



CITY OF CALLAWAY, FLORIDA

CITY HALL

6601 East Highway 22, Callaway, FL 32404

Phone 850-871-6000 • FAX 850-871-2444

www.cityofcallaway.com

Mayor
Bob Pelletier

Commissioners
Melba Covey
Pam Henderson
Ron Fairbanks
Joe Townsend

REGULAR MEETING

CITY OF CALLAWAY BOARD OF COMMISSIONERS

TUESDAY, MAY 24, 2016 – 6:00 P.M.

CALLAWAY ARTS & CONFERENCE CENTER

500 CALLAWAY PARK WAY

CALLAWAY, FL 32404

AGENDA

CALL TO ORDER

INVOCATION & PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENTATIONS / PROCLAMATIONS

- **Presentation** Employee of the Month John Franklin
- **Presentation** Yard of the Month Joe & Janene Melvin, 6818 Omoko Street
- **Presentation** Audit for FY2015 Angela Balent
- **Presentation** Code Enforcement Board Tony Mullinax, Chairman
- **Presentation** Bay County Sheriff's Office Lt. Michael Branning

MAYOR'S COMMENTS

Call for Additions/Deletions, and any items to be pulled from Consent Agenda for discussion.
Remind everyone, elected officials and citizens, to speak directly into microphones.

PUBLIC PARTICIPATION

- Citizens must complete a Public Participation form prior to the meeting and submit it to the City Clerk to be called and recognized at the podium.
- Speakers must come to the podium to be heard.
- Public Participation will be heard at the beginning of the meeting only.
- Comments are limited to three (3) minutes.

APPROVAL OF MINUTES

- **April 22, 2016** Special Meeting
- **April 25, 2016** Regular Workshop
- **April 26, 2016** Regular Meeting

CONSENT AGENDA

- Item # 1 Financial Update** – “Budget-in-Brief” – City Manager
- Item # 2 Advisory Board Appointment** – Code Enforcement Board – City Manager
- Item # 3 Traffic Signal Maintenance Compensation for FY2017** – City Manager
- Item # 4 Water Main Relocation Project** – Change Order – City Manager

PUBLIC HEARING(S)

Item # 5 Ord. No. 965 Large Scale Plan Amendment – 721 N. Tyndall Parkway – City Manager

REGULAR AGENDA

Item # 6 Ord. No. 966 Rezoning Application – 724 N. Tyndall Parkway – City Manager

Item # 7 Ord. No. 968 Garbage Placement – City Manager

Item # 8 Res. No. 16-14 Utility Billing Manual Update – City Manager

Item # 9 Res. No. 16-15 Light Pole Banners – City Manager

Item #10 Housing Redevelopment - Community Development Block Grant (CDBG)

Item #11 Audit Committee & Audit Services RFP – City Manager and City Clerk

Item #12 Annual Paving List & Asphalt/Paving Contract – City Manager/Director of Public Works

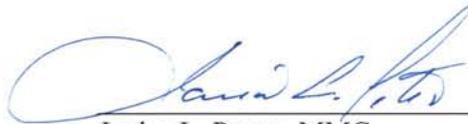
COMMISSION COMMENTS

ANNOUNCEMENTS

All meetings will be held at the Callaway Arts & Conference Center, 500 Callaway Park Way, Callaway, FL, unless otherwise noted.

- May 26, 2016 6:00 P.M. Code Enforcement Board Meeting
- June 4, 2016 8-10 A.M. 2016 Children's Fishing Rodeo – Recreational Complex
- June 23, 2016 6:00 P.M. Code Enforcement Board Meeting
- June 27, 2016 6:00 P.M. Regular Workshop
- June 28, 2016 6:00 P.M. Regular Meeting

ADJOURNMENT



Janice L. Peters, MMC
City Clerk

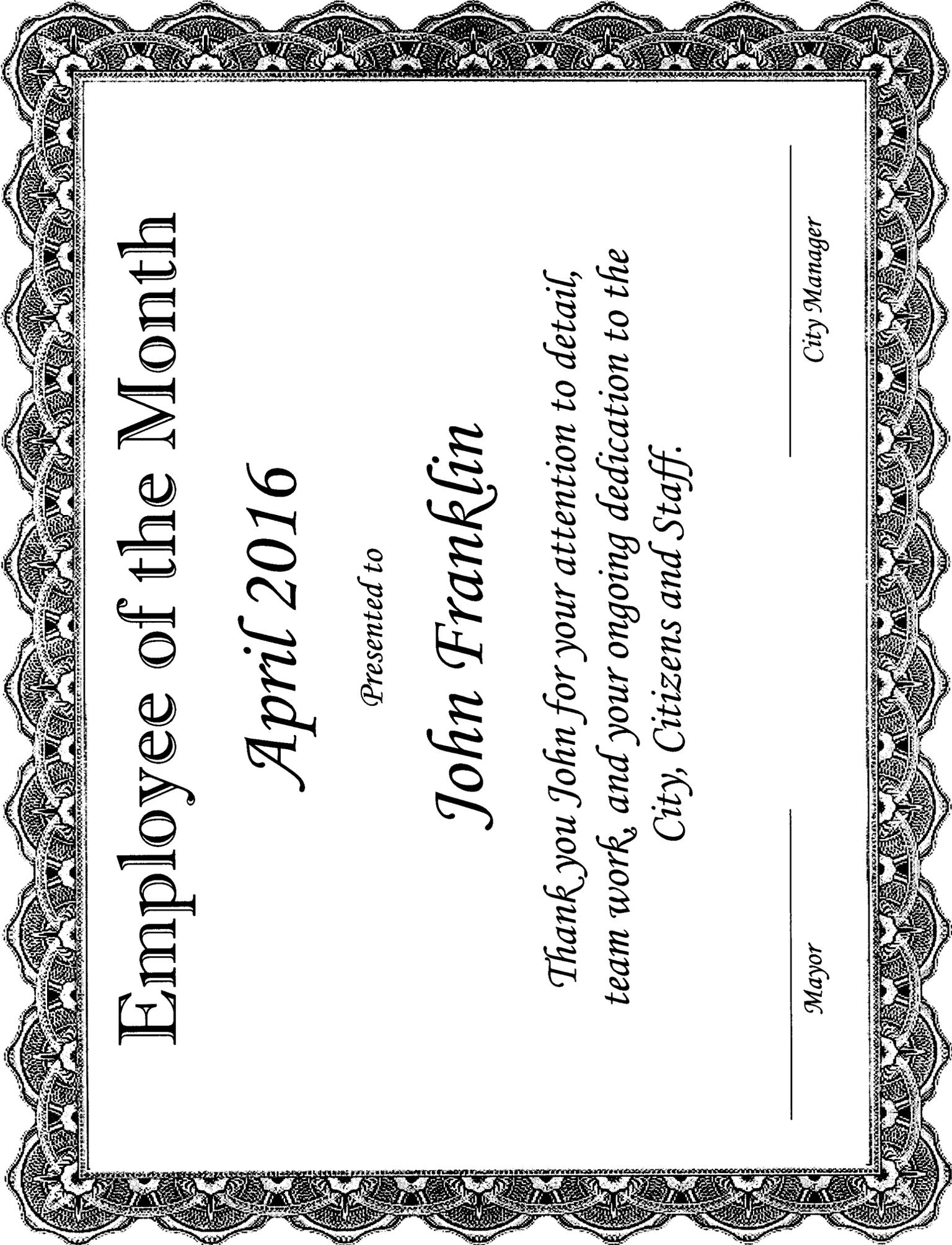
Public Participation for the Regular Commission Agenda items will be held at the Workshop Meeting on the day prior to the Regular Commission Meeting. Comments are limited to three (3) minutes at the Workshop Meeting and for Public Participation at the beginning of the Regular Commission Meeting.

Providing public input is important. It can be accomplished by calling, emailing, making an appointment with your Commissioner, or speaking at a public meeting. Public Participation will be at the beginning of the meeting and is limited to three (3) minutes.

If a person decides to appeal any decision made by the City Commission with respect to any matter considered at the meeting, if an appeal is available, such person will need a record of the proceeding and such person may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based. Any person requiring a special accommodation at this meeting because of a disability or physical impairment should contact Callaway's City Clerk, at 6601 E. Highway 22, Callaway, FL 32404; or by phone at (850) 871-6000 at least five calendar days prior to the meeting.

If you are hearing or speech impaired, and you possess TDD equipment, you may contact the City Clerk using the Florida Dual Party Relay System, which can be reached at 1-800-955-8770 (Voice) or 1-800-955-7661 (TDD).

"This institution is an equal opportunity provider and employer."



Employee of the Month

April 2016

Presented to

John Franklin

*Thank you John for your attention to detail,
team work, and your ongoing dedication to the
City, Citizens and Staff.*

Mayor

City Manager

CITY OF CALLAWAY

Certificate of Recognition

The City Commission for the City of Callaway, Florida, recognizes and honors the named recipient for improvements and beautification to their property located within the City.

Mr. & Mrs. Joe Melbin

6818 OMOKO STREET

PRESENTED THIS 24TH DAY OF MAY, 2016

MAYOR



CITY MANAGER

Joe & Janene Melvin
6818 Omoko Street

21 April 2016

City Manager Fuller,

I would like to submit another Callaway home for the monthly yard award.

This home is located at Omoko street. The owner is Mr. Joe Melvin and is well known for his Christmas decoration display.

This home has always put a positive look to Callaway. I believe he has earned the recognition of this award.

John Liferoux



**CITY OF CALLAWAY
BOARD OF COMMISSIONERS
SPECIAL MEETING MINUTES
APRIL 22, 2016 – 12:00 NOON**

The Callaway Commission met in regular session with Thomas Abbott, Mayor and Commissioners Melba Covey, Pam Henderson, Bob Pelletier and Ralph Hollister. Also present were Commissioners Elect Ron Fairbanks and Joseph Townsend. Staff members present were J. Michael Fuller, City Manager; Kevin Obos, City Attorney; Janice L. Peters, City Clerk; Tim Legare, Leisure Services Director, David Joyner, Fire Chief and Oscar Martinez, Public Works Director.

The meeting was called to order by Mayor Abbott, followed by an invocation and the Pledge of Allegiance.

REGULAR AGENDA

Resolution No. 16-13 – Certification of Canvassing Board

City Attorney Obos read Resolution No. 16-13 by title as follows:

**A RESOLUTION OF THE CITY OF CALLAWAY, FLORIDA,
ACCEPTING THE SUPERVISOR OF ELECTIONS' CANVASSING
BOARD RESULTS; DECLARING OFFICIAL RESULTS OF THE
MUNICIPAL ELECTION; AND PROVIDING AN EFFECTIVE DATE.**

Motion:

Motion was made by Commissioner Henderson and seconded Commissioner Hollister for approval of Resolution No. 16-13. Motion carried unanimously upon roll-call vote.

Mayor/Commissioner Comments

Commissioner Pelletier thanked Mayor Abbott and Commissioner Hollister for their service on the board and wished them the best, as did Commissioner Henderson, who stated she is retiring and will be dedicating more time to Callaway.

Commissioner Covey expressed appreciation to Mayor Abbott and Commissioner Hollister and urged them to stay involved.

Mayor Abbott reminisced about challenges of the last 10 years. He mentioned three things that he felt were really important regarding planning.

1. Allanton Peninsula – He felt that Allanton Peninsula will grow in a responsible and environmentally safe way.
2. Community Redevelopment Agency (CRA) – Tax revenue will come back to the City from the County, and future Commission will be able to decide how to use that revenue to revitalize the parts of Callaway within the CRA.
3. Cherry Street Lift Station – He stated this is a great accomplishment for the efforts of a lot of people throughout the years.

Going forward he urged new Commission to lean on the Charter, which gives Commission their authority, for guidance, and to just be themselves. He offered that every municipality has a goal to provide municipal services and to plan for the future in a way that promotes quality of life,

keeping in mind that the greatest asset and resource is the City staff and employees that provide the services every day.

Lastly, he added that it has been his pleasure and honor to serve the City of Callaway.

Swearing-in Ceremony – Mayor and Commissioners of Wards III & IV for 4-year terms of office through April 24, 2020.

Attorney Steve Meadows was on hand to do the honor of swearing in new Mayor Bob Pelletier and Commissioners Ron Fairbanks, Ward III and Joseph Townsend, Ward IV, respectively. As each was sworn in they took their respective seats on Commission.

Mayor Pelletier continued the meeting.

Informal Orientation for Elected Officials – Charter and Sunshine Regulation

Kevin Obos, City Attorney, advised an in-depth PowerPoint presentation will be given at a workshop in the near future. He stated, for new Commission, just to be mindful as to not communicate with their fellow Callaway Commissioners regarding any thing that may potentially be considered by Commission at a meeting. This includes going through another person to communicate, texting, calling and e-mailing. Informational items can be sent to other Commissioners, just not regarding City business.

Regarding public records, he advised that any City business sent via texts or e-mail are considered public records and can be requested by anyone through the public records request process. All have records retentions and should not be destroyed.

Mayor Pelletier asked that new Commissioners receive a copy of the Charter. City Clerk Peters will provide.

Commissioner Covey asked if the training can be done at the workshop next week. Mayor Pelletier indicated it will be added to the workshop on Monday night. Commissioner Covey pointed out that the referenced Resolution No. 14-11 had been amended to reduce public input from five minutes to three. City Clerk Peters will provide the updated Resolution.

Appointment of Mayor Pro Tempore

Mayor Pelletier explained that after every election a Commissioner is appointed Mayor Pro Tempore for a 2-year term. Mayor Pro Tem becomes Mayor should he not be able to fulfill the terms of the office and also fills in for the Mayor in his absence.

Motion:

Motion was made by Commissioner Covey and seconded by Commissioner Fairbanks to keep Commissioner Henderson as Mayor Pro Tem.

Commissioner Henderson accepted the nomination.

Motion carried unanimously upon roll-call vote.

Commissioner Comments

Joseph Townsend, Commissioner Ward IV

Commissioner Townsend stated he is happy to have the opportunity to assume the position the City of Callaway Commission and will do the very best he can.

Ron Fairbanks, Commissioner Ward III

Commissioner Fairbanks stated he is honored to be here and thanked the Callaway Citizens Committee for their help.

Pamn Henderson, Commissioner Ward II

Commissioner Henderson felt much has been accomplished in the last couple of years, especially having to replace the City Manager and City Clerk, along with other staff members. Paying down the debt was a big accomplishment. She hopes to keep moving forward and looks forward to working with the new Commission.

Melba Covey, Commissioner Ward I

Commissioner Covey welcomed the new Commissioners as well.

Bob Pelletier, Mayor

Mayor Pelletier added that he is looking forward to the new position and reminded Commission that the City Manager is the head of the City and runs the City. The Mayor and Commission work together as a body.

ADJOURNMENT

There being no further business the meeting was adjourned at 12:25 p.m.

Janice L. Peters, MMC, City Clerk

Attest: _____
Mayor

**CITY OF CALLAWAY
BOARD OF COMMISSIONERS
REGULAR WORKSHOP MINUTES
APRIL 25, 2016 – 6:00 P.M.**

The Callaway Commission met in workshop session with Mayor Bob Pelletier, Mayor Pro tem Pam Henderson, and Commissioners Melba Covey, Ron Fairbanks and Joe Townsend in attendance. Also present was J. Michael Fuller, City Manager; Kevin Obos, City Attorney; Janice L. Peters, City Clerk; Beverly Waldrip, Finance Director; Tim Legare, Leisure Services Director; Bill Frye, Zoning & Code Enforcement; David Joyner, Fire Chief; and Oscar Martinez, Public Works Director.

The meeting was called to order by Mayor Pelletier, followed by an invocation and the Pledge of Allegiance.

Mayor Pelletier allowed for administrative announcements. City Attorney Obos will hold a presentation on Sunshine, Public Records and Ethics. Commission consensus was to hold the presentation at the end of the regular meeting.

He asked that Commission dress more appropriately going forward, i.e., slacks, button down shirt, polo or city shirts with the City logo; no shorts. On Tuesday nights, Mayor Pelletier preferred that the men wear coats and ties.

Finally, he asked that Commission be aware of not talking over each other during discussions.

CONSENT AGENDA

Financial Update – “Budget-in-Brief” – City Manager

City Manager Fuller reviewed the budget status through March, advising we are halfway through the fiscal year and most funds are on target for the year and at or near the 50% mark.

Commissioner Henderson asked if the 87% ad valorem is based upon cash, which City Manager Fuller confirmed. She asked for specifics as to why finance and Leisure Services were over the 50%. Finance Director Waldrip advised audit fees and Springbrook fees for training has been paid in full and Leisure Services have purchased a good bit of equipment.

On Judgments, Fines, and Forfeitures, Commissioner Covey asked why it's only at 33%. City Manager Fuller will bring back more details. Discussion ensued of placing liens on tax bills for properties in violation of code with unpaid fines. City Attorney Obos advised a resolution has to be done for Ad valorem assessments annually.

Commissioner Covey asked what is included in Rents & Royalties. City Manager Fuller advised it includes the Community Center at Gore Park, Concession Stand Rental, Sporting Field Rentals, and the Arts & Conference Center rental. She asked that City Manager Fuller provide more detailed documentation. He advised to date this Fiscal

Year, the Arts & Conference Center has collected about \$21,000. Typically \$40,000 is budgeted.

Regarding Expenditures, Commissioner Covey asked why, at half way through the Fiscal Year, IT equipment has not been purchased. City Manager Fuller advised that, for the most part, all needed equipment has been purchased. IT service fees also come out of this line item.

Mayor Pelletier thought the budget in brief could be replaced with the expanded version and e-mailed to all commissioners. Commission consensus was the same.

Budget Transfer – Public Works Solid Waste Division (Emergency) – City Manager

City Manager Fuller reviewed the transfer from Other Current in the Solid Waste Fund to R&M Machinery and Equipment, which was to pay for repairs to the boom truck.

Commissioner Covey asked how old the truck is and what caused the damage. Director of Public Works Oscar Martinez did not know the age but advised the repairs are due to normal usage. The Solid Waste Fund budget was reviewed.

Budget Transfers – Annual Leave Payout and Credit Card Merchant Fees - City Manager

Commissioner Henderson asked how many annual leave hours an employee can carry over annually. City Manager Fuller advised a total of 240 hours. Explanations were given for the hours paid out to employees for vacation.

Regarding the credit card merchant fee, the additional amount requested is to cover Springbrook's merchant, Bluefin's credit card fees, which were reviewed. Mayor Pelletier felt this should be a break-even line item and citizens should not have to be subsidizing fees for those who choose to use the convenience of paying with a credit card. Commission agreed. Director Waldrip indicated the merchant fees were under budgeted. City Manager Fuller will provide more in-depth details on costs, along with details of the Springbrook contract.

Budget Amendment – Bertha Avenue Spillway – City Manager

Commissioner Covey asked about the amendment. City Manager Fuller advised it was just an oversight and indicated the project has been obligated by the Florida Division of Emergency Management. He advised the road at Berthe, at the spillway a box culvert is being undermined by an erosion problem and it is proposed, with FEMA funds, to tear it

out and replace it with a new one or put a span bridge there. Either way it will be a \$1.9 to \$2 million dollar project.

Advisory Board Appointment – Code Enforcement Board – City Manager

No discussion.

OLD BUSINESS

UB Customer Service – Discussion - Commissioner Covey

Commissioner Covey asked for information on the Customer Service training. City Manager Fuller advised Gulf Coast State College provided the training for two-days and 20 people attended. Finance Director Waldrip stated the training was a success and most all felt it to be very helpful.

Light Pole Banners – Informational Update - City Manager

City Manager Fuller advised FDOT has a process for permitting which requires Commission to adopt a Resolution to be submitted with the application process. An engineering analysis will be needed of the bracket that secures the banners to the poles and it was not known what that cost will be. He clarified that applying will not “require” that the City move forward.

Commissioner Covey pointed out that pole banners may not be attached to utility poles. They can be attached to a light standard, which Hwy. 22 does not have many of. She suggested samples of the banners be shown when this comes back for approval. City Manager Fuller noted that they budgeted for about 24 banners. Staff will come back with specifics of how many light poles there are, as well as detailed specifics. Commissioner Covey felt patriotic banners should be given first preference.

Regarding the City entry sign, City Manager Fuller advised that in order to have a City entry sign the local government has to enter into an agreement with FDOT to maintain the sign. In order to gain approval engineered plans and drawings will need to be submitted.

PUBLIC PARTICIPATION

Jean Champoux, 621 S. Berthe Ave. stated it has been her privilege to serve on the Code Enforcement Board since inception, during which time big improvements have been made but there is still work to be done. In light of recent confusion regarding the process of the Code Enforcement Board, she suggested Commission members attend Code Enforcement Board meetings when possible.

Commissioner Covey asked if all have to be sworn to make comments. City Manager Fuller advised one would need to be sworn if comments were to be made regarding an item. Normally only the ones involved in the violation are generally able to speak at the hearing. City Clerk Peters advised the meetings are live-streamed for viewing as well. Commissioner Covey expressed concern over extensions being given to violators.

Commissioners Covey and Henderson felt a joint meeting/workshop needs to be scheduled to discuss procedures the Code Enforcement Board follows. This will be further discussed during Item #14 at tomorrow's regular meeting.

REGULAR AGENDA

Yard of the Month – Mr. & Mrs. William Keeney – City Manager

City Clerk Peters offered a process to have the recognition be presented under Presentations going forward, which Commission was in favor of.

Resolution No. 16-14 Utility Billing Manual Update – City Manager

City Manager Fuller briefly reviewed changes being presented, as well as a couple of other issues Commission will be deciding on. He also reviewed details of the 7 Day Temporary Service Permit. Commissioner Covey indicated she was not finished reviewing the manual.

FY2017 Budget Planning Schedule – City Manager

The schedule of budget workshops were reviewed. Mayor Pelletier would like to see an initial budget review, recommended changes made, followed by the 1st and Final Budget Hearings. Commission requested more concrete numbers be provided in the beginning. City Manager Fuller asked for Commission to provide any goals, priorities or projects for FY2017 be provided to him in advance.

Commissioner Covey recommended Commission be presented with a first draft of the budget at the Regular Commission Workshop on June 27th, to be provided as early before the workshop as possible, preferably in late May.

City Manager Fuller advised the September dates for first and final hearings are tentative on the County and School Board's schedules.

Commission Non-City Committee/Board Liaisons – Mayor Pelletier

Commission consensus was for the following liaisons:

Bay County TPO	Pamn Henderson; Joe Townsend, Secondary Member; Melba Covey, Alternate
Bay County League Cities	Ron Fairbanks; Bob Pelletier, Alternate
FIAIA	Mayor Pelletier & City Manager Fuller Beverly Waldrip, Finance Director, Alternate
Military Affairs Committee	Bob Pelletier; Melba Covey, Alternate
NFWFMD	Melba Covey; Mayor Pelletier, Alternate
NW Florida League of Cities	Ron Fairbanks; Mayor Pelletier, Alternate
WF Regional Planning	Pamn Henderson; Melba Covey, Alternate

Commissioner Covey asked that attendees give updates to Commission after meeting with these Committees.

Surplus Vehicles & Equipment – Method of Sale/Disposal – City Manager

The estimated value of the vehicles was discussed. Mayor Pelletier stated that should be left to the City Manager. City Manager Fuller advised the Florida League of Cities Classifieds does not include vehicle sales. He did contact the Bay County Sheriff's Office, who would include our vehicles in their auctions free of charge, but they only have one a year and it is in February. Commissioner Covey recommended consideration of Craigslist and advised she would contact Florida League of Cities because she was sure they would let cities list their vehicles. Although Commissioner Covey was not in favor of GovDeals, City Manager Fuller indicated the city normally gets more than what the estimate is. City Attorney Obos advised the city is allowed to use whatever process is the best option for the city. Commissioner Henderson felt more money could be obtained using GovDeals.

Commissioner Townsend noted that staff time will need to be used to advertise and sell locally. He recommended using what has worked in the past.

Commissioner Covey wanted to inquire if the new Public Works Director was still in favor of sending the Ford Taurus to surplus and keeping the Durango. City Manager Fuller advised these items have already been declared surplus. He will speak with the Public Works Director.

Stormwater Drainage – Identification of Issues – Commissioner Covey

Commissioner Covey would like the City Manager to instruct Public Works to identify all storm water drainage ditches and holding ponds that are the City's, as well as streets that regularly flood. She pointed out that the lakes in the H.L. Sudduth Subdivision are the responsibility of the homeowners.

City Manager Fuller advised most all existing stormwater infrastructure is already mapped out in GIS and he can provide those maps to Commission. He indicated the stormwater is going to be a huge ongoing process with the continual maintenance and improvements over time. The CRA is a big part of that but is not generating the TIF revenues needed. The current project identified to be funded is North Kimbrel Avenue to replace the pipes running under the road right before Lois where the road floods. The City needs to match the CRA funding some other funding, such as state dollars.

The other critical thing is that the 1999 Stormwater Master Plan needs to be updated in order to apply for grant money. Currently it is lacking, but inventories a lot of the city's stormwater inventory. City Manager Fuller is already consulting with an engineer for an updated draft. A copy of the existing plan will be provided to Commission.

Commissioner Townsend asked who is responsible for the Laney Rowe Homeowners Association now that it is defunct. City Attorney Obos advised each homeowner owns a proportionate share of the lake.

Ordinance No. 508 - Discussion – Mayor Pelletier

Mayor Pelletier advised he would be pulling discussion of this item pending Commission meeting with the Code Enforcement Board.

PUBLIC PARTICIPATION

David Griggs, 7111 Winona St., advised the Laney Lake is a private lake with a private damn that can be taken out. He hoped Ordinance No. 508 could be updated, advising problems with Code Enforcement start with Commission, who sets code and gives direction. He advised Code Enforcement Hearings are legal proceedings and the public is not allowed to speak at the hearing. The public can speak after the hearing. The Board cannot conduct any investigation and only make rulings based upon what is presented at the hearing. He briefly reviewed due process.

Commissioner Covey commented on the grid map and recommended Code Enforcement take one area per day for review.

CITY ATTORNEY OBOS

City Attorney Obos advised he had not heard anything about the MasTec issue so the next step will be Small Claims Court.

Attorney Obos reviewed the Charter, Sunshine Law, Public Records and Ethics for the benefit of new Commissioners.

ADJOURNMENT

There being no further business, the meeting was adjourned at 9:07 p.m.

Janice L. Peters, MMC, City Clerk

Attest: _____
Bob Pelletier, Mayor

DRAFT

**CITY OF CALLAWAY
BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
APRIL 26, 2016 – 6:00 P.M.**

The Callaway Commission met in workshop session with Mayor Bob Pelletier, Mayor Pro tem Pam Henderson, and Commissioners Melba Covey, Ron Fairbanks and Joe Townsend in attendance. Also present was J. Michael Fuller, City Manager; Kevin Obos, City Attorney; Janice L. Peters, City Clerk; Beverly Waldrip, Finance Director; Tim Legare, Leisure Services Director; Bill Frye, Zoning & Code Enforcement; David Joyner, Fire Chief; and Oscar Martinez, Public Works Director.

The meeting was called to order by Mayor Pelletier, followed by an invocation and the Pledge of Allegiance.

Mayor Pelletier advised Mr. Scott Clemons is on his way and will give an update on the City's insurance.

PRESENTATIONS / PROCLAMATIONS

Employee of the Month - Lisa Koepke

City Manager Fuller read the letter of recommendation in which Ms. Koepke was commended on for going above and beyond in assisting all divisions within the City. Commission thanked her for her service to the City and presented her with a Certificate of Recognition.

Yard of the Month - Mr. & Mrs. William Keeney

City Manager Fuller read the nomination. The Yard of the Month Certificate and sign were presented to Mr. Keeney for the month of May.

Clemons – Insurance Update

Mr. Scott Clemons updated Commission on the status of emergency services for employee insurance. He advised MCare, a national company, contracts with hospitals to provide ER Doctors and Hospitalist and their contract with Blue Cross has been terminated. As a result, their doctors are no longer in the network. He wanted to reassure the City that employees will not be greatly affected. In-network and out-of-network coinsurance and deductible are the same, however, there is a potential for balance billing, which mean that out-of-network doctors may balance bill above the set amount Blue Cross pays in-network doctors. Both Gulf Coast and Bay Medical Center Hospitals remain in network.

Mr. Clemons did not know when the issue would be resolved but Bay Care is working with MCare as well.

Code Enforcement Board Tony Mullinax, Chairman

Chairman Tony Mullinax reviewed the cases heard at the last meeting of the Code Enforcement Board on March 24, 2016. The subject of time limits and due process was reviewed for the two cases that were open at that time. A workshop for discussion of Code Enforcement procedures was scheduled for Thursday, May 5th at 6:00 p.m. with Commission and the Code Enforcement Board.

Bay County Sheriff’s Office Lt. Michael Branning

Lt. Branning reviewed statistics for the month of March as follows:

Miles Patrolled	-	19,348	Traffic Stops	-	123
Calls for Service	-	1,155	Citations Issued	-	77
Arrests Made	-	79	Traffic Crashes	-	48

He advised they found extra money in an FDOT grant and have been utilizing that money on traffic enforcement. They have been focusing on problem areas and places with complaints. Quite a few citations have been issued on Old Bicycle Road. They are focusing on 5-8:00 a.m. and 3-6:00 p.m.

Commissioner Covey commented on the continued speeding on her street and plans to get a petition for a 4-way stop. She requested traffic enforcement presence in the area.

Commissioner Henderson asked if there is anything else that can be done to deter speeding. Lt. Branning indicated the extra grant money will go a long way in helping to address the problem by providing additional coverage. Commissioner Covey inquired of the solar powered flashing sign which reflects speed. City Manager Fuller will look into that. Lt. Branning will check into the cost of a traffic trailer as well.

Commissioner Fairbanks thanked Lt. Branning for stopping by to congratulate him and removing his signs. Commissioner Fairbanks and Commissioner Townsend were pleased with the service they get in their neighborhoods.

Commissioner Covey asked that the City Manager be notified of concentrated burglary in neighborhoods. Lt. Branning advised home invasion type burglaries he would notify the City Manager and the public of, but property crimes, where burglaries involve car handles being checked are a nationwide problem. He stressed the importance of locking your vehicles at all times.

He thanked Lt. Branning for whoever is working on finding the grant funding.

Mayor Comments

Mayor Pelletier called for additions or deletions; there were none. He asked to pull Ordinance #508 to be discussed at the May 5th workshop.

Public Participation

Brigid Johnson, 7509 Melody Lane, commented on the article in the paper regarding the “Callaway Dream Team” and expressed appreciation to the Commissioners.

Paul Bohac, 710 Mike Lane, presented three questions regarding stormwater drainage:

1. How important to the Callaway City Stormwater Management System is the water runoff created by the creek bed beside Veteran’s Park, Lannie Rowe Lake, Wetlands between Lannie Rowe lake and Fox Pond Lake and the spillway out at Fox Pond Lake into Callaway Bayou.
 - If the natural water drainage created by those interconnected geological features were not present, what impact would that have on the Callaway SWMSystem
2. If both Lannie Rowe Lake and Fox Pond Lake are private property, what action has the city taken that would justify its “public use” of “private property” within the context of the city’s storm water management system.
 - Is there any contractual or other written agreement between the City, the Lannie Rowe Lake, and Fox Pond lakefront property owners wherein the “public use for the greater good” of their “individual “private property” has been mutually agreed to.
3. If the natural waterway that includes the creek bed beside Veteran’s Park, Lanie Rowe Lake, the wetlands Fox Pond Lake is an essential part of the City’s stormwater water drainage system, why is it that the city is not responsible, in part, for mitigating the environmental and ecological damage caused by the storm water run-off that flows through the “private property” and ultimately enters Callaway Bayou.
 - Has the City benefited from a naturally occurring phenomenon while depriving lakefront property owners of the benefit of lakefront living?

There was no discussion.

APPROVAL OF MINUTES

March 21, 2016 Regular Workshop
March 22, 2016 Regular Meeting

City Clerk Peters reviewed amendments made to the minutes.

Motion:

Motion was made by Commissioner Covey and seconded by Commissioner Henderson to approve the minutes as amended. Motion carried unanimously.

CONSENT AGENDA

Financial Update – “Budget-in-Brief” – City Manager

Budget Transfer – Public Works Solid Waste Division (Emergency) – City Manager

Budget Transfers – Annual Leave Payout and Credit Card Merchant Fees - City Mgr.

Budget Amendment – Bertha Avenue Spillway – City Manager

Advisory Board Appointment – Code Enforcement Board – City Manager

Motion:

Motion was made by Commissioner Henderson and seconded by Commissioner Covey to approve the consent agenda. Motion carried unanimously.

OLD BUSINESS

UB Customer Service – Discussion

The item was discussed at the prior night's workshop. No action taken.

Light Pole Banners – Informational Update

City Manager Fuller will put some information together with a resolution for the application to be submitted to FDOT. Commissioner Covey requested examples of the different styles of banners be included.

REGULAR AGENDA

Resolution No. 16-14 Utility Billing Manual Update

City Manager Fuller briefly reviewed the proposed update to the Utility Billing Manual. Commissioner Covey asked that the item be tabled until the next meeting.

FY2017 Budget Planning Schedule

No action needed.

Commission Non-City Committee/Board Liaisons

No action needed.

Surplus Vehicles & Equipment – Method of Sale/Disposal

City Manager Fuller, after meeting with the Director of Public Works, felt the Ford Taurus could be used as a floater vehicle. The disposal and auction process was discussed.

Motion:

Motion was made by Commissioner Covey and seconded by Commissioner Townsend to remove the Ford Taurus from surplus, as previously approved. Motion carried unanimously upon roll-call vote.

Motion:

Motion was made by Commissioner Townsend and seconded by Commissioner Covey to attempt to sell the vehicles at the set prices either by auction or direct sale by City staff.

Motion carried 3-2 with Commissioner Henderson and Commissioner Fairbanks voting in opposition.

If vehicles do not sell for posted price within 60 days they will be sent to GovDeals.

Motion:

Motion was made by Commissioner Covey and seconded by Commissioner Townsend that if the vehicles are not sold within 60 days they will be sent to GovDeals for at least the minimum estimated cost. Motion carried unanimously upon roll-call vote.

