

ORDINANCE 569

AN ORDINANCE OF THE CITY OF CALLAWAY, CREATING SECTION 15.730 ENTITLED "BUILDING ADDRESS DISPLAY"; REQUIRING ALL BUILDINGS IN CALLAWAY TO DISPLAY THE ASSIGNED ADDRESS NUMBER ON THE STRUCTURE AT LEAST 4 INCHES IN HEIGHT AND ONE-HALF INCH WIDE ACCORDING TO SPECIFICATIONS OUTLINED HEREIN; REQUIRING THE PLANNING DEPARTMENT TO ASSIGN ADDRESSES; REQUIRING THE WITHHOLDING OF CERTIFICATES OF OCCUPANCY FOR NON-COMPLIANT BUILDINGS; REQUIRING ADDRESS DISPLAY ON EACH UNIT OF MULTI-UNIT RESIDENTIAL AND COMMERCIAL COMPLEXES; REQUIRING COMPLIANCE OF ANNEXED PROPERTIES; PROVIDING PENALTIES FOR VIOLATION; AMENDING SECTION 15.730 "STREETS" CONCERNING BUILDING ADDRESSES; AMENDING THE "CITY OF CALLAWAY CITATION ORDINANCE" TO ENFORCE PENALTIES PROVIDED HEREIN; AND PROVIDING A SEPTEMBER 1, 1998 EFFECTIVE DATE.

WHEREAS, the City of Callaway seeks to provide for the health, safety and welfare of its citizens and to that end, wants to assist ambulance, fire, law enforcement and other emergency vehicles in the location of structures within the City, and

WHEREAS, the Callaway City Commission also desires that all structures in the City of Callaway be uniformly numbered.

THEREFORE, BE IT ENACTED BY THE PEOPLE OF THE CITY OF CALLAWAY, FLORIDA that:

1. SECTION 15.730 CREATED. Section 15.730 of the Callaway Code of Ordinances is hereby created to read as follows:

Section 15.730 Building Address Display

2. SECTION 15.730.1 CREATED. Section 15.730.1 of the Callaway Code of Ordinances is hereby created to read:

Section 15.730.1 **Number Display Required.** All buildings, as defined by Section 15.205 of the Callaway Code of Ordinances, which are (1) assigned an address by the City of Callaway and (2) located within incorporated area of the City of Callaway, shall have the assigned building number properly displayed, whether or not mail is delivered to such building or property. It shall be the duty of the owners of each building to post and maintain the assigned building number on the property in the following manner:

1. The building number shall be affixed to the front of the building, or to a separate structure in front of the building such as a mailbox, post, wall, or fence, in such a manner so as to be clearly visible and legible from the public or private way on which the building fronts.
2. Numerals shall be Arabic and shall not be less than four (4) inches in height and one-half (1/2) inch in width.
3. The numerals shall be of a contrasting color with the immediate background of the building or structure on which such numerals are affixed.

3. **SECTION 15.730.2 CREATED.** Section 15.730.2 of the Callaway Code of Ordinances is hereby created to read:

Planning Department to Assign Address. The City of Callaway Planning Department shall be responsible for numbering all buildings in the City.

4. **SECTION 15.730.3 CREATED.** Section 15.730.3 of the Callaway Code of Ordinances is hereby created to read:

Withholding of Certificate of Occupancy. Final approval for a certificate of occupancy of any building constructed after the original effective date of this section shall be withheld until the building address numbers have been constructed and affixed in accordance with this section.

5. **SECTION 15.730.4 CREATED.** Section 15.730.4 of the Callaway Code of Ordinances is hereby created to read:

Multi-Unit and Commercial Complexes. Apartments, condominiums and commercial complexes: Individual buildings of a condominium, apartment, or commercial complex shall be posted with designated letter, subnumber or street number, consistent with this section. The designated letter, subnumber or street number shall also be affixed to the rear access or delivery door of each unit in a commercial complex.

