Description	CURRENT Budget Amt	Expenditure Increase	Revenue Increase	REVISED Budget Amt	Explanation for Request
01-541-303-41	Other Contractual Services	9,000	10,350		19,350	Beacon Point Demo Dumpsters
01-360-369-92	Other Misc. Revenue	1,000		21,544	22,544	Payment of Demo
01-584-909-10	Increase to Reserves	-	11,194		11,194	Balance
APPROVALS			21,544	21,544	-	

APPROVALS

1 Department Head

W/A

Department Head

Finance

James D. Church

Department Head

City Manager

7-10-1941

Commission

David Henderson

Date:

1/16/25

Date:

1/10/25

Date:

1/28/25

Date:

10

**CITY OF CALLAWAY
BOARD OF COMMISSIONERS
AGENDA ITEM SUMMARY**

DATE: MAY 27, 2025

ITEM: RESOLUTION 25-08 - INTERLOCAL AGREEMENT WITH THE CITY OF PARKER FOR SEWER SERVICES.

1. PLACED ON AGENDA BY:

Eddie Cook, City Manager
&
Kevin Obos, City Attorney

2. AGENDA:

PRESENTATION ☐
PUBLIC HEARING ☐
OLD BUSINESS ☐
REGULAR ☒

3. IS THIS ITEM BUDGETED (IF APPLICABLE)?: YES ☒ NO ☐
100% Sewer Fund – Cost of Treatment

4. BACKGROUND: (WHY, WHAT, WHO, WHERE, WHEN, HOW, & IDENTIFY ALL ATTACHMENTS)

Both the City of Parker and the City of Callaway are joint owners of the Military Point Advanced Wastewater Treatment Facility (“AWT”) operated by the Bay County Board of County Commissioners. Since approximately 1996, a portion of each sewer system serving residents and customers has been feeding into the others sewer system. Both have been paying the County/AWT for this sewer use although each have been billing and receiving the sewer revenue from the customers in the affected area outlined in the attached Interlocal Agreement. This discrepancy was only recently discovered.

The cities to enter into an Interlocal Agreement to provide for the reimbursement of sewer fees and charges, collection of sewer fees and charges, and maintenance responsibilities arising from each city’s connection, use and utilization of the others sewer system. In consideration of allowing utility customers to utilize the others sewer system, each agrees to pay annually to the other an amount per customer account per month based on the wholesale price plus 25%:

- A. Payments shall be due within thirty (30) days from the end of each budget year ending September 30th.
- B. For and in consideration of all prior years of Callaway’s use of the Parker’s sewer system, Callaway shall pay Parker a one-time fee of \$86,660.05 within thirty (30) days of the effective date of this Agreement.
- C. For and in consideration of all prior years of Parker’s use of the Callaway’s sewer system, Parker shall pay Callaway a one-time fee of \$5,580.30 within thirty (30) days of the effective date of this Agreement.

Callaway staff has analyzed the possibility of removing its customers from Parker’s system and re-routing the sewer flow to the Callaway sewer system; however, the necessary improvements would be cost prohibitive. Staff recommends approval of this Interlocal Agreement. The City of Parker considered and approved this agreement on May 19, 2025.

ATTACHMENTS(S):

- Resolution 25-08
- Interlocal Agreement

5. REQUESTED MOTION/ACTION: Approval of Resolution 25-08 by roll-call vote.

RESOLUTION NO. 24-08

**A RESOLUTION OF THE CITY OF CALLAWAY, FLORIDA,
APPROVING AN INTERLOCAL AGREEMENT WITH THE CITY OF
PARKER REGARDING EXTRATERRITORIAL SEWER UTILITY
CONNECTIONS.**

**BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF
CALLAWAY, FLORIDA:**

SECTION 1. APPROVAL. that the appropriate officers of the City are authorized to execute and deliver on behalf of the City that certain Sewer Customer Interlocal Agreement between the City and the City of Parker, Florida, relating to the each City's provision of sewer service to properties located in the other city and the collection and remittal of charges arising therefrom, providing for the City of Callaway's payment to Parker an amount of Eighty Six Thousand, Six Hundred Sixty Dollars and Five Cents (\$86,660.05) for historical connections in the Parker Service Area being serviced by Callaway, in substantially the form **attached** as Exhibit A and presented to the Council today, with such changes, insertions or omissions as may be approved by the City Manager and whose execution shall be conclusive evidence of such approval.

SECTION 2. SEVERABILITY. If any section, subsection, sentence, clause, or phrase of this Resolution, including Exhibit A, is for any reason held invalid or unconstitutional by the decision of any court or regulatory body of competent jurisdiction, such decision shall not affect the validity of the remaining portions hereof.

SECTION 3. EFFECTIVE DATE. This Resolution shall take effect immediately upon its passage.

PASSED AND ADOPTED this 27th day of May, 2025, by the CALLAWAY CITY COMMISSION meeting in regular session.

CITY OF CALLAWAY, FLORIDA

By: _____
Pamn Henderson, Mayor

Attest: _____
Ashley Robyck, City Clerk

Approved as to form and legal
sufficiency for the city of Callaway
only:

Kevin Obos, City Attorney

VOTE OF COMMISSION:

Ayers	_____
Davis	_____
Griggs	_____
Henderson	_____
Pelletier	_____

SEWER CUSTOMER
INTERLOCAL AGREEMENT

THIS INTERLOCAL AGREEMENT ("Agreement") is made and entered into as of this 27th day of May, 2025, by and between the CITY OF PARKER, a Florida municipal corporation ("Parker"), and the CITY OF CALLAWAY, a Florida municipal corporation ("Callaway").

WITNESSETH:

WHEREAS, Parker currently owns, operates, and maintains sewer facilities and provides sewer services ("Parker Sewer System") for the residents and businesses of Parker and its urban service area;

WHEREAS, Callaway currently owns, operates, and maintains sewer facilities and provides sewer services ("Callaway Sewer System") for the residents and businesses of Callaway and its urban service area;

WHEREAS, both Parker and Callaway are joint owners of the Military Point Advanced Wastewater Treatment Facility ("AWT") operated by the Bay County Board of County Commissioners;

WHEREAS, certain properties within the municipal boundaries of Parker as are more particularly depicted on the map of the affected area together with the list of the properties by parcel identification number ("Parker Service Area") currently have sewer taps to the Callaway Sewer System are attached hereto as Exhibit "A" and made a part hereof by this reference. In addition to the properties on Exhibit "A", Parker has issued a development order for a 124 room Marriott Hotel ("Marriott") to be located on Parcel Identification No. 26065-020-000 in the Parker Service Area conditioned upon Callaway providing sewer service and Callaway has agreed to provide sewer service to the Marriott. In the event additional parcels or accounts are established within the Parker Service Area with the prior written consent of the Public Works Director/Utilities Director (or equivalent) of Callaway, Exhibit "A" shall automatically be deemed amended to include said new parcels or accounts;

WHEREAS, Callaway represents that the number of connections within the Parker Service Area that are being serviced as of September 30, 2024, was 92 properties and that the fiscal year income including the 25% out of city surcharge was \$17,332.01 for fiscal year 2023-2024 and therefore Callaway shall reimburse Parker based upon five (5) years of sewer flow at the 2023-2024 fiscal year amount totaling \$86,660.05 ("Callaway Historical Amount");

WHEREAS, certain properties within the municipal boundaries of Callaway as are more particularly depicted on the map of the affected area together with the list of the properties by parcel identification number ("Callaway Service Area") currently actively utilize the Parker Sewer System are attached hereto as Exhibit "B" and made a part hereof by this reference. In the event additional parcels or accounts are established within the Callaway Service Area with the prior written consent Public Works Director/Utilities Director (or equivalent) of Parker, Exhibit "B" shall automatically be deemed amended to include said new parcels or accounts.

WHEREAS, the parties agree that the number of connections within the Callaway Service Area that are being serviced as of September 30, 2024, was 7 properties and therefore Parker shall reimburse Callaway based upon five (5) years of sewer flow at the 2023-2024 fiscal year amount totaling \$5,580.30 ("Parker Historical Amount");

WHEREAS, the properties within the Parker Service Area utilizing the Callaway Sewer System are sometimes each individually referred to as the "Parker Property" and collectively referred to as the "Parker Properties";

WHEREAS, the properties within the Callaway Service Area utilizing the Parker Sewer System are sometimes each individually referred to as the "Callaway Property" and collectively referred to as the "Callaway Properties";

WHEREAS, execution of this Agreement will mutually benefit the parties and the residents of Parker and Callaway and will provide for the reimbursement of sewer fees and charges.