Stormwater Drainage – Identification of Issues – Commissioner Covey

City Manager Fuller will provide a GIS Map update of the current Stormwater System to Commission.

Ordinance No. 508 - Discussion – Mayor Pelletier

Item was pulled pending Commission meeting with the Code Enforcement Board.

COMMISSION COMMENTS

Joe Townsend, Commissioner, Ward IV

Code Enforcement Processes

Commissioner Townsend would like to ask Code Enforcement Officer Frye questions regarding the Code Enforcement process. Mayor Pelletier recommended he make an appointment with the City Manager prior to the Special Meeting on May 5th.

Ron Fairbanks, Commissioner, Ward III

Cycle Billing

Commissioner Fairbanks, referencing the overtime report received from the City Manager, recommended discussions of going to a bi-monthly billing cycle.

City Manager Fuller advised if that is something Commission wants to explore staff can look into it.

Bob Pelletier, Mayor

Code Enforcement Issue

Mayor Pelletier requested Commissioner Henderson contact City Manager Fuller to follow up on an ongoing issue in her ward concerning property conditions and animals on

the property. Commissioner Henderson advised she is familiar with the property and will follow up.

Pamn Henderson, Commissioner, Ward II

Audit

Commissioner Henderson asked if FRS had gotten their audit data. City Manager Fuller indicated the data had been received and the auditors are in the process of finalizing their report. An extension to submit the Comprehensive Annual Financial Report has been granted as well.

AWT

Commissioner Henderson asked what the plan is to replace the Odor Control System. City Manager Fuller advised he is working on specifications and will be meeting with the operator to allow for their buy-in. The purchase will be brought before Commission for approval, but at this time City Manager Fuller does not have a definite timeline.

Mayor Pelletier asked that City Manager Fuller provide information to Commission about the Audit as soon as possible.

Melba Covey, Commissioner, Ward I

Dress Code

Commissioner Covey complimented Commissioners on how they looked. She read from the Personnel Policy regarding Dress Code and Appearance.

Cycle Billing

She advise the subject has been discussed before. It was her findings that this would be a full-time job for one employee just to do the cycle billing.

Exiting Commission Salary

Commissioner Covey asked if incoming/outgoing Commission salary is now pro-rated. Mayor Pelletier advised it is.

Cell Phone Reimbursement

Commissioner Covey asked for a list of phone numbers for the employees who get cell phone reimbursement.

Credit Card Convenience Fee

Commissioner Covey asked for clarification as to whether citizens pay a convenience fee to use their credit card to pay their bill in person. City Manager Fuller advised they used to charge a fee but no longer. He will address during his time to speak.

Lockbox Update

Commissioner Covey noted that over the last 3 months \$2,343 was spent in overtime and \$4,419 in Lockbox Fees. She pointed out that Lockbox is also charging a merchant fee.

Franchise Fees

City Manager Fuller advised the franchise fees have been received. Commissioner Covey asked that information be brought back to Commission if stated in the minutes, not emailed.

Comp Plan Workshop

City Manager Fuller will address timelines during his time to speak.

Mobile Home Skirting

Commissioner Covey advised there are a lot more than three mobile homes in violation and requested Code Enforcement do another ride through.

Shopping Carts

She asked if Walmart had been contacted about stray carts. Mayor Pelletier will work with the City Manager to find a solution.

MasTec

Commissioner Covey noted, and City Attorney Obos confirmed that legal action has been taken for the damage done by MasTec to the city's waterline.

Garden Cove

She reported that people are parking on the street blocking the way for Public Works to retrieve the garbage. City Manager Fuller advised, and Lt. Branning confirmed, that the Sheriff's Department can respond to incidents where cars are blocking the flow of traffic.

Narrow Streets

Commissioner Covey asked why there are streets with no yellow line. City Manager Fuller indicated it could be because of costs. As roads are re-paved staff could look into striping.

Unknown Complaint Veteran's Park

She referenced the complaint, asking what steps have been taken to address the issues. Tim Legare, Director of Leisure Services advised staff is working on quotes to replace the fence around the airplane with a metal picket fence.

Kevin Obos, City Attorney

MasTec

City Attorney Obos again advised that he had drafted a lawsuit on the MasTec issue for \$2,700.

Code Enforcement Board

Regarding attendance by Commission at the Code Enforcement hearings, Attorney Obos cautioned that they are hearings and there's not really a time for public participation. The Code Enforcement Board is set up so that they make their own rules so it is up to them if they want to take commentary.

J. Michael Fuller, City Manager

Comp Plan Workshop

Commission consensus was to schedule the workshop for 4:00 p.m. on May 23rd, before the regular Commission Workshop at 6:00.

Updated Mobile Home Skirting List

He advised this is an ongoing process. Commissioner Covey asked, since owners have had 2-years to get skirting, if they are being fined for violations. City Manager Fuller advised violations are being processed through the normal Code Enforcement Board process.

Walmart Shopping Carts

City Manager Fuller advised he had spoken with the Manager of Walmart and they have attempted to collect them.

Sewer Hookup

Commissioner Covey asked if the 196 residents who received the hookup notice are being billed. City Manager Fuller advised they are either hooked up or are being charged an availability fee.

ANNOUNCEMENTS

Mayor Pelletier read the announcements for the month of May.

ADJOURNMENT

There being no further business, the meeting was adjourned at 7:47 p.m.

Janice L. Peters, MMC, City Clerk

Attest: _____
Mayor

**CITY OF CALLAWAY
BOARD OF COMMISSIONERS
AGENDA ITEM SUMMARY**

DATE: MAY 24, 2016

ITEM: FINANCIAL UPDATE

1. **PLACED ON AGENDA BY:**
J. Michael Fuller, City Manager

2. **AGENDA:**
PRESENTATION
PUBLIC HEARING
CONSENT
OLD BUSINESS
REGULAR

3. **IS THIS ITEM BUDGETED (IF APPLICABLE)?:** YES NO

N/A

4. **BACKGROUND:** (WHY, WHAT, WHO, WHERE, WHEN, HOW, & IDENTIFY ALL ATTACHMENTS)

Please see the attached "Budget-In-Brief" financial statement as of April 30, 2016.

ATTACHMENT:

- BUDGET-IN-BRIEF

5. **REQUESTED MOTION/ACTION:**

For review only. No action required.

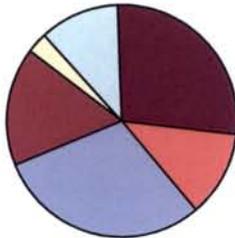


CITY OF CALLAWAY

Fiscal Year 2016

BUDGET-IN-BRIEF as of April 30, 2016 58% of Year Elapsed

YTD-Citywide Expense Allocation



Operating 29.9%	Personnel Svc 16.5%
Non-Operating 2.9%	Transfers 11.2%
Principal Debt Pmts 27.5%	Capital 12.0%

General Fund Revenues

Revenues	Budget	Year-to-Date	%
Advalorem Taxes	1,003,362	907,048	90.4%
Other Taxes	1,918,340	1,042,580	54.3%
Permits, Fees, & Licenses	1,013,650	551,154	54.4%
Grants & Shared Revenue	1,948,165	1,020,976	52.4%
Service Charges	157,650	92,579	58.7%
Judgements, Fines, & Forfeits	4,400	1,923	43.7%
Interest & Other Earnings	4,550	2,383	52.4%
Rents & Royalties	59,500	29,454	49.5%
Sales of Fixed Assets	30,200	3,152	10.4%
Contributions & Donations	2,500	810	32.4%
Miscellaneous Revenue	300	447	149.0%
Total Revenues	\$ 6,142,617	\$ 3,652,506	59.5%

General Fund Expenditures

Expenditures	Budget	Year-to-Date	%
Executive (Commission)	58,648	30,280	51.6%
City Manager	233,719	129,349	55.3%
Finance	248,961	154,594	62.1%
Legal	110,000	58,033	52.8%
Planning & Code Enforcement	315,752	110,651	35.0%
Information Technology	69,150	34,247	49.5%
Elections	6,250	2,100	33.6%
General Government	306,146	137,151	44.8%
Law Enforcement	1,483,300	864,996	58.3%
Fire Department	1,069,608	589,335	55.1%
Streets	1,144,794	581,898	50.8%
Maintenance Shop	210,482	120,327	57.2%
Leisure Services	804,008	497,469	61.9%
Transfers	1,647,235	1,447,235	87.9%
Indirect Cost Allocation	(544,087)	(272,043)	50.0%
Total Expenditures	\$ 7,163,966	\$ 4,485,622	62.6%

General Fund Increase/Decrease to Fund Balance

	Budget	Year-to-Date
Incr / (Decr) to Fund Balance	(1,021,349)	(833,116)

Community Redevelopment Fund

	Budget	Year-to-Date	%
Revenues & Trfrs In	23,573	17,952	76.2%
Expenditures	102,750	12,267	11.9%
Incr / (Decr) to Fund Balance	(79,177)	5,685	

Debt Service Fund

	Budget	Year-to-Date	%
Transfers In	1,447,235	1,447,235	100.0%
Debt Service Pmts.	1,447,235	1,447,235	100.0%
Incr / (Decr) to Fund Balance	-	-	

Capital Projects Fund

	Budget	Year-to-Date	%
Revenues & Trfrs In	920,325	363,096	39.5%
Expenditures	920,325	367,576	39.9%
Incr / (Decr) to Fund Balance	-	(4,480)	

Water Fund

	Budget	Year-to-Date	%
Revenues & Trfrs In	2,954,124	1,492,452	50.5%
Expenses & Trfrs Out	6,469,143	3,922,315	60.6%
Incr / (Decr) to Net Assets	(3,515,019)	(2,429,863)	

Sewer Fund

	Budget	Year-to-Date	%
Revenues & Trfrs In	4,359,200	2,456,936	56.4%
Expenses & Trfrs Out	9,002,654	2,404,509	26.7%
Incr / (Decr) to Net Assets	(4,643,454)	52,427	

2015 Bond principal contributions were not recorded as an expense.

Solid Waste Fund

	Budget	Year-to-Date	%
Revenues	581,800	341,000	58.6%
Expenses & Trfrs Out	519,259	285,610	55.0%
Incr / (Decr) to Net Assets	62,541	55,390	

Citywide Increase/Decrease to Fund Balance / Net Assets

	Budget	Year-to-Date
Incr / (Decr) to Fund Balance/Net Assets	(9,196,458)	(3,153,957)

**CITY OF CALLAWAY
BOARD OF COMMISSIONERS
AGENDA ITEM SUMMARY**

DATE: MAY 24, 2016

ITEM: BOARD APPOINTMENT –CODE ENFORCEMENT BOARD

1. PLACED ON AGENDA BY:
J. Michael Fuller, City Manager / Janice L. Peters, City Clerk

2. AGENDA:
PRESENTATION
PUBLIC HEARING
CONSENT
OLD BUSINESS
REGULAR

3. IS THIS ITEM BUDGETED (IF APPLICABLE)?: YES NO

N/A

4. BACKGROUND: (WHY, WHAT, WHO, WHERE, WHEN, HOW, & IDENTIFY ALL ATTACHMENTS)

Commission, at its April 26th meeting, appointed Carmelo Roman-Quinones to a 3-year term as Alternate to the Code Enforcement Board. Since then, Roger Weum, a regular board member has resigned.

Staff requests the appointment of Mr. Roman to the regular position on the Code Enforcement Board. His appointment would be to fill Mr. Weum's unexpired 3-year term through December 31, 2017.

Attachment(s):

- Weum Resignation E-mail

5. REQUESTED MOTION/ACTION:

Staff recommends appointment of Mr. Roman as a regular board member to the unexpired 3-year term ending December 31, 2017.

Janice Peters

From: Roger Weum <rogerweum@gmail.com>
Sent: Thursday, May 05, 2016 12:51 PM
To: Janice Peters
Cc: Bill Frye; Bonnie Poole
Subject: Re: Special Meeting of Commission/Code Enforcement

Bill, Bonnie, Janice..... please remove me from agenda / board list.... I will no longer be a volunteer member.... Public meetings are not praying, parking tickets and making old men feel bad

this board has gone south fast with current chairman

I appreciated working with you

Have a pleasant future

Rog

On Wed, May 4, 2016 at 11:54 AM, Janice Peters <JPeters@cityofcallaway.com> wrote:

Good Morning All,

As a reminder, attached is the Agenda for tomorrow night's special meeting called by the City Commission to meet with Code Enforcement and the Code Enforcement Board to discuss policies and procedures of Code Enforcement.

Your presence is requested and appreciated.

Thank you!

Jan

**CITY OF CALLAWAY
BOARD OF COMMISSIONERS
AGENDA ITEM SUMMARY**

DATE: MAY 24, 2016

ITEM: FDOT TRAFFIC SIGNAL MAINTENANCE COMPENSATION AMOUNT FOR FY2017

1. **PLACED ON AGENDA BY:**
J. Michael Fuller, City Manager / Oscar Martinez

2. **AGENDA:**
PRESENTATION
PUBLIC HEARING
CONSENT
OLD BUSINESS
REGULAR

3. **IS THIS ITEM BUDGETED (IF APPLICABLE)?:** YES NO
N/A

4. **BACKGROUND:** (WHY, WHAT, WHO, WHERE, WHEN, HOW, & IDENTIFY ALL ATTACHMENTS)

In 2015, the City entered a contract for traffic signal maintenance and compensation with FDOT. The City received a lump sum in the amount of \$18,848 for the maintenance of 6 signals and a school zone beacon for FY16. Each year Exhibit A will be updated by an amendment to the agreement with Commission approval. Enclosed is the amended Exhibit A for FY17 in the amount of \$26,457.

Attachment(s):

- Amended Exhibit A

5. **REQUESTED MOTION/ACTION:**

Staff requests Commission approval for City Manager Fuller to execute Exhibit A for the period of July 1, 2016 to June 30, 2017

EXHIBIT A

TRAFFIC SIGNAL INTERSECTIONS MAINTAINED AND OPERATED FOR FY 2017

Effective Date: 7/1/2016 thru 6/30/2017

Maintaining Agency: CITY OF CALLAWAY

CONTRACT #: ARW45

Traffic Signal #	Intersection Locations	Type	UPS	TTD	Comp	FDOT FY Unit Rate	% of State	Total Amount
001	SR 30A (US 98) @ BOAT RACE RD	IMTS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Yes	\$4,600.00	100.00%	\$4,600.00
002	SR 30A (US 98) (TYNDALL PKWY) @ HICKORY ST	IMTS	<input type="checkbox"/>	<input type="checkbox"/>	Yes	\$4,500.00	100.00%	\$4,500.00
003	SR 30A (US 98) (TYNDALL PKWY) @ CHERRY ST	IMTS	<input type="checkbox"/>	<input type="checkbox"/>	Yes	\$4,500.00	100.00%	\$4,500.00
004	SR 30A (US 98) (TYNDALL PKWY) @ SR 22 (WEWA HWY)	IMTS	<input type="checkbox"/>	<input type="checkbox"/>	Yes	\$4,500.00	100.00%	\$4,500.00
005	SR 30A (US 98) @ 7TH ST	IMTS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Yes	\$4,600.00	100.00%	\$4,600.00
006	SR 22 @ CR 22A (BOB LITTLE RD)	TS	<input type="checkbox"/>	<input type="checkbox"/>	Yes	\$3,131.00	100.00%	\$3,131.00
007	SR 22 @ CALLAWAY ELEM SCHOOL	SZ	<input type="checkbox"/>	<input type="checkbox"/>	Yes	\$626.00	100.00%	\$626.00

Grand Total

\$26,457.00

I certify that the above traffic signals will be maintained and operated in accordance with the requirements of the Traffic Signal Maintenance and Compensation Agreement.

For Satisfactory completion of all services detailed in this Agreement for this time period, the Department will pay the Maintaining Agency a Total Lump Sum of: \$26,457.00

Maintaining Agency

Date

District Traffic Operations Engineer Date

J. Michael Fuller, City Manager
Printed or Typed Name/Title

**CITY OF CALLAWAY
BOARD OF COMMISSIONERS
AGENDA ITEM SUMMARY**

DATE: MAY 24, 2016

ITEM: WATER MAIN RELOCATION PROJECT – CHANGE ORDER

1. **PLACED ON AGENDA BY:**
J. MICHAEL FULLER, CITY MANAGER

2. **AGENDA:**
PRESENTATION
PUBLIC HEARING
CONSENT
OLD BUSINESS
REGULAR

3. **IS THIS ITEM BUDGETED (IF APPLICABLE)?:** YES NO

50% of project is funded by NFWMD grant and 50% City; total project cost is \$336,748.

4. **BACKGROUND: (WHY, WHAT, WHO, WHERE, WHEN, HOW, & IDENTIFY ALL ATTACHMENTS)**

Earlier this year the City contracted with Gulf Coast Utility Contractors (GCUC) to complete the Highway 2297 Water Main Relocation Project. The project consists of a new directional bore of approximately 1,100 linear ft. of 16" Fusible PVC pipe. An unforeseen setback occurred approximately half of the way through the bore underneath Cooks Bayou. In order to complete the project, the contractor is requesting to extend the final completion date to July 21, 2016. Please find attached a copy of Change Order No. 1 from GCUC. The Change Order does not involve any project costs; it is only for a time extension.

Attachment(s):

- Letter from Engineer
- Copy of Change Order

5. **REQUESTED MOTION/ACTION:**

It is recommended that the City Commission approve the Change Order No. 1 from GCUC to extend final completion date to July 21, 2016.

May 10, 2016

VIA E-MAIL (mfuller@cityofcallaway.com)

Mr. Michael Fuller
City Manager
City of Callaway
6601 East Highway 22
Callaway, Florida 32404

RE: **City of Callaway – Highway 2297 Water Main Relocation**
Change Order No.
Project No. 220.042

Dear Mr. Fuller:

Dewberry | Preble-Rish has received a request from Gulf Coast Utility Contractors, LLC requesting an extension in construction contract time due to unforeseen setbacks in the **Highway 2297 Water Main Relocation** project.

Please find attached **Change Order No. 1** (see **Attachment A**) to extend the Contract Time by 70 days as requested by Gulf Coast Utility Contractors. **The new final completion date will be July 21, 2016.**

If the City approves this change order, please execute the change order enclosed; retain one fully executed document for the City's files, and return a scanned copy to Dewberry | Preble-Rish via email at jwhittington@dewberry.com. I will forward Gulf Coast Utility Contractors their copy of the executed change order upon receipt.

If you have any questions or comments, please give me a call at 850.522.0644.

Sincerely,
DEWBERRY | PREBLE-RISH



John Whittington, E.I.
Staff Engineer

ENCLOSURES

cc: Jonathan Sklarski, P.E., Dewberry | Preble-Rish City of Callaway (w/attachment via email jsklarski@dewberry.com)
Oscar Martinez, City of Callaway (w/attachment via email omartinez@cityofcallaway.com)
Tina Dixon, City of Callaway (w/attachment via email tdixon@cityofcallaway.com)

K:\220.042 Highway 2297 Water Main Relocation\Construction\Change Order\Change Orger #1\220.042_Fuller_Change Order 1.docx

Attachment A

Change Order No. 1

CONTRACT CHANGE ORDER

ORDER NO. <u>1</u>
DATE: <u>May 9, 2016</u>
STATE: <u>FLORIDA</u>
COUNTY: <u>BAY</u>

CONTRACT FOR
Hwy. 2297 Water Main Relocation

OWNER
CITY OF CALLAWAY

To Gulf Coast Utility Contractors, LLC
 (Contractor)

You are hereby requested to comply with the following changes from the contract plans and specifications:

Description of Changes (Supplemental Plans and Specifications Attached)	DECREASE in Contract Price	INCREASE in Contract Price
Contract time extension of 10 weeks	\$0.00	\$0.00
TOTALS		
NET CHANGE IN CONTRACT PRICE		

JUSTIFICATION:
 Feels it is necessary to have time extension substantially complete the job.

The amount of the Contract will be (Increased/Decreased/Unchanged) by the Sum of
 _____ Dollars (\$ 0.00).

The Contract Total including this and previous Change Orders will be:
 _____ Dollars (\$ 0.00).

The Contract Period provided for Completion will be (Increased/Decreased/Unchanged): 70 Days.

The new date of final completion will be July 21st, 2016

This Document will become a supplement to the contract and all provisions will apply hereto.

Requested [Signature] (Contractor) MAY 9, 2016 (Date)

Recommended [Signature] (Owner's Architect/Engineer) May 11, 2016 (Date)

Accepted _____ (Owner) _____ (Date)

**CITY OF CALLAWAY
BOARD OF COMMISSIONERS
AGENDA ITEM SUMMARY**

DATE: MAY 24, 2016

ITEM: LARGE SCALE COMPREHENSIVE PLAN AMENDMENT – REQUEST TO CHANGE THE FUTURE LAND USE MAP FOR THE PROPERTY AT 724 N. TYNDALL PARKWAY

1. PLACED ON AGENDA BY:
J. Michael Fuller, City Manager

2. AGENDA:

PRESENTATION	<input type="checkbox"/>
PUBLIC HEARING	<input checked="" type="checkbox"/>
CONSENT	<input type="checkbox"/>
OLD BUSINESS	<input type="checkbox"/>
REGULAR	<input type="checkbox"/>

3. IS THIS ITEM BUDGETED (IF APPLICABLE)? YES NO

N/A

4. BACKGROUND: (WHY, WHAT, WHO, WHERE, WHEN, HOW, & IDENTIFY ALL ATTACHMENTS)

Joel Coleman of D.R. Horton, Inc. & John Sklarski, P.E. of Dewberry, Prebble-Rish Inc. on behalf of Centennial Bank the owner of 724 N. Tyndall Pkwy., have submitted an application for a Large Scale Comprehensive Plan Amendment to change the Callaway Future Land Use Map. Specifically, the applicants are requesting the Future Land Use of the property on Tyndall Parkway, (Parcel ID # 06018-010-000 & 06018-020-000) Less and except the "Sign Parcel". Please see attached survey of the "Sign Parcel". The property currently has a Future Land Use Designation of Commercial. The applicant is requesting that the City of Callaway amend the Future Land Use Map to provide the property at 724 N. Tyndall Pkwy. with a Medium Residential Density Future Land Use.

This cause was brought before the Callaway Planning Board in a regularly scheduled meeting on May 3, 2016. The Planning Board reviewed the application and recommends that the City Commission approve the Large Scale Comprehensive Plan Amendment.

Attachment(s):

- Ordinance # 965
- Planning Board Recommendation
- Sign Parcel Survey
- Application
- Maps

5. REQUESTED MOTION/ACTION:

It is recommended that the City Commission approve transmittal of Ordinance # 965 / Large Scale Comprehensive Plan Amendment to the State Land Planning Agency.

ORDINANCE NO. 965

AN ORDINANCE AMENDING THE COMPREHENSIVE PLAN OF THE CITY OF CALLAWAY, SPECIFICALLY ACTING UPON THE APPLICATION OF D.R. HORTON HOMES, INC. ON BEHALF OF THE PROPERTY OWNER DESIGNATING FOR COMMERCIAL FUTURE LAND USE A CERTAIN PARCEL OF LAND LYING WITHIN THE CITY OF CALLAWAY, FLORIDA, CONSISTING OF APPROXIMATELY 12.15 MORE OR LESS ACRES; SAID PARCEL IS LOCATED AT OR NEAR 724 N. TYNDALL PARKWAY, CALLAWAY, FLORIDA, AS MORE PARTICULARLY DESCRIBED IN THE BODY OF THE ORDINANCE; AMENDING THE CITY'S FUTURE LAND USE MAP FOR MEDIUM DENSITY RESIDENTIAL DESIGNATION FOR THE PARCEL; REPEALING ORDINANCES OR PARTS OF ORDINANCE IN CONFLICT HEREWITH; AND PROVIDING THAT THIS ORDINANCE SHALL TAKE EFFECT AS PROVIDED BY LAW.

WHEREAS, the Callaway City Commission approved Ordinance No. 664, known as "The City of Callaway Comprehensive Growth Development Plan"; and

WHEREAS, the City Commission desires to amend the Future Land Use Map ("FLUM") contained within the City of Callaway Comprehensive Growth Development Plan to change the land use designation for parcels of land within the City; and

WHEREAS, DR Horton Homes, Inc. (the "Applicant") on behalf of Centennial Bank (the "property owner"), submitted an application requesting an amendment to the Comprehensive Plan designating a certain parcel as "Medium Density Residential"; and

WHEREAS, the Callaway Planning Board reviewed the map amendment, conducted a public hearing pursuant to Section 163.3174, Florida Statutes, on May 3, 2016, and recommended approval; and

WHEREAS, on May 24, 2016, the City Commission conducted a property noticed transmittal hearing as required by Section 163.3184, Florida Statutes, and on May __, 2016, transmitted the proposed amendment to the State Land Planning Agency; and

WHEREAS, on _____, 2016, the City Commission conducted a properly notice adoption hearing as required by Section 163.3184, Florida Statutes, and adopted this Ordinance in the course of that hearing; and

WHEREAS, all conditions required for the enactment of this Ordinance to amend the City of Callaway Comprehensive Growth Development Plan to make the respective change to the "FLUM" designation for the subject parcels have been met;

NOW, THEREFORE, BE IT ENACTED BY THE PEOPLE OF THE CITY OF CALLAWAY, FLORIDA:

SECTION 1. The following described parcel of real property situated within the municipal limits of the City of Callaway, Florida, is designated for Medium Density Residential future land use under the City's Comprehensive Plan, to wit,

EXHIBIT "A"

and the City's Future Land Use Map is amended accordingly.

SECTION 2. If any section, subsection, paragraph, sentence or other provision of this Ordinance shall be adjudged invalid or unconstitutional by a regulatory body of competent jurisdiction, such decisions shall not affect the validity of the remaining portion hereof. The City Commission hereby declares that it would have passed this Ordinance and each section, subsection, paragraph, sentence or other provision hereof, irrespective of the fact that any one or more sections, subsections, paragraphs, sentences, or provisions be declare invalid or unconstitutional.

SECTION 3. All ordinances or parts of ordinances in conflict herewith are repealed to the extent of such conflict.

SECTION 4. The Ordinance shall take effect as provided by law.

PASSED, APPROVED AND ADOPTED at the regular meeting of the City Commission of the City of Callaway, Florida, this 24th day of May, 2016.

CITY OF CALLAWAY, FLORIDA

By: _____
Bob Pelletier, Mayor

ATTEST: _____
Janice L. Peters, MMC, City Clerk

PASSED ON FIRST READING: _____

NOTICE PUBLISHED ON: _____

PASSED ON SECOND READING: _____

APPROVED AS TO FORM AND LEGAL
SUFFICIENCY FOR THE CITY OF CALLAWAY
ONLY:

Kevin Obos, City Attorney

VOTE OF COMMISSION:

Covey _____
Fairbanks _____
Henderson _____
Pelletier _____
Townsend _____



Planning Board Recommendation

Recommendation for Large Scale Comprehensive Plan Amendment, to change Future Land Use Map from Commercial to Medium Residential Density.

Date: May 3, 2016
Applicant(s): D.R. Horton, Inc.
Location: 724 N. Tyndall Parkway,
Parcel ID # 06018-010-000, & 06018-020-000
Less and except the "Sign Parcel" (See attached survey)

Planning Board Recommendation:

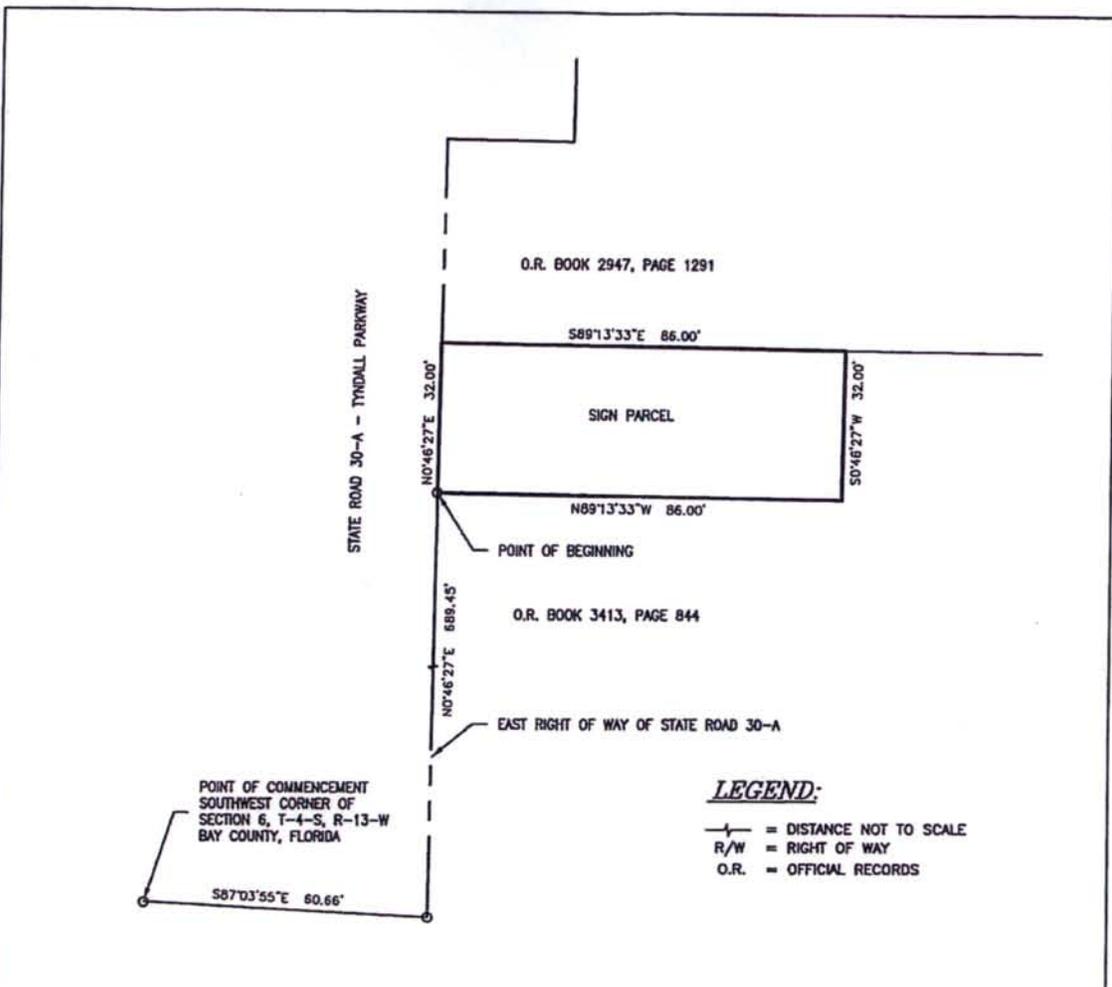
The Planning Board hereby transmits a recommendation of Approval to the City Commission for the Large Scale Comprehensive Plan Amendment.

Robert H Bell

ROBERT H Bell, Chairman
Print Name

Attachment: Survey of Sign Parcel

Drawing name: M:\1726.031 - Callaway Townhomes - A10 Survey\Survey.dwg Date: 5/05/16
 User: davidb Date: 5/05/16
 Plot: 3:33pm by: davidb



LEGAL DESCRIPTION SIGN PARCEL (AS WRITTEN)
 A PARCEL OF LAND LYING AND BEING IN SECTION 6, TOWNSHIP 4 SOUTH, RANGE 13 WEST, BAY COUNTY, FLORIDA.

COMMENCE AT THE SOUTHWEST CORNER OF SECTION 6, TOWNSHIP 4 SOUTH, RANGE 13 WEST, BAY COUNTY, FLORIDA AND PROCEED THENCE SOUTH 87 DEGREES 03 MINUTES 55 SECONDS EAST, FOR A DISTANCE OF 60.66 FEET TO THE EAST RIGHT OF WAY LINE OF STATE ROAD 30-A (TYNDALL PARKWAY); THENCE NORTH 00 DEGREES 46 MINUTES 27 SECONDS EAST, ALONG SAID EAST RIGHT OF WAY LINE, FOR A DISTANCE OF 689.45 FEET TO THE POINT OF BEGINNING; THENCE CONTINUE NORTH 00 DEGREES 46 MINUTES 27 SECONDS EAST, ALONG SAID EAST RIGHT OF WAY LINE, FOR A DISTANCE OF 32.00 FEET TO THE SOUTHWEST CORNER OF PROPERTY RECORDED IN OFFICIAL RECORDS BOOK 2947, PAGE 1291 OF THE PUBLIC RECORDS OF BAY COUNTY, FLORIDA; THENCE LEAVING SAID EAST RIGHT OF WAY LINE PROCEED SOUTH 89 DEGREES 13 MINUTES 33 SECONDS EAST, ALONG THE SOUTH BOUNDARY LINE OF SAID PROPERTY, FOR A DISTANCE OF 86.00 FEET; THENCE LEAVING SAID SOUTH BOUNDARY LINE PROCEED SOUTH 00 DEGREES 46 MINUTES 27 SECONDS WEST, FOR A DISTANCE OF 32.00 FEET; THENCE NORTH 89 DEGREES 13 MINUTES 33 SECONDS WEST, FOR A DISTANCE OF 86.00 FEET TO THE POINT OF BEGINNING.
 CONTAINING 2,752 SQUARE FEET OR 0.063 ACRES, MORE OR LESS.

SURVEYOR'S NOTES:

1. BEARINGS SHOWN HEREON ARE REFERENCED TO PROPERTY RECORDED ON OFFICIAL RECORDS BOOK 2947, PAGE 1291; BEARING BEING N00°46'27"E ON THE EAST RIGHT OF WAY OF STATE ROAD 30-A.
2. THIS SURVEY, MAP, AND REPORT IS NOT VALID WITHOUT THE SIGNATURE AND ORIGINAL RAISED SEAL OF A FLORIDA LICENSED SURVEYOR AND MAPPER. ADDITIONS OR DELETIONS TO SURVEY MAPS OR REPORTS BY OTHER THAN THE SIGNING PARTY OR PARTIES IS PROHIBITED WITHOUT WRITTEN CONSENT OF THE SIGNING PARTY OR PARTIES.
3. SOURCE OF INFORMATION: DEEDS RECORDED IN THE PUBLIC RECORDS OF BAY COUNTY, FLORIDA.
4. NO TITLE SEARCH, TITLE OPINION OR ABSTRACT WAS PERFORMED BY, NOR PROVIDED TO PREBLE-RISH, INC., FOR THE SUBJECT PROPERTY. THERE MAY BE DEEDS OF RECORD, UNRECORDED DEEDS, EASEMENTS, ENCROACHMENTS, RIGHT-OF-WAYS, BUILDING SETBACKS, RESTRICTIVE COVENANTS OR OTHER INSTRUMENTS WHICH COULD AFFECT THE BOUNDARIES OR USE OF THE SUBJECT PROPERTY.
5. THIS IS NOT A BOUNDARY SURVEY.



