



CITY OF CALLAWAY, FLORIDA

CITY HALL

6601 East Highway 22, Callaway, FL 32404

Phone 850-871-6000 • FAX 850-871-2444

www.cityofcallaway.com

MAYOR
BOB PELLETIER

COMMISSIONERS
MELBA COVEY
RON FAIRBANKS
PAMN HENDERSON
JOSEPH TOWNSEND

FINAL PUBLIC HEARING FISCAL YEAR 2016/17 BUDGET CITY OF CALLAWAY BOARD OF COMMISSIONERS TUESDAY, SEPTEMBER 27, 2016 – 5:01 P.M. CALLAWAY ARTS & CONFERENCE CENTER 500 CALLAWAY PARK WAY CALLAWAY, FL 32404

AGENDA

CALL TO ORDER

INVOCATION & PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC HEARING – PRESENTATION OF THE FINAL BUDGET FOR FISCAL YEAR BEGINNING OCTOBER 1, 2016

Item #1 Public Announcement – Ad Valorem Tax Rate (Trim Notice)
Pursuant to Section 200.065(2)(e), F.S., “Notice of Tentative property Taxes for the City of Callaway, Florida” (TRIM NOTICE) the proposed ad valorem rate for the Fiscal Year 2016/17 was advertised to be a maximum of 3.3325 mils. This millage rate would be a 47.99% increase over the current year’s rolled-back rate of 2.2519 mils. After reviewing revenue projections and proposed expenditure levels for the 2016/17 Fiscal Year, the General Fund budget is balanced at a tentative rate of 2.2500 mils, which is less than the current year’s roll back rate. This means 2.2500 mils is to be levied to fund the Fiscal Year 2016/17 Budget.

Item #2 Tentative FY2016/17 Budget and City Manager’s Budget Message
Review tentative budget and points of discussion.

Item #3 Public Participation
The Public’s opportunity to speak or ask questions regarding the Fiscal Year 2016/17 millage rate and proposed budget.

- Citizens must complete a Public Participation form prior to the meeting and submit it to the City Clerk to be called and recognized at the podium.
- Speakers must come to the podium to be heard.
- Comments are limited to three (3) minutes.

Fire Department
P: 850-871-2753
F: 850-871-5564

Leisure Services
P: 850-874-0031
F: 850-874-9977

Planning / Code Enforcement
P: 850-871-4672
F: 850-871-2404

Public Works
P: 850-871-1033
F: 850-871-2416

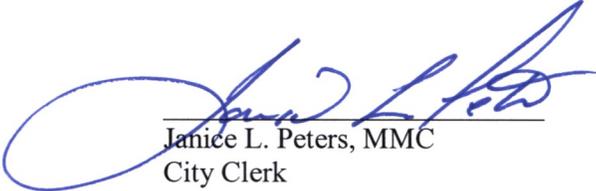
Arts & Conference Center
P: 850-874-0035
F: 850-874-0706

“This institution is an equal opportunity provider and employer.”

Item #4 Resolution No. 16-25 FY2016/17 Final Ad Valorem Tax Rate
Consideration of Resolution levying a General Fund Ad Valorem Rate of 2.2500 mils.

Item #5 Resolution No. 16-26 Final Budget for FY2016/17
Consideration of Resolution adopting a tentative budget effective October 1, 2016.

ADJOURNMENT



Janice L. Peters, MMC
City Clerk

Public Participation for the Regular Commission Agenda items will be held at the Workshop Meeting on the day prior to the Regular Commission Meeting. Comments are limited to three (3) minutes at the Workshop Meeting and for Public Participation at the beginning of the Regular Commission Meeting.

Providing public input is important. It can be accomplished by calling, emailing, making an appointment with your Commissioner, or speaking at a public meeting. Public Participation will be at the beginning of the meeting and is limited to three (3) minutes.

If a person decides to appeal any decision made by the City Commission with respect to any matter considered at the meeting, if an appeal is available, such person will need a record of the proceeding and such person may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based. Any person requiring a special accommodation at this meeting because of a disability or physical impairment should contact Callaway's City Clerk, at 6601 E. Highway 22, Callaway, FL 32404; or by phone at (850) 871-6000 at least five calendar days prior to the meeting.