NOW, THEREFORE, in consideration of the mutual covenants contained herein and other valuable consideration, the sufficiency of which is acknowledge by the parties hereto, it is mutually agreed as follows:

1. Recitals. The foregoing recitals are true and correct and are hereby incorporated herein as a material part of this Agreement.

2. Callaway shall pay Parker the Callaway Historical Amount contemporaneously with Callaway's execution and delivery of this Agreement. Parker shall pay Callaway the Parker Historical Amount contemporaneously with Parker's execution and delivery of this Agreement

3. Collection of Charges.

A. The following shall apply:

(1) Callaway agrees to continue to collect all deposits and service charges due from utility customers of the Parker Properties utilizing the Callaway Sewer System. Said charges will include current as well as past due charges, and will be collected on a monthly basis in accordance with policies and procedures adopted by Callaway.

(a) Callaway agrees to pay annually to Parker an amount per active customer account per month as computed as follows:

i. Beginning with fiscal year 2024-2025 (commencing on October 1, 2024) and continuing each fiscal year thereafter, a fee of \$4.18 per 1,000 gallons used per month, per account billed based upon the current wholesale rate charged by Bay County plus the additional 25% outside jurisdictional amount. In the event Bay County raises or lowers its rate of \$4.18 per 1,000 gallons used

charged to Parker, the fee shall automatically adjust to the new fee from Bay County plus the additional 25%. Payments shall be due from Callaway to Parker within thirty (30) days from the end of each fiscal year ending September 30;

(b) Customer List/Rates/Deposits. Simultaneously with each payment from Callaway to Parker, Callaway shall furnish to Parker a list of all active sewer customers that were billed in the preceding fiscal year by Callaway in the Parker Service Area.

(c) Callaway shall hold all sewer deposits collected by Callaway. Callaway shall refund all deposits at the conclusion of service to the respective customer provided there are no outstanding charges due. Callaway shall maintain a strict accounting of all deposits and the amount due each customer. Callaway shall provide the following reports annually to Parker:

- i. Sewer accounts billed within the Parker Service Area
- ii. Such additional information requested in writing by Parker or its authorized representative.

(2) Parker agrees to continue to collect all deposits and service charges due from utility customers of the Callaway Properties utilizing the Parker Sewer System. Said charges will include current as well as past due charges, and will be collected on a monthly basis in accordance with policies and procedures adopted by Parker.

(a) Parker agrees to pay annually to Callaway an amount per active sewer customer account per month computed as follows:

- i. Beginning with fiscal year 2024-2025 (commencing on October 1, 2024) and continuing each fiscal year thereafter, a fee of \$4.18 per 1,000 gallons used per month, per account billed based upon the current wholesale rate charged by Bay County plus the additional 25% outside jurisdictional amount. In the event Bay County raises or lowers its rate of \$4.18 per 1,000 gallons used charged to Callaway, the fee shall automatically adjust to the new fee from Bay County plus the additional 25%. Payments shall be due from Parker to Callaway within thirty (30) days from the end of each fiscal year ending September 30;

(b) Customer List/Rates/Deposits. Simultaneously with the payment from Parker to Callaway, Parker shall furnish to Callaway a list of all active sewer customers that were billed in the preceding fiscal year by Parker in the Callaway Service Area.

(c) Parker shall hold all sewer deposits collected by Parker. Parker shall refund all deposits at the conclusion of service provided there are no outstanding charges due. Parker shall maintain a strict accounting of all deposits and the amount due each customer. Parker shall provide the following reports annually to Callaway:

- i. Sewer accounts billed within the Callaway Service Area
- ii. Such additional information requested in writing by Callaway or its authorized representative.

B. Each party shall charge and retain (without compensation or reimbursement to the other) all connection fees to connect the Parker Properties or the Callaway Properties to the other party's sewer systems. In the event that any additional properties are agreed to and added pursuant to Paragraph 3C below to the Parker System or the Callaway System that are not existing Parker Properties or Callaway Properties, then and in that event, the party to whose sewer system is being impacted may also charge any impact or other types of fees relating to impacts to the respective sewer systems. Finally, all operating changes shall remain with the party actually providing sewer service and not be paid to the other party.

C. Except for the Parker Properties and the Callaway Properties as they are now contemplated, there shall be no additional connections made by either Parker or Callaway to the other's sewer system without the prior written consent of the city where the property is located. In the event that the number of Parker Properties or Callaway Properties is changed from the numbers discussed herein with the prior written consent, at such time, the parties shall account for the changed properties in accordance with subsection (1) above after the offset discussed in Subparagraph A(2) above.

4. Billing Adjustments.

A. Normal billing adjustments to customer accounts shall be made by Callaway without prior approval by Parker. Authorization for new accounts, deletion of existing accounts and adjustments not involving normal billing adjustments shall be made by Callaway.

B. Normal billing adjustments to customer accounts shall be made by Parker without prior approval by Callaway. Authorization for new accounts, deletion of existing accounts and adjustments not involving normal billing adjustments shall be made by Parker.

5. Disconnect/Interrupt Service; Indemnification.

A. Callaway hereby agrees to disconnect or interrupt utility service to property in the Callaway Service Area subject to this Agreement for nonpayment of Callaway utility charges and to refuse to connect or reconnect such services until said delinquency has been eliminated. The disconnection of utility service solely for nonpayment of Callaway service charges shall be made by Callaway without prior approval by Parker.

(1) In the event any suit or cause of action is brought by a third party seeking to enjoin Parker from discontinuing or interrupting sewer service, or seeking to recover damages against Parker as a result of Parker's discontinuance or interruption of sewer services, where said interruption occurred solely to enforce nonpayment of Callaway's sewer service charges set forth in Section 3 above, Callaway agrees to indemnify and hold Parker harmless for any and all expenses incurred in defending such suit and for any damages that are assessed against Parker in any such suit by a court of competent jurisdiction, provided that Parker shall promptly notify Callaway of such action.

B. Parker hereby agrees to disconnect or interrupt utility service to property in the Parker Service Area subject to this Agreement for nonpayment of Parker utility charges and to refuse to connect or reconnect such services until said delinquency has been eliminated. The disconnection of utility service solely for nonpayment of Parker service charges shall be made by Parker without prior approval by Callaway.

(1) In the event any suit or cause of action is brought by a third party seeking to enjoin Callaway from discontinuing or interrupting sewer service, or seeking to recover damages against Callaway as a result of Callaway's discontinuance or interruption of sewer services, where said interruption occurred solely to enforce nonpayment of Parker's sewer service charges set forth in Section 4 above, Parker agrees to indemnify and hold Callaway harmless for any and all expenses incurred in defending such suit and for any damages that are assessed against Callaway in any such suit by a court of competent jurisdiction, provided that Callaway shall promptly notify Parker of such action.

6. Maintenance. This Agreement shall not alter or amend the party's past maintenance practices. Each party shall notify the other of any maintenance issues within the other's Service Area. Each party shall continue to provide mutual aid for sewer system repairs in the sewer lines and connection points.

7. Discharge Issues. Each party shall promptly (within 24 hours) notify the other party of any sewer discharge issues, contaminants introduced into the other's Sewer System or sewage leaks within the other's Service Area.

8. Term of Agreement. The initial term of this Agreement shall commence on the date of the last signatory to this Agreement and shall continue for a period of one (1) year. This Agreement shall be automatically renewed for successive one (1) year periods unless otherwise terminated by either party. This Agreement may be terminated by either party upon one hundred eighty (180) days' notice to the other party. In the event this Agreement is terminated by either party, the parties agree and understand that (a) Parker shall have no obligation to continue to allow Callaway utility customers in the Callaway Service Area to utilize the Parker Sewer System and (b) Callaway shall have no obligation to continue to allow Parker utility customers in the Parker Service Area to utilize the Callaway Sewer System.

9. Notice. All notices, demands, requests, instructions, approvals, and claims shall be in writing. All notice of any type hereunder shall be given by U.S. mail or by hand delivery to an individual authorized to receive mail for the below listed individuals, all to the following individuals at the following locations:

TO PARKER:	City of Parker c/o Mayor 1001 West Park Street Parker, Florida 32404
TO CALLAWAY:	City of Callaway c/o City Manager's Office 6601 Highway 22 Callaway, Florida 32404

Notice shall be deemed to have been given and received on the date the notice is physically received if given by hand delivery or first-class U.S. mail, postage prepaid, as addressed above. Notice shall be deemed to have been given and received on the date the notice is mailed, if given by certified mail, return receipt requested, postage prepaid, as addressed above. Any party hereto by giving notice in the manner set forth herein may unilaterally change the name of the person to whom notice is to be given or the address at which notice is to be received.