5/05/16
 DAVID JON BARTLETT, P.S.M. DATE SIGNED
 PROFESSIONAL SURVEYOR & MAPPER No. LS4018

Dewberry PREBLE-RISH

203 ABERDEEN PARKWAY
 PANAMA CITY, FLORIDA 32405
 PHONE: 850.522.0644 FAX: 850.522.1011
 WWW.DEWBERRY.COM

CERTIFICATE OF AUTHORIZATION NO. LB 8011

SKETCH OF DESCRIPTION		DRAWING DATE:	PROJECT NO.
SIGN PARCEL		5-05-16	92395080
SECTION 6, T-4-S, R-13-W		BY:	DJB
CITY OF CALLAWAY		APPROVED BY:	S1
BAY COUNTY, FLORIDA		JS	
FB/PG: N/A	FLD DATE: N/A	SCALE: 1"=30'	



Planning Department
6601 E. Hwy. 22
Callaway, FL 32404
(850) 871-6000
(850) 871-2444

Amanda Richard
Director of Planning
Michael Fuller
City Planner

Large Scale Comprehensive Plan Amendment
Large Scale (over 10 acres) \$2,045.00
(plus hourly Attorney and Engineering Fees reimbursed as billed)

A. Application Information: (Application to be completed by property owner or authorized agent only.)

1. Owner's Name: D.R. Horton, Inc.
2. Mailing Address: 25366 Profit Drive, Daphne, AL 36526
3. Telephone/Fax: 251-234-2949
4. Authorized Agent Name: Joel Coleman
5. Mailing Address: _____
6. Telephone/Fax: _____

If applicant does not own the property, give name, address, and telephone number of Owner. (Must attach a notarized statement of consent from the owner.) Attach a legal description including a survey if available. Attach a copy of the deed or other instrument documenting legal interest.

B. Requested Amendment

1. Current Future Land Use Map (FLUM) - Commercial
2. Requested FLUM designation(s) - Medium Residential Density
3. Justification – Explain circumstances that give rise to the need for the amendment.
In order to develop property for mutli family townhomes the land use willl need to be amended from Commerical to medium residential density
4. List of objectives and policies of the Future Land Use Element and other affected elements with which the proposed amendment is compatible.

C. Property Information

1. Address of site for which amendment is requested:
724 Tyndall Pkwy N, Panama City, FL 32404
2. Tax ID: 06018-010-000, 06018-020-000
3. Acreage of property: 12.15 ac
4. Analysis of the character of any vacant lands in order to determine suitability for use, including:
 Soils
 Topography, including flood prone areas



Natural Resources
Historic Resources

NOTE: Information can be downloaded from GIS

Hurricane evacuation based on the proposed amendment, considering the number of persons requiring evacuation, availability of hurricane shelter spaces, and evacuation routes and times.

5. **Whether the site contains habitat for species listed by federal, state or local agencies endangered, threatened or species of special concern.**

If yes, identify the species and show the habitat location on a map.

6. Provide the most recent aerial photograph (minimum of ¼ mile radius) available from the Property Appraisers Office. The information required by the following (a-f) should be shown on the aerial photo.
- a) Location in relation to surrounding physical features such as Streets, railroads, water bodies, etc. Names of all adjacent streets and other physical features must be shown.
 - b) North direction arrow.
 - c) Township, Range and Section.
 - d) Existing land uses of the site and all adjacent properties, and Future Land Use designation.
 - e) Dimensions of the site (length, width, etc.) in linear feet.
 - f) Size of the site in square feet or acres.

D. Facility Capacity Analysis

Applicant must provide information as to the impact on infrastructure proposed Future Land Use Map change will have on public facilities.

1. Potable Water Source: City of Callaway
Source: Bay County as Distributed by the City of Callaway
Capacity in system: 60 MGD - Permitted Amount
Projected demand/impact in five (5) years: $120(3.5) = 420(96) = 40,320$ GPD
Capacity available: Yes No
2. Sewage Disposal Source: City of Callaway
Capacity in system: 2.14 MGD
Projected demand in five (5) years: $80(3.5) = 280(96) = 26,880$ GPD
Capacity available: Yes No
3. Solid Waste: City of Callaway
Capacity in system: 2,372,000 CY
Projected demand in five (5) years: $5.5(3.5) = 19.25(96) = 1,848$ lb./day
Capacity available: Yes No

4. **Transportation:**

a) **Roadways serving the site (indicate laneage, functional classification and right-of-way), current level of service (LOS), and LOS standard.**

N Tyndall Pkwy - 4 lanes, Principal Arterial, Current LOS - C, Standard LOS- D

b) **Projected LOS (indicate year) under existing designation**

Projected LOS C for year 2016

c) **Projected LOS (indicate year) under proposed designation (calculate anticipated number of trips and distribution on roadway network, and identify resulting changes to the projected LOS).**

Project LOS C for year 2016

621 Daily trips, 58 Peak Trips

60%, 40% N/S split on Tyndall Pkwy

d) **Improvements/expansions (including right-of-way acquisition) already programmed or needed as a result of the proposed amendment.**

N/A

e) **Evaluation consistency with the adopted MPO plan and FDOT's 5-Year Transportation Plan.**

N/A

f) **Traffic Circulation Element amendment submitted in conjunction with Future Land Use Map amendment, if required.** Yes No

g) **Capital Improvements Element amendment submitted in conjunction with Future Land Use Map amendment, if required.** Yes No

E. **Tax Role Information:**

Parcel ID Number: 06018-010-000, 06018-020-000

Existing Tax Classification: Vacant Commercial

Proposed Tax Classification: Mutli Family

F. Certification and Authorization

By my signature hereto, I do hereby certify that the information contained in this application is true and correct, and understand that deliberate misrepresentation of such information will be grounds for denial or reversal of this application and/or revocation of any approval based upon this application.

I do hereby authorize City of Callaway staff to enter upon my property at any reasonable time for purposes of site inspection.

I do hereby authorize the placement of a public notice sign on my property at locations to be determined by City staff.

Joel Coleman
Applicant's Name (please print)

D. Joel Coleman
Applicant's Signature

D.R. Horton
Company Name

This application must be notarized.

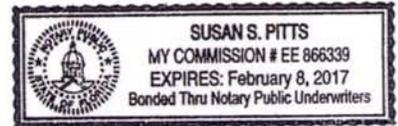
State of Florida
County of Bay

Signed and sealed before me this 15th day of February, 2016,
By D. Joel Coleman, who is personally known to me or has
produced _____
as identification and who did/did not take an oath.

Susan S. Pitts
Notary Public Signature

Susan S. Pitts
Printed Name

My commission expires: 02/08/2017



Planning Department Use Only

Amendment number: _____ Ordinance Number: _____

Date received: _____ Date complete: _____

Public notice sign: _____ Newspaper ad: _____

City Commission hearing date: _____

Approved: _____ Denied: _____

Conditions of approval:

Date effective: _____



my100bank.com

A Home BancShares Company

January 16, 2016

City of Callaway
6601 East Highway 22
Callaway, Florida 32404

Re: Callaway Townhomes
Parcel ID's: 06018-010-000, 06018-020-000; Bay County, FL
PRI No. 776.031

Dear Sirs,

On behalf of Centennial Bank, I am authorizing Joel Coleman of DR Horton, Inc. and Jonathan Sklarski, P.E. of Preble-Rish, Inc. to act on behalf of Centennial Bank on all permit applications for the Callaway Townhomes Project.

If you should have any questions or comments, please do not hesitate to call at 863-797-1853

Sincerely,


Meresha Lankford
Senior Vice President Special Assets Manager

STATE OF FLORIDA
COUNTY OF

The foregoing instrument was acknowledged before me this 15 day of January, 2016, by Meresha Lankford, SVP of (Centennial Bank), on behalf of the corporation.

(Seal)


Signature of Notary Public
Print, Type/Stamp Name of Notary

Personally known:

OR Produced Identification:

Type of Identification Produced

CONNIE BACHER
Notary Public - State of Florida
Commission # FF164278
My Commission Exp. Dec. 8, 2018

IN THE CIRCUIT COURT IN AND FOR BAY COUNTY FLORIDA

CENTENNIAL BANK, successor
in interest to COASTAL COMMUNITY BANK,

Plaintiff,

vs.

CASE NO. 2011 CA 000438

PANHANDLE TIMBER AND HOLDINGS, INC.;
GALLERIA AT CALLAWAY, LLC;
JAMES L. GILLETTE;
CALVIN CLEGHORN;
RICHARD M. RIGBY;
CHARLES RIGBY;
RJ GALLERIA, LLC;
THE APARTMENTS AT GALLERIA, LLC;
ANDREW M. BYRD, JR.;
INTERFACE CALLAWAY, LLC;
CALLAWAY MEMBER, LLC;

Defendants.

FILED
2013 JAN 15 A 9:42
BILL KINSAUL
CLERK OF COURT
BAY COUNTY, FLORIDA

CERTIFICATE OF TITLE

The undersigned Clerk of the Court certifies that he executed and filed a Certificate of Sale in this action on January 3, 2013 on the property described below and that no objections to the sale have been filed within the time allowed for filing objections. The following described real property located in Bay County, Florida:

SEE "Exhibit A" ATTACHED HERETO

was sold to Centennial Bank, attn: Sherry McGinn, at 635 East Baldwin Road, Panama City, Florida 32405, for \$10,100.00.

WITNESS my hand and the seal of this Court this 15 day of January, 2013.

BILL KINSAUL
CLERK OF THE COURT
BAY COUNTY

[SEAL OF THE COURT]

By:  Shawn Chamber
Deputy Clerk

Conformed Copies to:

Megan F. Fry, Esq.
Clark, Partington, Hart, Larry,
Bond & Stackhouse
P.O. Box 13010
Pensacola, Florida

Julie A. Sombathy, Esq.
Isler, Sombathy & Sombathy, P.A.
P.O. Box 430
Panama City, Florida

Douglas L. Smith, Esq.
Burke, Blue, Hutchinson,
Walters, & Smith, P.A.
221 McKenzie Avenue
Panama City, Florida 32402

Edward A. Hutchison, Jr., Esq.
Burke, Blue, Hutchison,
Walters, & Smith, P.A.
221 McKenzie Avenue
Panama City, Florida 32402

Interface Callaway, LLC
c/o John White, III, Registered Agent
Sabadell United Bank Tower
1645 Palm Beach Lakes Blvd., Suite 1200
West Palm Beach, Florida 33401

Callaway Member, LLC
c/o John White, III, Registered Agent
Sabadell United Bank Tower
1645 Palm Beach Lakes Blvd., Suite 1200
West Palm Beach, Florida 33401

EXHIBIT "A"

PARCEL I:

COMMENCE AT THE SOUTHWEST CORNER OF SECTION 6, TOWNSHIP 4 SOUTH, RANGE 13 WEST, BAY COUNTY, FLORIDA; THENCE SOUTH 87 DEGREES 03 MINUTES 55 SECONDS EAST ALONG THE SOUTH LINE OF SAID SECTION 6 FOR 60.66 FEET TO THE EAST RIGHT OF WAY LINE OF STATE ROAD NO. 30-A; THENCE NORTH 00 DEGREES 46 MINUTES 27 SECONDS EAST ALONG SAID EAST RIGHT OF WAY LINE FOR 40.54 FEET TO THE POINT OF BEGINNING; THENCE CONTINUE NORTH 00 DEGREES 46 MINUTES 27 SECONDS EAST ALONG SAID EAST RIGHT OF WAY LINE FOR 738.91 FEET; THENCE SOUTH 89 DEGREES 13 MINUTES 33 SECONDS EAST ALONG SAID EAST RIGHT OF WAY LINE FOR 10.00 FEET; THENCE NORTH 00 DEGREES 46 MINUTES 27 SECONDS EAST ALONG SAID EAST RIGHT OF WAY LINE FOR 53.75 FEET; THENCE LEAVING SAID EAST RIGHT OF WAY LINE SOUTH 87 DEGREES 08 MINUTES 01 SECONDS EAST FOR 909.95 FEET; THENCE SOUTH 00 DEGREES 46 MINUTES 27 SECONDS WEST FOR 796.39 FEET TO THE NORTH LINE OF A DEPARTMENT OF TRANSPORTATION DRAINAGE DITCH RECORDED IN BAY COUNTY OFFICIAL RECORDS BOOK 400, PAGE 463; THENCE NORTH 86 DEGREES 20 MINUTES 33 SECONDS WEST ALONG SAID NORTH LINE FOR 653.42 FEET; THENCE CONTINUE ALONG SAID NORTH LINE NORTH 88 DEGREES 20 MINUTES 59 SECONDS WEST FOR 266.79 FEET TO THE POINT OF BEGINNING.

LESS AND EXCEPT THE FOLLOWING 4 PARCELS:

Parcel 1:

COMMENCE AT THE SOUTHWEST CORNER OF SECTION 6, TOWNSHIP 4 SOUTH, RANGE 13 WEST, BAY COUNTY, FLORIDA; THENCE SOUTH 87 DEGREES 03 MINUTES 55 SECONDS EAST ALONG THE SOUTH LINE OF SAID SECTION 6 FOR 60.66 FEET TO THE EAST RIGHT OF WAY LINE OF STATE ROAD NO. 30-A; THENCE NORTH 00 DEGREES 46 MINUTES 27 SECONDS EAST ALONG SAID EAST RIGHT OF WAY LINE FOR 40.54 FEET TO THE POINT OF BEGINNING; THENCE CONTINUE NORTH 00 DEGREES 46 MINUTES 27 SECONDS EAST ALONG SAID EAST RIGHT OF WAY LINE FOR 291.20 FEET; THENCE NORTH 89 DEGREES 29 MINUTES 21 SECONDS EAST FOR 250.06 FEET; THENCE NORTH 00 DEGREES 46 MINUTES 27 SECONDS EAST FOR 50.40 FEET; THENCE SOUTH 86 DEGREES 20 MINUTES 33 SECONDS EAST FOR 497.82 FEET; THENCE SOUTH 00 DEGREES 46 MINUTES 27 SECONDS WEST FOR 350.44 FEET TO THE NORTH LINE OF A DEPARTMENT OF TRANSPORTATION DRAINAGE DITCH RECORDED IN BAY COUNTY OFFICIAL RECORDS BOOK 400, PAGE 463; THENCE NORTH 86 DEGREES 20 MINUTES 33 SECONDS WEST ALONG SAID NORTH LINE FOR 481.04 FEET; THENCE NORTH 88 DEGREES 20 MINUTES 59 SECONDS WEST ALONG SAID NORTH LINE FOR 266.79 FEET TO THE POINT OF BEGINNING.

Parcel 2:

COMMENCE AT THE SOUTHWEST CORNER OF SECTION 6, TOWNSHIP 4 SOUTH, RANGE 13 WEST, BAY COUNTY, FLORIDA; THENCE SOUTH 87 DEGREES 03 MINUTES 55 SECONDS EAST ALONG THE SOUTH LINE OF SAID SECTION 6 FOR 60.66 FEET TO THE EAST RIGHT OF WAY LINE OF STATE ROAD NO. 30-A; THENCE NORTH 00 DEGREES 46 MINUTES 27 SECONDS EAST ALONG SAID EAST RIGHT OF WAY LINE FOR 764.45 FEET; THENCE SOUTH 89 DEGREES 13 MINUTES 33 SECONDS EAST FOR 27.00 FEET; THENCE NORTH 00 DEGREES 46 MINUTES 27 SECONDS EAST FOR 68.13 FEET

TO THE POINT OF BEGINNING; THENCE CONTINUE NORTH 00 DEGREES 46 MINUTES 27 SECONDS EAST FOR 280.22 FEET; THENCE SOUTH 89 DEGREES 13 MINUTES 33 SECONDS EAST FOR 250.00 FEET; THENCE SOUTH 00 DEGREES 46 MINUTES 27 SECONDS WEST FOR 289.36 FEET; THENCE NORTH 87 DEGREES 08 MINUTES 01 SECOND WEST FOR 250.17 FEET TO THE POINT OF BEGINNING.

AND:

COMMENCE AT THE SOUTHWEST CORNER OF SECTION 6, TOWNSHIP 4 SOUTH, RANGE 13 WEST, BAY COUNTY, FLORIDA; THENCE SOUTH 87 DEGREES 03 MINUTES 55 SECONDS EAST ALONG THE SOUTH LINE OF SAID SECTION 6 FOR 60.66 FEET TO THE EAST RIGHT OF WAY LINE OF STATE ROAD NO. 30-A; THENCE NORTH 00 DEGREES 46 MINUTES 27 SECONDS EAST ALONG SAID EAST RIGHT OF WAY LINE FOR 764.45 FEET; THENCE SOUTH 89 DEGREES 13 MINUTES 33 SECONDS EAST FOR 27.00 FEET TO THE POINT OF BEGINNING; THENCE NORTH 00 DEGREES 46 MINUTES 27 SECONDS EAST FOR 68.13 FEET; THENCE SOUTH 87 DEGREES 08 MINUTES 01 SECOND EAST FOR 250.17 FEET; THENCE SOUTH 00 DEGREES 46 MINUTES 27 SECONDS WEST FOR 58.99 FEET; THENCE NORTH 89 DEGREES 13 MINUTES 33 SECONDS WEST FOR 250.00 FEET TO THE POINT OF BEGINNING.

AND:

TOGETHER WITH A PERPETUAL, NON-EXCLUSIVE EASEMENT FOR INGRESS, EGRESS (BOTH PEDESTRIAN AND VEHICULAR) AND UTILITIES OVER, ACROSS AND THROUGH THE FOLLOWING DESCRIBED PROPERTY:

COMMENCE AT THE SOUTHWEST CORNER OF SECTION 6, TOWNSHIP 4 SOUTH, RANGE 13 WEST, BAY COUNTY, FLORIDA; THENCE SOUTH 87 DEGREES 03 MINUTES 55 SECONDS EAST ALONG THE SOUTH LINE OF SAID SECTION 6 FOR 60.66 FEET TO THE EAST RIGHT OF WAY LINE OF STATE ROAD NO. 30-A; THENCE NORTH 00 DEGREES 46 MINUTES 27 SECONDS EAST ALONG SAID EAST RIGHT OF WAY LINE FOR 764.45 FEET TO THE POINT OF BEGINNING; THENCE CONTINUE NORTH 00 DEGREES 46 MINUTES 27 SECONDS EAST ALONG SAID EAST RIGHT OF WAY LINE FOR 15.00 FEET; THENCE SOUTH 89 DEGREES 13 MINUTES 33 SECONDS EAST ALONG SAID EAST RIGHT OF WAY LINE FOR 10.00 FEET; THENCE NORTH 00 DEGREES 46 MINUTES 27 SECONDS EAST ALONG SAID EAST RIGHT OF WAY LINE FOR 333.35 FEET; THENCE SOUTH 89 DEGREES 13 MINUTES 33 SECONDS EAST FOR 17.00 FEET; THENCE SOUTH 00 DEGREES 46 MINUTES 27 SECONDS WEST FOR 348.35 FEET; THENCE NORTH 89 DEGREES 13 MINUTES 33 SECONDS WEST FOR 27.00 FEET TO THE POINT OF BEGINNING.

Parcel 3:

COMMENCE AT THE SOUTHWEST CORNER OF SECTION 6, TOWNSHIP 4 SOUTH, RANGE 13 WEST, BAY COUNTY, FLORIDA; THENCE SOUTH 87 DEGREES 03 MINUTES 55 SECONDS EAST ALONG THE SOUTH LINE OF SAID SECTION 6 FOR 60.66 FEET TO THE EAST RIGHT OF WAY LINE OF STATE ROAD NO. 30-A; THENCE NORTH 00 DEGREES 46 MINUTES 27 SECONDS EAST ALONG SAID EAST RIGHT OF WAY LINE FOR 371.75 FEET TO THE POINT OF BEGINNING; THENCE CONTINUE NORTH 00 DEGREES 46 MINUTES 27 SECONDS EAST ALONG SAID EAST RIGHT OF WAY LINE FOR 317.70 FEET; THENCE SOUTH 89 DEGREES 13 MINUTES 33 SECONDS EAST FOR 86.00 FEET; THENCE NORTH 00 DEGREES 46 MINUTES 27 SECONDS EAST FOR 32.00 FEET; THENCE NORTH 89 DEGREES 13 MINUTES 33 SECONDS WEST FOR 86.00 FEET TO SAID EAST RIGHT OF WAY LINE; THENCE NORTH 00 DEGREES 46 MINUTES 27

SECONDS EAST ALONG SAID EAST RIGHT OF WAY LINE FOR 43.00 FEET; THENCE SOUTH 89 DEGREES 13 MINUTES 33 SECONDS EAST FOR 277.0 FEET; THENCE SOUTH 14 DEGREES 48 MINUTES 38 SECONDS WEST FOR 41.23 FEET; THENCE SOUTH 00 DEGREES 46 MINUTES 27 SECONDS WEST FOR 346.71 FEET; THENCE SOUTH 89 DEGREES 29 MINUTES 21 SECONDS WEST FOR 267.07 FEET TO THE POINT OF BEGINNING.

Parcel 4:

COMMENCE AT THE SOUTHWEST CORNER OF SECTION 6, TOWNSHIP 4 SOUTH, RANGE 13 WEST, BAY COUNTY, FLORIDA; THENCE SOUTH 87 DEGREES 03 MINUTES 55 SECONDS EAST ALONG THE SOUTH LINE OF SAID SECTION 6 FOR 10.62 FEET TO THE CENTERLINE OF SURVEY OF STATE ROAD NO. 30-A AND STATION 133+22.14, ACCORDING TO THE FLORIDA DEPARTMENT OF TRANSPORTATION RIGHT OF WAY MAP, SECTION 46020-2543; THENCE CONTINUE ALONG SAID SOUTH LINE SOUTH 87 DEGREES 03 MINUTES 55 SECONDS EAST FOR 50.04 FEET TO THE EAST RIGHT OF WAY LINE OF STATE ROAD NO. 30-A; THENCE NORTH 00 DEGREES 46 MINUTES 27 SECONDS EAST ALONG SAID EAST RIGHT OF WAY LINE FOR 764.45 FEET TO THE POINT OF BEGINNING; THENCE CONTINUE NORTH 00 DEGREES 46 MINUTES 27 SECONDS EAST ALONG SAID EAST RIGHT OF WAY LINE FOR 15.00 FEET; THENCE SOUTH 89 DEGREES 13 MINUTES 33 SECONDS EAST ALONG SAID EAST RIGHT OF WAY LINE FOR 10.00 FEET; THENCE NORTH 00 DEGREES 46 MINUTES 27 SECONDS EAST ALONG SAID EAST RIGHT OF WAY LINE FOR 333.35 FEET; THENCE SOUTH 89 DEGREES 13 MINUTES 33 SECONDS EAST FOR 17.00 FEET; THENCE SOUTH 00 DEGREES 46 MINUTES 27 SECONDS WEST FOR 348.35 FEET; THENCE NORTH 89 DEGREES 13 MINUTES 33 SECONDS WEST FOR 27.00 FEET TO THE POINT OF BEGINNING.

PARCEL II:

COMMENCE AT THE SOUTHWEST CORNER OF SECTION 6, TOWNSHIP 4 SOUTH, RANGE 13 WEST, BAY COUNTY, FLORIDA; THENCE SOUTH 87 DEGREES 03 MINUTES 55 SECONDS EAST ALONG THE SOUTH LINE OF SAID SECTION 6 FOR 60.66 FEET TO THE EAST RIGHT OF WAY LINE OF STATE ROAD NO. 30-A; THENCE NORTH 00 DEGREES 46 MINUTES 27 SECONDS EAST ALONG SAID EAST RIGHT OF WAY LINE FOR 40.54 FEET TO THE POINT OF BEGINNING; THENCE CONTINUE NORTH 00 DEGREES 46 MINUTES 27 SECONDS EAST ALONG SAID EAST RIGHT OF WAY LINE FOR 291.20 FEET; THENCE NORTH 89 DEGREES 29 MINUTES 21 SECONDS EAST FOR 250.06 FEET; THENCE NORTH 00 DEGREES 46 MINUTES 27 SECONDS EAST 50.40 FEET; THENCE SOUTH 86 DEGREES 20 MINUTES 33 SECONDS EAST FOR 497.82 FEET; THENCE SOUTH 00 DEGREES 46 MINUTES 27 SECONDS WEST FOR 350.44 FEET TO THE NORTH LINE OF A DEPARTMENT OF TRANSPORTATION DRAINAGE DITCH RECORDED IN BAY COUNTY OFFICIAL RECORDS BOOK 400, PAGE 463; THENCE NORTH 86 DEGREES 20 MINUTES 33 SECONDS WEST ALONG SAID NORTH LINE FOR 481.04 FEET; THENCE NORTH 88 DEGREES 20 MINUTES 59 SECONDS WEST ALONG SAID NORTH LINE FOR 266.79 FEET TO THE POINT OF BEGINNING.

LESS AND EXCEPT FROM PARCEL II THE FOLLOWING:

COMMENCE AT THE SOUTHWEST CORNER OF SECTION 6, TOWNSHIP 4 SOUTH, RANGE 13 WEST, BAY COUNTY, FLORIDA; THENCE SOUTH 87 DEGREES 03 MINUTES 55 SECONDS EAST ALONG THE SOUTH LINE OF SAID SECTION 6 FOR 60.66 FEET TO THE EAST RIGHT OF WAY LINE OF STATE ROAD NO. 30-A; THENCE NORTH 00

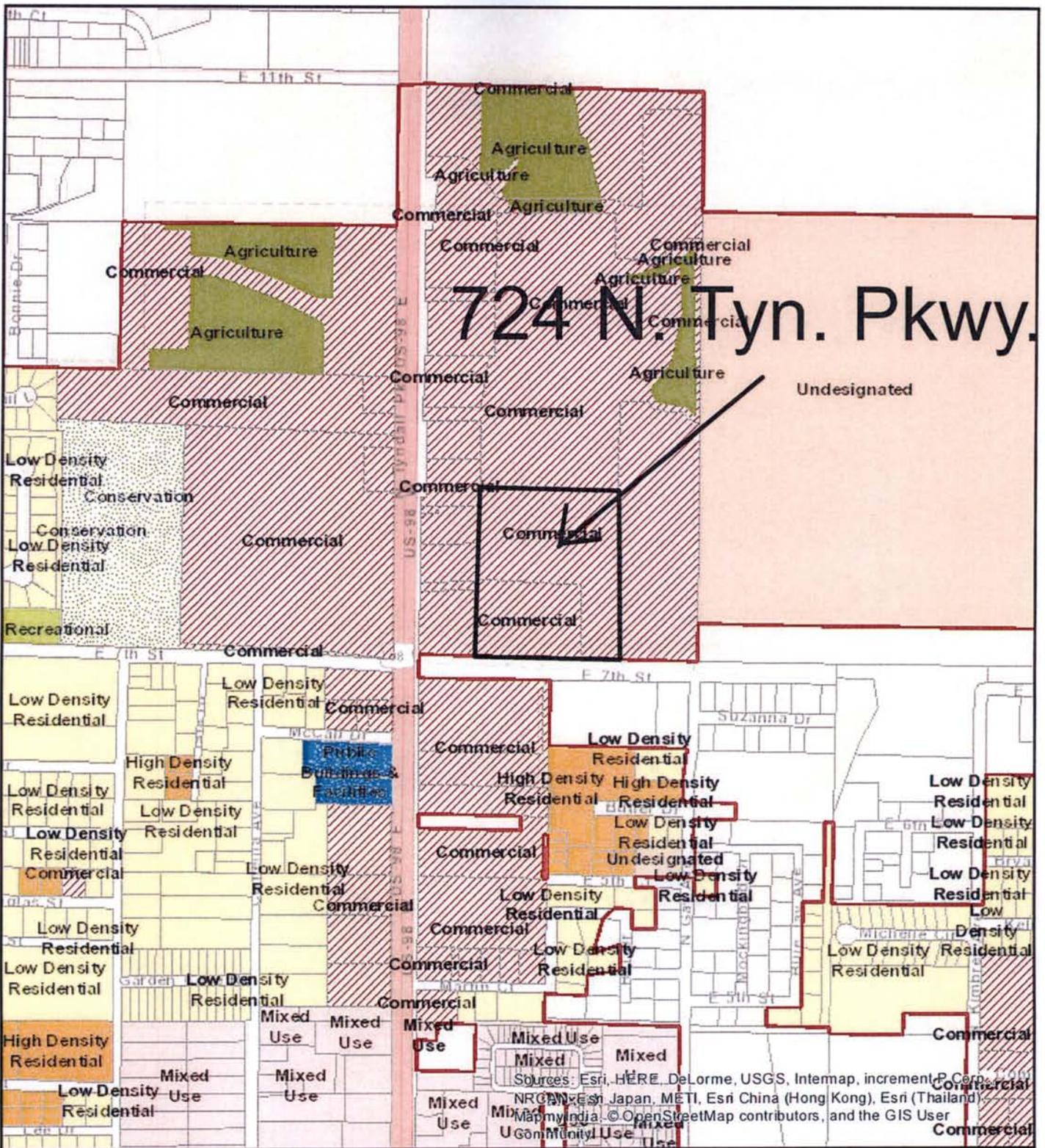
DEGREES 46 MINUTES 27 SECONDS EAST ALONG SAID EAST RIGHT OF WAY LINE FOR 40.54 FEET TO THE POINT OF BEGINNING; THENCE CONTINUE NORTH 00 DEGREES 46 MINUTES 27 SECONDS EAST ALONG SAID EAST RIGHT OF WAY LINE FOR 291.20 FEET; THENCE NORTH 89 DEGREES 29 MINUTES 21 SECONDS EAST FOR 250.06 FEET; THENCE SOUTH 00 DEGREES 46 MINUTES 27 SECONDS WEST FOR 300.63 FEET TO THE NORTH LINE OF A DEPARTMENT OF TRANSPORTATION DRAINAGE DITCH RECORDED IN BAY COUNTY OFFICIAL RECORDS BOOK 400, PAGE 463; THENCE NORTH 88 DEGREES 20 MINUTES 59 SECONDS WEST ALONG SAID NORTH LINE FOR 250.03 FEET TO THE POINT OF BEGINNING;

PARCEL III:

Commence at the Southwest corner of Section 6, Township 4 South, Range 13 West, Bay County, Florida; thence South 87 degrees 03 minutes 55 seconds East along the South line of said Section 6 for 60.66 feet to the East right of way line of State Road No. 30-A; thence North 00 degrees 46 minutes 27 seconds East along said East right of way line for 331.74 feet to the Point of Beginning; thence continue North 00 degrees 46 minutes 27 seconds East along said right of way line for 40.01 feet; thence North 89 degrees 29 minutes 21 seconds East for 267.07 feet; thence North 00 degrees 46 minutes 27 seconds East for 346.71 feet; thence North 14 degrees 48 minutes 38 seconds East for 41.23 feet; thence North 00 degrees 46 minutes 27 seconds East for 348.35 feet; thence North 89 degrees 13 minutes 33 seconds West for 267.00 feet to said East right of way line; thence North 00 degrees 46 minutes 27 seconds East along said right of way line for 60.00 feet; thence South 89 degrees 13 minutes 33 seconds East for 267.00 feet; thence North 08 degrees 58 minutes 00 seconds East for 231.58 feet; thence North 00 degrees 46 minutes 27 seconds East for 10.00 feet; thence South 89 degrees 13 minutes 33 seconds East for 30.00 feet; thence North 00 degrees 46 minutes 27 seconds East for 250.00 feet; thence North 89 degrees 13 minutes 33 seconds West for 330.00 feet to said East right of way line; thence North 00 degrees 46 minutes 27 seconds East along said right of way line for 60.00 feet; thence South 89 degrees 13 minutes 33 seconds East for 200.00 feet; thence South 00 degrees 46 minutes 27 seconds West for 20.00 feet; thence South 89 degrees 13 minutes 33 seconds East for 130.00 feet; thence North 00 degrees 46 minutes 27 seconds East for 363.61 feet; thence South 89 degrees 13 minutes 33 seconds East for 549.22 feet; thence South 00 degrees 48 minutes 40 seconds West for 208.25 feet; thence South 87 degrees 57 minutes 24 seconds East for 400.09 feet to the East line of the West Half of the Southwest Quarter of said Section 6; thence South 00 degrees 48 minutes 40 seconds West along said East line for 1861.12 feet to the North line of a Department of Transportation drainage ditch recorded in Bay County Official Records Book 400, Page 463; thence North 86 degrees 54 minutes 56 seconds West along said North line for 236.20 feet; thence North 86 degrees 20 minutes 33 seconds West along said North line for 786.12 feet; thence North 88 degrees 20 minutes 59 seconds West along said North line for 16.76 feet; thence North 00 degrees 46 minutes 27 seconds East for 300.63 feet; thence South 89 degrees 29 minutes 21 seconds West for 250.06 feet to the Point of Beginning.

LESS AND EXCEPT: Commence at the Southwest corner of Section 6, Township 4 South, Range 13 West, Bay County, Florida; thence South 87 degrees 03 minutes 55 seconds East along the South line of said Section 6 for 60.66 feet to the East right of way line of State Road No. 30-A; thence North 00 degrees 46 minutes 27 seconds East along said East right of way line for 331.74 feet to the Point of Beginning; thence continue North 00 degrees 46 minutes 27 seconds East along said right of way line for 40.01 feet; thence North 89 degrees 29 minutes 21 seconds East for 267.07 feet; thence North 00 degrees 46 minutes 27 seconds East for 346.71 feet; thence North 14 degrees 48 minutes 38 seconds East for 41.23 feet; thence North 00

degrees 46 minutes 27 seconds East for 58.99 feet; thence South 87 degrees 08 minutes 01 seconds East for 642.77 feet; thence South 00 degrees 46 minutes 27 seconds West for 796.39 feet to the North line of a Department of Transportation Drainage Ditch recorded in Bay County Official records Book 400, Page 463; thence North 86 degrees 20 minutes 33 seconds West along said North line for 653.42 feet; thence continue along said North line North 88 degrees 20 minutes 59 seconds West for 16.76 feet; thence North 00 degrees 46 minutes 27 seconds East for 300.63 feet; thence South 89 degrees 29 minutes 21 seconds West for 250.06 feet to the Point of Beginning.



