

**AUDIT COMMITTEE MEETING  
FEBRUARY 9, 2010  
TIME: 5:30 P. M.**

The meeting was called to order by Chairman Jones at 5:39 P.M.

PRESENT: Chairman Jones, Citizens Pamn Henderson, Hope Guthrie, Harry Johnson; Public Works Director Adams, City Attorney Duncan, City Clerk Bernal.

**APPROVAL OF MINUTES:**

Mr. Harry Johnson moved to approve the Minutes of the 12-14-09 and 1-19-10 meetings.  
Second by Ms. Henderson.

All aye

**BUSINESS ITEMS**

**ITEM # 1. REVIEW RFP's FOR AUDIT SERVICES**

Chairman Jones reported that three firms responded to our Requests for Proposals (RFP's): O'Sullivan Creel, LLP; Saltmarsh, Cleaveland & Gund; and Carr Riggs & Ingram, LLC. Discussion followed on how the Committee should rank, or score, the proposals. The City Attorney recommended that each area be ranked individually. It was suggested that each member of the committee review the proposals, rate them from 1-10 (10 the highest), then meet again and see if there are any questions or comments from members of the Committee and consider recommending or ranking the firms 1, 2, and 3 for presentation to the Commission.

Mr. John Malone handed out a sheet that previously appeared in the local newspaper; stated that one of the firms proposing has been with the City for many years and the committee might want to look at the other two.

Chairman Jones reviewed the time line set by the Committee. A meeting was scheduled for Wednesday, 2-17-10; it was determined that members of the Committee would use Section V, Evaluation Procedures to score each firm and have these ready at this meeting for review and ranking by the Committee. Finance Director Alice Bennett will be asked to be present to provide an overview of how she feels the process went this year, then be excused for the Committee's final review/ranking.

**PUBLIC PARTICIPATION:**

Mr. John Malone stated he would be present to give the Committee his comments.

The meeting was adjourned at 6:02 P. M.

  
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Genette R. Bernal, City Clerk