10. Miscellaneous provisions.

- A. *Recording.* This Agreement shall be considered an Interlocal Agreement pursuant to Section 163.01, Florida Statutes. A true and correct copy of this Interlocal Agreement shall be filed with the Clerk of the Circuit Court in Bay County, Florida.
- B. *Modification.* This Agreement may only be modified, amended or altered if the terms or conditions are contained in a written document executed by each of the parties hereto with the same formality and of equal dignity herein. All modifications amendments or alterations shall be promptly filed with the Clerk of the Circuit Court in Bay County, Florida.
- C. *Severability.* If any word, sentence, or paragraph or provision to this Agreement is found invalid or unenforceable by any court, such invalidity or unenforceability shall not effect the other parts of the Agreement if the rights and obligations of the parties contained herein are not materially prejudiced and if the intentions of the Parties can be accomplished.
- D. *Entire Agreement.* This Agreement represents the entire understanding and agreement of the parties.
- E. *Choice of Law; Venue.* The laws of the State of Florida shall govern the validity and interpretation of this Agreement. Venue shall be in Bay County, Florida for any

action filed in state court and in the Northern District of Florida for any action filed in federal court.

- F. *Interpretation.* Both Parker and Callaway have participated in the drafting of all parts of this Agreement. As a result, it is the intent of the parties that no portion of this Agreement shall be interpreted more harshly against either of the parties as drafter.
- G. *No Waiver.* No delay or failure by either party to exercise any right under this Agreement, and no partial or single exercise of that right, shall constitute a waiver of that or any other right, unless otherwise expressly provided herein.
- H. *Third Party Rights.* Nothing in this Agreement shall be construed to give any rights or benefits to anyone other than Callaway and Parker.
- I. *Sovereign Immunity.* Notwithstanding any other provision set forth in this Agreement, nothing contained in this Agreement shall be construed as a waiver of Parker's or Callaway's right to sovereign immunity under section 768.28, Florida Statutes, or other limitations imposed on Parker's or Callaway's potential liability under state or federal law. As such, Parker and Callaway shall not be liable under this Agreement for punitive damages or interest for the period before judgment. Further, Parker and Callaway shall not be liable for any claim or judgment, or portion thereof, to any one person for more than two hundred thousand dollars (\$200,000.00), or any claim or judgment, or portion thereof, which, when totaled with all other claims or judgments paid by the State or its agencies and subdivisions arising out of the same incident or occurrence, exceeds the sum of three hundred thousand dollars (\$300,000.00). This paragraph shall survive termination of this Agreement.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals on the day and year first above written.

ATTEST:

CITY OF PARKER:

Ingrid Bundy, City Clerk

Andrew Kelly, Mayor
Date: _____

ATTEST:

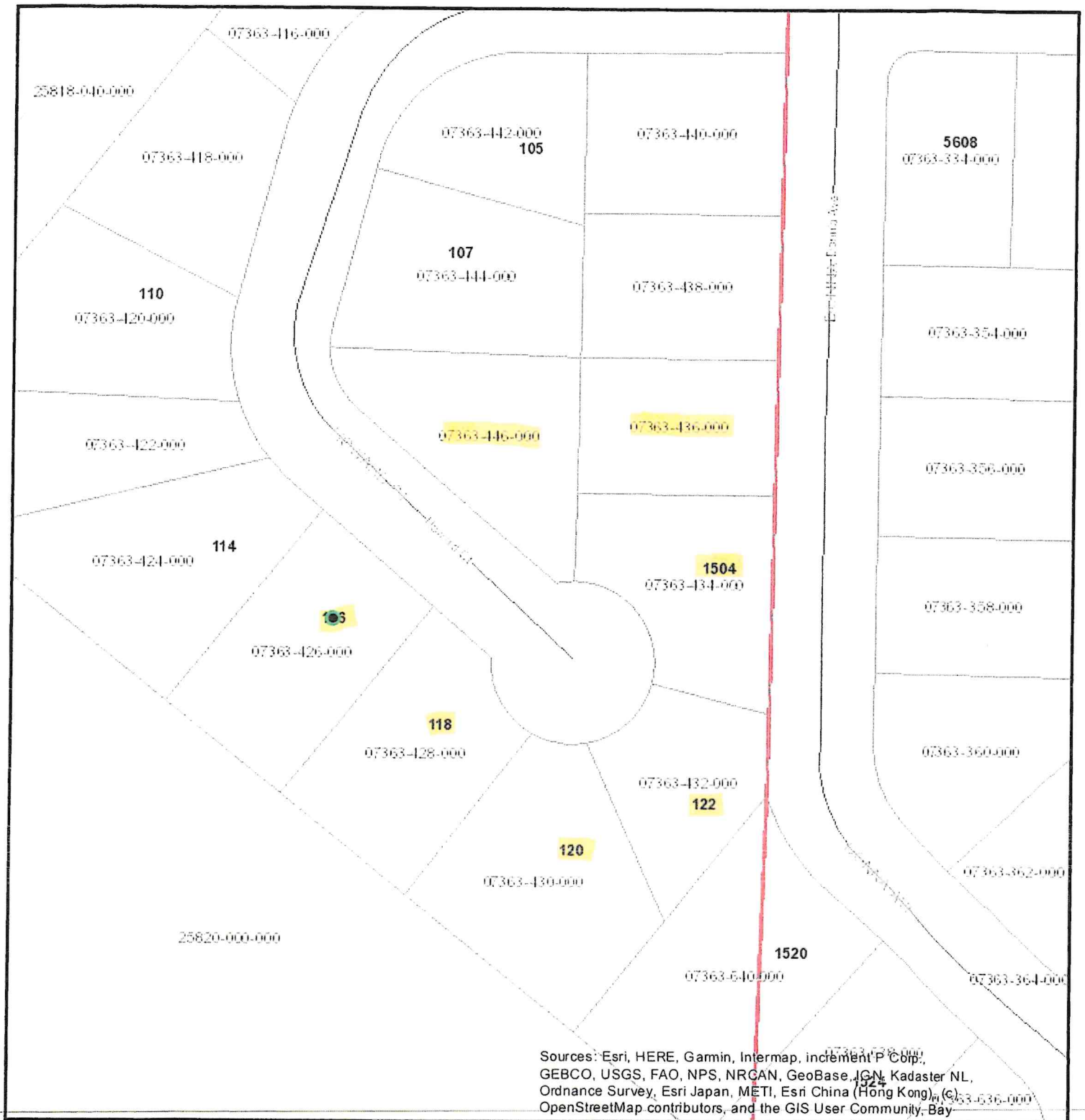
CITY OF CALLAWAY, FLORIDA:

Ashley Robyck, City Clerk

Pamn Henderson, Mayor
Date: _____

EXHIBIT "A"
Parker Service Area Map and Parcel List

Callaway Sewer - Parker Accounts		
116 Howard Ct	07363-426-000	
118 Howard Ct	07363-428-000	
120 Howard Ct	07363-430-000	
122 Howard Ct	07363-432-000	
117 Howard Ct	07363-446-000	
1428 Donna Ave	07363-436-000	
1504 Donna Ave	07363-434-000	