Source: <http://maps.baycountyfl.gov>

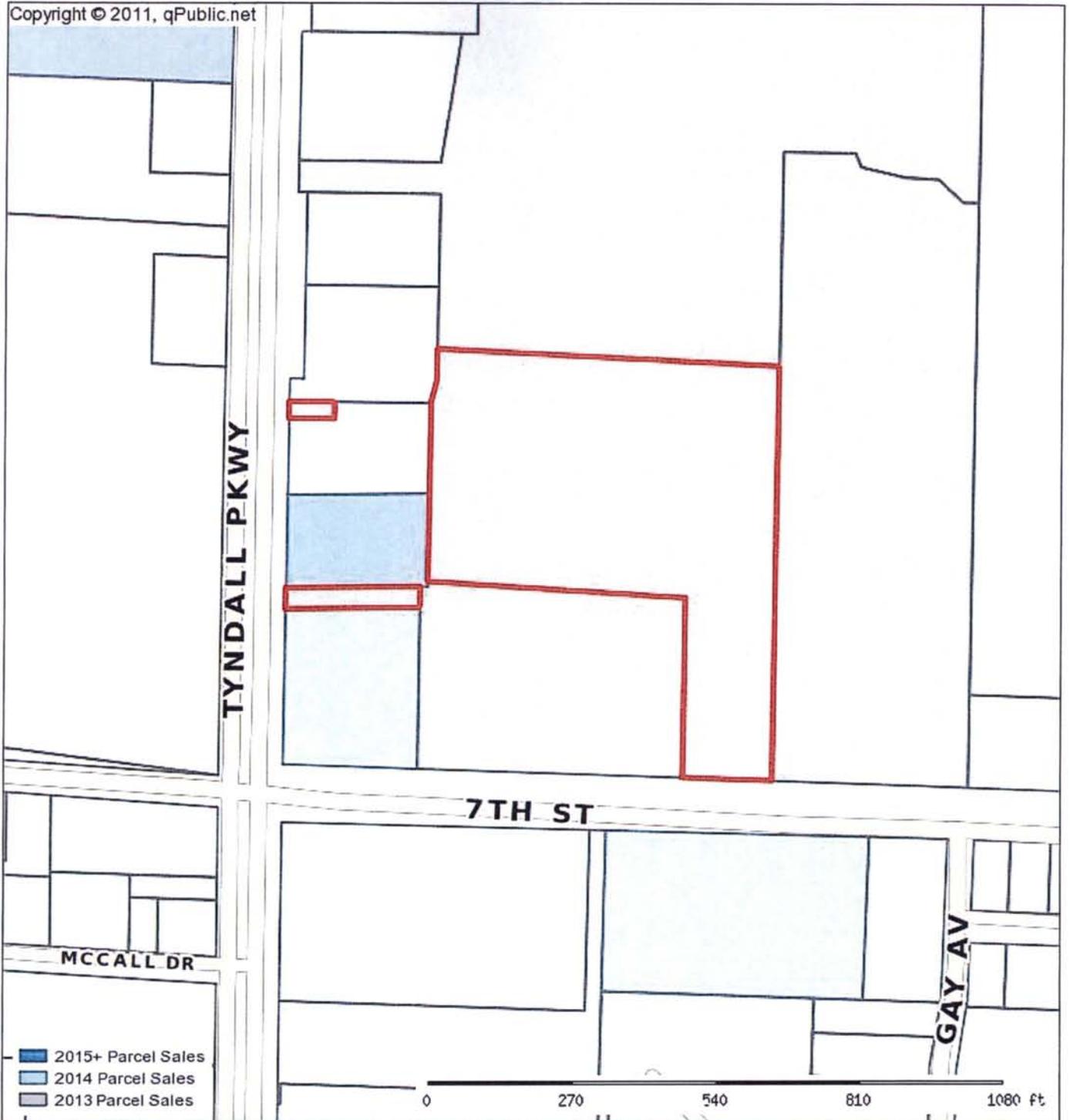


Callaway Future Land Use



This data is provided with understanding that the conclusions drawn from such information are solely the responsibilities of the user. The GIS data is not a legal representation of the features depicted, and any assumption of the legal status of this data is hereby disclaimed. Bay County GIS Division - 850.248.8071 - gis.division@baycountyfl.gov

Printed: 4/29/2016



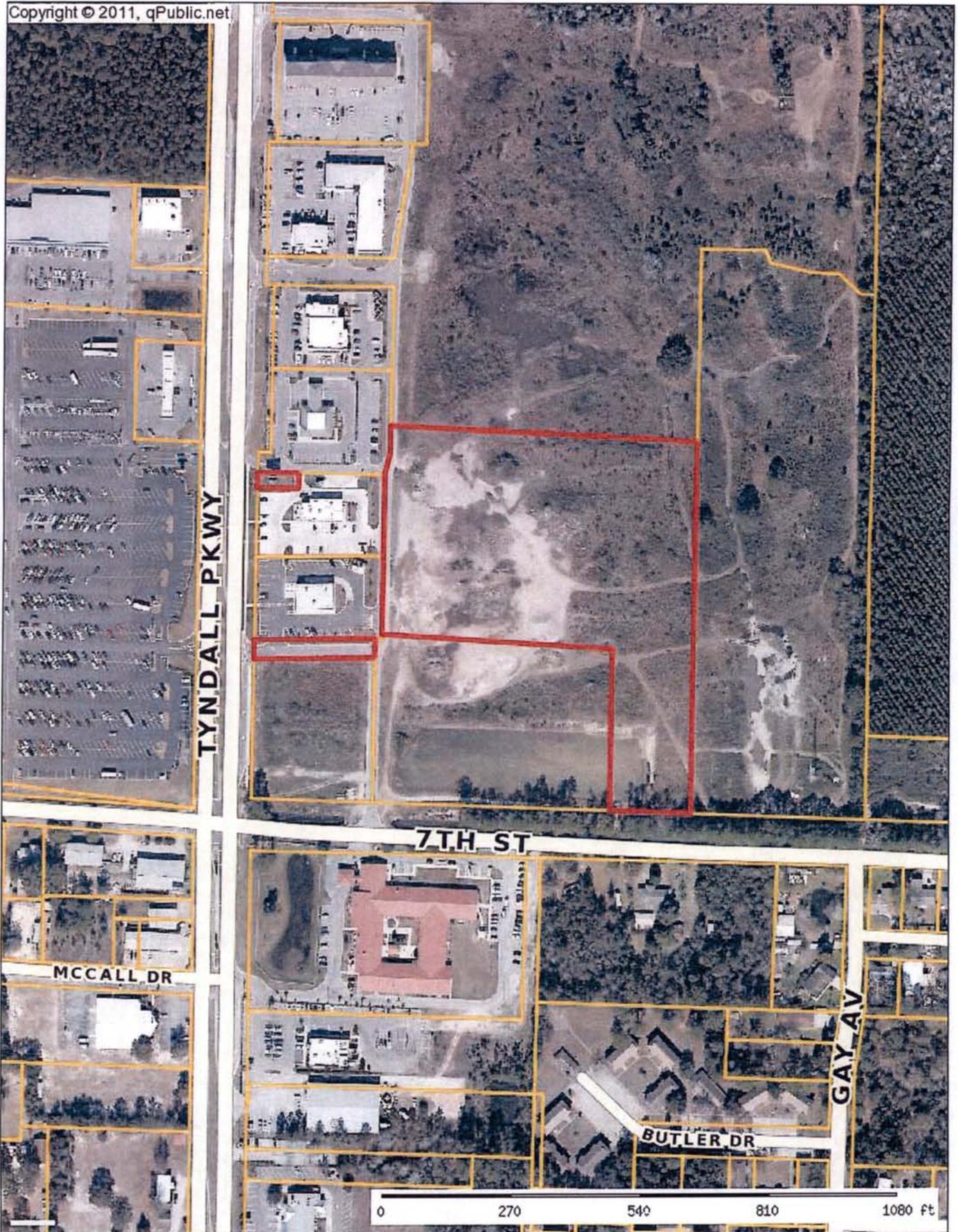
Callaway Townhomes

Parcel: 06018-010-000 Acres: 8.209

Name:	CENTENNIAL BANK	Land Value:	328,360
Site:	724 TYNDALL PKWY N	Building Value:	0
Sale:	\$10,100 on 01-2013 Reason=Y Qual=U	Misc Value:	0
Mail:	ATTN: SHERRY MCGINN 635 EAST BALDWIN ROAD PANAMA CITY, FL 32405	Just Value:	328,360
		Assessed Value	328,360
		Exempt Value	0
		Taxable Value	328,360



Bay County makes every effort to produce the most accurate information possible. No warranties, expressed or implied, are provided for the data herein, its use or interpretation. The assessment information is from the last certified taxroll. All data is subject to change before the next certified taxroll.



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Date printed: 08/31/15 : 17:26:12



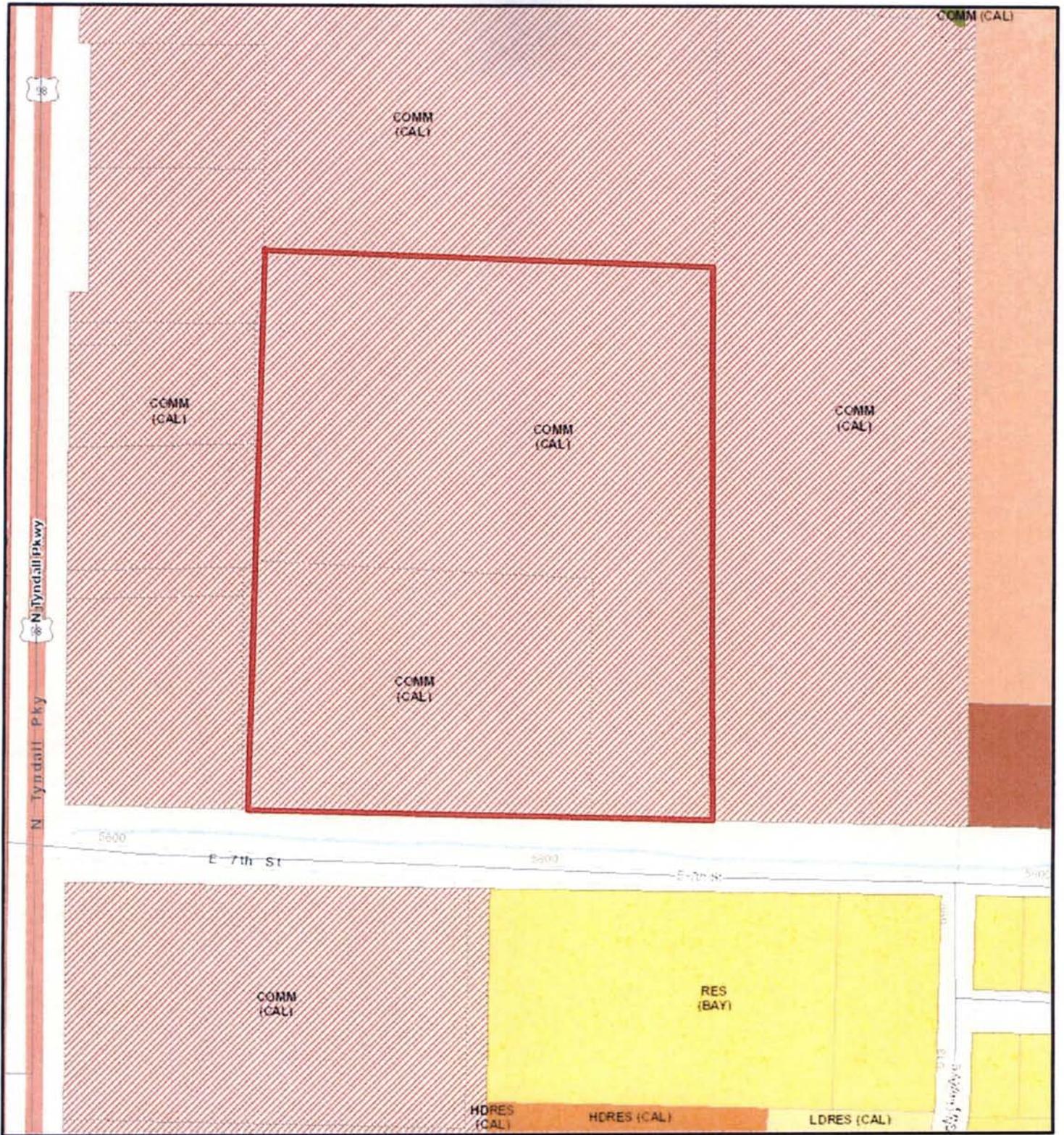
Callaway Townhomes

Aerial



This data is provided with understanding that the conclusions drawn from such information are solely the responsibilities of the user. The GIS data is not a legal representation of the features depicted, and any assumption of the legal status of this data is hereby disclaimed. Bay County GIS Division - 850.248.8071 -

Printed: Aug 31, 2015



Callaway Townhomes

FLUM



This data is provided with understanding that the conclusions drawn from such information are solely the responsibilities of the user. The GIS data is not a legal representation of the features depicted, and any assumption of the legal status of this data is hereby disclaimed. Bay County GIS Division - 850.248.8071 -

Printed: Aug 31, 2015

**CITY OF CALLAWAY
BOARD OF COMMISSIONERS
AGENDA ITEM SUMMARY**

DATE: MAY 24, 2016

ITEM: APPLICATION FOR REZONING OF PROPERTY AT 724 N. TYNDALL PARKWAY

1. PLACED ON AGENDA BY:
J. Michael Fuller, City Manager

2. AGENDA:
PRESENTATION
PUBLIC HEARING
CONSENT
OLD BUSINESS
REGULAR

3. IS THIS ITEM BUDGETED (IF APPLICABLE)? YES NO
N/A

4. BACKGROUND: (WHY, WHAT, WHO, WHERE, WHEN, HOW, & IDENTIFY ALL ATTACHMENTS)

Joel Coleman of D.R. Horton, Inc. & John Sklarski, P.E. of Dewberry, Prebble-Rish Inc. on behalf of Centennial Bank the owner of 724 N. Tyndall Pkwy., have submitted an application for the rezoning of the property at 724 Tyndall Parkway, (Parcel ID # 06018-010-000 & 06018-020-000) Less and except the "Sign Parcel". Please see attached survey of the "Sign Parcel". The property is currently zoned Commercial. The applicant is requesting that the City of Callaway rezone the property at 724 N. Tyndall Pkwy. to Multi Family Medium Density.

This cause was brought before the Callaway Planning Board in a regularly scheduled meeting on May 3, 2016. The Planning Board reviewed the application and recommends that the City Commission approve the Rezoning.

- Attachment(s):
- Ordinance # 966
 - Planning Board Recommendation
 - Sign Parcel Survey
 - Application
 - Maps

5. REQUESTED MOTION/ACTION:

It is recommended that the City Commission follow the Planning Board's recommendation and approve Ordinance # 966.

ORDINANCE NO. 966

AN ORDINANCE REZONING FROM COMMERCIAL TO MULTI-FAMILY MEDIUM DENSITY (R-MFMD) THAT CERTAIN PARCEL OF LAND LYING WITHIN THE CITY OF CALLAWAY, FLORIDA CONTAINING APPROXIMATELY 12.15 MORE OR LESS ACRES; SAID PARCEL IS LOCATED AT OR NEAR 724 N. TYNDALL PARKWAY, CALLAWAY, FLORIDA, AS MORE PARTICULARLY DESCRIBED IN THE BODY OF THE ORDINANCE;; REPEALING ORDINANCES OR PARTS OF ORDINANCE IN CONFLICT HEREWITH; AND PROVIDING THAT THIS ORDINANCE SHALL TAKE EFFECT AS PROVIDED BY LAW.

WHEREAS, DR Horton Homes, Inc. (the “Applicant”) on behalf of Centennial Bank (the “property owner”), has initiated this ordinance by filing an application with the City requesting that said real property, being more particularly described below be rezoned from Commercial to Multi-family Medium Density (R-MFMD) as shown below; and

WHEREAS, this ordinance changes only the zoning map designation of the real property described herein; and

WHEREAS, the Callaway Planning Board reviewed the proposed zoning change, conducted a public hearing on May 3, 2016, and recommended approval; and

WHEREAS, the Applicant and the City have agreed that the property should be designated “Multi-family Medium Density”; and

WHEREAS, based upon competent substantial evidence adduced in a properly advertised public hearing conducted on _____, 2016, the City Commission found the requested change to be consistent with the currently applicable Comprehensive Plan of the City and to reasonably accomplish a legitimate public purpose.

NOW, THEREFORE, BE IT ENACTED BY THE PEOPLE OF THE CITY OF CALLAWAY, FLORIDA:

SECTION 1. The following described parcel of real property situated within the municipal limits of the City of Callaway, Florida, is rezoned from Commercial to Multi-family Medium Density (R-MFMD), to wit,

EXHIBIT “A”

and the City’s Zoning Map amended accordingly.

SECTION 2. All ordinances or parts of ordinances in conflict herewith are repealed to the extent of such conflict.

SECTION 3. The Ordinance shall take effect as provided by law, and the land use changes herein shall take effect upon, and only upon, adoption by the City Commission of Ordinance No. 965 adopting a comprehensive plan amendment respecting the land which is the subject of this ordinance, and the comprehensive plan amendment subsequently becoming effective as provide by law.

PASSED, APPROVED AND ADOPTED at the regular meeting of the City Commission of the City of Callaway, Florida, this ____ of _____, 2016.

CITY OF CALLAWAY, FLORIDA

By: _____
Bob Pelletier, Mayor

ATTEST: _____
Janice L. Peters, MMC, City Clerk

PASSED ON FIRST READING: _____

NOTICE PUBLISHED ON: _____

PASSED ON SECOND READING: _____

APPROVED AS TO FORM AND LEGAL
SUFFICIENCY FOR THE CITY OF CALLAWAY
ONLY:

Kevin Obos, City Attorney

VOTE OF COMMISSION:

Covey _____
Fairbanks _____
Henderson _____
Pelletier _____
Townsend _____



Planning Board Recommendation

**Recommendation for Rezoning from Commercial to Multi Family
Medium Density**

Date: May 3, 2016
Applicant(s): D.R. Horton, Inc.
Location: 724 N. Tyndall Parkway,
Parcel ID # 06018-010-000, & 06018-020-000
Less and except the "Sign Parcel" (See attached survey)

Planning Board Recommendation:

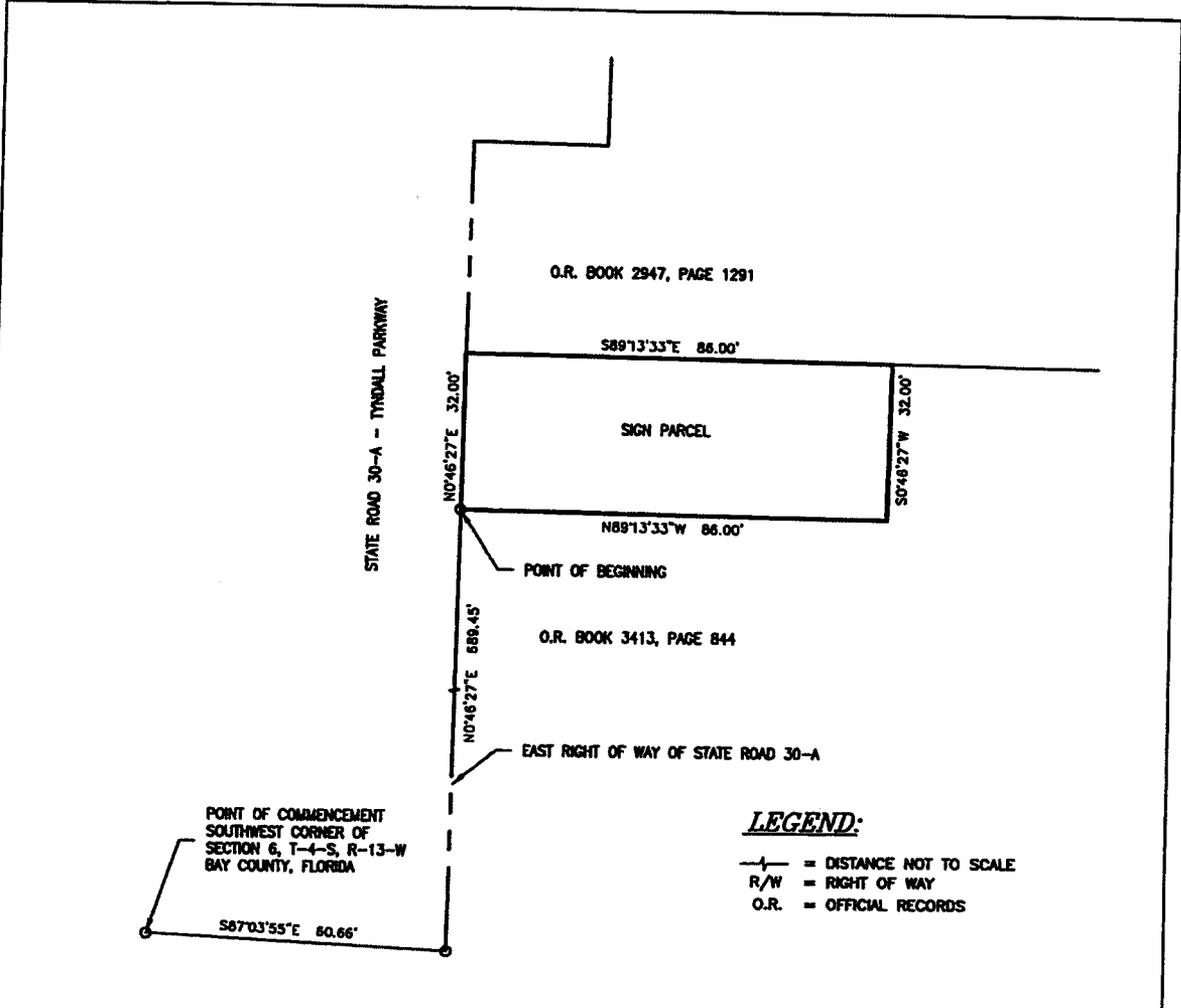
The Planning Board hereby transmits a recommendation of Approval to the City Commission for the Rezoning.

Robert H Bell

ROBERT H BELL, Chairman
Print Name

Attachment: Survey of Sign Parcel

Drawings name: M:\776.031 Calloway Townhomes A10 Survey\Survey.dwg Plot: Perennial.dwg B.0214 May 05, 2016 3:33pm by: dsr11td



LEGEND:

- +— = DISTANCE NOT TO SCALE
- R/W = RIGHT OF WAY
- O.R. = OFFICIAL RECORDS

LEGAL DESCRIPTION SIGN PARCEL (AS WRITTEN)
 A PARCEL OF LAND LYING AND BEING IN SECTION 6, TOWNSHIP 4 SOUTH, RANGE 13 WEST, BAY COUNTY, FLORIDA.

COMMENCE AT THE SOUTHWEST CORNER OF SECTION 6, TOWNSHIP 4 SOUTH, RANGE 13 WEST, BAY COUNTY, FLORIDA AND PROCEED THENCE SOUTH 87 DEGREES 03 MINUTES 55 SECONDS EAST, FOR A DISTANCE OF 60.66 FEET TO THE EAST RIGHT OF WAY LINE OF STATE ROAD 30-A (TYNDALL PARKWAY); THENCE NORTH 00 DEGREES 46 MINUTES 27 SECONDS EAST, ALONG SAID EAST RIGHT OF WAY LINE, FOR A DISTANCE OF 689.45 FEET TO THE POINT OF BEGINNING; THENCE CONTINUE NORTH 00 DEGREES 46 MINUTES 27 SECONDS EAST, ALONG SAID EAST RIGHT OF WAY LINE, FOR A DISTANCE OF 32.00 FEET TO THE SOUTHWEST CORNER OF PROPERTY RECORDED IN OFFICIAL RECORDS BOOK 2947, PAGE 1291 OF THE PUBLIC RECORDS OF BAY COUNTY, FLORIDA; THENCE LEAVING SAID EAST RIGHT OF WAY LINE PROCEED SOUTH 89 DEGREES 13 MINUTES 33 SECONDS EAST, ALONG THE SOUTH BOUNDARY LINE OF SAID PROPERTY, FOR A DISTANCE OF 86.00 FEET; THENCE LEAVING SAID SOUTH BOUNDARY LINE PROCEED SOUTH 00 DEGREES 46 MINUTES 27 SECONDS WEST, FOR A DISTANCE OF 32.00 FEET; THENCE NORTH 89 DEGREES 13 MINUTES 33 SECONDS WEST, FOR A DISTANCE OF 86.00 FEET TO THE POINT OF BEGINNING. CONTAINING 2,752 SQUARE FEET OR 0.063 ACRES, MORE OR LESS.

SURVEYOR'S NOTES:

1. BEARINGS SHOWN HEREON ARE REFERENCED TO PROPERTY RECORDED ON OFFICIAL RECORDS BOOK 2947, PAGE 1291; BEARING BEING N00°46'27"E ON THE EAST RIGHT OF WAY OF STATE ROAD 30-A.
2. THIS SURVEY, MAP, AND REPORT IS NOT VALID WITHOUT THE SIGNATURE AND ORIGINAL RAISED SEAL OF A FLORIDA LICENSED SURVEYOR AND MAPPER. ADDITIONS OR DELETIONS TO SURVEY MAPS OR REPORTS BY OTHER THAN THE SIGNING PARTY OR PARTIES IS PROHIBITED WITHOUT WRITTEN CONSENT OF THE SIGNING PARTY OR PARTIES.
3. SOURCE OF INFORMATION: DEEDS RECORDED IN THE PUBLIC RECORDS OF BAY COUNTY, FLORIDA.
4. NO TITLE SEARCH, TITLE OPINION OR ABSTRACT WAS PERFORMED BY, NOR PROVIDED TO PREBLE-RISH, INC., FOR THE SUBJECT PROPERTY. THERE MAY BE DEEDS OF RECORD, UNRECORDED DEEDS, EASEMENTS, ENCROACHMENTS, RIGHT-OF-WAYS, BUILDING SETBACKS, RESTRICTIVE COVENANTS OR OTHER INSTRUMENTS WHICH COULD AFFECT THE BOUNDARIES OR USE OF THE SUBJECT PROPERTY.
5. THIS IS NOT A BOUNDARY SURVEY.




 5/05/16
 DAVID JON BARTLETT, P.S.M. DATE SIGNED
 PROFESSIONAL SURVEYOR & MAPPER No. 154018

Dewberry PREBLE-RISH

203 ABERDEEN PARKWAY
 PANAMA CITY, FLORIDA 32405
 PHONE: 850.522.0644 FAX: 850.522.1011
 WWW.DEWBERRY.COM

SKETCH OF DESCRIPTION SIGN PARCEL SECTION 6, T-4-S, R-13-W CITY OF CALLAWAY BAY COUNTY, FLORIDA	DRAWING DATE:	PROJECT NO.
	5-05-16	92395080
	BY:	
	DJB	
APPROVED BY:		CS



6603 East Highway 22
Callaway, Florida 32404
(850)871-4672 - Telephone
(850)871-2404 - Fax
www.cityofcallaway.com

APPLICATION FOR REZONING

1. **Applicant(s) Name:** D.R. Horton, Inc.
Applicant(s) Address: 25366 Profit Drive, Daphne, AL 36526
Applicant(s) Phone: 251-234-2949 **Fax #:** _____
Date of Application: 10.15.15
2. **Rezone from:** Commercial-1 **to:** Multi-Family Residential
3. **Parcel ID #:** 06018-010-000, 06018-020-000
4. **Legal Description of site to be rezoned:** Please see attached Survey.
5. **Driving directions to site:** Start at the intersection of Highway 98 and 7th Street in Callaway, FL. Travel east on 7th Street in approximately 300 feet turn north and the subject parcel will be on your right.
6. **Name and address of property owner(s) according to most recent ad valorem tax records:**
(Year 2014 **)** Centennial Bank, 635 East Baldwin Road, Panama City, FL 32405
7. **If applicant does not own the property, give name(s), address(s) and telephone number(s) of the owner(s). (Must attach statement of consent from owner(s)):** Centennial Bank, Att: Sherry McGinn, 635 East Baldwin Road.

8. **Property address to be rezoned:**
724 Tyndall Parkway North, Panama City, FL 32404

(Address must be obtained from County prior to Planning Board Meeting)

9. **Present Property Tax Classification:** Vacant Commercial

10. **Proposed Property Tax Classification:** Multi Family

11. **Purpose of Rezoning:**

In order to develop this property for multi family townhomes the property will need to be rezoned.

12. **Additional pertinent information:**

Signature of
Applicant(s):

D. Joel Coleman

Date:

10/27/15

Date:

Information: The Planning Board meets the first and third Tuesday of each month at 7:00 p.m. at the Callaway Arts & Conference Center, Public Meeting Hall, located at 500 Callaway Park Way.

To be submitted with application:

- a) 3 copies of the deed to the property.
- b) 3 copies of a survey of the property.
- c) A copy of the most recent Ad Valorem tax statement.
- d) A check for \$300. If the Zoning Application is submitted with a Petition for Annexation, the fee is \$500 for both.

(Do Not Write Below This Line)

Planning Board Action Date _____	City Commission Action Date _____
Restrictions or Special Conditions: _____	
Rezone: From _____	To _____
Received _____	Fee Paid _____ Reviewed by _____

IN THE CIRCUIT COURT IN AND FOR BAY COUNTY FLORIDA

**CENTENNIAL BANK, successor
in interest to COASTAL COMMUNITY BANK,**

Plaintiff,

vs.

CASE NO. 2011 CA 000438

**PANHANDLE TIMBER AND HOLDINGS, INC.;
GALLERIA AT CALLAWAY, LLC;
JAMES L. GILLETTE;
CALVIN CLEGHORN;
RICHARD M. RIGBY;
CHARLES RIGBY;
RJ GALLERIA, LLC;
THE APARTMENTS AT GALLERIA, LLC;
ANDREW M. BYRD, JR.;
INTERFACE CALLAWAY, LLC;
CALLAWAY MEMBER, LLC;**

Defendants.

FILED
2013 JAN 15 A 9 42
BILL KINSAUL
CLERK OF COURT
BAY COUNTY, FLORIDA

CERTIFICATE OF TITLE

The undersigned Clerk of the Court certifies that he executed and filed a Certificate of Sale in this action on January 3, 2013 on the property described below and that no objections to the sale have been filed within the time allowed for filing objections. The following described real property located in Bay County, Florida:

SEE "Exhibit A" ATTACHED HERETO

was sold to Centennial Bank, attn: Sherry McGinn, at 635 East Baldwin Road, Panama City, Florida 32405, for **\$10,100.00**.

WITNESS my hand and the seal of this Court this 15 day of January, 2013.

**BILL KINSAUL
CLERK OF THE COURT
BAY COUNTY**

[SEAL OF THE COURT]

By: 
Deputy Clerk

Conformed Copies to:

**Megan F. Fry, Esq.
Clark, Partington, Hart, Larry,
Bond & Stackhouse
P.O. Box 13010
Pensacola, Florida**

**Julie A. Sombathy, Esq.
Isler, Sombathy & Sombathy, P.A.
P.O. Box 430
Panama City, Florida**

**Douglas L. Smith, Esq.
Burke, Blue, Hutchinson,
Walters, & Smith, P.A.
221 McKenzie Avenue
Panama City, Florida 32402**

**Edward A. Hutchison, Jr., Esq.
Burke, Blue, Hutchison,
Walters, & Smith, P.A.
221 McKenzie Avenue
Panama City, Florida 32402**

**Interface Callaway, LLC
c/o John White, III, Registered Agent
Sabadell United Bank Tower
1645 Palm Beach Lakes Blvd., Suite 1200
West Palm Beach, Florida 33401**

**Callaway Member, LLC
c/o John White, III, Registered Agent
Sabadell United Bank Tower
1645 Palm Beach Lakes Blvd., Suite 1200
West Palm Beach, Florida 33401**

EXHIBIT "A"

PARCEL I:

COMMENCE AT THE SOUTHWEST CORNER OF SECTION 6, TOWNSHIP 4 SOUTH, RANGE 13 WEST, BAY COUNTY, FLORIDA; THENCE SOUTH 87 DEGREES 03 MINUTES 55 SECONDS EAST ALONG THE SOUTH LINE OF SAID SECTION 6 FOR 60.66 FEET TO THE EAST RIGHT OF WAY LINE OF STATE ROAD NO. 30-A; THENCE NORTH 00 DEGREES 46 MINUTES 27 SECONDS EAST ALONG SAID EAST RIGHT OF WAY LINE FOR 40.54 FEET TO THE POINT OF BEGINNING; THENCE CONTINUE NORTH 00 DEGREES 46 MINUTES 27 SECONDS EAST ALONG SAID EAST RIGHT OF WAY LINE FOR 738.91 FEET; THENCE SOUTH 89 DEGREES 13 MINUTES 33 SECONDS EAST ALONG SAID EAST RIGHT OF WAY LINE FOR 10.00 FEET; THENCE NORTH 00 DEGREES 46 MINUTES 27 SECONDS EAST ALONG SAID EAST RIGHT OF WAY LINE FOR 53.75 FEET; THENCE LEAVING SAID EAST RIGHT OF WAY LINE SOUTH 87 DEGREES 08 MINUTES 01 SECONDS EAST FOR 909.95 FEET; THENCE SOUTH 00 DEGREES 46 MINUTES 27 SECONDS WEST FOR 796.39 FEET TO THE NORTH LINE OF A DEPARTMENT OF TRANSPORTATION DRAINAGE DITCH RECORDED IN BAY COUNTY OFFICIAL RECORDS BOOK 400, PAGE 463; THENCE NORTH 86 DEGREES 20 MINUTES 33 SECONDS WEST ALONG SAID NORTH LINE FOR 653.42 FEET; THENCE CONTINUE ALONG SAID NORTH LINE NORTH 88 DEGREES 20 MINUTES 59 SECONDS WEST FOR 266.79 FEET TO THE POINT OF BEGINNING.

