



# CITY OF CALLAWAY, FLORIDA

CITY HALL

6601 East Highway 22, Callaway, FL 32404  
Phone 850-871-6000 • FAX 850-871-2444  
www.cityofcallaway.com

Mayor  
Bob Pelletier

Commissioners  
Melba Covey  
Pam Henderson  
Ron Fairbanks  
Joe Townsend

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## REGULAR MEETING

CITY OF CALLAWAY BOARD OF COMMISSIONERS  
TUESDAY, DECEMBER 13, 2016 – 6:00 P.M.  
CALLAWAY ARTS & CONFERENCE CENTER  
500 CALLAWAY PARK WAY  
CALLAWAY, FL 32404

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### AGENDA

#### CALL TO ORDER

#### INVOCATION & PLEDGE OF ALLEGIANCE

#### ROLL CALL

#### PRESENTATIONS / PROCLAMATIONS

- **Presentation** Employee of the Month Scott A. McGuirl
- **Presentation** 15 Year Service Plaque David A. Carrington
- **Presentation** Code Enforcement Board Tony Mullinax, Chairman
- **Presentation** Bay County Sheriff's Office Capt. Michael Branning

#### MAYOR'S COMMENTS

Call for Additions/Deletions, and any items to be pulled from Consent Agenda for discussion.  
Remind everyone, elected officials and citizens, to speak directly into microphones.

#### PUBLIC PARTICIPATION

- Citizens must complete a Public Participation form prior to the meeting and submit it to the City Clerk to be called and recognized at the podium.
- Speakers must come to the podium to be heard.
- Public Participation will be heard at the beginning of the meeting only.
- Comments are limited to three (3) minutes.

#### APPROVAL OF MINUTES

- **November 14, 2016** Regular Workshop
- **November 15, 2016** Regular Meeting

#### CONSENT AGENDA

- Item #1** Financial Update – “Budget-in-Brief”
- Item #2** Budget Transfers – Annual Leave Payouts
- Item #3** Bid Award – PW2016-11 Kimbrel Avenue Drainage Improvements
- Item #4** Bid Award – PW2016-12 Storage Tank Cleaning/Painting
- Item #5** Bid Award – Bob Little Road Sidewalk Construction
- Item #6** RFP Award – CEI Service for Bob Little Road Sidewalk Construction
- Item #7** CDBG Application Leverage
- Item #8** Bay County Emergency Management Agreement

## REGULAR AGENDA

- Item # 9 Ordinance No. 970 – Cherry Street Right-of-Way**
- Item #10 Ordinance No. 971 – Medical Marijuana Temporary Moratorium**
- Item #11 Ordinance No. 972 – Voluntary Annexation – 1232 Plantation Drive**
- Item #12 Revised Standard Housing Assistance Plan (HAP) for CDBG – Dennis Dingman**
- Item #13 Advisory Board Appointments - City Manager/City Clerk**
- Item #14 Half Cent Surtax Oversight Committee – City Manager/City Clerk**
- Item #15 Workshop Meeting Times – Mayor Pelletier**
- Item #16 Arts & Conference Center Manager Snelling Contract – Mayor Pelletier**
- Item #17 Arts & Conference Center Rental Fee Structure – Mayor Pelletier**
- Item #18 Resolution Regarding Future Commission Salaries – Commissioner Covey**
- Item #19 Water Main Break Notification Discussion – Commissioner Covey**

## ANNOUNCEMENTS

All meetings will be held at the Callaway Arts & Conference Center, 500 Callaway Park Way, Callaway, FL, unless otherwise noted.

- Dec. 23-26, 2016 City Offices Closed Christmas Holiday
- Dec. 30, 2016 City Offices Closed Noon – New Year’s Holiday
- January 2, 2017 City Offices Closed New Year’s Holiday
- January 15, 2017 3:00 P.M. Callaway Historical Society Monthly Meeting
- January 16, 2017 City Offices Closed MLK Day Holiday
- January 23, 2017 10:00 A.M. Regular Workshop
- January 24, 2017 6:00 P.M. Regular Meeting
- January 26, 2017 6:00 P.M. Code Enforcement Board Meeting

## ADJOURNMENT



Janice L. Peters, MMC  
City Clerk

**Public Participation for the Regular Commission Agenda items will be held at the Workshop Meeting on the day prior to the Regular Commission Meeting.** Comments are limited to three (3) minutes at the Workshop Meeting and for Public Participation at the beginning of the Regular Commission Meeting.

Providing public input is important. It can be accomplished by calling, emailing, making an appointment with your Commissioner, or speaking at a public meeting. Public Participation will be at the beginning of the meeting and is limited to three (3) minutes.

If a person decides to appeal any decision made by the City Commission with respect to any matter considered at the meeting, if an appeal is available, such person will need a record of the proceeding and such person may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based. Any person requiring a special accommodation at this meeting because of a disability or physical impairment should contact Callaway’s City Clerk, at 6601 E. Highway 22, Callaway, FL 32404; or by phone at (850) 871-6000 at least five calendar days prior to the meeting.

If you are hearing or speech impaired, and you possess TDD equipment, you may contact the City Clerk using the Florida Dual Party Relay System, which can be reached at 1-800-955-8770 (Voice) or 1-800-955-7661 (TDD).

***“This institution is an equal opportunity provider and employer.”***