

**CITY OF CALLAWAY  
BOARD OF COMMISSIONERS  
REGULAR MEETING MINUTES  
NOVEMBER 27, 2018 – 1:00 P.M.**

The City of Callaway commission met in Regular Session on Tuesday, November 27, 2018. In attendance were Pam Henderson, Mayor, David Griggs, Mayor Pro tem, and Commissioners Ron Fairbanks and Mike Jones. Also in attendance were Eddie Cook, City Manager, Kevin Obos, City Attorney, Janice L. Peters, City Clerk, Tim Legare, Director of Leisure Services, David Joyner, Fire Chief, Bill Frye, Director of Public Works and Bonnie Poole, Code Enforcement Officer. Commissioner Scott Davis was not in attendance.

The meeting was called to order at 1:00 p.m. by Mayor Henderson, followed by an invocation and the Pledge of Allegiance.

Mayor Henderson called for changes to the Agenda; there were none.

## **PUBLIC HEARINGS**

### **Ordinance No. 992 – LDR Amendment**

City Attorney Obos reviewed Ordinance No. 992, clarifying that it allows for the permits for 12 months with another 6-month extension if needed.

He read the Ordinance by headnote as follows:

**AN ORDINANCE OF THE CITY OF CALLAWAY AMENDING ARTICLE V OF THE LAND DEVELOPMENT REGULATIONS OF THE CITY RELATED TO ZONING; AMENDING SECTION 15.580 - TEMPORARY USES – TO ALLOW RECREATIONAL VEHICLES AND TRAVEL TRAILERS WITHIN ANY ZONING DISTRICT DURING A DECLARED STATE OF EMERGENCY AND FOR SPECIFIED PERIODS OF TIME FOLLOWING THE TERMINATION OF THE EMERGENCY DECLARATION; AUTHORIZING CODIFICATION; REPEALING ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH; AND PROVIDING AN IMMEDIATELY EFFECTIVE DATE.**

Mayor Henderson asked for Public Participation; there was none.

### **Motion:**

Motion was made by Commissioner Jones and seconded by Commissioner Griggs for approval of Ordinance No. 992. Motion carried 4-0 upon roll-call vote.

### **Ordinance No. 993 – Building Permit Moratorium**

City Attorney Obos read Ordinance No. 993 by headnote as follows:

**AN ORDINANCE OF THE CITY OF CALLAWAY, FLORIDA, ESTABLISHING A TEMPORARY MORATORIUM ON THE ISSUANCE OF BUILDING PERMITS, DEVELOPMENT ORDERS, AND APPROVALS FOR SUBSTANTIAL CONSTRUCTION WITH AN EXPIRATION DATE OF JANUARY 8, 2019; DEFINING SUBSTANTIAL CONSTRUCTION; DIRECTING STAFF TO EVALUATE THE ADEQUACY OF LOCAL CONSTRUCTION AND**

**DEVELOPMENT STANDARDS AND THE GUIDANCE OF APPLICABLE AGENCIES AND PROPOSE AMENDMENTS TO THE CITY COMMISSION IN RESPONSE TO THE DAMAGE BY HURRICANE MICHAEL AND TO MAXIMIZE ELIGIBILITY FOR FEDERAL AND STATE REIMBURSEMENTS FOR HURRICANE RESPONSE EXPENSES; PROVIDING FOR SEVERABILITY; PROVIDING AN EFFECTIVE DATE.**

Mayor Henderson asked for Public Participation.

Tom Berrier, 202 Collinfurst Square, asked if permits are required for any repairs. City Manager Cook clarified not for interior work, but for large jobs like roof replacement, exterior work, etc. Mr. Barrier asked about the process for debris pickup, which the City Manager reviewed. The process for water leak repairs was also briefly reviewed.

**Motion:**

Motion was made by Commissioner Fairbanks and seconded by Commissioner Jones for approval of Ordinance No. 993. Motion carried 4-0 upon roll-call vote.