6. **SECTION 15.730.5 CREATED.** Section 15.730.5 of the Callaway Code of Ordinances is hereby created to read:

Annexed Property. Whenever a parcel of land, a subdivision, or any part thereof, becomes annexed into the city, it shall be the responsibility of the Director of Planning Department to review the address numbers of such property and to obtain conformance with the building numbering system in the posting and numbering for such annexed area. Upon determination that the street names and numbers conform to said system, the Callaway building numbering system shall be amended to include said annexed land. The owner, occupant and property manager for a building annexed into the City shall be responsible for compliance with this section.

7. SECTION 15.730.6 CREATED. Section 15.730.6 of the Callaway Code of Ordinances is hereby created to read:

Section 15.730.6 **Violation and Penalty.** Any violation of this ordinance shall subject the violator to a \$25.00 penalty pursuant to the "City of Callaway Citation Ordinance".

8. SECTION 15.745.2 AMENDED. Section 15.745.2 of the Callaway Code of Ordinances is hereby amended to read as follows:

SECTION 15.745.2 Streets

(a) **Access to public streets:** Every subdivision shall have adequate access to a roadway dedicated to public use which has been accepted for maintenance by the City of Callaway, Bay County, or the Florida Department of Transportation.

All lots within a proposed subdivision shall abut a roadway dedicated to public use. However, proposed subdivision lots may abut a privately owned roadway which is constructed and maintained by persons other than the City of Callaway. The responsibilities of the private party(ies) shall be reflected on the proposed subdivision plat and acceptable to the City Commission. When privately owned and maintained improvement facilities are proposed, the plat shall (1) show rights-of-way as a separate and distinct parcel and (2) state "rights-of-way shown as Parcel _____ are not dedicated to public use but are private rights-of-way for the use of lot owners and will be maintained by the subdivision lot owners. Parcel _____ is dedicated to the subdivision lot owners. Each subdivision lot owner has an undivided interest in Parcel _____."

(b) **Relation to adjoining and/or proposed street system:** The arrangement of streets in new subdivisions shall make provisions for the continuation of existing principal streets from adjoining areas, or for their proper projection where adjoining land is not subdivided. Where street extensions into adjacent undeveloped land are necessary to ensure a coordinated street system, provision for such future street or streets shall be made. When a subdivision abuts or contains an existing or proposed arterial street, it may be required that one or more of the following be provided: marginal access street, screen planting, deeper lots or other such treatment necessary for adequate protection of residential properties and to afford separation of local and through traffic.

(c) Interior streets: The interior streets shall be so arranged that their use by through traffic movements will be discouraged. In order to discourage through traffic movements and high traffic speeds, as well as to increase the desirability and stability of the subdivision by preventing monotonous development, straight portions of street and undue length shall be avoided whenever possible by the use of curvatures.

(d) Half streets: Whenever a street is planned adjacent to the proposed subdivision boundary, the entire street right-of-way shall be platted within the subdivision unless a half street will provide continuity of the existing street system and there is adequate existing half street right-of-way abutting the proposed subdivision, the subdivider shall provide half street right-of-way in the proposed subdivision and construct the entire street. Where a half street would provide continuity of the existing street system and there is inadequate existing half street right-of-way abutting the proposed subdivision, the subdivider shall provide sufficient additional right-of-way in the proposed subdivision and construct the entire street.

(e) Reserve strips: Reserve strips controlling access to streets or utility easements shall be prohibited.

(f) Street dimensions: The minimum street right-of-way and pavement widths are set forth in the following table. Rights-of-way shall be measured from lot line to lot line. Pavement widths shall be measured from edge of pavement to edge of pavement.

| Street Classification | Minimum R/W (Feet) | Minimum Pavement Width (feet) |
|-----------------------|--------------------|-------------------------------|
| Residential | 50 | 22 |
| Collector | 60 | 33 |

The widths of major arterials and minor arterials shall be in keeping with the Callaway Plan of Development.