If you are hearing or speech impaired, and you possess TDD equipment, you may contact the City Clerk using the Florida Dual Party Relay System, which can be reached at 1-800-955-8770 (Voice) or 1-800-955-7661 (TDD).

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RESOLUTION 16-25

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF CALLAWAY OF BAY COUNTY, FLORIDA, ADOPTING THE FINAL LEVYING OF AD VALOREM TAXES FOR FISCAL YEAR 2016/2017 AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Section 200.065, Florida Statutes, sets out the method of fixing millage by the governing body of a taxing authority; and,

WHEREAS, Section 200.065(2)(d), Florida Statutes, requires the City Commission of the City of Callaway, Florida, to compute the millage rate to be levied in relation to the "rolled-back rate" computed pursuant to Section 200.065(1), Florida Statutes; and,

WHEREAS, the final Millage rate is less than the Current Year Aggregate Rolled-back Rate of 2.2519 by 0.0019 and is a .0084% decrease from the Current year Aggregate Rolled-back Rate; and,

WHEREAS, the gross taxable value for operating purposes not exempt from taxation within Bay County has been certified by the Bay County Property Appraiser to the City of Callaway as \$472,919,254.

NOW, THEREFORE, BE IT RESOLVED by the CITY OF CALLAWAY of Bay County, Florida, that:

1. Pursuant to Section 200.065, Florida Statutes, the City Commission for the City of Callaway sets the proposed final millage rate of 2.2500.
2. The adopted millage rate is less than the current year Aggregate Rolled-back rate of 2.2519 by 0.0019 and is a .0084% DECREASE from the current year Aggregate Rolled-back rate.
3. This resolution shall take effect immediately upon its adoption.

PASSED AND ADOPTED this 27th day of September, 2016, at a public hearing.

CITY OF CALLAWAY, FLORIDA

By: _____
Bob Pelletier, Mayor

ATTEST: _____
Janice L. Peters, MMC, City Clerk

APPROVED AS TO FORM AND LEGAL
SUFFICIENCY FOR THE CITY OF CALLAWAY
ONLY:

Kevin Obos, City Attorney

VOTE OF COMMISSION:

Covey _____
Fairbanks _____
Henderson _____
Pelletier _____
Townsend _____

RESOLUTION NO. 16-26

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF CALLAWAY OF BAY COUNTY, FLORIDA, ADOPTING THE TENTATIVE BUDGET FOR THE TWELVE MONTH PERIOD BEGINNING OCTOBER 1, 2016, AND ENDING SEPTEMBER 30, 2017; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Callaway of Bay County, Florida, on September 27, 2016, held a public hearing as required by Florida Statute 200.065; and,

WHEREAS, the City of Callaway of Bay County, Florida, set forth the appropriations, revenues, and other sources estimates for the Budget for Fiscal Year 2016-17 in the amount of \$16,019,974.

NOW, THEREFORE, BE IT RESOLVED by the City of Callaway of Bay County, Florida, that:

SECTION 1: The Fiscal Year 2016-17 Final Budget be adopted.

<u>GENERAL FUND</u>	<u>AMOUNT</u>
Projected Revenues & Transfers In	
Taxes	2,868,151
Permits, Fees & Licenses	1,005,670
Shared Revenues	2,089,964
Charges for Services	187,380
Fines & Forfeitures	3,500
Interest & Other Earnings	4,850
Rents	61,317
Sales of Fixed Assets	20,000
Miscellaneous Revenues	2,100
Transfers In - (Cost Allocation)	571,390
Budgeted Use of Fund Reserves	4,913
Total Projected Revenue Sources	<u>\$ 6,819,235</u>
 Expenditure Appropriations	
Legislative - City Commission	62,178
City Manager	184,767
Finance	273,206
Legal Counsel	120,000
Information Technology	104,878
Planning & Code Enforcement	312,123
Elections	-
General Government / Administration	351,774
Law Enforcement	1,483,600
Fire Department	1,142,190
Streets	1,422,223
Fleet Maintenance	282,343
Leisure Services	854,784
Transfers Out - CRA	46,043
Transfers Out - Capital Projects	179,127
Budgeted Increase to Reserves	-
Total Expenditure Appropriations & Transfers Out	<u>\$ 6,819,235</u>