Bay County Web Map



Addresses ☐ Parcels

Roads ☐ Parker City Limits

- Major Road
- Minor Road

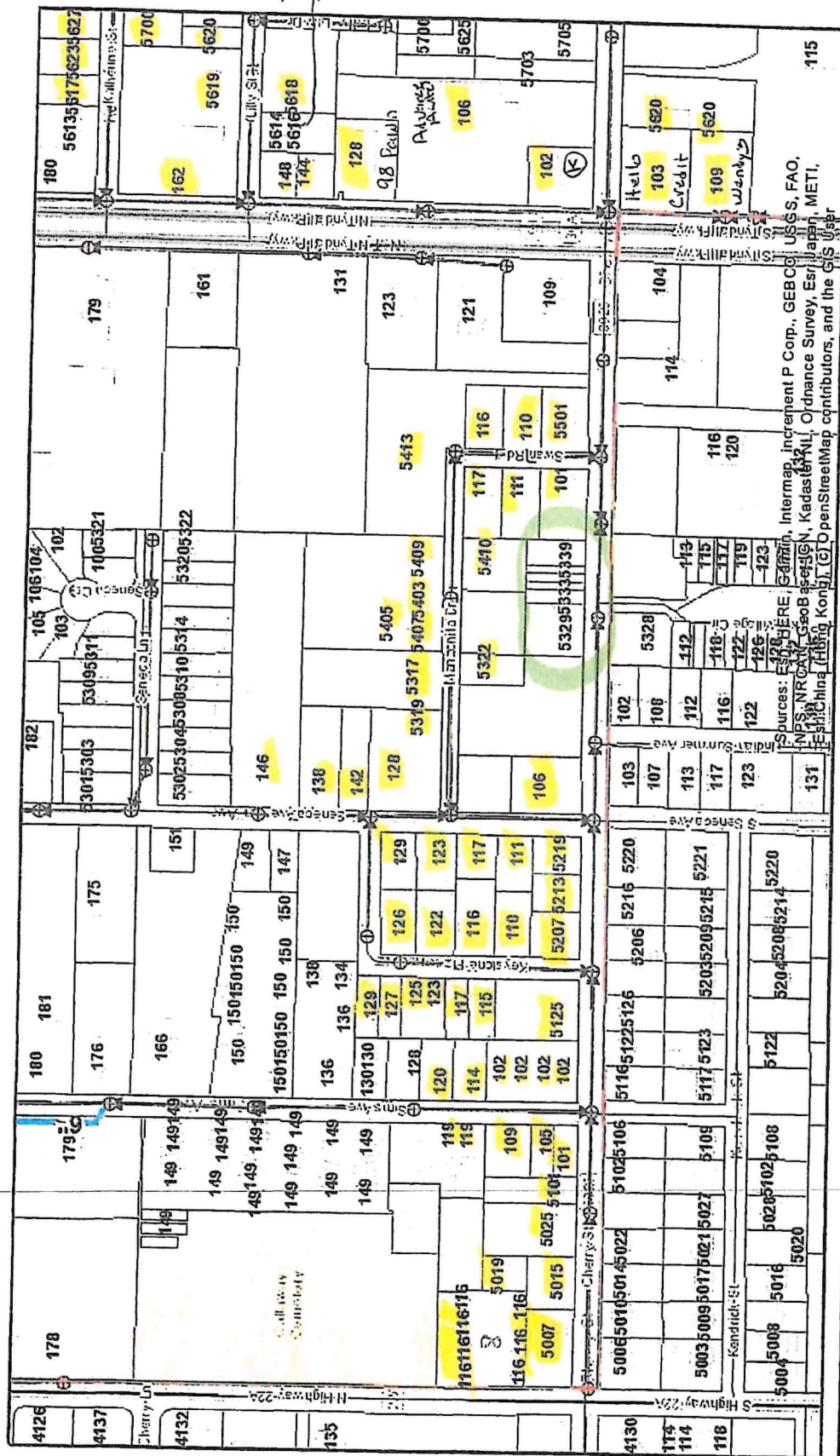
EXHIBIT "B"
Callaway Service Area Map and Parcel List

Parker Sewer - Callaway Accounts				
103 S Tyndall Pkwy	07034-020-000			
109 S Tyndall Pkwy	07034-021-000			
5620 Cherry St A	07034-030-001			
5620 Cherry St B	07034-030-001			
5620 Cherry St C	07034-030-001			
5620 Cherry St D	07034-030-001			
102 N Tyndall Pkwy	06203-001-000			
106 N Tyndall Pkwy	06203-000-000			
128 N Tyndall Pkwy	06203-010-000			
144 N Tyndall Pkwy	06350-000-000			
148 N Tyndall Pkwy	06351-000-000			
162 N Tyndall Pkwy	06354-000-000			
162-a N Tyndall Pkwy	06354-000-000			
180 N Tyndall Pkwy	06357-000-000			
204 N Tyndall Pkwy	06093-000-000			
5700 Lilly Dr	06374-000-000			
5704 Lilly Dr	06375-000-000			
5708 Lilly Dr	06376-000-000			
5701 Lilly St	06364-000-000			
5704 Lilly St	06372-000-000			
5705 Lilly St	06365-000-000			
5710 Lilly St	06373-000-000			
5711 Lilly St	06366-000-000			
5618 Lilly St	06353-000-000			
5619 Lilly St	Inactive	06354-000-000		
5620 Lilly St	Address but no account		06356-000-000	
5700 Katherine St	06367-000-000			
5705 Katherine St	06362-000-000			
5706 Katherine St	06368-000-000			
5708 Katherine St	06369-000-000			
5709 Katherine St	06363-000-000			
5617 Katherine St	06358-000-000			
5623 Katherine St	06360-000-000			
5627 Katherine St	06361-000-000			
5627 Lois St	06073-000-000			
5701 Lois St	06072-000-000			
5501 Cherry St	24567-000-000			
110 Swan Rd	24566-000-000			
116 Swan Rd	24563-000-000			
117 Swan Rd	24564-000-000			
111 Swan Rd	24565-000-000			
101 Swan Rd	24568-000-000			

5403 Manzonita Dr	24535-000-000			
5405 Manzonita Dr	24535-000-000			
5407 Manzonita Dr	Address but no account		24535-000-000	
5409 Manzonita Dr	Inactive	24535-000-000		
5410 Manzonita Dr	24559-010-000			
5412 Manzonita Dr	24559-010-000			
5413 Manzonita Dr	24534-010-000			
5414 Manzonita Dr	24559-010-000			
5317 Manzonita Dr	24535-001-000			
5319 Manzonita Dr	Address but no account		24536-010-000	
5322 Manzonita Dr	24561-000-000			
128 Seneca Ave	24536-010-000			
5345 Cherry St	24559-005-004			
5339 Cherry St	24559-005-003			
5337 Cherry St	24559-005-002			
5335 Cherry St	24559-005-001			
5333 Cherry St	24559-005-000			
5329 Cherry St	24559-000-000			
106 Seneca Ave	24560-010-000			
142 Seneca Ave	24536-000-000			
138 Seneca Ave	24536-005-000			
146 Seneca Ave	24533-000-000			
5219 Cherry St	24553-000-000			
111 Seneca Ave	24554-000-000			
117 Seneca Ave	24549-000-000			
123 Seneca Ave	24551-000-000			
129 Seneca Ave	24541-000-000			
126 Keystone Plza	24540-000-000			
122 Keystone Plza	24548-000-000			
116 Keystone Plza	24550-000-000			
110 Keystone Plza	24555-000-000			
115 Keystone Plza	24538-001-002			
117 Keystone Plza	24538-001-001			
123 Keystone Plza	24538-001-000			
125 Keystone Plza	24538-001-000			
127 Keystone Plza	24538-001-004			
129 Keystone Plza	24538-001-003			
5213 Cherry St	24552-000-000			
5207 Cherry St	24556-000-000			
5125 Cherry St	24539-000-000			
102 Sims Ave 1	24538-000-000			
102 Sims Ave 2	24538-000-000			
102 Sims Ave 3	24538-000-000			
102 Sims Ave 4	24538-000-000			
114 Sims Ave	24538-003-000			
120 Sims Ave	24538-002-000			
119 Sims Ave	24547-000-000			

109 Sims Ave	24545-000-000			
105 Sims Ave	24558-000-000			
101 Sims Ave	24557-000-000			
5101 Cherry St	24544-000-000			
5025 Cherry St	24543-000-000			
5015 Cherry St	24542-020-000			
5013 Cherry St	24542-020-000			
5007 Cherry St	24546-000-000			
116 N Hwy 22a 1	24546-010-000			
116 N Hwy 22a 2	24546-010-000			
116 N Hwy 22a 3	24546-010-000			
116 N Hwy 22a 4	24546-010-000			
116 N Hwy 22a 5	24546-010-000			
116 N Hwy 22a 6	24546-010-000			
116 N Hwy 22a 7	24546-010-000			
116 N Hwy 22a 8	24546-010-000			
116 N Hwy 22a 9	24546-010-000			
116 N Hwy 22a 10	24546-010-000			
116 N Hwy 22a 11	24546-010-000			
116 N Hwy 22a 12	24546-010-000			
116 N Hwy 22a 13	24546-010-000			
116 N Hwy 22a 14	24546-010-000			
116 N Hwy 22a 15	24546-010-000			
116 N Hwy 22a 16	24546-010-000			
5017 Cherry St	24542-010-000			
133 S Tyndall Pkwy	Inactive	07034-030-000		
137 S Tyndall Pkwy	Inactive	07034-030-000		
139 S Tyndall Pkwy	Address but no account		07034-030-000	
141 S Tyndall Pkwy	07034-031-000			
241 S Tyndall Pkwy	07034-002-000			
307 S Tyndall Pkwy	Inactive	07051-020-000		
309 S Tyndall Pkwy	Address but no account, (A new Take five oil change is being permitted. Sewer Impact fees and sewer bill will go to Parker.)		07051-000-000	
5618 N Lakewood Dr	07039-000-000			
5622 N Lakewood Dr	Inactive	07040-000-000		
5626 N Lakewood Dr	07041-000-000			
Callaway Sewer - Parker Accounts				
116 Howard Ct	07363-426-000			
118 Howard Ct	07363-428-000			
120 Howard Ct	07363-430-000			
122 Howard Ct	07363-432-000			