LESS AND EXCEPT THE FOLLOWING 4 PARCELS:

Parcel 1:

COMMENCE AT THE SOUTHWEST CORNER OF SECTION 6, TOWNSHIP 4 SOUTH, RANGE 13 WEST, BAY COUNTY, FLORIDA; THENCE SOUTH 87 DEGREES 03 MINUTES 55 SECONDS EAST ALONG THE SOUTH LINE OF SAID SECTION 6 FOR 60.66 FEET TO THE EAST RIGHT OF WAY LINE OF STATE ROAD NO. 30-A; THENCE NORTH 00 DEGREES 46 MINUTES 27 SECONDS EAST ALONG SAID EAST RIGHT OF WAY LINE FOR 40.54 FEET TO THE POINT OF BEGINNING; THENCE CONTINUE NORTH 00 DEGREES 46 MINUTES 27 SECONDS EAST ALONG SAID EAST RIGHT OF WAY LINE FOR 291.20 FEET; THENCE NORTH 89 DEGREES 29 MINUTES 21 SECONDS EAST FOR 250.06 FEET; THENCE NORTH 00 DEGREES 46 MINUTES 27 SECONDS EAST FOR 50.40 FEET; THENCE SOUTH 86 DEGREES 20 MINUTES 33 SECONDS EAST FOR 497.82 FEET; THENCE SOUTH 00 DEGREES 46 MINUTES 27 SECONDS WEST FOR 350.44 FEET TO THE NORTH LINE OF A DEPARTMENT OF TRANSPORTATION DRAINAGE DITCH RECORDED IN BAY COUNTY OFFICIAL RECORDS BOOK 400, PAGE 463; THENCE NORTH 86 DEGREES 20 MINUTES 33 SECONDS WEST ALONG SAID NORTH LINE FOR 481.04 FEET; THENCE NORTH 88 DEGREES 20 MINUTES 59 SECONDS WEST ALONG SAID NORTH LINE FOR 266.79 FEET TO THE POINT OF BEGINNING.

Parcel 2:

COMMENCE AT THE SOUTHWEST CORNER OF SECTION 6, TOWNSHIP 4 SOUTH, RANGE 13 WEST, BAY COUNTY, FLORIDA; THENCE SOUTH 87 DEGREES 03 MINUTES 55 SECONDS EAST ALONG THE SOUTH LINE OF SAID SECTION 6 FOR 60.66 FEET TO THE EAST RIGHT OF WAY LINE OF STATE ROAD NO. 30-A; THENCE NORTH 00 DEGREES 46 MINUTES 27 SECONDS EAST ALONG SAID EAST RIGHT OF WAY LINE FOR 764.45 FEET; THENCE SOUTH 89 DEGREES 13 MINUTES 33 SECONDS EAST FOR 27.00 FEET; THENCE NORTH 00 DEGREES 46 MINUTES 27 SECONDS EAST FOR 68.13 FEET

TO THE POINT OF BEGINNING; THENCE CONTINUE NORTH 00 DEGREES 46 MINUTES 27 SECONDS EAST FOR 280.22 FEET; THENCE SOUTH 89 DEGREES 13 MINUTES 33 SECONDS EAST FOR 250.00 FEET; THENCE SOUTH 00 DEGREES 46 MINUTES 27 SECONDS WEST FOR 289.36 FEET; THENCE NORTH 87 DEGREES 08 MINUTES 01 SECOND WEST FOR 250.17 FEET TO THE POINT OF BEGINNING.

AND:

COMMENCE AT THE SOUTHWEST CORNER OF SECTION 6, TOWNSHIP 4 SOUTH, RANGE 13 WEST, BAY COUNTY, FLORIDA; THENCE SOUTH 87 DEGREES 03 MINUTES 55 SECONDS EAST ALONG THE SOUTH LINE OF SAID SECTION 6 FOR 60.66 FEET TO THE EAST RIGHT OF WAY LINE OF STATE ROAD NO. 30-A; THENCE NORTH 00 DEGREES 46 MINUTES 27 SECONDS EAST ALONG SAID EAST RIGHT OF WAY LINE FOR 764.45 FEET; THENCE SOUTH 89 DEGREES 13 MINUTES 33 SECONDS EAST FOR 27.00 FEET TO THE POINT OF BEGINNING; THENCE NORTH 00 DEGREES 46 MINUTES 27 SECONDS EAST FOR 68.13 FEET; THENCE SOUTH 87 DEGREES 08 MINUTES 01 SECOND EAST FOR 250.17 FEET; THENCE SOUTH 00 DEGREES 46 MINUTES 27 SECONDS WEST FOR 58.99 FEET; THENCE NORTH 89 DEGREES 13 MINUTES 33 SECONDS WEST FOR 250.00 FEET TO THE POINT OF BEGINNING.

AND:

TOGETHER WITH A PERPETUAL, NON-EXCLUSIVE EASEMENT FOR INGRESS, EGRESS (BOTH PEDESTRIAN AND VEHICULAR) AND UTILITIES OVER, ACROSS AND THROUGH THE FOLLOWING DESCRIBED PROPERTY:

COMMENCE AT THE SOUTHWEST CORNER OF SECTION 6, TOWNSHIP 4 SOUTH, RANGE 13 WEST, BAY COUNTY, FLORIDA; THENCE SOUTH 87 DEGREES 03 MINUTES 55 SECONDS EAST ALONG THE SOUTH LINE OF SAID SECTION 6 FOR 60.66 FEET TO THE EAST RIGHT OF WAY LINE OF STATE ROAD NO. 30-A; THENCE NORTH 00 DEGREES 46 MINUTES 27 SECONDS EAST ALONG SAID EAST RIGHT OF WAY LINE FOR 764.45 FEET TO THE POINT OF BEGINNING; THENCE CONTINUE NORTH 00 DEGREES 46 MINUTES 27 SECONDS EAST ALONG SAID EAST RIGHT OF WAY LINE FOR 15.00 FEET; THENCE SOUTH 89 DEGREES 13 MINUTES 33 SECONDS EAST ALONG SAID EAST RIGHT OF WAY LINE FOR 10.00 FEET; THENCE NORTH 00 DEGREES 46 MINUTES 27 SECONDS EAST ALONG SAID EAST RIGHT OF WAY LINE FOR 333.35 FEET; THENCE SOUTH 89 DEGREES 13 MINUTES 33 SECONDS EAST FOR 17.00 FEET; THENCE SOUTH 00 DEGREES 46 MINUTES 27 SECONDS WEST FOR 348.35 FEET; THENCE NORTH 89 DEGREES 13 MINUTES 33 SECONDS WEST FOR 27.00 FEET TO THE POINT OF BEGINNING.

Parcel 3:

COMMENCE AT THE SOUTHWEST CORNER OF SECTION 6, TOWNSHIP 4 SOUTH, RANGE 13 WEST, BAY COUNTY, FLORIDA; THENCE SOUTH 87 DEGREES 03 MINUTES 55 SECONDS EAST ALONG THE SOUTH LINE OF SAID SECTION 6 FOR 60.66 FEET TO THE EAST RIGHT OF WAY LINE OF STATE ROAD NO. 30-A; THENCE NORTH 00 DEGREES 46 MINUTES 27 SECONDS EAST ALONG SAID EAST RIGHT OF WAY LINE FOR 371.75 FEET TO THE POINT OF BEGINNING; THENCE CONTINUE NORTH 00 DEGREES 46 MINUTES 27 SECONDS EAST ALONG SAID EAST RIGHT OF WAY LINE FOR 317.70 FEET; THENCE SOUTH 89 DEGREES 13 MINUTES 33 SECONDS EAST FOR 86.00 FEET; THENCE NORTH 00 DEGREES 46 MINUTES 27 SECONDS EAST FOR 32.00 FEET; THENCE NORTH 89 DEGREES 13 MINUTES 33 SECONDS WEST FOR 86.00 FEET TO SAID EAST RIGHT OF WAY LINE; THENCE NORTH 00 DEGREES 46 MINUTES 27

SECONDS EAST ALONG SAID EAST RIGHT OF WAY LINE FOR 43.00 FEET; THENCE SOUTH 89 DEGREES 13 MINUTES 33 SECONDS EAST FOR 277.0 FEET; THENCE SOUTH 14 DEGREES 48 MINUTES 38 SECONDS WEST FOR 41.23 FEET; THENCE SOUTH 00 DEGREES 46 MINUTES 27 SECONDS WEST FOR 346.71 FEET; THENCE SOUTH 89 DEGREES 29 MINUTES 21 SECONDS WEST FOR 267.07 FEET TO THE POINT OF BEGINNING.

Parcel 4:

COMMENCE AT THE SOUTHWEST CORNER OF SECTION 6, TOWNSHIP 4 SOUTH, RANGE 13 WEST, BAY COUNTY, FLORIDA; THENCE SOUTH 87 DEGREES 03 MINUTES 55 SECONDS EAST ALONG THE SOUTH LINE OF SAID SECTION 6 FOR 10.62 FEET TO THE CENTERLINE OF SURVEY OF STATE ROAD NO. 30-A AND STATION 133+22.14, ACCORDING TO THE FLORIDA DEPARTMENT OF TRANSPORTATION RIGHT OF WAY MAP, SECTION 46020-2543; THENCE CONTINUE ALONG SAID SOUTH LINE SOUTH 87 DEGREES 03 MINUTES 55 SECONDS EAST FOR 50.04 FEET TO THE EAST RIGHT OF WAY LINE OF STATE ROAD NO. 30-A; THENCE NORTH 00 DEGREES 46 MINUTES 27 SECONDS EAST ALONG SAID EAST RIGHT OF WAY LINE FOR 764.45 FEET TO THE POINT OF BEGINNING; THENCE CONTINUE NORTH 00 DEGREES 46 MINUTES 27 SECONDS EAST ALONG SAID EAST RIGHT OF WAY LINE FOR 15.00 FEET; THENCE SOUTH 89 DEGREES 13 MINUTES 33 SECONDS EAST ALONG SAID EAST RIGHT OF WAY LINE FOR 10.00 FEET; THENCE NORTH 00 DEGREES 46 MINUTES 27 SECONDS EAST ALONG SAID EAST RIGHT OF WAY LINE FOR 333.35 FEET; THENCE SOUTH 89 DEGREES 13 MINUTES 33 SECONDS EAST FOR 17.00 FEET; THENCE SOUTH 00 DEGREES 46 MINUTES 27 SECONDS WEST FOR 348.35 FEET; THENCE NORTH 89 DEGREES 13 MINUTES 33 SECONDS WEST FOR 27.00 FEET TO THE POINT OF BEGINNING.

PARCEL II:

COMMENCE AT THE SOUTHWEST CORNER OF SECTION 6, TOWNSHIP 4 SOUTH, RANGE 13 WEST, BAY COUNTY, FLORIDA; THENCE SOUTH 87 DEGREES 03 MINUTES 55 SECONDS EAST ALONG THE SOUTH LINE OF SAID SECTION 6 FOR 60.66 FEET TO THE EAST RIGHT OF WAY LINE OF STATE ROAD NO. 30-A; THENCE NORTH 00 DEGREES 46 MINUTES 27 SECONDS EAST ALONG SAID EAST RIGHT OF WAY LINE FOR 40.54 FEET TO THE POINT OF BEGINNING; THENCE CONTINUE NORTH 00 DEGREES 46 MINUTES 27 SECONDS EAST ALONG SAID EAST RIGHT OF WAY LINE FOR 291.20 FEET; THENCE NORTH 89 DEGREES 29 MINUTES 21 SECONDS EAST FOR 250.06 FEET; THENCE NORTH 00 DEGREES 46 MINUTES 27 SECONDS EAST 50.40 FEET; THENCE SOUTH 86 DEGREES 20 MINUTES 33 SECONDS EAST FOR 497.82 FEET; THENCE SOUTH 00 DEGREES 46 MINUTES 27 SECONDS WEST FOR 350.44 FEET TO THE NORTH LINE OF A DEPARTMENT OF TRANSPORTATION DRAINAGE DITCH RECORDED IN BAY COUNTY OFFICIAL RECORDS BOOK 400, PAGE 463; THENCE NORTH 86 DEGREES 20 MINUTES 33 SECONDS WEST ALONG SAID NORTH LINE FOR 481.04 FEET; THENCE NORTH 88 DEGREES 20 MINUTES 59 SECONDS WEST ALONG SAID NORTH LINE FOR 266.79 FEET TO THE POINT OF BEGINNING.

LESS AND EXCEPT FROM PARCEL II THE FOLLOWING:

COMMENCE AT THE SOUTHWEST CORNER OF SECTION 6, TOWNSHIP 4 SOUTH, RANGE 13 WEST, BAY COUNTY, FLORIDA; THENCE SOUTH 87 DEGREES 03 MINUTES 55 SECONDS EAST ALONG THE SOUTH LINE OF SAID SECTION 6 FOR 60.66 FEET TO THE EAST RIGHT OF WAY LINE OF STATE ROAD NO. 30-A; THENCE NORTH 00

DEGREES 46 MINUTES 27 SECONDS EAST ALONG SAID EAST RIGHT OF WAY LINE FOR 40.54 FEET TO THE POINT OF BEGINNING; THENCE CONTINUE NORTH 00 DEGREES 46 MINUTES 27 SECONDS EAST ALONG SAID EAST RIGHT OF WAY LINE FOR 291.20 FEET; THENCE NORTH 89 DEGREES 29 MINUTES 21 SECONDS EAST FOR 250.06 FEET; THENCE SOUTH 00 DEGREES 46 MINUTES 27 SECONDS WEST FOR 300.63 FEET TO THE NORTH LINE OF A DEPARTMENT OF TRANSPORTATION DRAINAGE DITCH RECORDED IN BAY COUNTY OFFICIAL RECORDS BOOK 400, PAGE 463; THENCE NORTH 88 DEGREES 20 MINUTES 59 SECONDS WEST ALONG SAID NORTH LINE FOR 250.03 FEET TO THE POINT OF BEGINNING;

PARCEL III:

Commence at the Southwest corner of Section 6, Township 4 South, Range 13 West, Bay County, Florida; thence South 87 degrees 03 minutes 55 seconds East along the South line of said Section 6 for 60.66 feet to the East right of way line of State Road No. 30-A; thence North 00 degrees 46 minutes 27 seconds East along said East right of way line for 331.74 feet to the Point of Beginning; thence continue North 00 degrees 46 minutes 27 seconds East along said right of way line for 40.01 feet; thence North 89 degrees 29 minutes 21 seconds East for 267.07 feet; thence North 00 degrees 46 minutes 27 seconds East for 346.71 feet; thence North 14 degrees 48 minutes 38 seconds East for 41.23 feet; thence North 00 degrees 46 minutes 27 seconds East for 348.35 feet; thence North 89 degrees 13 minutes 33 seconds West for 267.00 feet to said East right of way line; thence North 00 degrees 46 minutes 27 seconds East along said right of way line for 60.00 feet; thence South 89 degrees 13 minutes 33 seconds East for 267.00 feet; thence North 08 degrees 58 minutes 00 seconds East for 231.58 feet; thence North 00 degrees 46 minutes 27 seconds East for 10.00 feet; thence South 89 degrees 13 minutes 33 seconds East for 30.00 feet; thence North 00 degrees 46 minutes 27 seconds East for 250.00 feet; thence North 89 degrees 13 minutes 33 seconds West for 330.00 feet to said East right of way line; thence North 00 degrees 46 minutes 27 seconds East along said right of way line for 60.00 feet; thence South 89 degrees 13 minutes 33 seconds East for 200.00 feet; thence South 00 degrees 46 minutes 27 seconds West for 20.00 feet; thence South 89 degrees 13 minutes 33 seconds East for 130.00 feet; thence North 00 degrees 46 minutes 27 seconds East for 363.61 feet; thence South 89 degrees 13 minutes 33 seconds East for 549.22 feet; thence South 00 degrees 48 minutes 40 seconds West for 208.25 feet; thence South 87 degrees 57 minutes 24 seconds East for 400.09 feet to the East line of the West Half of the Southwest Quarter of said Section 6; thence South 00 degrees 48 minutes 40 seconds West along said East line for 1861.12 feet to the North line of a Department of Transportation drainage ditch recorded in Bay County Official Records Book 400, Page 463; thence North 86 degrees 54 minutes 56 seconds West along said North line for 236.20 feet; thence North 86 degrees 20 minutes 33 seconds West along said North line for 786.12 feet; thence North 88 degrees 20 minutes 59 seconds West along said North line for 16.76 feet; thence North 00 degrees 46 minutes 27 seconds East for 300.63 feet; thence South 89 degrees 29 minutes 21 seconds West for 250.06 feet to the Point of Beginning.

LESS AND EXCEPT: Commence at the Southwest corner of Section 6, Township 4 South, Range 13 West, Bay County, Florida; thence South 87 degrees 03 minutes 55 seconds East along the South line of said Section 6 for 60.66 feet to the East right of way line of State Road No. 30-A; thence North 00 degrees 46 minutes 27 seconds East along said East right of way line for 331.74 feet to the Point of Beginning; thence continue North 00 degrees 46 minutes 27 seconds East along said right of way line for 40.01 feet; thence North 89 degrees 29 minutes 21 seconds East for 267.07 feet; thence North 00 degrees 46 minutes 27 seconds East for 346.71 feet; thence North 14 degrees 48 minutes 38 seconds East for 41.23 feet; thence North 00

degrees 46 minutes 27 seconds East for 58.99 feet; thence South 87 degrees 08 minutes 01 seconds East for 642.77 feet; thence South 00 degrees 46 minutes 27 seconds West for 796.39 feet to the North line of a Department of Transportation Drainage Ditch recorded in Bay County Official records Book 400, Page 463; thence North 86 degrees 20 minutes 33 seconds West along said North line for 653.42 feet; thence continue along said North line North 88 degrees 20 minutes 59 seconds West for 16.76 feet; thence North 00 degrees 46 minutes 27 seconds East for 300.63 feet; thence South 89 degrees 29 minutes 21 seconds West for 250.06 feet to the Point of Beginning.



my100bank.com

A Member Bank of Sun Life of Canada

January 16, 2016

City of Callaway
6601 East Highway 22
Callaway, Florida 32404

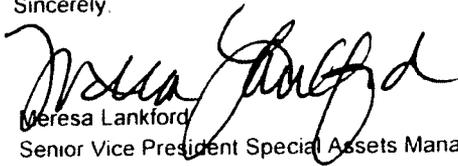
Re: Callaway Townhomes
Parcel ID's: 06018-010-000, 06018-020-000; Bay County, FL
PRI No. 776.031

Dear Sirs,

On behalf of Centennial Bank, I am authorizing Joel Coleman of DR Horton, Inc. and Jonathan Sklarski, P.E. of Preble-Rish, Inc. to act on behalf of Centennial Bank on all permit applications for the Callaway Townhomes Project.

If you should have any questions or comments, please do not hesitate to call at 863-797-1853

Sincerely,


Meresha Lankford
Senior Vice President Special Assets Manager

STATE OF FLORIDA
COUNTY OF

The foregoing instrument was acknowledged before me this 15 day of January, 2016, by Meresha Lankford, SUP of (Centennial Bank), on behalf of the corporation.

(Seal)

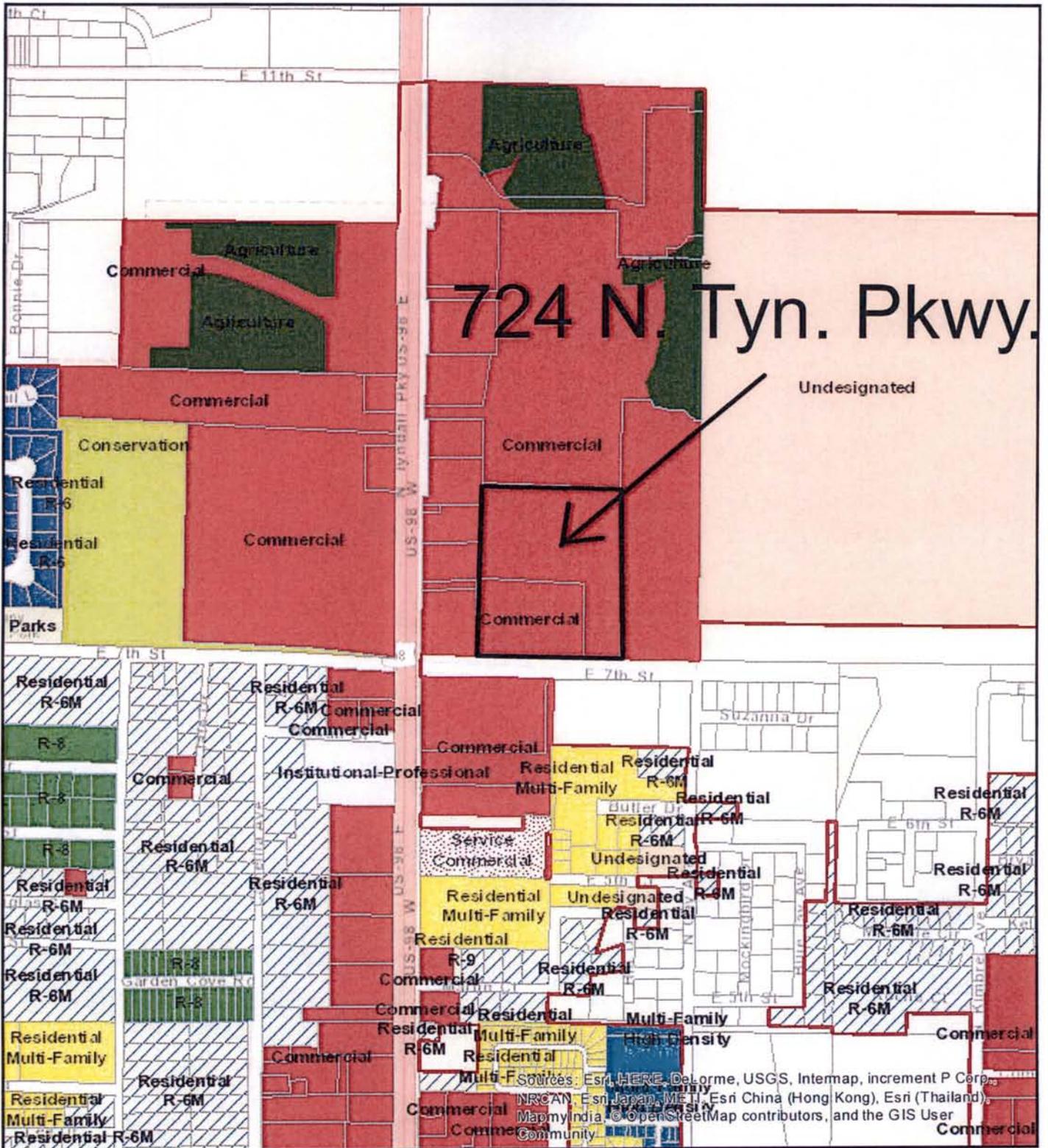

Signature of Notary Public
Print, Type/Stamp Name of Notary

Personally known

OR Produced Identification

Type of Identification Produced

CONNIE BACHER
Notary Public - State of Florida
Commission # FF164278
My Commission Exp. Dec. 8, 2018



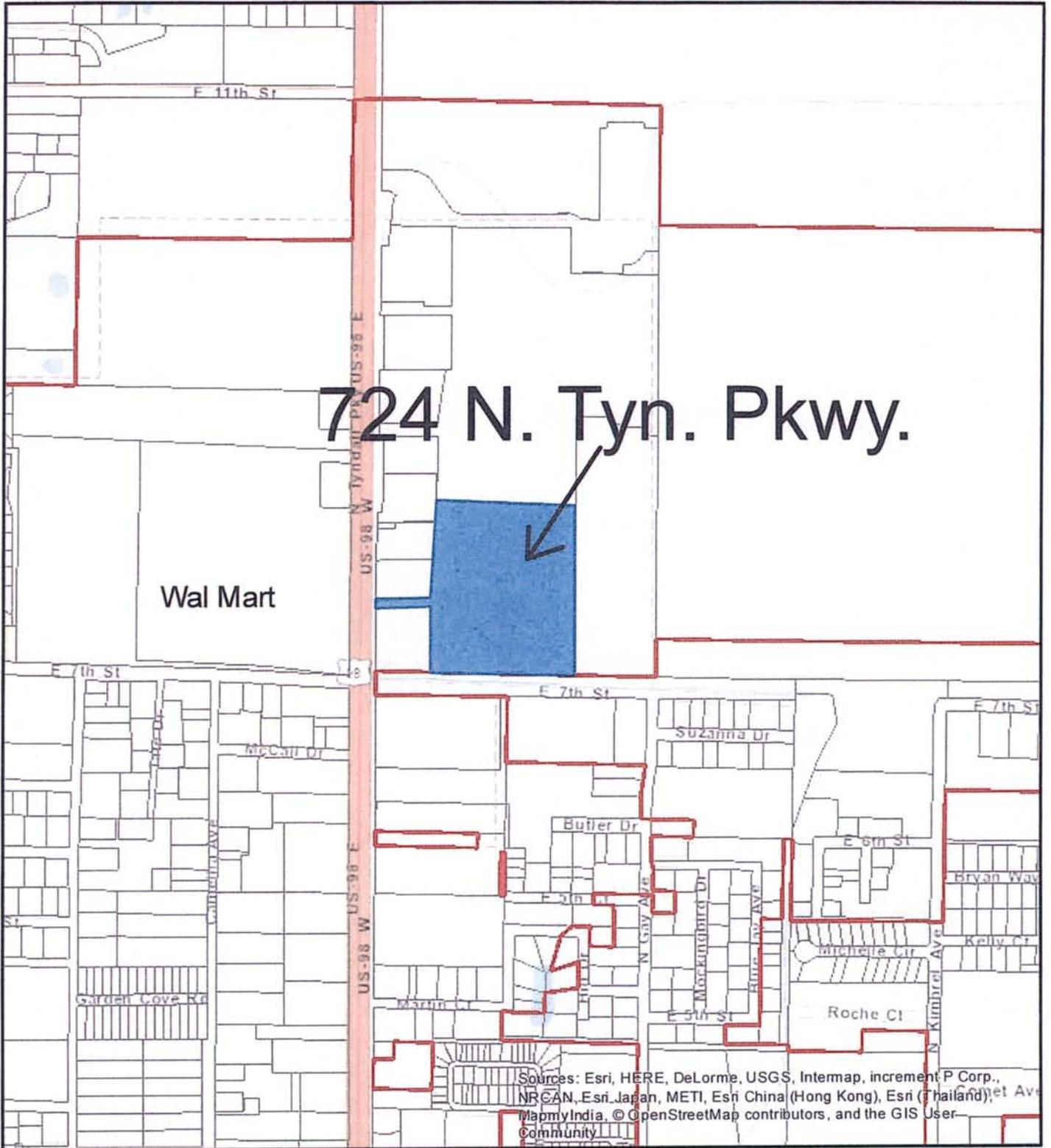
Source: <http://maps.baycountyfl.gov>

Callaway Zoning



This data is provided with understanding that the conclusions drawn from such information are solely the responsibilities of the user. The GIS data is not a legal representation of the features depicted, and any assumption of the legal status of this data is hereby disclaimed. Bay County GIS Division - 850.248.8071 - gis.division@baycountyfl.gov

Printed: 4/29/2016



Source: <http://maps.baycountyfl.gov>



Parcel ID #s 06018-010-000 & 06018-020-000



This data is provided with understanding that the conclusions drawn from such information are solely the responsibilities of the user. The GIS data is not a legal representation of the features depicted, and any assumption of the legal status of this data is hereby disclaimed. Bay County GIS Division - 850.248.8071 - gis.division@baycountyfl.gov

Printed: 4/20/2016

**CITY OF CALLAWAY
BOARD OF COMMISSIONERS
AGENDA ITEM SUMMARY**

DATE: MAY 24, 2016

ITEM: ORDINANCE NO. 968 GARBAGE PLACEMENT – FIRST READING

1. PLACED ON AGENDA BY:
J. MICHAEL FULLER, CITY MANAGER

2. AGENDA:
PRESENTATION
PUBLIC HEARING
CONSENT
OLD BUSINESS
REGULAR

3. IS THIS ITEM BUDGETED (IF APPLICABLE)?: YES NO

4. BACKGROUND: (WHY, WHAT, WHO, WHERE, WHEN, HOW, & IDENTIFY ALL ATTACHMENTS)

Whereas there has been some concern regarding the manner in which trash and garbage are set out for collection, the proposed Ordinance No. 968 provides a method to regulate the placement, storage, and time which items may be set out for collection. The Ordinance will require residents to place their garbage containers by the roadside no early than 12:00 PM on the day before designated collection. The Ordinance also restricts residents from placing trash (meaning yard debris and large items collected by the City 12:00 PM on the Saturday before designate collection. There are some other details regarding container storage. Please reference the attached draft.

This is the First Reading of Ordinance No. 968.

Attachment(s):

- Ordinance No. 968

5. REQUESTED MOTION/ACTION:

It is recommended that the City Commission approve the first reading of Ordinance No. 968, and schedule and authorize staff to place notification of the final hearing.

ORDINANCE NO. 968

AN ORDINANCE FOR THE CITY OF CALLAWAY, FLORIDA AMENDING THE CALLAWAY CODE OF ORDINANCES CHAPTER 9, ARTICLE I. GARBAGE, REFUSE AND WEEDS; ESTABLISHING A METHOD TO REGULATE HOW AND WHEN ITEMS MAY BE SET OUT FOR COLLECTION; PROVIDING FOR CODIFICATION; REPEALING ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR SEVERABILITY AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, City of Callaway enacted Ordinance No. 632, effective April 10, 2001, relating to the collection and disposal of trash and garbage;

WHEREAS, the manner in which trash and garbage are set out for collection relates to the health, safety, and welfare of the citizens of the City of Callaway; and

WHEREAS, the City Commission of the City of Callaway desires to amend Chapter 9 of the Callaway Code Ordinances, relating to garbage and refuse, to provide a method to regulate the placement, storage, and time items may be set out for collection.

NOW, THEREFORE, BE IT ENACTED by the people of the City of Callaway, Florida that:

Section 1. Amendment. Chapter 9, Article I of the Code of Ordinances, City of Callaway, Florida, is hereby amended to read as follows: (deleted text ~~stricken~~, next texted underlined)

Sec. 9-2. - Regulation of garbage and refuse collection.

(a)

Commercial accounts. Any commercial account as defined herein shall be responsible for obtaining garbage and trash collection service from a private collector that is permitted to operate within the city or provide such services themselves. It shall be unlawful to contract for such services with anyone not holding a valid permit form the city.

(b)

Reserved.

(c)

Placement and storage of containers. All occupants of residential property shall place their garbage cans or containers adjacent or contiguous to the street or authorized alley right-of-way abutting their property for collection. Garbage must be placed securely in a metal or hard plastic can or container no more than 96-gallons (12.83 cubic feet) in size. Garbage shall not be visible, protruding, leaking, seeping, or otherwise loose. Garbage containers shall be stored within a garage, rear yard, or side yard not facing a public road. Garbage containers shall not be placed by the street for collection before 12:00 P.M. on the day before the designated collection day and shall be removed within twenty-four (24) hours. Dumpsters and containers at commercial accounts shall be placed in such

locations as to facilitate collection, and minimize the impact of the odors and unsightliness of the containers. No dumpster shall be placed on or within any right of way nor shall placement interfere with traffic in any street, alley or highway nor shall it restrict access to or egress from a building or be so close as to constitute a health, safety or fire hazard.

(d)

Hazardous and biohazardous waste. Any person or business generating or disposing of any hazardous or bio-hazardous waste or any substance or material the disposal of which is regulated by any state, local or federal agency shall comply with all regulations of such agency and shall insure that the disposal is accomplished by such persons or entities licensed and otherwise qualified to accomplish such disposal.

(Ord. No. 632, § 2, 4-10-01)

Sec. 9-3. - Regulation of trash collection or disposal.

(a)

Frequency of collection. The city shall provide once weekly trash collection service for all residential accounts. The city may contract for the provision of such services or issue permits to independent contractors to provide such services.

(b)

Placement, size and quantity permitted. The city shall be responsible for collecting only such items of trash which are incapable of being placed in a 96-gallon container. All trash items which can be placed into a 96-gallon container, whether placed in the container or not, shall be collected by a person authorized under article II of this chapter to engage in the business of collecting, hauling, or transporting garbage or other refuse within the city limits and shall not be collected by the city. The maximum quantity of all trash to be collected by the city per week at any one collection point shall be determined by resolution of the city commission. Any trash to be collected shall be neatly stacked along the street or authorized alley right-of-way abutting their property for collection. **Trash shall not be placed by the street for collection before 12:00 P.M. on the Saturday before the designated collection day.** If any person desires the city to remove a quantity of trash exceeding the maximum quantity determined by resolution, they may request, in writing, such service. These services will be provided for a per cubic yard fee which shall be set by resolution of the city commission.

(c)

Construction debris. Any construction or building site must be kept clean. Any construction debris must be confined in a specific area of the construction or building site. Failure to comply with this subsection may result in the city ordering cessation of construction until there is compliance. All debris must be removed from site each week and before final inspection approval.

(d)

Demolition debris. Any person who performs for hire the demolition of any structure or building, the clearing of land or cutting of timber for commercial purposes, shall within five days, remove or cause to be removed from the property all refuse from such activities.

(Ord. No. 632, § 2, 4-10-01)

Section 2. Repealed. All Codes, Ordinance and/or Resolutions or parts of Codes, Ordinance and/or Resolutions in conflict herewith are hereby repealed to the extent of the conflict.

Section 3. Severability. If any section or portion of this Ordinance shall be determined to be unconstitutional or invalid for any reason, the remaining provision shall remain in full force and effect.

Section 4. Effective Date. This Ordinance shall take effect immediately upon passage.

PASSED, APPROVED and ADOPTED as of this 24th day of May, 2016.