(g) Dead-end streets: Dead-end streets, cul-de-sac or courts with one end permanently closed shall not exceed six hundred (600) feet in length. All cul-de-sacs shall terminate with a circular right-of-way having a minimum diameter of one hundred (100) feet and a paved turn-around with minimum outside diameter of eighty(80) feet. Where a street is to be temporarily dead-ended at a property line and is to be continued when adjacent property is subdivided, "T"-type turn-around shall be provided.

(h) Right-of-way and pavement radii: Right-of-way at intersections shall be rounded with a twenty-five (25) foot radius. The minimum curb radius at intersections shall be twenty-five (25) feet.

(i) Intersections: Streets shall be so arranged as to intersect as nearly as possible at right angles and in no case shall two streets intersect at an angle of less than sixty (60) degrees. Curved streets shall have a minimum tangent of one hundred (100) feet at intersections unless otherwise approved by the City Engineer.

(j) Street jobs: Street jobs with centerline offsets of less than one hundred twenty-five (125) feet shall not be permitted.

(k) Grades: All streets shall have a minimum gradient of 0.30 percent.

(l) Horizontal curves shall be as follows:

| Street Classification | Minimum Radii of Centerline Curvature (in feet) |
|----------------------------|--|
| Streets less than 600 feet | 100 |
| Residential | 200 |
| Collector | 300 |

(m) Reserve curves: Tangents between curves on all streets shall be at least one hundred (100) feet in length unless otherwise approved by the City Engineer.

(n) Street names: New streets which are extensions of existing streets shall take the same name as the existing Streets. All others shall be named in the following manner:

| <u>Direction</u> | <u>Long</u> | <u>Short*</u> |
|------------------|-------------|------------------|
| North and south | Streets | Places |
| East and west | Avenues | Courts |
| Diagonal | Roads | Ways |
| Curving | Drives | Lanes or circles |

* Less than 2,000 feet.

In no case shall a name for a proposed street duplicate an existing street name, irrespective of whether the street is further described as an avenue, boulevard, way, place or court.

(o) Administration and assignment of street names and numbers:

- a. The Director of the Planning Department or his designee shall be responsible for coordinating and maintaining the building numbering system and shall assign building numbers in conformity with the building numbering system. The Planning Department, with the advice and consent of the property owner, shall have the

authority to name and number any private way, as necessary.

- b. Assignment by the Director of the Planning Department or his designee of a number to a projected future building shall be a condition precedent to the issuance of a building permit for any such building.
 - c. The Director of the Planning Department or his designee shall record and maintain records of the building numbering system, together with all amendments thereto and all street names and numbers assigned. The Director of the Planning Department or his designee shall monitor all projected street name and numbering schemes to ensure that misleading, confusing and duplicate street names and numbers are prevented.
- (2) Posting of Address Numbers. Building address numbers for all buildings in Callaway shall be posted pursuant to Section 15.730.
- (p) Improvements within rights-of-way: Improvements within rights-of-way of the subdivision shall be pursuant to Section 14-1, Callaway Code of Ordinances.
- (q) Streets shall meet the following minimum standards:
- (1) All streets shall have a standard curb and gutter or Miami curb when authorized by the City Engineer.
 - (2) All pavements shall be either portland cement concrete or asphaltic concrete on property prepared base and subgrade in accordance with DOT requirements.
 - (3) Base course for asphaltic concrete pavement shall be limerock, sahm, shell or soil cement unless other materials are authorized by the City Engineer.
 - (4) Asphaltic concrete surface shall be Type I or Type II, DOT specifications, and shall have a minimum thickness of 1".
 - (5) Concrete curb and concrete valley gutter shall meet DOT requirements.
 - (6) A minimum strip of sod 5' in width shall be placed behind the curb to control erosion and damage to pavement and drainage system.

3. Ordinance 500 Amended. Ordinance 500, Exhibit A, is hereby amended to reflect a penalty for violation of this ordinance as a Class I offense with a \$25.00 penalty.

4. **Effective Date.** This ordinance shall take effect on September 1, 1998.

PASSED AND ADOPTED this 12th day of May, 1998.

CITY OF CALLAWAY



RAY G. BOEVINK, MAYOR

ATTEST:



GENETTE BERNAL, CITY CLERK