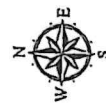
117 Howard Ct	07363-446-000			
1428 Donna Ave	07363-436-000			
1504 Donna Ave	07363-434-000			



Source: <http://maps.baycountylfl.gov>

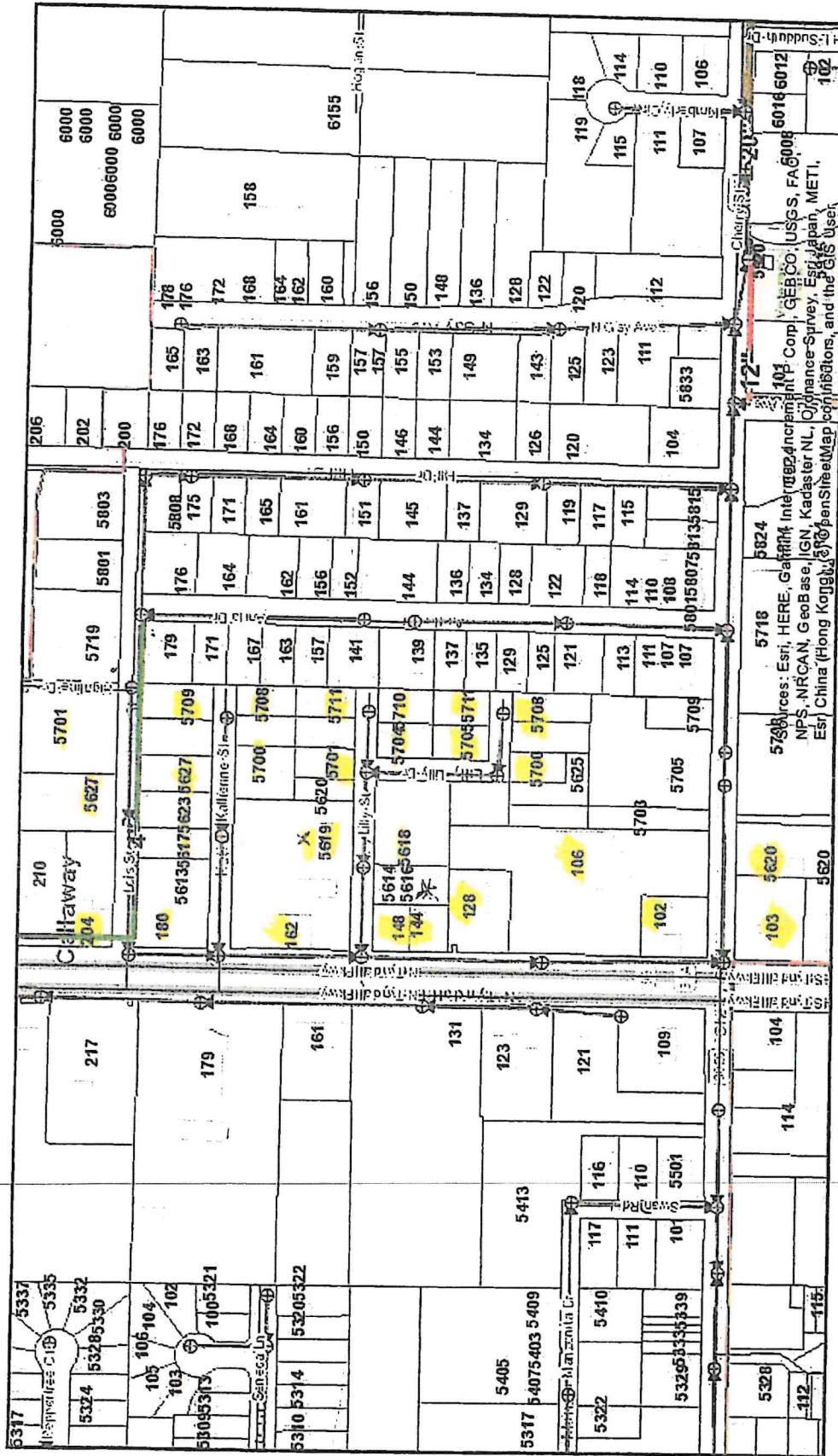


Bay County Web Map



This data is provided with understanding that the conclusions drawn from such information are solely the responsibilities of the user. The GIS data is not a legal representation of the features depicted, and any assumption of the legal status of this data is hereby disclaimed. Bay County GIS Division - 850.248.8071 - gis.division@baycountylfl.gov

Printed: 1/26/2024



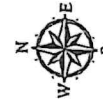
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Bay County Web Map

5705

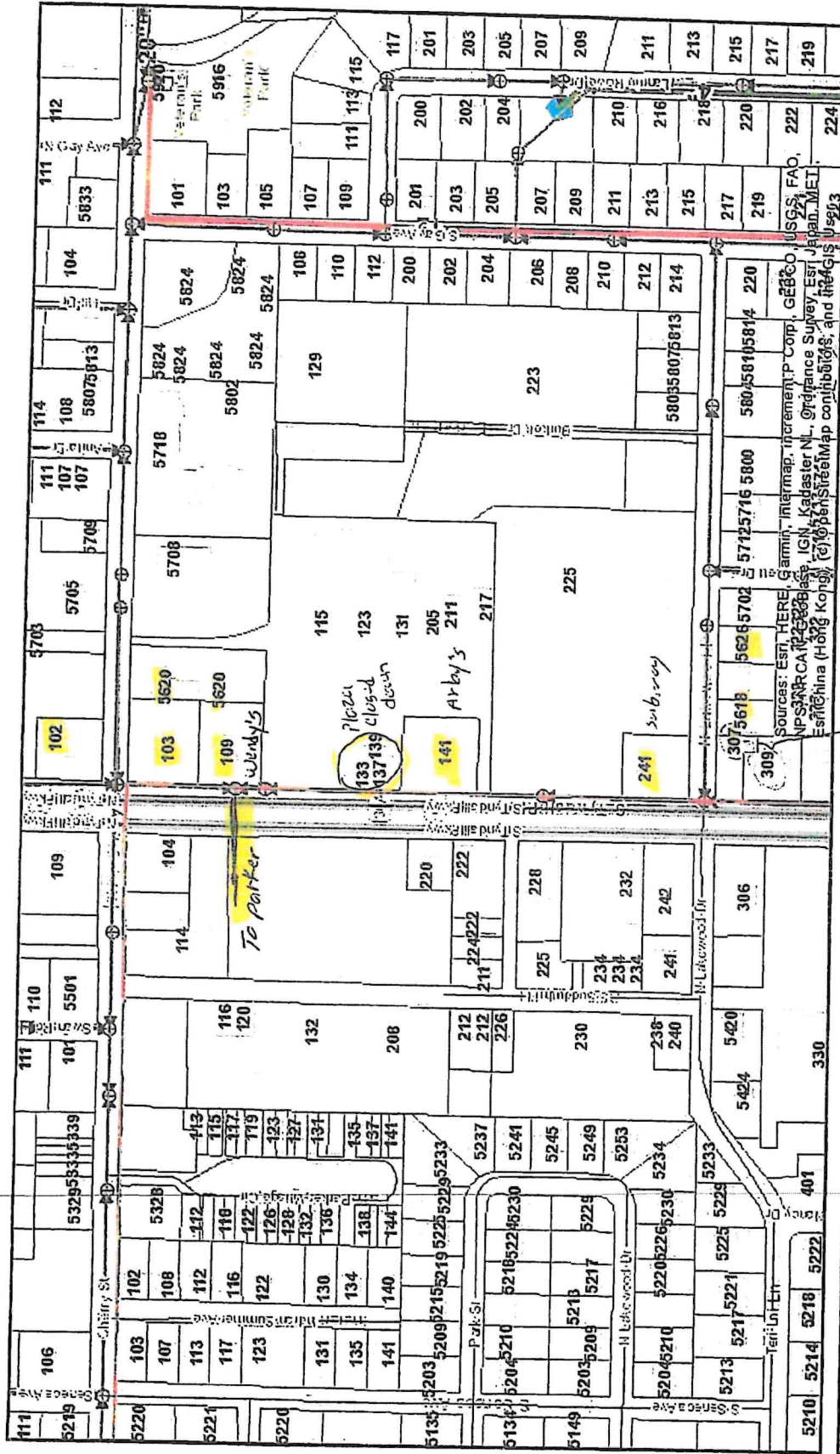
Lido St

5614-16 N. House



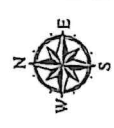
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Printed: 1/26/2024