CITY OF CALLAWAY, FLORIDA

Bob Pelletier, Mayor

Attest: _____
Janice L. Peters, MMC, City Clerk

APPROVED AS TO FORM AND LEGAL
SUFFICIENCY FOR THE CITY OF CALLAWAY
ONLY:

Kevin D. Obos, City Attorney

VOTE OF COMMISSION:

Covey _____
Fairbanks _____
Henderson _____
Pelletier _____
Townsend _____

**CITY OF CALLAWAY
BOARD OF COMMISSIONERS
AGENDA ITEM SUMMARY**

DATE: MAY 24, 2016

ITEM: RESOLUTION No. 16-14 - UTILITY BILLING POLICY MANUAL

1. PLACED ON AGENDA BY:
J. Michael Fuller, City Manager

2. AGENDA:
PRESENTATION
PUBLIC HEARING
CONSENT
OLD BUSINESS
REGULAR

3. IS THIS ITEM BUDGETED (IF APPLICABLE)? YES NO
N/A

4. BACKGROUND: (WHY, WHAT, WHO, WHERE, WHEN, HOW, & IDENTIFY ALL ATTACHMENTS)

The policy manuals are an invaluable resource/tool for all city employees, particularly new hires or employees taking on new duties and assignments. The City's Utility Billing Policy Manual has been reviewed and updates are recommended to reflect newly adopted policies, billing procedures, and staffing configuration.

Many of the updates are "housekeeping" items, including removal of the voluntary park fee, adding seasonal account status, incorporating the debt/delinquent account policy, and updating the rates and fees schedule. The recommended changes attempt to make establishing a new utility account more customer friendly. A 7 day temporary service for cleaning, inspecting, etc. is also part of the recommended changes.

Attached, please find Resolution No. 16-14 adopting the Utility Billing Policy Manual for your consideration.

ATTACHMENT:

- RESOLUTION NO. 16-14
- UPDATED UTILITY BILLING POLICY MANUAL

5. REQUESTED MOTION/ACTION:

It is recommended that the City Commission approve Resolution No. 16-14 adopting the Utility Billing Policy Manual.

RESOLUTION #16-14

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF CALLAWAY, FLORIDA ADOPTING AN UPDATED UTILITY BILLING POLICY MANUAL; REPEALING RESOLUTION NO. 12-17 AND ALL RESOLUTIONS IN CONFLICT HEREWITH; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Commission of the City of Callaway, Florida formally adopted policies and procedures in regards to utility billing practices in 2012 by Resolution 12-17; and

WHEREAS, the existing utility billing policies and procedures have been updated to reflect improved processes in efficiencies.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF CALLAWAY, FLORIDA:

SECTION 1. The City Commission of the City of Callaway hereby adopts the updated City of Callaway Florida Utility Billing Policy Manual attached hereto as Exhibit A.

SECTION 2. REPEAL. Resolution No. 12-17, and all resolutions or parts of resolutions in conflict herewith are repealed to the extent of such conflict.

SECTION 3. SEVERABILITY. If any section, subsection, sentence, clause or phrase of this Resolution, including Exhibit A, is for any reason held invalid or unconstitutional by the decision of any court or regulatory body of competent jurisdiction, such decision shall not affect the validity of the remaining portions hereof.

SECTION 4. EFFECTIVE DATE. This Resolution shall take effect immediately upon its passage.

PASSED AND ADOPTED this 24th day of May, 2016, by the CALLAWAY CITY COMMISSION meeting in regular session.

CITY OF CALLAWAY, FLORIDA

Bob Pelletier, Mayor

Attest: _____
Janice L. Peters, MMC, City Clerk

VOTE OF COMMISSION:

Covey _____
Fairbanks _____
Henderson _____
Pelletier _____
Townsend _____

APPROVED AS TO FORM AND LEGAL
SUFFICIENCY FOR THE CITY OF CALLAWAY
ONLY:

Kevin D. Obos, City Attorney

CITY OF CALLAWAY
FLORIDA
~~CITY OF CALLAWAY~~



~~FLORIDA~~

UTILITY BILLING
POLICY MANUAL

ADOPTED BY RESOLUTION: ~~#12-17 JUNE 12, 2012~~ 16-13 APRIL 26, 2016
UPDATED BY RESOLUTION ~~#13-27 NOVEMBER 12, 2013~~

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ESTABLISHING NEW UTILITY SERVICE ACCOUNTS

New utility accounts may be opened in person at City Hall or signed and notarized Customer Service Applications may be submitted by mail, facsimile or email along with the appropriate documentation, during regular business hours. Requirements, all of which must be submitted PRIOR to connection, include:

- Information required on the City's Customer Service Application ~~F~~form. Forms are available at City Hall or from the City's website.
- Applicant's signature is required on a Service Request Form.
- A copy of (either): -documented proof of ownership, a signed lease agreement, a valid sales agreement, OR a signed Realtor's listing agreement, OR letter of authorization from the property owner.
- A legible and valid driver's license, Military ID, OR other valid State issued (photo) ID card.
- In the event that the account is to be established in the name of a business, proof of fictitious name registration is required that confirms that the signer of the application is authorized to do so.
- If a business applicant is located within the city limits of Callaway, a valid Business Tax Certificate (or proof of application thereof) is required.
- A non-refundable account fee. (See fee schedule for amount.)
- The appropriate deposit (as described in the fee schedule) which may be paid by cash, check, money order, or credit card. A voucher or promise to pay from a charitable organization or agency providing government assistance may be accepted. Such documents must be received by email or fax and not presented by the applicant. If payment is not received, account holder will be liable for the payment.
- A secondary name may be added to a customer's account with equal access and authority. Both account holders will be equally responsible for any unpaid balance.

~~In the event an applicant is out of town or otherwise unable to visit City Hall in person, the signed and notarized Customer Service Application may be submitted by mail, facsimile, or email along with the appropriate documentation as described above.~~

If an applicant has a past due balance owed to the City for prior service at any ~~location, that~~location, that balance must be paid in full prior to establishment of the new service.

If, due to running water on the premises, water service cannot be left on at the time that City staff attempts to connect the service, a notice will be placed on the door of the address to notify the occupant that the meter has been turned back off. The meter will remain unlocked so that the occupant can turn it on. If a City staff member is required to return, an additional service charge will be due and payable before any subsequent attempts will be made to turn on the water. (See fee schedule for amount.)

If ownership or stewardship of a property for an unpaid utility account transfers to either a realty company or to a financial institution (as in the case of property repossession), utilities will not be commenced in the name of a final purchaser of the property until all amounts owed to the City are paid in full.

New service connections are performed same day if received before 3:00 P.M.~~only performed during City Hall's regular business hours.~~

TEMPORARY SERVICES

For clean-up during vacancy:

Temporary service can be established by the property owner, ~~or~~ a property's management company, or those authorized by the owner. Temporary service may be established for a period of time not to exceed 715 days for the purpose of cleaning, constructing, inspecting, appraising, renovating a property while vacanta property while vacant, between tenants. In lieu of a deposit, a non-refundable fee will be billed to the account along with the prorated base rate charges and the actual water and sewer usage charges must be paid prior to service. The non-refundable fee for temporary service will include 1,000 gallons of water and sewer usage and one collection day for solid waste (solid waste applies to residential dwelling within city limits only). (See fee schedule for amounts.)

Requirements for requesting ~~T~~temporary ~~S~~service, all of which must be submitted PRIOR to connection, include:

- A complete and signed Request ~~for afor~~ Temporary Utility Service 15 7 Day Clean Up form. Form. Blank forms are available at City Hall or from the City's website.
- A copy of documented proof of ownership, ~~or a signed commercial management agreement, and a letter of authorization from the property owner (if applicant is not the owner)~~. Commercial management agreements may be retained (if requested) on-file at City Hall for future request documentation. These applicants must also provide a list of their personnel who are authorized to request temporary services.
- A legible, valid driver's license, Military ID, OR a State issued (photo) ID card.

~~In the event an applicant is out of town or otherwise unable to visit City Hall in person, t~~The signed ~~Request F~~ form may be submitted by mail, in person, ~~facsimile~~, or email along with the appropriate documentation as described above.

If an applicant has a past due balance owed to the City for prior service at any ~~location, that~~location, that balance must be paid in full prior to establishment of temporary service.

~~Only one temporary service connection is allowed for a property within a six month period unless it can be shown that the property was occupied and again vacated within six months from a previous temporary service connection.~~

If ownership or stewardship of a property for an unpaid utility account transfers to either a realty company or to a financial institution (as in the case of property repossession), a temporary service connection may be allowed for preparing the property for sale or transfer. ALL utility amounts owed, however, must be paid in full for service to commence or continue in the name of the final purchaser of the property.

~~Any extension of temporary service beyond 15 7 days must be approved by the City Manager.~~

~~Temporary services connections are performed same day if received before 3:00 P.M received prior to 3:00 p.m. will be performed the same day. Request received after 3:00 p.m. will be performed the following business day.~~

HYDRANT METERSDuring periods of new construction:

At times, the City's Public Works Department may determine that a hydrant meter is needed during the construction phase of a residence or business. An application form must be completed and proper identification must accompany the payment of a refundable deposit for this service. (See fee schedule for amount.)

Water consumption will be billed upon meter return.

Hydrant meters may only be applied for during City Hall's regular business hours.

IRRIGATION METERS

An existing water service customer may request the installation of an additional water meter to be used for irrigation purposes only. An additional deposit is required for an irrigation meter. (See fee schedule for amount.)

An owner of an unoccupied structure or vacant lot where there is no existing metered water service to the property may also request the installation of a water meter for irrigation services only and may maintain irrigation only service for so long as the property is unoccupied. Once occupied, irrigation only meters are not allowed unless a regular meter is installed for water service to the occupied structure. Violations shall result in permanent disconnection of the irrigation service and the violating user shall be fined \$ 500.

Irrigation meters are subject to discontinuation of services if all applicable charges, fees, and costs are not paid for water services provided either through the primary water meter or the irrigation meter.

Impact fees and connection fees are applicable for irrigation meters.

METER SET & UTILITY TAP & CONNECTIONS

Rates have been established for tapping utility connection lines and setting and connecting meters up to a 2" size with connection. Taps/meter sets may include utility connection service lines not exceeding 12 feet in length each. (See fee schedule for amounts.)

Meters larger than 2" and/or requiring more than 12 feet of service line will require an individual quote from the Public Works Department to account for the increase in material costs and man hours required for installation.

Utility tap fees and meter set fees shall be determined in connection with Water and Sewer Impact Fees, Special Capital Extension Fees (if applicable), and road boring fees (if applicable). All fees shall be paid prior to the work being performed. Applications are available at the Public Works and Planning Departments.

SHARED CONNECTIONS

Wherever possible, a separate sewer connection shall be provided for every building. Where one building stands at the rear of another on an interior lot and no private sewer is available or can be constructed to the rear building, service to the front building may be extended to the rear building and the whole considered as one building for sewer.

The City shall not assume any obligation or responsibility for damage caused by or resulting from any such single "shared" connection.

Connections as provided herein shall be considered as one utility account although more than one residence is connected to the system. The sewer account deposit shall be the regular residential deposit amount multiplied by the number of units serviced. The property owner is responsible for the deposit, account fee, and payment for services.

DEPOSITS

~~No utility services shall be furnished free of charge.~~ All new account applicants for water and/or wastewater (sewer) services are required to pay a refundable deposit along with a non-refundable account charge. ~~No deposit is required for an account with only solid waste service.~~

Deposit amounts are determined by the type of service requested, type/size of meter, and number of units to be served by the meter. Existing customers who request a change in service (i.e. adding water or sewer) will be required to pay an additional deposit amount to equal the minimum currently required for that additional service. (See fee schedule for amounts.)

In the event of a disconnection for non-payment twice within a 24 month period, deposit amount must be equal to the current minimum required. Customers may elect to pay additional deposit required in monthly installments not to exceed 6 months.

DEPOSIT REFUND OR TRANSFER

If a customer closes an account, the deposit, if not already refunded, will be first applied to any sums outstanding on the account and the balance will be refunded to the customer.

All refunds are mailed to the customer at the last known address on file with the City.

If a customer re-locates from one address to another within the City's service area, the deposit may be transferred to the account for the new address provided that the account for the former address is paid to current status. ~~The customer must also agree to allow the final bill for the former address to be included on t~~The first final bill for the former address will be included on the first billing for their new account. An account fee is applicable for the new account.

DEPOSIT NAME CHANGE

A current account holder may request that their utility account be put in the name of an immediate family member by completing the appropriate form and the account is paid to current status. ~~The account will remain in the current account holder's name for a period of twelve (12) months during which time the immediate family member must establish a twelve month payment history with no late payments. The original account holder must also acknowledge in writing that the deposit held on the account will be transferred to the relative.~~ Once transferred, the original account holder will have no claim to the deposit.

When a spouse or relative is deceased, the living relative can provide to the City a death certificate which lists them as the decedent's relative and request that the deposit be transferred to the living relative. If they are not listed on death certificate as such, a copy of the decedent's will, letter of authorization from a living relative listed on the death certificate, or o~~o~~r other legal document must be furnished which indicates that they have a legal right to the deposit. Photo ID is also required.

When a divorce occurs, the City will transfer the account and deposit to the spouse legally residing at the address when a certified copy of the divorce decree is provided to the City. Photo ID is required.

HOW RATES ARE CALCULATED

Water

The monthly bill for water service shall be the sum of a base charge and a consumption charge applied to all metered water.

The City imposes a monthly base charge for water service which is independent of the amount of water consumed. An additional consumption charge is based on the metered volume of water on a per thousand-gallon basis or any portion thereof.

Base rates for multi-family master metered customers shall be applied on a per-unit basis.

In the initial and final month of service during which the customer will be establishing or terminating service, the base charge shall be determined on a pro rata basis, predicated on the number of days in a month which service is provided to the account.

Rates are increased by 25% for services provided within the City's service area ~~BUT~~ but outside of the city limits. See the Fee Schedule for current rates. (See fee schedule for amounts.)

Wastewater (Sewer)

The monthly bill for wastewater (sewer) service shall be the sum of a base charge and a consumption charge for the amount of water treated.

The City imposes a monthly base charge for wastewater treatment service ~~which is independent of the amount of water consumed.~~ An additional consumption charge is based on the metered volume of water on a per thousand-gallon basis or any portion thereof.

Base rates for multi-family homes are applied on a per-unit basis.

If a wastewater (sewer) customer does not also have metered water service, they will be charged a monthly consumption charge based upon 5,000 gallons per month.

Construction accounts shall be defined as "water only accounts" and will not be charged for sewer service until such time as the Certificate of Occupancy is issued.

In the initial and final month of service during which the customer will be establishing or terminating service, the base charge shall be determined on a pro rata basis, predicated on the number of days in a month which service is provided to the account.

Rates are increased by 25% for services provided within the City's service area ~~BUT~~ but outside of the city limits. (See fee schedule for amounts.)

See the Fee Schedule for current rates.

Solid Waste

Rates for solid waste collection and disposal are imposed for each residential dwelling within the city limits at a flat amount per month for up to a volume of 3.5 cubic yards or 1,000 pounds in weight. Removal of trash exceeding the maximum allowed quantity is subject to an additional fee.

Apartment complexes and mobile home parks where utility services are provided by a master meter are charged for solid waste collection and disposal on a per-residential-unit or per-lot basis.

Solid Waste services are not provided for construction accounts or for any account outside of the city limits.
(See fee schedule for amounts.)

See the Fee Schedule for current rates.

Stormwater

A stormwater ~~utility~~ fee is imposed on all "residential households" in the City at a flat amount per month. This fee applies to all dwelling units within the City that are billed a single-family or multi-family monthly base charge for water or wastewater. A stormwater fee is imposed on "non-residential /commercial" in the City at a flat amount per month. It does NOT apply to ~~non-residential property or undeveloped properties.~~

The stormwater ~~utility~~ fee is due for each month or portion of each month in which the account holder is billed for water and/or wastewater services. (It is not subject to proration.)

(See fee schedule for amounts.)

See the Fee Schedule for current rates.

Voluntary Park Fees

~~A \$1.00 voluntary park fee is added to each monthly utility bill. Payment of this fee is "voluntary" and may be deducted, without penalty, by the customer when they make their payment. The collected fees may be expended only for capital improvement and land acquisitions, which improve the parks and recreational facilities of the City.~~

SENIOR CITIZEN DISCOUNT

A utility service account holder 65 years of age or older, living within the city limits, who qualifies for the additional homestead exemption authorized by the City of Callaway in Ordinances No. 711 and 830 may apply for a 25% discount on residential utility service fees for the qualifying homestead.

Residential utility service fees include those for water, sewer, and solid waste but not for any separate irrigation metered service or any excess solid waste removal fee.

Qualifying Senior Homeowners

An application form is required to apply for the discount, along with a copy of the account holder's current property tax notice which shows that they have met the qualifications for the additional senior citizen homestead exemption.

~~Once approved,~~ The discount will cease immediately if the account holder no longer owns the homestead. However, the account holder may reapply for the discount as a Non-Homeowner if they still reside in the home. (See next section for details.)

Qualifying Senior Non-Homeowners

The Senior Citizen Discount is also available to residential account holders 65 years of age or older, living within the city limits, who permanently reside in a household with a household income that does not exceed the maximum amount provided for by Florida Statute 196.075.

An application form is required to apply for the discount, along with documentation for the most recent calendar year available for each member of the household that would be sufficient under Florida Statute 196.075 to establish that the household would qualify for the additional senior citizen homestead exemption, if the account holder were the owner of the housing unit and were applying for it. In addition, the account holder may present his/her latest social security statement as proof of income.

Confirmation and Effective Dates

Upon inspection of the application form and required documentation, City staff will notify applicant of qualification or disqualification of the discount and state the reason for any disqualification.

Once a senior ~~discount homeowner's application~~ has been approved, the discount shall apply up to and including December of the year following the year of the tax bill. ~~However, if the application has not been approved by the 15th day or later of a month, the discount shall not apply to that month.~~

~~Once a senior non homeowner's application has been approved, the discount shall apply to the following thirteen utility bills for the household or until the applicant no longer permanently resides at the residence. However, if the application has not been approved by the 15th day or later of a month, the discount shall not apply to that month.~~

Because qualification for the Senior Citizen Discount is based on income for a particular year, the account holder must apply each year. Annual re-application for the discount must be submitted by January 15th of each year. A notice will be mailed to each senior citizen currently receiving the discount a month prior to deadline.

MAILING BILLS

To allow for an adequate number of days between the times utility bills are sent to customers and the time payment is due, bills must be calculated by the end of each month. The calculated bills shall be sent for printing and mailing by the last day of each month.

DUE DATES & PENALTIES

Utility bills are due and payable on the 15th day of each month by 5:00 P.M. The due date is clearly stated on each billing statement, ~~and no past due notices are mailed.~~ Automated calls are made to all past due accounts prior to the disconnect date.

Failure to make timely payment on the 15th day of each month will result in a penalty of ten (10) percent of the utility bill which will be added to the amount then due and payable. In the event that the 15th day of the month falls on a day that City Hall is closed, the utility bill is due and payable on the next business day. Payments RECEIVED thereafter will be subject to the ten (10) percent penalty. The City is not responsible for mail delivery; postmark date is not considered.

Penalties may be waived for customers who have not been delinquent in the past twelve (12) months. Customers are eligible for this waiver only once within a twelve (12) month period.

Failure to make timely payment in full on or before the 25th day of the month by 5:00 P.M. shall result in a service fee and disconnection of utility services. In the event that the 25th day of the month falls on a day in which City Hall is closed, payment must be made on the next business day to avoid disconnection.

TAMPERING FEES

Tampering Fees will be applied to an account in the event a meter is required to be pulled due to tampering, illegal reconnection after disconnection, or for any reason. The tampering fee is in addition to the established reconnection fee. (See fee schedule for amounts)

PAYMENT PLAN

The City offers a "payment plan" to utility customers with excessive utility bills due to leaks or other unknown reasons. Payment plans will be available once in a twelve month period for a same customer at the same location.

In order to qualify for the payment plan option, the following conditions must be met:

1. The occupied location must have been connected to water and/or sewer services for a minimum of twelve months in the account of the same customer. A resident must be living at the location or a commercial use must be active at the location and have the proper licensing.
2. The excessive utility bill must be more than two (2) times the customer's average consumption for the last twelve months of use.
3. The account shall be reviewed to obtain the average monthly bill for the last twelve months of service, exclusive of the highest month (11 months average). The amount of the utility bill which exceeds this 11 month average shall be divided into three equal payments which shall be due by the 15th of each month.
4. The payment plan will be cancelled if payment is not received by the due date and the total amount remaining on the account becomes immediately due, in full. Services are then subject to the regular disconnection deadline.
5. No interest will be added to the monthly payments.
6. All payment plan options must be requested by the customer in writing and approved in writing by the Utility Billing Supervisor.
7. In extreme cases where the bill is excessively more than two times the customer's average consumption or in other cases of extreme hardship, the payment plan may be extended for a period not to exceed 12 months. Such extended option must be approved in writing by the both the Utility Billing Supervisor and the Department Head.

7.8. The Department Head may review and approve a payment plan in situations where the previous conditions cannot be met and result in extreme hardship.

SEWER BILL ADJUSTMENTS

Customers are eligible for an adjustment to the sewer portion of their bill provided that documented proof is provided to show that a water use or loss did not escape into the sewer systems. Proper documentation may include: statement of pool filling showing before and after meter readings; City employee verification of leak and/or work done to repair leak; or an invoice from a licensed professional indicating that repairs were made and describing the specific location of the leak.

The sewer adjustment for a leak which did not allow water to escape into the sewer system will be equal to the amount charged for the volume of water gallons which exceed the average of the customer's monthly consumption for six months prior to the evidenced leak.

ADJUSTMENTS FOR METER ERRORS OR BILLING ERRORS

If a customer receives a bill which they deem to be excessive and there is no leak found in their system, they may request a test of the water meter. A replacement meter is installed when a meter is removed for testing. The removed meter will be tested in accordance with guidelines established by the American Water Works Association (AWWA). If the meter meets AWWA accuracy standards, the customer must pay the testing cost in addition to their monthly service bill along with related penalties. For this reason, meter tests must be requested in writing.

If the tested meter does not meet the accuracy standards, the customer will receive an adjustment on their most recent monthly bill which is equal to the excess amount above their average consumption for the last twelve months of service, exclusive of the highest month (11 month average). Late payment penalties will be waived for the month to which the adjustment applies.

No adjustment will be made on bills not contested within ~~fourty-fivethirty~~ (4530) days from the billing date.

If a billing error is discovered which resulted from an incorrect meter reading, incorrect application of the fee schedule, or similar reason for which the customer exhibited no intentional non-compliance and it caused an overcharge or undercharge, a billing error adjustment for the current month will be immediately posted to the customer's account, with no retro-active adjustment being applied. If, however, the error resulted in an undercharge based upon a customer's intentional non-compliance, the undercharge amount billed to the customer shall be calculated for a period not exceeding 48 months or the length of time the customer's account has been active, whichever is less. For purposes of this section, intentional non-compliance shall include, among other examples, the instances in which a customer knowingly received services and was not billed for those services.

EXCESSIVE USE ADJUSTMENT

The City offers a "once in twenty years" adjustment to utility customers with excessive utility bills due to leaks or other unknown reasons.

If this once in twenty-year adjustment is obtained or attempted to be obtained under false or fraudulent pretenses, the person obtaining or attempting to obtain the adjustment shall be prosecuted to the full extent allowable under the law.

The following criteria must be met for a once in a twenty year period utility bill adjustment for excessive use:

1. The occupied location must have been connected to water and/or sewer services for a minimum of twelve months in the name of the same customer. A resident must be living at the location or a commercial use must be active at the location and have the proper licensing.
2. The excessive utility bill must be more than three (3) times the customer's average consumption for the last twelve months of use.
3. If the utility bill is more than three times the customer's average for the last twelve months of use, the bill will be adjusted down to equal the average monthly bill for the last twelve months of service, exclusive of the highest month (11 months average).
4. The utility bill, which is adjusted by virtue of this policy, must be paid in full with no extended payment arrangements. If not paid by the following billing cycle, the amount due will be reinstated back to the actual amount before adjustment and such amount will be subject to regular collection procedures and legal remedies.
5. This adjustment will be available once in a twenty year period for a same customer at the same location.
6. If there are utility bills with excessive usage for more than one (1) month, the customer may only request relief for one such month.
7. All adjustments granted by this policy must be requested by the customer in writing and approved in writing by **both** the Utility Billing Supervisor and Department Head.

DISHONORED CHECK, DRAFT OR OTHER ORDER FOR PAYMENT

Dishonored checks, drafts, or other orders for payment must be paid by the utility customer in cash, money order, or other certified funds.

A service fee shall be imposed for the collection of each dishonored check, draft, or other order for payment. This fee is for expenses incurred in processing and collection of such dishonored instruments of payment. (See fee schedule.) However, if a utility customer comes in and pays his account in cash, money order, or other certified funds prior to the City receiving the dishonored check, the City will waive the related fees provided the utility customer has not had a returned check within the past 12 months.

Upon receipt of ~~at the first~~ dishonored check on an account, a notice will be placed on the customer's door to notify them that failure to pay the amount of the returned check and all fees associated in cash or certified funds within two business days will result in disconnection of utility services and a reconnection fee. ~~Services will be disconnected immediately upon the receipt of any additional dishonored checks on the account.~~

After receipt of a second returned check, the account is noted as a "Cash Only" account and thereafter payments may only be accepted if made by cash or certified funds. The customer may regain regular check payment privileges once they have twelve consecutive months of timely payments made without penalties.

DEBIT POLICY

Generally Accepted Accounting Principles (GAAP) requires Accounts Receivable (AR) amounts to be reported net of refunds and uncollectible accounts in the City financial statements. The City's bad debt write-off policy for delinquent utility accounts receivable is established to ensure that Utility customer receivables are accurately reported. Pursuant to this policy, a portion of AR that is deemed to be not collectible is written off. This is an accounting entry made to ensure that bad debts are written off within a reasonable period to more accurately reflect the City's current assets. It does not prevent the City from eventually collecting the receivable. After being written off, payment will continue to be pursued through internal efforts and a collection agency.

Accounts receivable are recorded in a manner that allows for aging analysis. At the end of each fiscal year, an allowance for doubtful accounts is established for all AR more than 90 days old. The allowance for doubtful accounts represents an estimate of the total amount of AR deemed to be uncollectible. As required by GAAP, AR is shown net of the allowance for doubtful accounts on the City's balance sheet to ensure that receivable balances are not overstated. The City anticipates bad debt and includes an operating budget line item to recognize this "cost" of doing business. Fiscal year-end adjustments to the allowance for doubtful accounts are expensed to bad debt expense. The year-end entry is an estimate of the collective amount of bad debt estimated and does not write-off individual customer account balances.

On a monthly basis, the Finance Department submits customer accounts that are delinquent for over 30 days to our collection agency. Prior to sending a customer account to collections:

- (1) Deposits held must have been applied to the account balance.
- (2) A final billing must have been sent and the account must be closed.
- (3) The account balance exceeds \$10.

The City's financial software system generates an accounting entry when processing delinquent accounts to be sent for collection. This entry reduces (credits) AR and (debits) Allowance for Doubtful Account balances. The amount sent to collections is documented on individual customer accounts in the City's software system. A cumulative record of outstanding submissions is maintained by our collections provider. Delinquent accounts with balances of less than \$10 will be written off every 6 months upon approval by the City Manager.

To record the receipt of AR previously sent to collections, an entry is made to debit cash and credit Allowance for Doubtful Accounts. This entry updates individual customer accounts to document that the amount sent to collections has been paid. Collections retained by or sent to our collection agent to pay for their services are expensed to contractual services.

A list of customer receivables showing account numbers and balances will be reported to the Commission quarterly. Nothing contained herein shall preclude the City from seeking or accepting payment on any bad debt that has been written off. For bookkeeping purposes and the annual audit, we must write-off these accounts however this action does not forgive the debt. The City requires all delinquent account balances to be paid in full before new service is established.

TEMPORARY SUSPENSION OF SERVICE

Should a residence become temporarily uninhabitable due to a catastrophic event for which the account holder had no control, the account may, upon written request, be placed in a suspended status for a period of time not to exceed twelve (12) months or until such time that the residence is once again inhabitable.

Active duty military personnel are eligible, upon written request, for a temporary suspension of their utility services while they are deployed away from the City.

While an account is in the temporary suspended status, services will be disconnected without refund of deposit and monthly base charges will be waived. ~~If the deposit on this account has already been refunded due to their timely 2-year payment history, no additional deposit will be required to resume service.~~

An account must be paid in full in order for a request for temporary suspended status to be approved. The customer must notify the City when they are ready for service to be reactivated and/or to apply for an extension of suspended status. The reconnect fee shall apply.

SEASONAL UTILITY ACCOUNT STATUS

Any customer who requests that service be interrupted on a temporary basis exceeding four (4) full months but for no longer than eight (8) full months will be charged a seasonal rate. The Seasonal Rate charged will be equal to the base rate charge as amended by Resolution from time to time. Customers electing to transfer service to a seasonal rate will temporarily suspend solid waste collection and will not incur solid waste collection charges. Customers electing to transfer service to a seasonal rate will incur a service call charge per trip to have water service interrupted and/or reconnected. (See fee schedule for amount)

SERVICE DISCONNECTIONS

To terminate an account, the account holder must notify Utility Billing no earlier than 30 days prior to the requested date of service disconnection. -The account holder's identity will be verified via photo ID or other information on the account. -Service disconnection may be requested in person, via phone, fax, or email provided proper identification can be verified. -A forwarding address must be provided for mailing the final bill and/or deposit refund.

A disconnection request from a commercial account must be submitted in writing and signed by the designated contact person on the account.

Once a requested disconnection has been accomplished, the customer must pay a reconnection fee if they wish to change the date of final termination of service.

Customer requested disconnections are only performed during the City's regular business hours.

Failure to ~~pay make timely payment~~ in full by 5:00 p.m on ~~or before~~ the 25th day of the month shall result in disconnection of utility services. In the event that the 25th day of the month falls on a day in which City Hall is closed, payment must be made on the next business day to avoid disconnection. A certified letter will be mailed to customers who have wastewater (sewer) services but NOT water services. The certified letter will notify the

customer that their sewer services will be blocked or shut off if full payment is not made within ten days following the date of the letter.- A notice will also be placed on the customer's door. No other notices will be provided.

~~Disconnections for non-payment must be performed by City personnel in consecutive order based upon the service address of the accounts. If it becomes necessary to block a customer's sewer line, a valve will be installed to facilitate any future instances of sewer service interruptions. Once accomplished, City Hall must be notified and reconnection fees are then added to the account balance which must be paid in full prior to reconnection of any service. A service fee shall be imposed on any account that has failed to pay by the disconnect date and time, regardless if a physical disconnect has or has not been accomplished.~~

~~In the event the customer pays their delinquent account balance prior to actual disconnection, no reconnection charge will be imposed.~~

Interruption of service due to non-payment will not close out an account until the 15th of the month following the disconnection. Base rates and consumption charges are applicable until the account is closed. Any remaining deposit will be applied to the unpaid amount and a final bill will be mailed to the last known address for the account holder.

SERVICE RECONNECTIONS

~~In the event service to an existing account is disconnected for failure to timely pay for services, reconnection of service will be subject to next day turn on. the customer will be charged a reconnection fee which must be paid along with all other amounts due prior to service reconnection.~~

~~If paid after normal business hours, an after hours reconnection fee along with all other amounts due must be paid at the Fire Department by money order or cashier's check. After hours reconnections are available on Monday through Thursday from 6:00 PM until 8:00 PM and on Fridays from 8:00 AM until 6:00 PM. No reconnections are available on weekends.~~

~~No additional deposit will be required for any account whose services are disconnected provided they have not been disconnected in the past 24 months for non-payment.~~

Accounts with balances of \$5.00 or less (exclusive of penalties) will not be subject to disconnection.

In the event water service cannot be left on due to water running in or on the premises at the time of the attempted reconnection, an additional reconnection fee will be required prior to a second call to that address. A notice will be placed upon the customer's door to notify them of the reason that reconnection could not be accomplished.

Sewer only customers must also pay a sewer reconnection fee to have their service reconnected. -Sewer reconnections are performed only during regular business hours for the Public Works Department.

(See fee schedule for amounts.)

~~See fee schedule for reconnection fee amounts.~~

SOLID WASTE COLLECTION & DISPOSAL

Solid Waste collection and disposal services are provided to each residential ~~account~~dwelling within the City limits. Rates for solid waste collection and disposal are imposed for each residential ~~account~~dwelling at a flat amount per month for up to a volume of 3.5 cubic yards or 1,000 pounds in weight. Tree limbs exceeding four (4) inches in diameter must be shorter than four (4) feet in length to be collected.

Removal of trash exceeding the maximum allowed quantity is subject to an additional fee.

Apartment complexes and mobile home parks where utility services by a master meter are provided are charged for solid waste collection & disposal on a per-residential-unit or per-lot basis.

Solid Waste services are not provided for construction accounts or for any address outside of the city limits.

~~See the Fee Schedule for current rates. (See fee schedule for amounts.)~~

STORMWATER RELATED ESSENTIAL SERVICES

The City operates and maintains a stormwater management system. All ~~residential utility accounts~~developed ~~properties~~ within the City limits are charged a flat monthly fee for this service. ~~Non-residential developed properties and undeveloped properties are currently exempt from this monthly charge.~~

See "How Rates are Calculated" earlier in this manual for more information.