COMMUNITY REDEVELOPMENT FUND (CRA)

Projected Revenues & Earnings	22,527
Transfers from General Fund	46,043
Budgeted Use of Fund Reserves	\$ 108,980
Total CRA Fund Revenues and Other Sources	\$ 177,550

Expenditure Appropriations	\$ 177,550
Total CRA Fund Expenditures & Fund Balance	\$ 177,550

CAPITAL PROJECTS FUND

Projected Grant Proceeds	488,421
Projected Transfers from General Fund	179,127
Total Capital Projects Revenues, Transfers In, and Other Sources	\$ 667,548

Expenditure Appropriations - (Grant Projects)	\$ 667,548
Total Capital Projects Fund Expenditures & Fund Balance	\$ 667,548

ENTERPRISE FUNDS**WATER FUND**

Estimated Revenues	
Operating Revenues	2,671,028
Interest & Other Earnings	7,743
Budgeted Use of Net Position	73,984
Total Water Fund Revenues and Other Sources	\$ 2,752,755

Expense Appropriations	
Operating Expenses	\$ 1,957,593
Capital Purchases and Expansions	180,000
Debt Service	365,436
Transfers Out - Cost Allocation to General Fund	249,726
Total Water Fund Expenses, Transfers Out, & Ending Balance	\$ 2,752,755

SEWER FUND

Estimated Revenues	
Operating Revenues	4,262,000
Interest & Other Earnings	70,000
Budgeted Use of Net Position	507,900
Total Sewer Fund Revenues and Other Sources	\$ 4,839,900

Expense Appropriations	
Operating Expenses	\$ 3,236,792
Capital Purchases and Expansions	909,000
Debt Service	464,936
Transfers Out - Cost Allocation to General Fund	229,172
Total Sewer Fund Expenses and Transfers Out	\$ 4,839,900

SOLID WASTE FUND

Estimated Revenues

Operating Revenues	582,500
Interest & Other Earnings	50
Sales of Fixed Assets	3,000
Budgeted Use of Net Position	177,436
Total Solid Waste Fund Revenues and Other Sources	\$ 762,986

Expense Appropriations

Operating Expenses	\$ 670,495
Transfers Out - Cost Allocation to General Fund	92,491
Total Solid Waste Fund Expenses and Transfers Out	\$ 762,986

CITY-WIDE SUMMARY

PROJECTED FOR FY16/17 - BY FUND

GENERAL FUND	\$ 6,819,235
CRA FUND	177,550
CAPITAL PROJECTS FUND	667,548
WATER FUND	2,752,755
SEWER FUND	4,839,900
SOLID WASTE FUND	762,986
Total City-Wide Budget Summary	\$ 16,019,974

SECTION 2. TRANSFERS: Any sum, or sums, appropriated within the various departments and funds of the City of Callaway, if not required for such purpose may be applied to the expense of the Department to which said sums are appropriated or the fund from which it was appropriated, if the amount does not exceed \$1,000.

SECTION 3. BUDGET EXPENDITURES: Under no circumstances may a Departmental Appropriation be over-expended without the consent and approval of the City Commission. Consent and approval of the City Commission may be given during duly called and constituted session of said Commission, identifying said budget amendments or adjustments.

SECTION 4. ENCUMBRANCES UNDER CONTRACT: That valid commitments for goods and services which remain uncompleted as of September 30, 2016, shall not lapse, but shall be automatically re-appropriated and incorporated into the final budget of the City for the Fiscal Year beginning October 1, 2016 and ending September 30, 2017.

SECTION 5: EFFECTIVE DATE: This Resolution shall become effective immediately upon the latter of its adoption or 12:01 A.M., October 1, 2016.

DULY ADOPTED at a public hearing this 27th day of September, 2016.

CITY OF CALLAWAY, FLORIDA

ATTEST: _____
Janice L. Peters, CMC, City Clerk

By: _____
Bob Pelletier, Mayor

Approved as to form and legal sufficiency for the
City of Callaway, Florida:

VOTE OF COMMISSION

Covey _____
Fairbanks _____
Henderson _____
Pelletier _____
Townsend _____

Kevin Obos, City Attorney