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Bay County Web Map



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Printed: 1/26/2024

**CITY OF CALLAWAY
BOARD OF COMMISSIONERS
AGENDA ITEM SUMMARY**

DATE: MAY 27, 2025

ITEM: **BUDGET AMENDMENT FOR COMPUTER EQUIPMENT**

1. PLACED ON AGENDA BY:

EDDIE COOK, CITY MANAGER

AND

DAVID SCHULTZ, DIRECTOR OF FINANCE

2. AGENDA:

PRESENTATION ☐

PUBLIC HEARING ☐

OLD BUSINESS ☐

REGULAR ☒

3. IS THIS ITEM BUDGETED (IF APPLICABLE)?: YES ☐ NO ☒

4. BACKGROUND: (WHY, WHAT, WHO, WHERE, WHEN, HOW, & IDENTIFY ALL ATTACHMENTS)

After the budget was completed last year IT indicated that we needed to upgrade several computers in the city to become compliant with windows upgrades. Since the budget was completed, we set up a plan to get some upgrades done in FY2025 with the balance to be completed in FY2026, since the deadline is December 2025.

However, with the tariff coming into play IT has asked if we wanted to move forward with purchasing the remainder of the computers in FY 2025 to get them before the cost increase as they are already seeing rising costs. The current budget is \$13,000 short to make this purchase.

We feel that we should move forward with this purchase to avoid the potential additional costs. The public service utility tax for electricity revenue is over budget currently and can support this expenditure.

Attachment(s):

Budget Amendment

Invoice

5. REQUESTED MOTION/ACTION: Staff requests amending the FY2025 budget to cover the additional cost in the amount of \$13,000.

PO Box 520
Pequot Lakes, MN 56472
www.onsystemsinc.com
855-512-1024



City of Callaway
6601 East Highway 22
Callaway, FL 32404

Estimate # 1409
Estimate Date 05-09-25
Total **\$23,940.00**

Item	Description	Unit Cost	Quantity	Line Total
Desktop Computer	**To replace existing computers that are not Windows11 compatible** Dell OptiPlex Desktop Computer - Intel Core i5 14th Gen i5-14500T - vPro Technology - 16 GB - 512 GB SSD - Micro PC - Black - Intel Chip - Windows 11 Pro	\$1,119.00	14.0	\$15,666.00
Desktop Computer	**New computer for Leisure Services** Dell OptiPlex Desktop Computer - Intel Core i5 14th Gen i5-14500T - vPro Technology - 16 GB - 512 GB SSD - Micro PC - Black - Intel Chip - Windows 11 Pro	\$1,119.00	1.0	\$1,119.00
UPS/Surge	UPS Battery Backup 850VA - Desktop	\$145.00	15.0	\$2,175.00
Display	Acer 24" Full HD LED LCD Monitor	\$166.00	30.0	\$4,980.00

THIS IS AN ESTIMATE DO NOT PAY

Subtotal **\$23,940.00**
Tax \$0.00
Estimate Total **\$23,940.00**

Disclaimer:

All quotes or estimates are valid for 30 days. This estimate is not a bill and does not constitute a contract. It represents our best effort to provide an estimate of the costs involved with your project, but costs can change based on a variety of factors.

Notes:

Signed: _____

Date: _____



**CITY OF CALLAWAY
BOARD OF COMMISSIONERS
AGENDA ITEM SUMMARY**

DATE: MAY 27, 2025

ITEM: DISCUSSION ON ALLOWING CANDLEWOOD SUITES TO PAY IMPACT FEES IN INSTALLMENTS

1. PLACED ON AGENDA BY:

EDDIE COOK – CITY MANAGER

AND

BILL FRYE – DIRECTOR OF PUBLIC WORKS & PLANNING

2. AGENDA:

PRESENTATION	☐
PUBLIC HEARING	☐
CONSENT	☐
OLD BUSINESS	☐
REGULAR	☒

3. IS THIS ITEM BUDGETED (IF APPLICABLE): YES ☐ NO ☐

N/A

4. BACKGROUND: (WHY, WHAT, WHO, WHERE, WHEN, HOW, & IDENTIFY ALL ATTACHMENTS)

JV Investment LLC dba Candlewood Suites has requested to make three installments on the impact fees due for the new hotel at 131 N. Tyndall Parkway. Typically, all impact fees would be due prior to a C.A., Certificate of Acceptance by the City. The building Dept. / E.P.C.I. will not issue a C.O., Certificate of Occupancy without receiving the C.A. from the City first.

- Initial down payment of \$130,000
- Second payment of \$128,055.65 in three months
- Final payment of \$128,055.65 three months thereafter

The installments total 100% of the amount owed, \$386,111.30.

This item was tabled at the May 13, 2025 meeting.

Attachments: Email from Diviya Patel
Planning Fee Sheet
Water and Sewer Impact Fee Sheet
Irrigation Impact Fee Sheet
Email regarding interest rates

5. REQUESTED MOTION/ACTION:

Direct City Attorney to draft an agreement or not.

Bill Frye

From: Diviya Patel <pateldiviya@gmail.com>
Sent: Monday, February 24, 2025 10:27 PM
To: Bill Frye
Subject: Re: Payment Plan Request for Impact Fees – Candlewood Project

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Mr. Frye, just circling back if this option would be available. Thank you.

On Jan 29, 2025, at 3:56 PM, Diviya Patel <pateldiviya@gmail.com> wrote:

Dear Mr. Frye,

I hope you are doing well. On behalf of our team, I want to extend our sincere appreciation for taking the time to meet with us to discuss our **Candlewood Suites** project. We greatly value the opportunity to collaborate with the City of Callaway and contribute to its ongoing growth and development.

Our team is committed to bringing a high-quality hospitality development to Callaway, which will not only enhance accommodations in the area but also generate employment opportunities, increase tourism, and contribute to the city's tax base. We are excited about the positive impact this project will have and look forward to a strong partnership with the city as we move forward.

We acknowledge the total impact fee amount of **\$386,111.30**, and as we continue making progress on the project, we would like to explore the possibility of a **six-month payment plan** to help us effectively manage our financial commitments while ensuring the timely completion of this development.

Our proposed payment schedule is as follows:

- **Initial down payment of \$130,000**
- **Second payment of \$128,055.65 in three months**
- **Final payment of \$128,055.65 three months thereafter**

This structure would allow us to allocate resources efficiently while maintaining financial flexibility for construction and operational planning. Given the scope of the project and the long-term benefits it will bring to the local economy, we hope the city would be open to working with us on this arrangement.

Please let us know if this proposal is feasible or if there are any modifications or considerations that would be required to facilitate this request. We appreciate your time, guidance, and support in making this project a success.

Thank you again for your assistance, and we look forward to working together to help Callaway continue to grow and thrive. Please feel free to reach out if you have any questions or need further information.