~~(See fee schedule for amounts.) See the Fee Schedule for current rates.~~

UTILITY BILLING RATES & FEES SCHEDULE

The following rates and fees are in effect for the fiscal year ending September 30, ~~2012~~ 2016

Water Services – inside city limits	
Monthly base charge, independent of water volume consumed	\$10.82 <u>\$11.37</u>
Consumption charge per 1,000 gallons or any portion thereof	\$3.63 <u>\$3.87</u>
Water Services – outside city limits	
Monthly base charge, independent of water volume consumed	\$13.53 <u>\$14.21</u>
Consumption charge per 1,000 gallons or any portion thereof	\$4.54 <u>\$4.76</u>
Sewer Services – inside city limits	
Monthly base charge, independent of water volume consumed	\$31.11 <u>\$32.69</u>
Treatment charge per 1,000 gallons or any portion thereof	\$3.78 <u>\$3.97</u>
Sewer Services – outside city limits	
Monthly base charge, independent of water volume consumed	\$38.89 <u>\$40.86</u>
Treatment charge per 1,000 gallons or any portion thereof	\$4.73 <u>\$4.96</u>
<u>Sewer Only Accounts</u>	
<u>Monthly Base Charge, independent of water volume consumed</u>	<u>\$53.37</u>
<u>Consumption Charge per 5,000 gallons or any portion thereof</u>	<u>\$53.53</u>
Solid Waste Services – inside city limits	
Monthly flat rate – per residential unit or lot	\$7.92
Excess Trash Removal Fee (in addition to tipping fees when applicable)	
¼ load: 3.5- 6 cubic yards	\$45.00
½ load: 6-12 cubic yards	\$86.00
¾ load: 12-18 cubic yards	\$120.00
Full load: 18-24 cubic yards	\$150.00
Stormwater Fee – inside city limits	
Monthly flat rate per residential household (not subject to proration)	\$1.00
<u>Monthly flat rate per business (not subject to proration)</u>	<u>\$5.00</u>
Temporary Account Fee for cleanup between occupancies	
(Non-refundable and in addition to usage fees and base rate)	— \$12.00
<u>Temporary Service Fee</u>	
<u>7 day service includes: 1,000 gallons of water and sewer usage</u>	
<u>and one solid waste pick-up (solid waste pick-up applies to residential</u>	
<u> dwellings within the city limits only)</u>	<u>\$50.00</u>
Reconnection Fee: Mon-Thurs 8am-6pm	\$10.00
Reconnection Fee: Mon-Thurs 6pm-8pm, Fridays 8am-6pm	\$55.00

~~Reconnection Fee for Sewer Only customer: Mon Thurs 7am 4:30pm~~ ~~\$200.00~~

Seasonal Utility Account Status

Month Base Charge \$44.06

Service Call Charge per trip \$15.00

Reconnections:Monday-Friday

Service fee for non-payment (accounts not paid by 5:00pm on the 25th or next business day of each month) \$25.00

Reconnections Sewer Only: Monday – Friday until 3:00pm \$200.00

Account Fee: non-refundable \$10.00

New Account: refundable deposit

Residential Water/Sewer Customer \$135.00 \$250.00

Irrigation System (separate meter) \$25.00

Residential \$40.00

Commercial (3/4" meter) \$100.00

Commercial Industrial or Bulk Water customers

3/4" meter \$175.00 \$300.00

1" meter \$250.00 \$375.00

1 1/2" meter \$400.00 \$500.00

2" meter \$650.00 \$750.00

Larger than a 2" meter \$1,000.00 \$1,150.00

Restaurant \$750.00 \$850.00

Hotel, Motel, Apartment Complex, Retirement Home, Duplex,
Triplex, Quadriplex, Mobile Home Park: PER UNIT/SPACE \$65.00 \$100.00

Laundry \$1,200.00 \$1250.00

Car Wash \$1,200.00 \$1250.00

Shopping Center \$1,200.00 \$1250.00

Day Care Center \$250.00 \$1250.00

New Sewer Only Account: refundable deposit \$110.00

Residential, Commercial, Industrial and Multi-Family Master Meter \$135.00

Sewer: PER UNIT/SPACE

Meter Set Fees and Connections

3/4" Meter: Connection \$140.00

Meter set (including transmitter) \$245.00 \$300.00

Irrigation meter (including transmitter) \$170.00 \$330.00

1" Meter: Connection \$155.00 \$160.00

Meter set (including transmitter) \$300.00 \$350.00

Irrigation meter (including transmitter) \$190.00 \$380.00

2" Meter: Connection \$330.00

Meter set (includes meter, transmitter and materials)

\$615-\$865.00

Larger meters require individual quote. Price for meter installations requiring more than 12' of service line will be increased for material and man hours accordingly.

Tampering Penalties: (in addition to all other charges)

First offense	<u>\$50.00</u>	<u>\$100.00</u>
Second offense	<u>\$100.00</u>	<u>\$200.00</u>
Third offense	<u>\$150.00</u>	<u>\$300.00</u>

Dishonored Check Service Fee

Dishonored amount less than \$50.00	\$25.00
Dishonored amount \$50.00 or more	\$35.00

Service Work Order Charges

One service call per year	Free
Other service calls	\$10.00

DRAFT



City of Callaway Utility Billing Department
REQUEST FOR TEMPORARY UTILITY SERVICE

6601 E Hwy 22 * Callaway, FL 32404 * Telephone (850) 871-6100 * Fax (850) 871-2444

www.cityofcallaway.com

Service may not exceed 7 days * Applicant's current photo ID must be accompanied with application * Must provide proof of ownership or management agreement for address * Connects and disconnects are performed same day if received by 3:00 P.M. (no weekends or holidays) * Non-refundable account charge of \$50.00 * Service includes 1,000 gallons of water and sewer usage and 1 solid waste pick up.

PLEASE PRINT OR TYPE

Account Name: _____

Applicant Name: _____
Last First Middle

Phone: _____ Cell: _____ Fax: _____

Email: (OPTIONAL) _____

Mailing Address: _____
City State Zip Code

Service Address: _____

Date To Begin Service: _____ (SAME DAY SERVICE UNTIL 3:00 P.M.)

Date To End Service: _____

Check one (1) box below: **You must select one of the options.**

Unlock Meter Only OR Turn on Meter

Read statement below, sign and date application

The undersigned applicant accepts responsibility for all charges for residential water/sewer/solid waste at this address from the beginning date to the end date on this application including reasonable attorney's fees and costs incurred for collection of any unpaid balance. Applicant accepts responsibility for damages done to any meters at this location by them or anyone else. Applicant understands that temporary utility service requests are billed a non-refundable account fee of \$50.00 for 1000 gallons of water volume consumption and 1 solid waste pickup. Any consumption above 1000 gallons will be billed to account holder. The applicant consents that water services provided at the service location listed above may be turned on without applicant or applicant's representative present. Applicant further agrees to hold the City of Callaway and its employees HARMLESS should the property, buildings(s) or premises incur damage as a result of water connection. The applicant does hereby attest that this address is vacant.

APPLICANT'S SIGNATURE: _____ DATE: _____

**CITY OF CALLAWAY
BOARD OF COMMISSIONERS
AGENDA ITEM SUMMARY**

DATE: MAY 24, 2016

ITEM: RESOLUTION NO. 16-15 LIGHT POLE BANNERS UPDATE

1. PLACED ON AGENDA BY:
J. Michael Fuller, City Manager

2. AGENDA:
PRESENTATION
PUBLIC HEARING
CONSENT
OLD BUSINESS
REGULAR

3. IS THIS ITEM BUDGETED (IF APPLICABLE)?: YES NO

Approximately \$3,000 is budgeted for this item.

4. BACKGROUND: (WHY, WHAT, WHO, WHERE, WHEN, HOW, & IDENTIFY ALL ATTACHMENTS)

The City of Callaway has been planning to add banners and/or flags to many of the light poles along some of the main city roads. To follow up on the item presented at the last regular meeting, staff contacted FDOT regarding the process of adding banners within state roadways, namely Tyndall Parkway/US98 and SR22.

Chapter 337.407, F.S. authorizes FDOT to adopt rules providing for the placement of signs, canopies, and other overhanging encroachments along and over any state roads which are within municipalities. Those rules are established in Florida Administrative Code (FAC) 14-43, Regulation of Overhanging Encroachments. Pole banners may be permitted in state right-of-ways subject to this rule and application process. A copy of Rule 14-43, FAC is attached.

Attachment(s):

- Resolution No. 2016-15
- Exhibit A - Application
- Rule 14-43, Florida Administrative Code
- Approximate Banner Number
- Banner Samples

5. REQUESTED MOTION/ACTION:

Staff recommends approval of Resolution No. 16-15 upon roll-call vote, and authorize the City Manager to submit the Application to Place Banners on the Non-Limited Access Right of Way to FDOT.

RESOLUTION 16-15

RESOLUTION OF THE CITY OF CALLAWAY APPROVING THE PLACEMENT OF POLE BANNERS IN AND ALONG THE TYNDALL PARKWAY AND STATE ROAD 22 RIGHT-OF-WAYS; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Callaway ("City") wishes to place banners in and along the road right-of-ways located within its municipal corporate limits; and

WHEREAS, the City intends to request approval from the Florida Department of Transportation ("Department") to place banners along Tyndall Parkway and State Road 22, non-limited access right-of-ways of the state; and

WHEREAS, the Department has established Rule 14-43, F.A.C. and an application procedure for banner placement in accordance with Chapter 337, F.S; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF CALLAWAY, FLORIDA, AS FOLLOWS:

SECTION 1. The City Commission hereby approves the placement of banners in and along the Tyndall Parkway (US98) and State Road 22 right-of-ways and authorizes the City Manager to sign the FDOT Application attached hereto as Exhibit "A".

SECTION 2. This Resolution shall become effective upon adoption.

PASSED, APPROVED AND DULY ADOPTED by the City Commission of the City of Callaway, Florida, meeting in regular session this 24th day of May, 2016.

CITY OF CALLAWAY, FLORIDA

Bob Pelletier, Mayor

Attest: _____
Janice L. Peters, MMC, City Clerk

VOTE OF COMMISSION:

Covey _____
Fairbanks _____
Henderson _____
Pelletier _____
Townsend _____

APPROVED AS TO FORM AND LEGAL SUFFICIENCY FOR THE CITY OF CALLAWAY ONLY:

Kevin D. Obos, City Attorney

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
**APPLICATION TO PLACE BANNERS ON NON LIMITED ACCESS
RIGHT OF WAY**



FOR FDOT USE ONLY
Permit No.:

APPLICANT INFORMATION

Name of Applicant/Organization: _____
Address: _____
Telephone #: _____ Fax #: _____ E-Mail: _____
Contact person (This person will serve as the contact person for all questions concerning the banner application and placement): _____
Address (if different from above): _____
Telephone #: _____ Fax #: _____ E-Mail: _____
Date of Request: _____

LOCATION AND DISPLAY PERIOD

This is a request to place pole banners street banners on the right of way of:
Highway name & number: _____
From (south or west limits): _____ To (north or east limits): _____
Highway name & number: _____
From (south or west limits): _____ To (north or east limits): _____
Highway name & number: _____
From (south or west limits): _____ To (north or east limits): _____
Highway name & number: _____
From (south or west limits): _____ To (north or east limits): _____
Projected installation date: _____
Banners will be removed on or before (if applicable): _____
Signature of Applicant or Contact Person: _____ Date: _____

LOCAL GOVERNMENTAL ENTITY APPROVAL

Name of Local Governmental Entity: _____
Name of signing official (please print): _____
Telephone #: _____ Fax #: _____ E-Mail: _____
Signature of local official: _____ Date: _____

CONDITIONS AND STIPULATIONS AGREED TO BY THE APPLICANT

1. Pole banners must be at least 14 ½ feet above the pavement elevation. Street banners must be a minimum of eighteen (18) feet above the pavement elevation.
2. Pole banners will clear the face of the curb (if present) by at least two (2) feet.
3. The applicant (or applicant's designee) will maintain the banners as permitted.
4. The installation of the banners will not require the installation of poles or other support devices on the right of way.
5. The applicant and sponsoring organization will hold the Florida Department of Transportation harmless to the extent allowed by the laws of Florida in all matters concerning the banners and bear all expenses for defense of claims against the Florida Department of Transportation.
6. The applicant is responsible for any damages to public property resulting from the materials or the work of this permit.
7. A sketch of the proposed banners is attached.
8. View of traffic control devices is not impeded to those served by the erection of these permitted banners.

Signature of District Permits Engineer (or designee): _____ Date: _____

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
**APPLICATION TO PLACE BANNERS ON NON LIMITED ACCESS
RIGHT OF WAY****APPLICATION FOR BANNER**

AGREEMENT: By signing the reverse of this form, each applicant agrees to the provisions of Section 14-43.001(5)(d), Florida Administrative Code:

1. To the extent provided by law, the Applicant shall indemnify, defend, and hold harmless the Department and all of its officers, agents, and employees from any claim, loss, damage, cost, charge, or expense arising out of any act, error, omission, or negligent act by the Applicant(s), its agents or employees arising from activities under this permit.
2. When the Department receives a notice of claim for damages that may have been caused by the Applicant in the performance of activities that arise under this permit, the Department will forward the claim to the Applicant. The Applicant and the Department will evaluate the claim and report their findings to each other within 14 working days and will discuss options in defending the claim. The Applicant shall bear all expenses for defense of claims against the Department.

REQUIRED ATTACHMENTS:

- A sketch or drawing of the banner(s), drawn to scale, including any message, logo, or emblem that will appear on the banner.
- A sketch of the specific location(s) of the banner(s), including height, location of supports, proximity to utility poles.
- Sketches, photographs, or specific descriptions of the method used to affix the banner to the support structure.
- Load rating analysis (or photocopy of previously-submitted analysis) bearing the seal of a professional engineer.

14-43.001 Regulation of Overhanging Encroachments.

(1) Definitions.

(a) "Applicant" means any person or entity, including a local governmental entity, seeking permission for an overhanging encroachment.

(b) "Banner" means a length or sheet of cloth, fabric, plastic, or other flexible material bearing a message which may be either of the following:

1. "Pole Banner," which is located adjacent to the travel lanes of the roadway and is attached to a single existing permanent support.

2. "Street Banner," which extends over the travel lanes of the roadway and is attached to two or more existing permanent supports.

(c) "Canopy" means a permanent or semi-permanent, on-premise roof-like projection partially extending over the right of way.

(d) "Department" means the State of Florida Department of Transportation.

(e) "Local Governmental Entity" means as provided in Section 334.03(14) F.S.

(f) "Official Marker" means a Pole Banner identifying specific areas, such as historic, banking, or entertainment districts.

(g) "Overhanging Encroachment" means a sign, canopy, banner, or official marker, as these terms are herein defined, which is placed along and over any state roads which are within municipalities, or which are of curb and gutter construction outside municipalities.

(h) "Sign" means as provided in Section 479.01(17), F.S.

(2) Overhanging encroachments are prohibited on limited access facilities, including the Interstate System. Overhanging encroachments are subject to the following conditions on non limited access facilities:

(a) No new supports may be located within state right of way.

(b) Must be allowed by the local governmental entity within whose jurisdictional boundaries the banners are to be placed.

(c) Must be adjusted or removed at the owner's expense if the overhanging encroachment interferes with Department construction.

(d) Shall not obstruct the view of any traffic signal, traffic device, or official sign, nor in any way interfere with motorists' ability to safely operate vehicles.

(e) Must comply with the setback or clearance requirements set forth in paragraphs (3)(a) and (2)(b) below. Overhanging encroachment must be adjusted within 36 hours of notification to meet setback or clearance requirements, and, upon failure of the owner to make such adjustment, it will be removed by the Department.

(f) May not be erected or maintained in a manner which interferes with the Department's maintenance, operation, or other use of a transportation facility.

(g) Upon removal by the Department, the owner may reclaim it within 30 calendar days from the date of removal, upon payment of any costs incurred by the Department in removing the overhanging encroachment.

(h) Shall not contain changeable message technology.

(i) Shall be maintained in like new condition. Failure to properly maintain the encroachment shall cause the permit to be revoked after a ten (10) day notice from the Department.

(j) If the overhanging encroachment presents a safety hazard, the Department will remove it and notify the owner of the removal.

(3) Signs and canopies which meet the criteria of Section 479.16(1), F.S., may only be placed in compliance with the following conditions:

(a) Where curb and gutter construction exists, the entire structure, including attachments and supports, must clear the sidewalk vertically by at least nine feet; the outside edge of the structure must be at least two feet behind a vertical line extending upward from the face of the curb; and the entire structure must comply with the Department's horizontal clearance requirements set forth in the Roadside Offsets standard, Index 700, of the 2010 Department Design Standards, incorporated herein by reference, and available at: www.dot.state.fl.us/officeofdesign.

(b) Within municipalities where there is not curb and gutter construction, the entire structure, including attachments and supports, may not extend more than six feet over the right of way; may not extend closer than 12 feet from the edge of the driving lane; must have a vertical clearance of at least 10 feet; and the entire structure must comply with the Department's horizontal clearance requirements set forth in the Roadside Offsets standard of the Department's Design Standards.

(c) The design of canopies or signs, as to bracing and attachments to buildings, shall be approved for safety features by the appropriate official of the local governmental entity within whose jurisdictional boundaries the banners are placed.

(d) No canopy or sign shall be erected away from the site of the business which it promotes.

(e) Lighting of signs and canopies shall conform to the requirements of Section 479.11(5), F.S.

(4) Banners may be placed along and over any non limited access state roads which are within municipalities, or which are of curb and gutter construction outside municipalities subject to the following conditions:

(a) There must be written authorization for the placement of banners from the local governmental entity within whose jurisdictional boundaries the banners are to be placed.

(b) Banners may be displayed for a period not to exceed 30 consecutive calendar days and may not be within 180 days of the last day of its most recent display period, except as otherwise provided herein.

(c) Placement of banners on frangible light standards or other frangible devices will require a load rating analysis, signed and sealed by a registered professional engineer, certifying that the specific light standards or devices used to support the banners will handle the additional load placed on the structures by the banner and attachments, and will not exceed the wind loading design requirements of the structure. Copies of load rating analyses previously submitted are acceptable for subsequent applications when specifications are the same.

(d) Banners shall not be placed within 500 feet of a limited access interchange.

(e) Banners are not permitted where a Department construction project is planned or ongoing during the requested display period.

(f) Street banners may be displayed for routinely recurring events, e.g., events occurring monthly or quarterly, unless otherwise provided in this rule, provided the banner is displayed for no more than three consecutive days per month, for 12 months.

(g) Street banners must be:

1. Placed a minimum of 1,000 feet apart on the right of way of non limited access roadways; and

2. At its lowest point vertically clear the pavement by at least 18 feet.

(h) Pole banners must be:

1. Placed a minimum of 1,000 feet apart on the same side of the travel lane on non limited access facilities outside the corporate limits of a municipality;

2. At its lowest point at least 14 1/2 feet above the pavement elevation;

3. Attached to a light standard or other such device which is permanently located in the right of way.

(i) Pole banners may not be attached to any utility pole.

(j) Any object or device other than a banner, whether characterized as an ornament, decoration, display, or by other descriptive term, which is to be attached to a single existing permanent support must meet the requirements of this rule for pole banners.

(k) Official markers shall not be used to advertise an individual off-site business or shopping center.

(5) Official markers shall comply with all pole banner requirements except for sub-subparagraph (2)(i)8.a. Additionally, the following shall apply:

(a) Official markers must be identical and may only be displayed within the identified area, with no more than one official marker on each side of the roadway and placed a minimum of 150 feet apart.

(b) All official markers shall display the same legend or lettering identifying the area, however, individual sponsorship may be displayed beneath the legend provided the name or business logo of the sponsor is no greater than 25% of the total display.

(c) The sponsorship portion of the official marker may only contain the name and/or logo of the sponsor. No additional information may be displayed, including:

1. Telephone number;

2. Address;

3. Distance to a business;

4. Direction to a business.

(d) Official markers must be made of flexible material.

(e) Permits are issued for up to 12 months, and may be renewed at the end of the permit term.

(f) The applicant shall be responsible for all costs, including installation and removal, of the official markers.

(6) Applications for a sign or canopy must be made in writing to the appropriate District Maintenance Office and shall include:

(a) The name and address of the applicant.

(b) A drawing of the sign or canopy, drawn to scale, including any message, logo, or emblem.

(c) A sketch of the specific location of the sign or canopy, including height, location of supports, proximity to utility poles, and the identification of the state highway where the sign or canopy will be located.

(d) Sketches or specific descriptions of the method to be used to affix the sign or canopy to the support structure(s).

(e) Proof of compliance with resolutions of the local governmental entity within whose jurisdictional boundaries the banners are to be placed.

(7) The application for banners shall be on Application to Place Banners on Non Limited Access State Right of Way, DOT Form 575-070-18, Rev. 08/08, incorporated herein by reference. Copies of DOT Form 575-070-18 are available from the State Maintenance Engineer or any District Maintenance Engineer.

(8) The application for official markers shall be on Application to Place Official Markers on Non Limited Access State Right of Way, FDOT Form 575-070-21, Rev. 10/10, incorporated herein by reference. Copies of DOT Form 575-070-21 are available from the State Maintenance Engineer or any District Maintenance Engineer.

Rulemaking Authority 334.044(2), 337.407 FS. Law Implemented 337.406, 337.407, 479.01, 479.16 FS. History—New 3-21-64, Amended 5-9-70, 7-9-75, Formerly 14-43.01, Amended 8-3-99, 8-2-01, 5-30-05, 2-18-09, 11-6-11.



CITY OF CALLAWAY, FLORIDA
CITY HALL

6601 East Highway 22, Callaway, FL 32404
Phone 850-871-6000 • FAX 850-871-2444
www.cityofcallaway.com

Mayor
Thomas W. Abbott

Commissioners
Meiba Covey
Pam Henderson
Bob Pelletier
Ralph L. Hollister

Approximate Banners Needed :

Cherry Street from Tyndall Parkway to Star Avenue	27
Beulah Avenue	10
Callaway Park Way – Rec Complex Entrance	13
Total	50

**Fire Department
Center**
P: 850-871-2753
F: 850-871-5564

Leisure Services
P: 850-874-0031
F: 850-874-9977

Planning / Code Enforcement
P: 850-871-4672
F: 850-871-2404

Public Works
P: 850-871-1033
F: 850-871-2416

Arts & Conference
P: 850-874-0035
F: 850-874-0706

"This institution is an equal opportunity provider, and employer."

Welcome to our 2013/2014 Catalog



Thanks to all of our customers – old and new – for your continued support.

Cordially,

Jane Heither,
President
Nancy Peterson,
CEO

A family owned business



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Complete systems to install one banner

HEAVY DUTY BRACKET SYSTEMS \$79.50

98 SERIES system for banners
24"-30" wide x 60"-86" long

Consists of:

- 2 Cast aluminum heavy duty brackets with cantilevered rod holes. Silver color
- 2 Fiberglass rods
Heavy duty rod: 1" x 33"
- 2 Stainless steel safety pins to secure the rod to the bracket
- 2 Tywraps to secure the banner to the bracket
- 6 Stainless steel adjustable bands to secure the bracket casting to the light pole. Choose from 27" or 40" lengths.



Note: 27" rods available for 24" wide banners.

98 SERIES with BLACK CASTINGS \$85.00

For banners;
24"-30" wide x 60"-86" long

Consists of:

- 2 Cast aluminum heavy duty brackets with cantilevered rod holes. Black color
- 2 Fiberglass rods
Heavy duty rod: 1" x 33"
- 2 Stainless steel safety pins to secure the rod to the bracket
- 2 Tywraps to secure the banner to the bracket
- 6 Stainless steel, black powder coated adjustable bands to secure the bracket casting to the light pole.

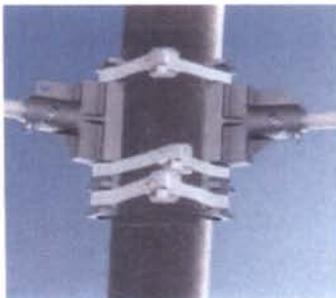


Note: 27" rods available for 24" wide banners.

New 1" diameter rod for 98 Series



Heavy Duty double system with Band-It™



BRACKET SYSTEMS

A successful banner program starts with the proper bracket system

Display Sales has spent twenty-nine years developing and field testing the best banner bracket system available.

No gimmicks, just a simple to install and maintain trouble free banner bracket system.

Installers and Public Works love this system for reliability and ease of installation.

STANDARD BRACKET SYSTEMS \$60.00

45 SERIES system for banners
16"-24" wide x up to 59" long

Consists of:

- 2 Cast aluminum brackets powder coated in black
- 2 Fiberglass rods. 19" long
- 2 Stainless steel safety pins
- 2 Tywraps to secure the banner to the casting
- 4 Stainless steel, black powder coated bands to secure the bracket casting to the pole.

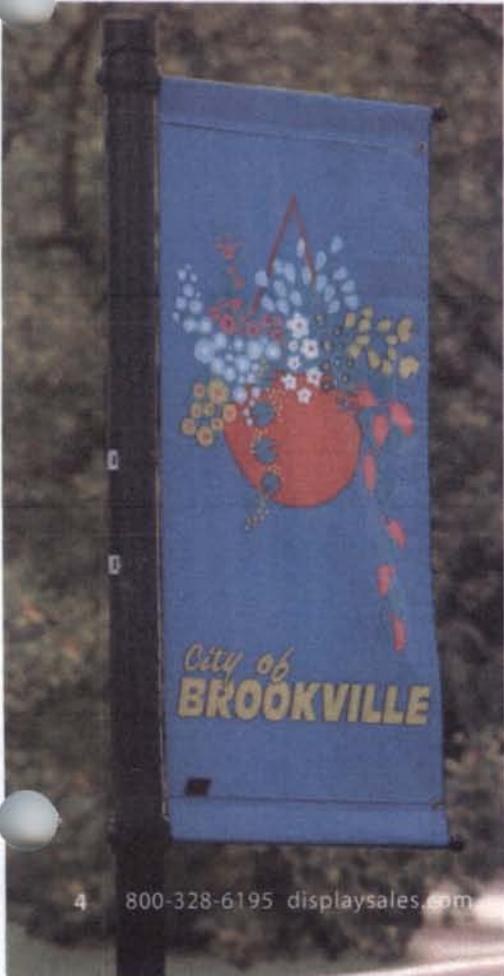
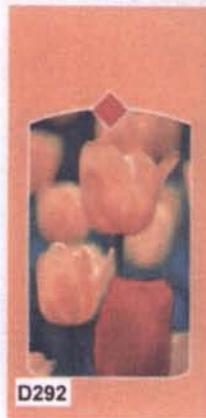


Note: 21" & 27" rods available.

All Bracket Systems come with adjustable banding. For high wind areas or double hung banners, ask about solid Band-It™ pricing options.

"Storm came through, no banners down. The storm was 140 miles long and 60 miles wide. 64,000 without electricity. Not a banner down!"
— Oklahoma Customer

DECORATE FOR SPRING

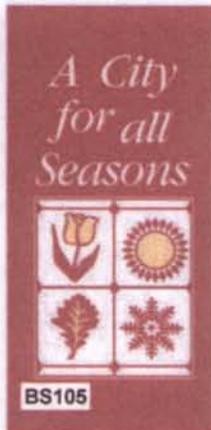


- Digitally imprinted on 2-ply Poly Canvas or 13 oz. vinyl fabric
- Unlimited ink colors!
- Full bleed designs
- Use graphic art designs or photographs
- Approximately 15 working days for production AFTER proof approval



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SCREEN PRINT DESIGNS SPRING



- Traditional silk screen process on 100% acrylic fabric
- 1 to 3 ink colors best
- 9 fabric colors
- No full bleed
- Approximately 21 working days for production AFTER proof approval.

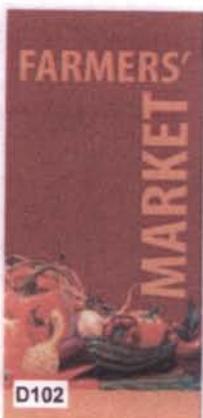


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DECORATE FOR SUMMER



D109



D102



D221



D153



D213



D111



D293



D212



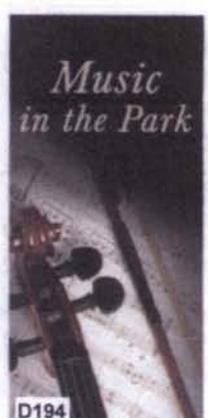
D224



D174



D175



D194



D183



D185



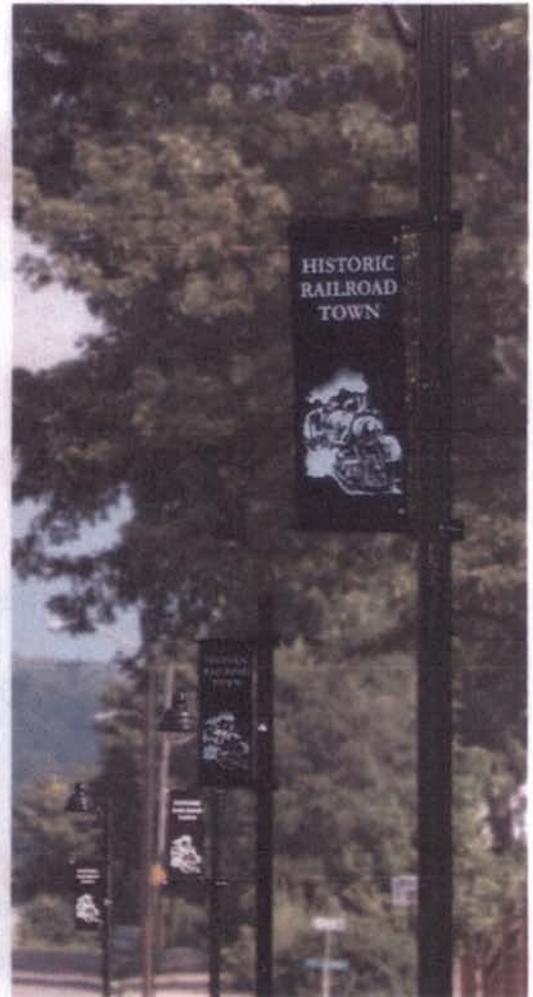
D282

Summer time banners are great to draw attention to the special attractions and activities you have to offer.

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For pricing and description, see page 15.

SCREEN PRINT DESIGNS SUMMER



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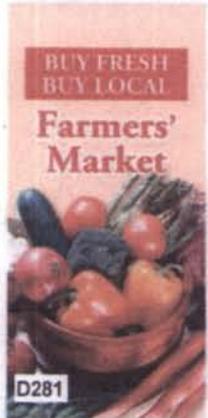
DECORATE FOR AUTUMN



D103



D291



D281



D159



D160



D116



D186



D157



D283



D286



D112



D242



D155



D285

Autumn - themed banners are often the last season to be purchased. However, the impact customers found is tremendous.

"Our fall banner program was a big success. These banners were the last thing we needed to make our apple harvest season even a greater success than our past 2-years. Thanks"

-WI customer



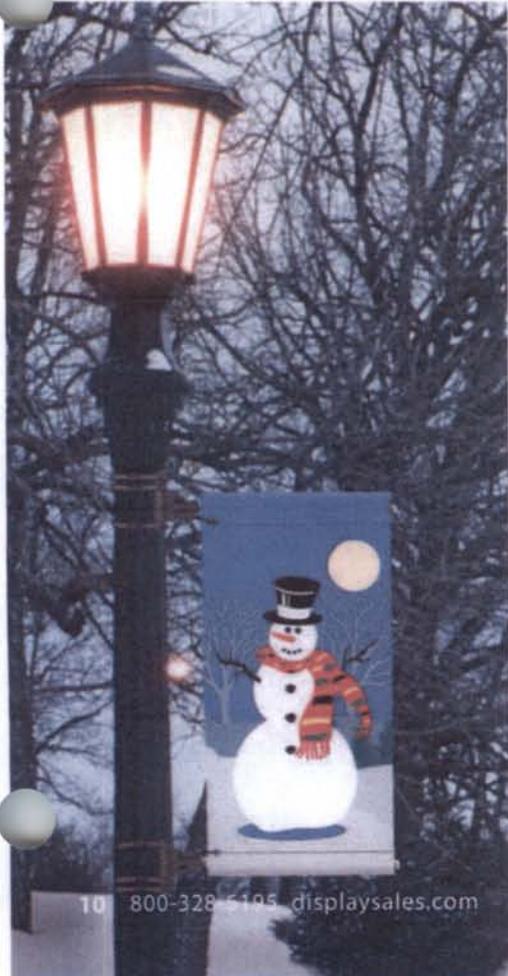
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SCREEN PRINT DESIGNS AUTUMN



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DECORATE FOR WINTER



Welcome visitors to your area for winter activities and fun in the snow or on the beach.



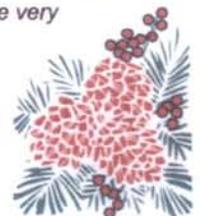
For pricing and description, see page 15.

SCREEN PRINT DESIGNS WINTER



WHOO-HOOOOO! Banners arrived this am and are BEAUTIFUL!!! I took one to my chamber of commerce meeting and they all loved it! Thank you so much--you were very easy to work with!!!

— Shaaron K



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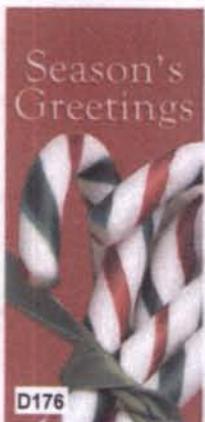
DECORATE FOR THE HOLIDAY



D254



D195



D176



D287



D259



D124



D131



D144

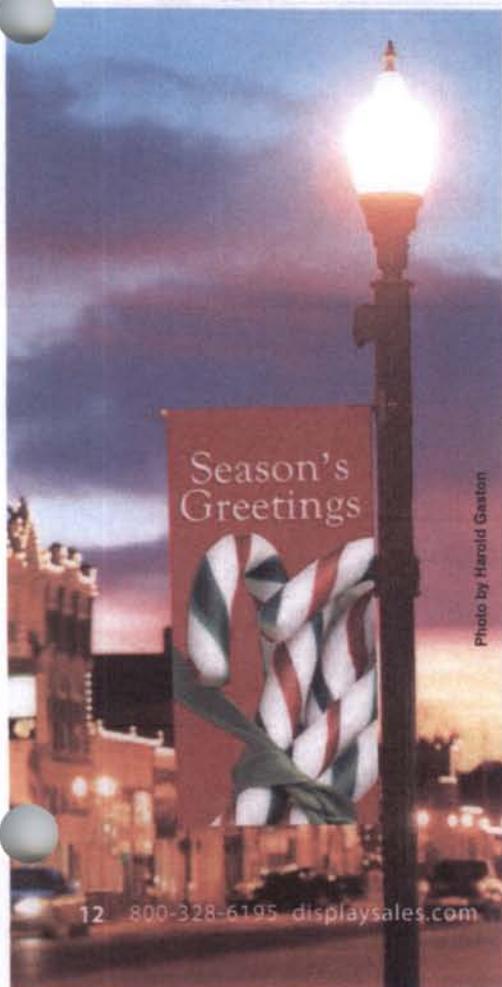


Photo by Harold Gaston



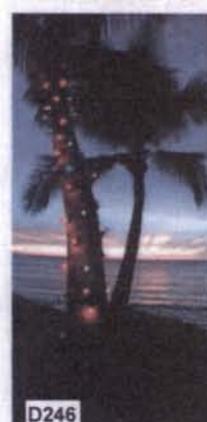
D312



D277



D134



D246



D266



D125



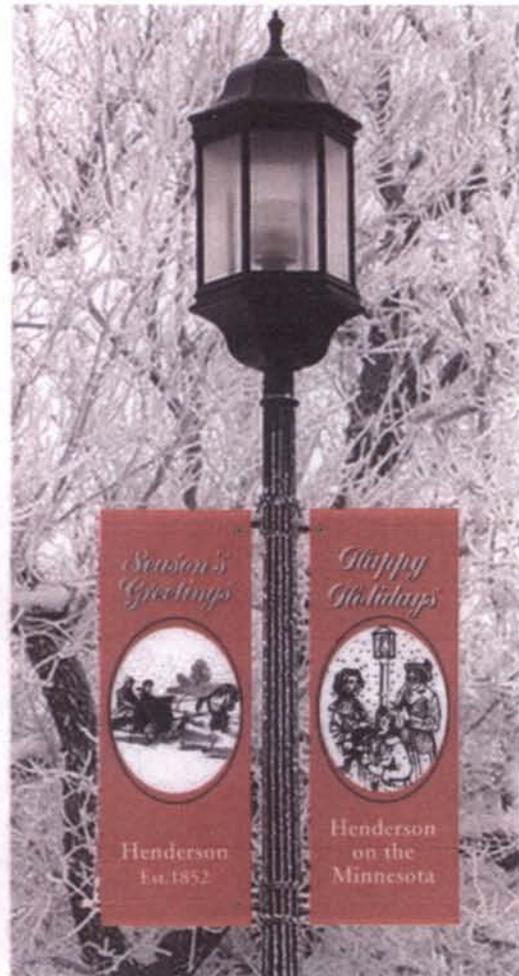
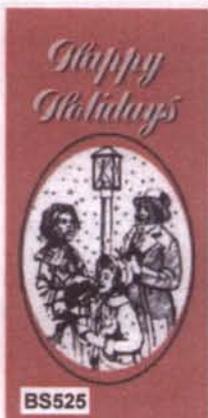
D196



D178

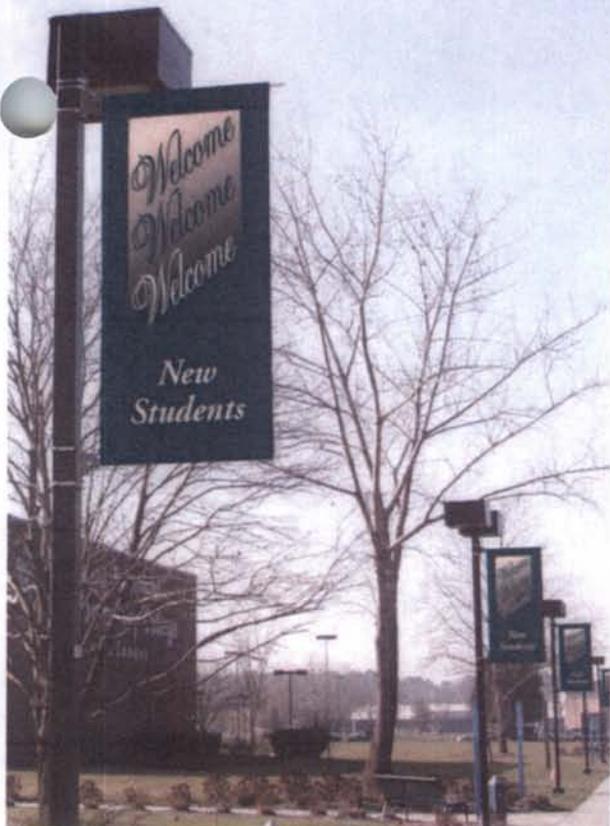
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SCREEN PRINT DESIGNS HOLIDAY



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BEST BUY



BEST BUY

OUR MOST POPULAR SCREENED DESIGNS manufactured to our highest standards using our Weatherguard, 100% acrylic fabric. Priced very nicely to reflect savings from quantity manufacturing. Seasonal designs are ready for quick shipping. Truly, your best buy.

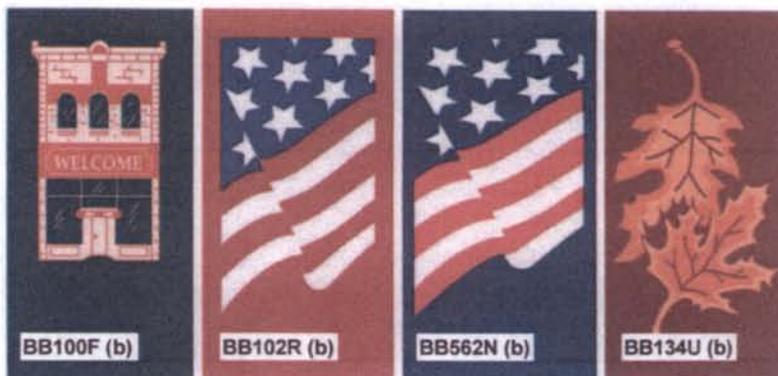
Welcome residents and visitors to your business district, academic or corporate campus - year' round.

Size	one ink (a)	two ink (b)
16" x 45"	\$55	\$65
30" x 60"	\$78	\$88
30" x 80"	\$88	\$96

Add your name to a BEST BUY banner for a custom look. Minimum 5 banners.

Personalization set up \$75. Plus per banner imprint cost of \$14.

Note: Some designs have no space for personalization on a 30" x 60" banner.



30" x 60" format



30" x 80" and 16" x 45" format



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PRICING

SCREEN PRINT DESIGNS Include FREE one-color individual personalization, No set-up fees, No design fees. Minimum quantity 6 of 1 design.

WEATHERGUARD™ BANNERS 9.6 oz. material, 100% solution dyed acrylic.

Nine colors from which to choose, single ply construction, double lined rod sleeve, and imprinted on both sides of banner material.

See pages 5, 7, 9, 11, 13

READY TO SCREEN DESIGNS PRICING

Size	# Inks	6-9	10-14	15-21	22-32
18" x 36"	1 ink	\$110	\$83	\$70	\$62
	2 ink	\$125	\$96	\$85	\$72
16" x 45"	1 ink	\$106	\$83	\$70	\$62
	2 ink	\$124	\$98	\$83	\$75
24" x 48"	1 ink	\$131	\$105	\$93	\$84
	2 ink	\$155	\$127	\$113	\$99
30" x 60"	1 ink	\$133	\$110	\$98	\$89
	2 ink	\$155	\$131	\$116	\$103
30" x 80"	1 ink	\$142	\$120	\$109	\$98
	2 ink	\$168	\$142	\$125	\$113

Designs cannot be combined for quantity pricing. Call for pricing on larger quantities. Pricing subject to change.

Custom designs will have setup and art fees.



DIGITAL DESIGNS All of the digital banner designs may be used on either Vinyl or Polyester Canvas material.

CUSTOM VINYL BANNERS 13 ounce-two ply construction, unlimited UV ink color, Set-up fee \$60 per design, graphic art charges may apply, most designs in catalog are 30" x 60" layout.

Call for pricing on other quantities, custom sizes or poly canvas fabric.

See digital designs on pages 4, 6, 8, 10, 12.

DIGITAL VINYL PRICING

Size	7-12	13-24	25-36
16" x 45"	\$64 ea.	\$56 ea.	\$49 ea.
18" x 36"	\$60 ea.	\$53 ea.	\$46 ea.
24" x 48"	\$100 ea.	\$85 ea.	\$75 ea.
30" x 60"	\$113 ea.	\$103 ea.	\$95 ea.
30" x 80"	\$140 ea.	\$126 ea.	\$118 ea.

PRICING

Customize your design choice.

It's as easy as . . .

1. **SELECT** your design (pgs. 5,7,9,11 & 13)
2. **SELECT** your fabric color
3. **SELECT** your ink colors
4. **Add** your name

Enjoy your customized banners.

Weatherguard fabric colors available.

100% solution dyed acrylic fabrics provide strength and color quality you can trust.

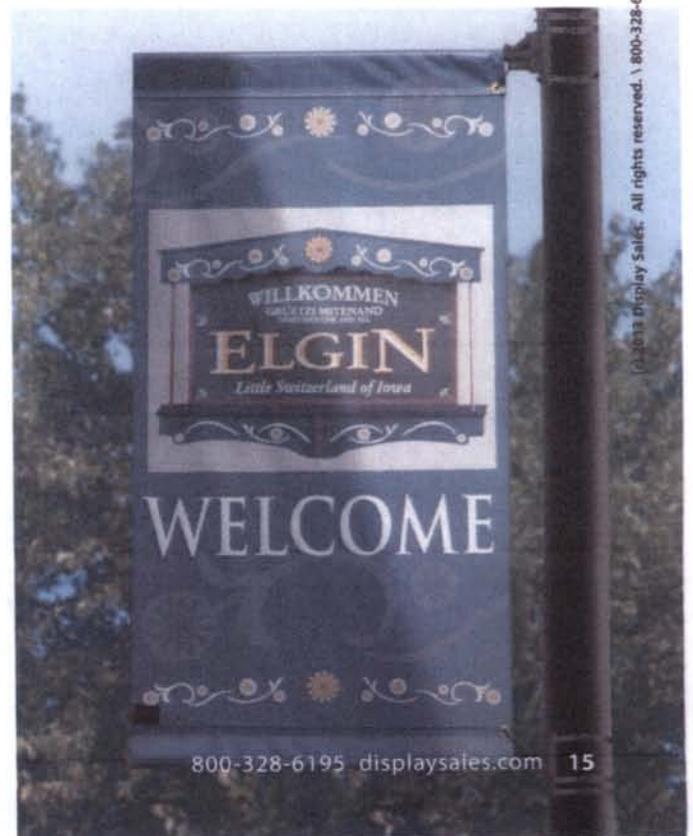


These samples are scanned from fabric swatches. Actual colors may vary slightly due to the limitations of the printing inks.

GRAPHIC ART SERVICES

Please contact the Graphics Department for electronic template files, art requirements and for FTP information to send larger files at 1-800-328-6195. Additional art charges may be applied.

Rate: Art is \$75 per hour based on actual time spent.



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**CITY OF CALLAWAY
BOARD OF COMMISSIONERS
AGENDA ITEM SUMMARY**

DATE: MAY 24, 2016

ITEM: HOUSING REHABILITATION – COMMUNITY DEVELOPMENT BLOCK GRANT

1. PLACED ON AGENDA BY:

J. MICHAEL FULLER, CITY MANAGER

PRESENTED BY:

DENNIS DINGMAN, SUMMIT PROFESSIONAL SERVICES, INC.

2. AGENDA:

- PRESENTATION
- PUBLIC HEARING
- CONSENT
- OLD BUSINESS
- REGULAR

3. IS THIS ITEM BUDGETED (IF APPLICABLE)?: YES NO

If awarded, this item will be budgeted in FY2017. Maximum grant proceeds is \$750,000

4. BACKGROUND: (WHY, WHAT, WHO, WHERE, WHEN, HOW, & IDENTIFY ALL ATTACHMENTS)

Recently, there has been discussions regarding the appearance and condition of some of the residential areas and houses in Callaway. Blighted and dilapidated houses are a problem for those who live in them and can have a negative effect on surrounding properties. Many times, these conditions exist as a result of socio-economic problems, including low income/joblessness, health, and age. While regulation and code enforcement can help mitigate some of the blighted conditions, community development and assistance can provide a permanent solution for those low- and moderate-income residents. The City's elderly and handicap population typically fit into this category because of their limited, fixed monthly income.

The Community Development Block Grant (CDBG) program can help the City address housing rehabilitation. Beginning in 1974, the CDBG program is one of the longest continuously run programs at HUD and has been an important tool for helping local governments tackle serious challenges facing their communities. The primary purpose of CDBG funds is used for activities that benefit low- and moderate-income persons. In addition, HUD has set the following national objectives for the program: benefit low and moderate-income persons, prevent or eliminate slums or blight, and/or address community development needs pertaining to serious and immediate threat to the health or welfare.

Mr. Dennis Dingman of Summit Professional Services, Inc. is offering to assist the City in applying for and administering CDBG funding. Mr. Dingman's assistance will be necessary to navigate the application process and properly administer the program if the City wants to pursue funding in the next CDBG cycle in October 2016. Consulting and administration fees can be paid with proceeds from the grant (there may be a few upfront admin costs for advertising and public meetings). The maximum grant award the City could receive for housing rehabilitation is \$750,000, depending on scoring and funding availability.

If the City Commission wishes to proceed with an application for CDBG funding housing rehabilitation, the next step is to establish a Community Advisory Task Force. The purpose of the task force is to encourage citizen participation, especially in the persons of low- and moderate-income. If they meet the criteria, it is recommended that the members of an existing advisory board serve in this capacity. Another option is to appoint past grant recipients to the task force. Mr. Dingman will have a brief presentation regarding the initial steps in the CDBG application process.

Attachment(s): • CDBG Scoring Analysis • Program info sheet

5. REQUESTED MOTION/ACTION: It is recommended that the City Commission authorize staff to proceed with the application process, and establish a Community Advisory Task Force and appoint task force members.

SUMMIT PROFESSIONAL SERVICES, INC.

DEDICATED TO THE FUTURE OF YOUR COMMUNITY

**CITY OF CALLAWAY
FFY 2015 CDBG Application Cycle**

**Housing Rehabilitation Category
Scoring Analysis**

Maximum Grant Award: \$750,000

Criteria	Value	Max
Community Wide Need Score	80.30	250
Special Designation	0	20
Grant History	0	100
CATF Score	10	10
M/WBE Contracting	10	20
Local Government EEO	60	60
Fair Housing	10	10
Leverage	0	25
Activity Score	75	75
LI/VLI Impact Score (3 LI and 2 VLI)	235	235
Average CDBG Cost per LMI Housing Unit	120	120
Green Rehabilitation Standards	75	75
Total	675.30	1000
Leverage (\$50,000 is the max)	25	
Total with Leverage	700.30	

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

The Community Development Block Grant (CDBG) program is a flexible program that provides communities with resources to address a wide range of unique community development needs. Beginning in 1974, the CDBG program is one of the longest continuously run programs at HUD. The CDBG program provides annual grants on a formula basis to 1209 general units of local government and States.

About the Program

The CDBG program works to ensure decent affordable housing, to provide services to the most vulnerable in our communities, and to create jobs through the expansion and retention of businesses. CDBG is an important tool for helping local governments tackle serious challenges facing their communities. The CDBG program has made a difference in the lives of millions of people and their communities across the Nation.

The annual CDBG appropriation is allocated between States and local jurisdictions called "non-entitlement" and "entitlement" communities respectively. Entitlement communities are comprised of central cities of Metropolitan Statistical Areas (MSAs); metropolitan cities with populations of at least 50,000; and qualified urban counties with a population of 200,000 or more (excluding the populations of entitlement cities). States distribute CDBG funds to non-entitlement localities not qualified as entitlement communities.

HUD determines the amount of each grant by using a formula comprised of several measures of community need, including the extent of poverty, population, housing overcrowding, age of housing, and population growth lag in relationship to other metropolitan areas.

Citizen Participation

A grantee must develop and follow a detailed plan that provides for and encourages citizen participation. This integral process emphasizes participation by persons of low or moderate income, particularly residents of predominantly low- and moderate-income neighborhoods, slum or blighted areas, and areas in which the grantee proposes to use CDBG funds. The plan must provide citizens with the following: reasonable and timely access to local meetings; an opportunity to review proposed activities and program performance; provide for timely written answers to written complaints and grievances; and identify how the needs of non-English speaking residents will be met in the case of public hearings where a significant number of non-English speaking residents can be reasonably expected to participate.

Eligible Activities

Over a 1, 2, or 3-year period, as selected by the grantee, not less than 70 percent of CDBG funds must be used for activities that benefit low- and moderate-income persons. In addition, each activity must meet one of the following national objectives for the program: benefit low- and moderate-income persons, prevention or elimination of slums or blight, or address community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community for which other funding is not available.

**CITY OF CALLAWAY
BOARD OF COMMISSIONERS
AGENDA ITEM SUMMARY**

DATE: MAY 24, 2016

ITEM: DISCUSSION OF RFP (REQUESTS FOR PROPOSALS) FOR AUDITING SERVICES

1. PLACED ON AGENDA BY:

J. Michael Fuller, City Manager

PRESENTED BY:

JANICE L. PETERS, CMC, CITY CLERK

2. AGENDA:

- PRESENTATION
- PUBLIC HEARING
- CONSENT
- OLD BUSINESS
- REGULAR

3. IS THIS ITEM BUDGETED (IF APPLICABLE)?: YES NO

4. BACKGROUND: (WHY, WHAT, WHO, WHERE, WHEN, HOW, & IDENTIFY ALL ATTACHMENTS)

In the past, the Auditing Committee, upon request of the Commission, has been assigned the task of recommending an auditing firm for the City. Resolution 13-09, addresses the duties of the Committee. However, the Audit Committee has no quorum of members at this time and the current auditing firm, Warren Averett, LLC, has completed their three year contract with the City with the close of the FY2015 Audit.

Staff is requesting, since there is no quorum at this time for the Auditing Committee, approval to move forward to post a RFP from qualified firms of certified public accountants to audit the City's financial statements for the fiscal years ending September 30, 2016, 2017 and 2018. During which time, staff will continue to advertise for volunteers to the City's advisory boards.

Attachment(s):

5. REQUESTED MOTION/ACTION:

Staff recommends approval to move forward with a Request for Proposals (RFP) for Auditing Services.

**CITY OF CALLAWAY
BOARD OF COMMISSIONERS
AGENDA ITEM SUMMARY**

DATE: MAY 24, 2016

ITEM: ANNUAL PAVING LIST AND ASPHALT/PAVING CONTRACT

1. PLACED ON AGENDA BY:
 J. Michael Fuller, City Manager / Oscar Martinez
PRESENTED BY:
 OSCAR MARTINEZ, DIRECTOR OF PUBLIC WORKS

2. AGENDA:
 PRESENTATION
 PUBLIC HEARING
 CONSENT
 OLD BUSINESS
 REGULAR

3. IS THIS ITEM BUDGETED (IF APPLICABLE)?: YES NO
 Capital Paving \$110,000

4. BACKGROUND: (WHY, WHAT, WHO, WHERE, WHEN, HOW, & IDENTIFY ALL ATTACHMENTS)

Staff has inspected city streets and have recommended the top four (4) streets to be paved. There is \$110,000 budgeted in the FY2015/16 Budget for Capital Paving, Line Item 01-541-606-10. Should Commission approve the project as presented, staff requests approval of a Budget Transfer in the amount of \$13,600 from Road Materials & Supplies, Line Item 01-541-305-30.

Attachment(s):

- 2016 Street Paving List & Cost Estimate
- Memo of Request for Bid Approval
- Sample Bid Packet
- Complete List of City Streets

5. REQUESTED MOTION/ACTION:

Staff recommends approval of the Annual Paving List, authorization to publish Bid and Approval of a Budget Transfer in the amount of \$13,600 of fund the balance of the project, as documented above.

2016 STREET PAVING LIST AND COST ESTIMATE

STREET	LENGTH & WIDTH	CUBIC YARDS	Tons	2015 Asphalt Contract Pricing Cost*
James Street	13'x1500'	120	243	\$24,300
Hwy. 22 to curve				
Tina Avenue	20'x530'	66	132	\$13,200
(Howard to Howard)				
Calvin Ave.	20'x530'	66	132	\$13,200
(Howard to Howard)				
Howard Road	24'x2450'	360	729	\$72,900
(Gay to Donna)				

TOTAL

\$123,600

*2015 Asphalt Contract was \$100.00 per ton.



CITY OF CALLAWAY, FLORIDA
CITY HALL

6601 East Highway 22, Callaway, FL 32404
Phone 850-871-6000 • FAX 850-871-2444
www.cityofcallaway.com

Mayor
Bob Pelletier

Commissioners
Melba Covey
Ron Fairbanks
Pam Henderson
Joseph R. Townsend

MEMORANDUM

DATE: May 16, 2016

TO: J. Michael Fuller,
City Manager

FROM: Oscar J. Martinez,
Public Works Director

RE: Annual Street Paving and 2016 Asphalt Contract

Please see the attached Agenda Package containing the advertisement for bids and bid package. I request approval to advertise for asphalt bids for current year 2016. This project is budgeted in account 01-541-606-10 for this year. Street division staff have inspected the city streets and selected the ones most in need for paving for this year.

Thank you.

OJM/ttd

Attach.: Agenda Form, Street List, and Asphalt Bid Package 2016

**Fire Department
Center**
P: 850-871-2753
F: 850-871-5564

Leisure Services
P: 850-874-0031
F: 850-874-9977

Planning / Code Enforcement
P: 850-871-4672
F: 850-871-2404

Public Works
P: 850-871-1033
F: 850-871-2416

Arts & Conference
P: 850-874-0035
F: 850-874-0706

"This institution is an equal opportunity provider, and employer."



BID PACKAGE RECEIPT

Please complete the information below if you are picking up a bid package from the City of Callaway. This information will allow us to contact you should there be a change or if additional information is to be provided in the bid request.

Thank you.

Package Received: Paving/Asphalt Contract Bid CY 2016

Date Received: _____

Name: _____

Address: _____

Phone Number: _____

Fax Number: _____

Email Address: _____

The City of Callaway will accept sealed bids on asphalt. Bids must be submitted to the City Clerk's office before **10:00 a.m. on June 15, 2016**. Bids will be opened immediately following at the Callaway Arts & Conference Center. Bids will be considered for award at the regularly scheduled City Commission Meeting at 6:00 p.m. on Tuesday, **June 28, 2016**. This bid form must be used and returned to the City Clerk in a sealed envelope clearly marked "BID-ASPHALT."

All bids shall include the material, transportation, labor, and equipment as necessary to supply, haul, tack, lay, and compact a super-pave fine mix asphalt. All asphalt shall meet the current FDOT specifications for a super-pave fine mix asphalt to provide an asphalt overlay for the City of Callaway streets, to include manhole risers, as identified in our current paving plan.

SPECIFICATIONS FOR ASPHALT

- *1. **SP-9.5 Type Asphalt:** Florida Department of Transportation (FDOT) specifications for fine mix. Price quoted constructed on base prepared by others. Materials and workmanship must have **one year warranty**.

Price per ton:	Less than 100 tons:	\$ _____
	100-250 tons:	\$ _____
	Over 250 tons:	\$ _____

- *3. **SP-12.5 Type Asphalt:** FDOT specifications for fine mix. Price quoted constructed on base prepared by others. Materials and workmanship must have **one year warranty**.

Price per ton:	Less than 100 tons:	\$ _____
	100-250 tons:	\$ _____
	Over 250 tons:	\$ _____

4. **Sand Asphalt Hot Mix:** F.O.B. Asphalt Plant.

Price per ton:	\$ _____
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5. **Type II:** FDOT specifications. Price quoted F.O.B. plant.

Price per ton:	\$ _____
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6. **S1 Asphalt Concrete Surface Course:** FDOT specifications. Price quoted F.O.B. plant.

***Asphalt must be laid within a 14 day notice from the City. An average of all tonnage prices (asphalt on base prepared by others) will be used for bid comparison and bid award.**

***All asphalt delivered on a specific P.O. # will be considered as one project even though several locations may be required. These locations will normally be grouped together within a one half-mile radius.**

Bid Submitted By:

Company

Address

City, State, ZIP

Email

Phone

Fax

***Asphalt must be laid within a 14 day notice from the City. An average of all tonnage prices (asphalt on base prepared by others) will be used for bid comparison and bid award.**

CITY OF CALLAWAY STREET LISTING 2016

STREET			STREET		
1	James Street	Hwy. 22 to dead end	98	McCall	(Camellia to 98)
2	Tina Avenue	(Howard to Howard)	99	Chipewa Street	(Star to Lilly)
3	Calvin Ave.	(Howard to Howard)	100	Oak Ridge	
4	Howard Road	(Gay to Donna)	101	Singleton Circle	(Eleanor to Letohatchee)
5	Heritage Woods Ln.		102	Berthe Avenue	(Boatrace to Bay)
6	Heritage Woods Dr.		103	Harvey Street	(Sims to 98)
7	Forsythe Dr.	Off Berthe, includes Mayo Ct.	104	Comet	(Cherry to Minneola)
8	Ross Dr.	Forsythe to Menchew	105	Letohatchee	(Berthe to Katherine)
9	Rodgers Dr.	From Ross to dead end, includes Ray Glenn Cir.	106	Anita Drive	(Cherry to Lois)
10	Benton Dr.	Includes Menchew Ct.	107	Mike Lane	(Berthe to Hugh)
11	Reagan Rd.	Off Lois	108	Mark Drive	(Hugh to Mike Lane)
12	S. Jan	to dead end	109	Buddy Drive	(Hugh to Boatrace)
13	Lee Ct.	Off Boatrace	110	Miles Drive	(Hugh to Boatrace)
14	N. & S. Poston Rd		111	Clarence Lane	(Hugh to Boatrace)
15	Primrose Lane		112	Hugh Drive	(Berthe to Boatrace)
16	Betty Louise	(Hugh Thomas to Hwy 22)	113	Yellow Bluff	(Star to Betty Louise)
17	Shirley Dr.	Hwy. 22 to James	114	Collinfurst Sq	
18	Boatrace Rd	Berthe to Bay	115	Charlesfax Ct	
19	Arlington Drive	(Colorado to Hwy 22)	116	Betty Louise	(Hugh Thomas to Old Bicycle)
20	Cherry Street	(98 to Star)	117	Kristine Blvd	(Off Betty Louise)
21	Landever Drive	(Kimbrel to Dead End)	118	Tanya Pass	
22	North Kimbrel	(Hwy 22 to Dead End)	119	Hugh Thomas	(Hwy 22 across Betty Louise)
23	Berthe Ave	(Cherry to Boatrace Rd)	120	Sara	(Star to dead end)
24	Pridgen	(Berthe to Comet)	121	Melody	(Star to dead end)
25	Minneola St.	(S Jan to Berthe)	122	Linda	(Star to dead end)
26	Minneola St.	(Viola to Beulah Street)	123	Courtford Dr	(Off Yellowbluff)
27	Lois Street	(98 to Hill)	124	Cardiff Ct	(Off Courtford)
28	Gay Avenue	(Boatrace to Hickory)	125	Mary Ella Street	(Cherry to Omoko)
29	Sims	(Cherry to Hwy 22)	126	Chipewa Street	(Berthe to Genevieve)
30	Lannie Rowe	(S Gay to S Gay)	127	Eleanor Avenue	(Winona to Cherry)
31	Kimbrel Avenue	(Cherry Street to Hwy 22)	128	Ivy Road	(Kimbrel to S. Gay)
32	Stephanie Drive	(S Gay to Kimbrel)	129	Lee Drive	(Seneca to dead end)
33	Cherry Street	(22-A to 98)	130	Lake Drive	(98 to Berthe)
34	Abigail Lane	(Off 9th Street)	131	H L Sudduth	includes Circle, Cherry, Imperial
35	Rob Court		132	Minneola Street	(H L Sudduth to S Jan)
36	Berthe Ave	(Wallace to Boatrace Rd)	133	Katherine Ave	(Wallace to Boatrace)
37	Byrd Drive	(Off 7th Street)	134	Seminole	(Imperial to S Jan)
38	Big Oak Lane	(Off Cherry Street)	135	Imperial Drive	(Sudduth Circle to Seminole)
39	Hardwood Court		136	Rebecca	(S Gay to 98)
40	Lakewood	(Gay to Hwy. 98)	137	Lois Street	(Fox Ave. to Kimbrel)
41	Hickory	(S Gay to 98)	138	Comet Avenue	(Lake to Boatrace)
42	Letohatchee	(S Jan Ave to Kimbrel Ave)	139	Colorado Street	(Hwy 22 to Arlington, Includes Orinda from Colorado to Hwy. 22)

CITY OF CALLAWAY STREET LISTING 2016

43	Beulah Ave	(Ballfield to Cherry)	140	Colorado Street	(Hwy 22 to Arlington, Includes Orinda from Colorado to Hwy. 22)
44	Boatrace Rd	(Berthe to Hwy 98)	141	Alameda	(Arlington to Hwy 22-A)
45	South Jan	(Imperial to Cherry)	142	Leila	(Off Hwy 22)
46	Charlene	(Cherry Street to Minneola)	143	Whitaker	(Seneca & 22-A)
47	Kimbrel Ave	(Minneola to Cherry)	144	Douglas Street	(Seneca to dead end)
48	James Street	(New Section off Hwy 22)	145	7th Street	(Between 22-A to 98)
49	Charlene Drive	(Cherry Street to Lois)	146	Willow Bend Dr.	
50	N. Jan	(Cherry Street to Lois)	147	Seneca Court	
51	Larry Drive	(Cherry Street to Lois)	148	Joshua Lane	
52	Comet Ave	(Cherry Street to Lois)	149	Michelle Drive	
53	N. Gay	(Cherry Street to dead end)	150	Lilly Street	(Star to dead end)
54	Kimbrel Ave	(Wallace Road to Bay)	151	Genevieve	(Cherry to Letohatchee)
55	Hwy. 22A	(Cherry Street to 7th Street)	152	Letohatchee	(Berthe to Genevieve)
56	Georgia Ave	(Boatrace to Wallace)	153	S Comet	(Letohatchee to Minneola)
57	Kimbrel Ave	(Boatrace to Wallace)	154	Keystone	(Seneca to Cherry)
58	Comet Ave	(Boatrace to Wallace)	155	Manzonita	(Includes Swan Drive)
59	S. Gay Ave	(Boatrace to Wallace)	156	Chipewa Street	(Berthe to Jan)
60	Viola Street	(Pamela to Letohatchee)	157	Lenawee Street	(South Comet to dead end)
61	Chipewa Street	(Genevieve to Star Ave)	158	Winona	(Eleanor to Berthe)
62	JH Crews	(Lacosta Ave)	159	Hannover Circle	(Off Lois)
63	William Way	(J H Crews)	160	Omoko	(Berthe west to dead end)
64	Ivy Road	(S Gay to Parker City Limits)	161	Hiwassee	(Katherine to S Jan)
65	Gay Ave	(Wallace to Bay)	162	Letohatchee	(Katherine to Jan)
66	East Park	(Wallace to Bay)	163	Katherine	(Minneola to Letohatchee)
67	Camillia	(7th Street to Hwy 22)	164	Olokee	(South Jan to Berthe)
68	Bob Little Road	(7th to 9th)	165	Willow Street	(22-A to Sims)
69	Babby / Tammy		166	Tate Drive	(Dead end to 7th St.)
70	Gay Ave	(Cherry to Hickory)	167	Garden Cove	(Seneca to Camellia)
71	Riva Circle		168	Fox Ave	(Lois to Cherry, includes Fox Ct.)
72	Highline Drive	(Boatrace to Hickory)	169	Pridgen	(Comet to Gay)
73	Hagin Street to	(Seneca to 22-A)	170	Lance	(Comet to Kimbrel)
74	Enzor Street	(Kimbrel to 98)	171	Kimbrel Avenue	(Boatrace to Lake)
75	Donna Avenue	(Ivy to Howard, includes Forest & Spruce)	172	Shadow Bay Drive	(Off Summer Set)
76	Wallace Rd.	Berthe to 98	173	Kelsey Drive	(LaCosta to Shadow Bay)
77	La Costa Avenue	Unit 5 to Shadow Bay	174	Summer Set	(Off Hwy 22)
78	Hugh Thomas	Betty Louise to Hugh	175	Shadow Bay Ct	
79	Plantation Way	(Cottonwood Court, Includes Cir. & Ct.)	176	Whisperwood	(Shadow Bay to Lacosta)
80	Collins Street	(Seneca to 22-A)	177	Harvey Street	(Kimbrel to dead end)
81	Sukoshi Drive		178	4th Street	(22-A to Seneca)
82	Georgia Avenue	(Boat Race to Lake)	179	Pepper Tree	(Seneca to dead end)
83	Kimberly Circle	(Cherry to dead end)	180	Christen	(Kimbrel Ave to dead end)
84	Katherine Street	(98 to dead end)	181	Doty Circle	(Christen to dead end)
85	Lilly Street	Including Lilly Drive, 98 to dead end	182	Fox Lake	(Berthe to Heather Marie)
86	Old Hickory	(Gay to Lake)	183	Michael	(Lake Drive to Fox Lake)
87	Lance Street	(Kimbrel to Gay)	184	J J	(Lake to Fox Lake)

CITY OF CALLAWAY STREET LISTING 2016

88	Lance Street	(Berthe to Comet)	185	Crews	(Lake Drive to Fox Lake)
89	Enzor Street	(Berthe to Comet)	186	Bay Front Drive	(Gay to cul-de-sac)
90	Winona	(Berthe to Katherine)	187	Martin Ct.	Includes Anita, Douglas, N. Hill
91	W Park Lane	(Wallace to E Park)	188	Hill Drive	Cherry to Lois
92	Lauren Lane	(Berthe to Lois)	189	Bryan Way	N. Kimbrel to dead end
93	Heather Marie Lane	(Lake to Fox)	190	Kelly Ct.	N. Kimbrel to dead end
94	Seneca	(Between 7th St. & Hwy. 22)	191	S. Burkett Dr.	Off Lakewood
95	Kacy	(Off Lois)	192	Kevin Circle	Burkett to dead end
96	Christie Lane	(Off Lois)	193	Roche Ct.	N. Kimbrel to dead end
97	Ella Street	(Seneca to dead end)	194	Michelle Circle	Off Kimbrel

 Paved 2015