Best regards,

JV Investment LLC dba Candlewood Suites

City of Callaway Planning Department

324 S Berthe Ave
Callaway, FL 32404
Phone (850) 871-1033 Fax (850) 871-2416

Planning Department

DATE:
October 15, 2024

For: Candlewood Suites

131 N. Tyndall Parkway

DESCRIPTION	AMOUNT
Comprehensive Growth Development Plan Amendment Review*	
Large Scale (over 10 acres)	
Small Scale (under 10 acres)	
Development Order Review*	
Residential Subdivision Submittal*	
Final Plat Review*	
Final Inspection of Infrastructure for Commercial and Residential Development	
Deviation from Approved Site Plan	
Sign Permit	
Off-Premise	
On-Premise	
Land Clearing Permit	
Residential Lot	
Other	
Tree Removal Permit	
Commercial	
Residential	
Dead or Dangerous Tree	
Other (trees over 30" in diameter)	
Liquor License Review	
Office Review Only	
Site Inspection Required	
Appeals	
Application for Variance (non-refundable)	
Development of Regional Impact	
New DRI Project*	
Request for Substantial Deviation	
Substantial Deviation Review	
Annexation and Zoning	
Re-zoning	
Special Exception	
Certificate of Acceptance Inspection	15.00
Curb Cut (per cut)	
Driveway Culvert Piping and Permits	
City Installation of Pipe**	
Applicant Installation of Pipe	
Driveway Permit with No Piping Necessary	
Parking Lot Construction*	
First 5,000 sq. ft. of paved area	
Each Additional 5,000 sq. ft. of paved area (or fraction)	
Conservation Area Permit (per each 1,000 linear ft. of conservation line)	
Transportation Impact Fee	206,479.00
Water/Sewer Impact Fee (and Capital Extension Fee if applicable)	176,333.16
Water, Irrigation impact fee	3,284.14
Reimbursable Fees	
TOTAL	\$ 386,111.30

* Plus hourly attorney, consulting, and engineering fees, reimbursed as billed

** Applicant to provide pipe at no cost to the City. Price includes installation only.

Make all checks payable to City of Callaway

If you have any questions concerning this invoice, contact the Planning Department at (850) 871-1033.

**CITY OF CALLAWAY
WATER AND SEWER IMPACT WORKSHEET**

COMMERCIAL (X) .

RESIDENTIAL ()

APPLICANT: Candlewood Suites

ADDRESS: 131 N Tyndall Parkway

INSIDE CITY LIMITS: YES (X) NO ()

TYPE OF STRUCTURE: Commerical Hotel

FIXTURES (SEWAGE RELATED)	CONNECTION SIZE/TYPE	FIXTURE VALUE	# OF FIXTURES	TOTAL
BATHTUB WITH OR WITHOUT SHOWER		8	91	728
BEDPAN WASHERS		10	0	0
BIDET		3	0	0
COMBINATION SINK & TRAY		3	0	0
DENTAL UNIT		1	0	0
DENTAL LAVATORY		2	0	0
DISHWASHER	1/2"	4	0	0
	3/4"	10	91	910
DRINKING FOUNTAIN (COOLER)		1	3	3
DRINKING FOUNTAIN (PUBLIC)		2	0	0
ICE MAKER		2	3	6
KITCHEN SINK	1/2"	3	91	273
	3/4"	7	0	0
LAVATORY	3/8"	2	95	190
	1/2"	4	0	0
LAUNDRY TRAY	1/2"	3	0	0
	3/4"	7	0	0
RV OR TRAVEL TRAILER SPACE		7	0	0
SHOWER HEAD (SHOWER ONLY)		4	0	0
SERVICE SINK	1/2"	3	3	9
	3/4"	7	0	0
	1"	15	0	0
URINAL	PEDESTAL FLUSH	35	0	0
	WALL OR STALL	12	0	0
	TROUGH (2 FT UNIT)	2	0	0
WASH SINK (EACH SET OF FAUCETS)		4	4	16
WASHING MACHINE	1/2"	5	7	35
	3/4"	12	0	0
	1"	25	0	0
WATER CLOSET (TOILET)	FLUSH VALVE	35	0	0
	TANK TYPE	3	95	285
TOTAL SEWAGE UNITS				2455
SEWER IMPACT FEE (TOTAL SEWAGE UNITS/36 X \$1,735.00)				\$ 118,317.36
*MPWWTP FEE PORTION ONLY (TOTAL SEWAGE UNITS/36 X \$963.00)				\$ 65,671.25
*MPWWTP (MILITARY POINT WASTEWATER TREATMENT PLANT)				

**CITY OF CALLAWAY
WATER AND SEWER IMPACT WORKSHEET**

COMMERCIAL (X)

RESIDENTIAL ()

APPLICANT: Candlewood Suites
Irrigation

ADDRESS: 131 Tyndall Parkway

INSIDE CITY LIMITS: YES (X) NO ()

TYPE OF STRUCTURE: 1-1/2" Irrigation New

FIXTURES (SEWAGE RELATED)	CONNECTION SIZE/TYPE	FIXTURE VALUE	# OF FIXTURES	TOTAL
BATHTUB WITH OR WITHOUT SHOWER		8	0	0
BEDPAN WASHERS		10	0	0
BIDET		3	0	0
COMBINATION SINK & TRAY		3	0	0
DENTAL UNIT		1	0	0
DENTAL LAVATORY		2	0	0
DISHWASHER	1/2"	4	0	0
	3/4"	10	0	0
DRINKING FOUNTAIN (COOLER)		1	0	0
DRINKING FOUNTAIN (PUBLIC)		2	0	0
ICE MAKER		2	0	0
KITCHEN SINK	1/2"	3	0	0
	3/4"	7	0	0
LAVATORY	3/8"	2	0	0
	1/2"	4	0	0
LAUNDRY TRAY	1/2"	3	0	0
	3/4"	7	0	0
RV OR TRAVEL TRAILER SPACE		7	0	0
SHOWER HEAD (SHOWER ONLY)		4	0	0
SERVICE SINK	1/2"	3	0	0
	3/4"	7	0	0
	1"	15	0	0
URINAL	PEDESTAL FLUSH	35	0	0
	WALL OR STALL	12	0	0
	TROUGH (2 FT UNIT)	2	0	0
WASH SINK (EACH SET OF FAUCETS)		4	0	0
WASHING MACHINE	1/2"	5	0	0
	3/4"	12	0	0
	1"	25	0	0
WATER CLOSET (TOILET)	FLUSH VALVE	35	0	0
	TANK TYPE	3	0	0
TOTAL SEWAGE UNITS				0
SEWER IMPACT FEE (TOTAL SEWAGE UNITS/36 X \$1,735.00)				\$ -
*MPWWTP FEE PORTION ONLY (TOTAL SEWAGE UNITS/36 X \$963.00)				\$ -
*MPWWTP (MILITARY POINT WASTEWATER TREATMENT PLANT)				

FW: Candlewood Interest Calculation

From Bill Frye <wfrye@cityofcallaway.com>

Date Wed 5/14/2025 3:54 PM

To Ashley Robyck <ARobyck@cityofcallaway.com>

Cc Eddie Cook <citymanager@cityofcallaway.com>; David Schultz <DSchultz@cityofcallaway.com>

Ashley,

Please add David's email below to the summary of the Candlewoods Suites Hotel that was tabled to the next Commission meeting agenda.

Thanks,

Bill Frye
Director of Public Works & Planning
City of Callaway
850-871-1033



From: David Schultz <DSchultz@cityofcallaway.com>

Sent: Wednesday, May 14, 2025 3:26 PM

To: Bill Frye <wfrye@cityofcallaway.com>

Subject: Candlewood Interest Calculation

Here is the simple interest calculation based on Regions Sweep Account 30 day average Yield as of 4/30/25. These rates will flex based on the market and as we all know the market is up and down now with tariffs.

Regions	4/30/25				
	Rate	30 Day Average Rate			
\$ 128,055.65	4.1490%	0.250	\$ 1,328.26	1st pmt	
\$ 128,055.65	4.1490%	0.500	\$ 2,656.51	2nd pmt	
Total			\$ 3,984.77		

David Schultz
Director of Finance

**CITY OF CALLAWAY
BOARD OF COMMISSIONERS
AGENDA ITEM SUMMARY**

DATE: MAY 27, 2025

ITEM: BERTHE BRIDGE – CHANGE ORDER #3 (GORMAN)

1. PLACED ON AGENDA BY:

Eddie Cook, City Manager

2. AGENDA:

PRESENTATION	☐
PUBLIC HEARING	☐
OLD BUSINESS	☐
REGULAR	☒

3. IS THIS ITEM BUDGETED (IF APPLICABLE)?: YES ☐ NO ☒

Will use Infrastructure Fund.

4. BACKGROUND: (WHY, WHAT, WHO, WHERE, WHEN, HOW, & IDENTIFY ALL ATTACHMENTS)

The CEI informed the city in November that there would be additional cost request for materials used in the project. This has been discussed many times since that time, but no formal requests were made. The change order is for an increase of the contract by \$86,314.82.

The city has liquidated damages credit of \$36,800.

The city also has a tax savings credit of \$32,126.55.

The total amount requested for this change order is \$17,388.27.

This item was tabled at the May 13, 2025 meeting

ATTACHMENTS: Change order #3

5. REQUESTED MOTION/ACTION: DECISION ON ACCEPTING THE ATTACHED CHANGE ORDER FOR \$17,388.27



CITY OF CALLAWAY, FLORIDA

6601 East Hwy 22
Callaway, FL 32404
(850) 215-6694

CHANGE ORDER – No. 03

PROJECT: **Berthe Avenue Bridge Replacement and Associated Infrastructure**

PROJECT NO.: **PW 2022-15**

NTP Date: October 03, 2022
Construction Day 1: May 08, 2023

TO: **RJ Gorman Contracting LLC**

This change order is for extra costs incurred due to: Overruns/Underruns

Original Contract Sum.....	\$ 2,999,492.54
Net Change by Previous Change Orders.....	\$ 357,811.60
Contract Sum Prior to this Change Order	\$ 3,357,304.14
Contract Sum will be Increased by this Change Order.....	\$ 17,388.27
New Contract Sum Including this Change Order will be.....	\$ 3,374,692.41

Original Contract Time.....	420 Days
Net Change by Previous Change Orders.....	69 Days
Contract Time will be Increased by this Change Order.....	8 Days
Allowable Contract Time Including this Change Order.....	497 Days

This modification constitutes compensation in full on behalf of the contractor and its subcontractors and suppliers for all costs and markups directly and indirectly attributable to the changes ordered herein, for all delays related thereto and for performance of the changes within the time stated.

THIS CHANGE ORDER IS ACCEPTABLE TO CONTRACTOR:

Signed _____ Title _____ Date _____
RJ Gorman Contracting LLC

RECOMMENDED AND APPROVED BY OWNER, CITY OF CALLAWAY, FL:

Signed  Title Project Engineer, DRMP Date 05/01/2025
CEI / Project Oversight

Signed _____ Title City Engineer / Manager Date _____
Project Management

Signed _____ Title _____ Date _____
Procurement

Change Order #03 Entitlement Analysis**Issue #01****Description of Issue #01:**

After the bidding process and entering into contract with the prime contractor RJ Gorman Contracting LLC, it was found that partial quantities of pay items required to complete the construction had been omitted from the Bid Tab provided to bidding contractors. The work associated includes items that are intrinsically necessary to finish the project.

Entitlement Analysis for Issue #01:

Entitlement is not in question for this work, as the added pay item quantities are owner generated.

Engineer's Estimate for Issue #01:

DRMP derived from the plans by EOR Baskerville Donovan and received general confirmation that they are in agreement with the revised/additional quantities as shown below.

Pay Item #	Item Description	Unit	Quantity	Unit Price	Additional Cost	Notes
0160 4	APPROACH STABILIZED SUBGRADE - TYPE B	SY	370	\$ 14.26	\$5,276.20	Bid Quantity + CO-01 = 2,310 SY Actual Quantity = 2,680 SY
285 709	APPROACH GRADED AGGREGATE BASE	SY	198.0	\$ 184.91	\$36,612.18	Bid Quantity = 1,515 SY Plan Quantity = 1,713 SY
0400 4 4	CONC CLASS IV, BRIDGE SUPERSTRUCTURE	CY	4.9	\$ 1,395.19	\$6,836.44	Plan Quantity = 92.8 CY Actual Quantity After Deadload Adjustments = 97.7 CY
0425 5 1	ADJUST SS MANHOLE RIM ELEVATION	EA	2	\$ 7,128.00	\$14,256.00	Bid Quantity = 1 EA Plan Quantity = 3 EA
0536 8111	GUARDRAIL, TRANSITION CONNECTION, TL-2	EA	1.0	\$ 6,534.00	\$6,534.00	Bid Quantity = 3 EA Plan Quantity = 4 EA
0536 85	GUARDRAIL, END TREATMENT	EA	4.0	\$ 4,200.00	\$16,800.00	Bid Quantity = 0 EA Plan Quantity = 4 EA
					\$86,314.82	Total Change in Cost for Issue #01

Issue #02**Description of Issue #02:****Liquidated Damages**

Per the contract, liquidated damages shall be paid to the City at the rate of \$200 per day for all work awarded under the contract until the work has been satisfactorily completed as provided by the Contract Documents. Sundays and Legal Holidays shall be excluded in determining days in default.

Tax Savings

Per the contract, all sales and use tax savings on the purchase of property, materials, et cetera, shall be credited to the Owner and the amount of the Contract shall be reduced by the full amount of savings which are affected by the omission of payment of sales and use tax.

Entitlement Analysis for Issue #02:

Entitlement is not in question for this work.

Engineer's Estimate for Issue #02:

Pay Item #	Item Description	Unit	Quantity	Unit Price	Additional Cost	Notes
---	LIQUIDATED DAMAGES	ED	184.0	\$ (200.00)	(\$36,800.00)	
---	TAX SAVINGS	LS	1.0	\$ (32,126.55)	(\$32,126.55)	Tax Savings for Materials Purchased Directly by the City
					(\$68,926.55)	Total Change in Cost for Issue #02

Summation

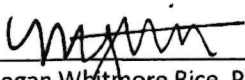
Change in Cost for Issue #01: **\$ 86,314.82**

Change in Cost for Issue #02: **\$ (68,926.55)**

Total Change in Cost: \$ 17,388.27

Weather Days from 6/21/2024 through project completion: **8 Days**

Total Change in Time: 8 Days


Megan Whitmore Rice, PE
CEI Project Engineer, DRMP

05/01/2025

Date

CITY OF CALLAWAY
BOARD OF COMMISSIONERS
AGENDA ITEM SUMMARY

DATE: MAY 27, 2025

ITEM: DISCUSSION- 4TH OF JULY CELEBRATION

1. PLACED ON AGENDA BY:
BOB PELLETIER, COMMISSIONER

2. AGENDA:
PRESENTATION ☐
PUBLIC HEARING ☐
OLD BUSINESS ☐
REGULAR ☒

3. IS THIS ITEM BUDGETED (IF APPLICABLE)? YES ☐ NO ☐
N/A

4. BACKGROUND: (WHY, WHAT, WHO, WHERE, WHEN, HOW, & IDENTIFY ALL ATTACHMENTS)

COMMISSIONER PELLETIER WOULD LIKE TO DISCUSS THE UPCOMING JULY 4TH HOLIDAY AND CITY OF CALLAWAY CELEBRATION.

5. REQUESTED MOTION/ACTION: DISCUSSION

CITY OF CALLAWAY
BOARD OF COMMISSIONERS
AGENDA ITEM SUMMARY

DATE: MAY 27, 2025

ITEM: DISCUSSION- CALLAWAY’S 75TH ANNIVERSARY

1. PLACED ON AGENDA BY:
BOB PELLETIER, COMMISSIONER

2. AGENDA:
PRESENTATION ☐
PUBLIC HEARING ☐
OLD BUSINESS ☐
REGULAR ☒

3. IS THIS ITEM BUDGETED (IF APPLICABLE)? YES ☐ NO ☐
N/A

4. BACKGROUND: (WHY, WHAT, WHO, WHERE, WHEN, HOW, & IDENTIFY ALL ATTACHMENTS)

COMMISSIONER PELLETIER WOULD LIKE TO DISCUSS THE CALLAWAY’S 75TH ANNIVERSARY

5. REQUESTED MOTION/ACTION: DISCUSSION

CITY OF CALLAWAY
BOARD OF COMMISSIONERS
AGENDA ITEM SUMMARY

DATE: MAY 27, 2025

ITEM: DISCUSSION- VETERAN’S DAY

1. PLACED ON AGENDA BY:
BOB PELLETIER, COMMISSIONER

2. AGENDA:
PRESENTATION ☐
PUBLIC HEARING ☐
OLD BUSINESS ☐
REGULAR ☒

3. IS THIS ITEM BUDGETED (IF APPLICABLE)? YES ☐ NO ☐
N/A

4. BACKGROUND: (WHY, WHAT, WHO, WHERE, WHEN, HOW, & IDENTIFY ALL ATTACHMENTS)

COMMISSIONER PELLETIER WOULD LIKE TO DISCUSS THE VETERAN’S DAY PARADE

5. REQUESTED MOTION/ACTION: DISCUSSION