**Ordinance No. 994 – Transportation Impact Fee Amendment**

City Attorney Obos read Ordinance No. 994 by headnote as follows:

**AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF CALLAWAY, FLORIDA, RELATING TO TRANSPORTATION IMPACT FEES ON LAND DEVELOPMENT IN THE CITY OF CALLAWAY; AMENDING ORDINANCE NO. 862 (“THE CITY OF CALLAWAY IMPACT FEE ORDINANCE”) BY ADDING AN EXEMPTION; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HERewith; AND PROVIDING AN EFFECTIVE DATE.**

Mayor Henderson asked for Public Participation; there was none.

**Motion:**

Motion was made by Commissioner Fairbanks and seconded by Commissioner Griggs for approval of the ratification of Ordinance No. 994, as amended. Motion carried 4-0 upon roll-call vote.

Mayor Henderson closed the public hearing.

**COMMISSIONER COMMENTS**

**Pamn Henderson, Mayor**

Nuisances – Temporary Storage Units

Mayor Henderson advised, per City Attorney Obos, no waiver is needed for homeowners to use these units; the City Manager can waive the 10-day limit while their home is being repaired.

### Budget

Mayor Henderson recommended waiting on capital expenditures approved in this year's budget. City Manager Cook advised a hold has already been placed, with the exception of the bottle fillers for the Fire Department.

### **David Griggs, Commissioner Ward II**

#### Debris Pickup

Commissioner Griggs advised the debris pickup is what he is hearing about mostly. City Manager Cook advised the FEMA process for private property debris removal has begun. He also indicated the first estimate is 1 million yards of debris for Callaway.

Commissioner Jones felt it would be prudent for Ashbritt to inform the City of the process. City Manager Cook will have someone attend the December meeting.

#### Water Leaks

Commissioner Griggs also referenced the many water leaks in the City and the time it takes to get them repaired. City Manager Cook will investigate.

### **Ron Fairbanks, Commissioner Ward III**

#### Debris Pickup

Commissioner Fairbanks felt progress is being made and he is interested in restarting the recycling process, which he will request of Bay County.

### **Mike Jones, Commissioner Ward IV**

#### Debris Pickup

Commissioner Jones asked if cleanup of the City's right-of-way is included in the process. City Manager Cook confirmed.

#### Internet Capability

Commissioner Jones asked if there have been any updates on internet accessibility. City Manager Cook indicated December 14<sup>th</sup> is the proposed date for restoration.

### **Eddie Cook, City Manager**

#### Debris Pickup

City Manager Cook advised he confirmed that Ash Britt should be picking up black bags.

#### FEMA Representative

City Manager Cook introduced Corey, the City's new FEMA representative.

He advised FEMA doesn't pay for anything. The City pays and FEMA reimburses. The City is on the hook for 12.5% of the total debris cleanup.

### Utility Billing

He indicated the Utility Billing process is up and running. The next bill received by citizens will be the read taken in September, thereafter the bill will be for October and November. No base rate will be charged for October, only usage, if any.

### Bridge Harbor & Sentinel Point

City Manager Cook advised D R Horton and Sentinel Point is selling homes as fast as they are completed.

### Employee Holiday Bonuses

City Manager Cook asked for consensus to move forward with issuance of the bonuses, as approved by Commission, based upon tenure. Commission was in agreement. City Manager Cook added that employees were diligent in working to clear roads and getting the water system up and running.

Commissioner Griggs commented on the condition of the D R Horton's homes after the storm as there was hardly a shingle missing. He also advised Hampton Inn is going forward with their building plans for Callaway.

Mayor Henderson indicated she saw that the Shoe Department has relocated next to Walmart from the Mall.

City Manager Cook, regarding the 31 acres at the Galleria, indicated this deal has been closed.

## **PUBLIC PARTICIPATION**

Mayor Henderson asked for Public Participation.

Shannon Trahan, 6317 Cherry Street, asked about the cards being placed on homes by EPCI, and how homeowners will know when the cards can be removed and what is required. She also asked when the street lights on Cherry Street will be restored, as well as if there is a Facebook page for updates in Callaway.

City Manager Cook advised the City does have a website with a link to the City's Facebook page citizens can reference for updates. He also reviewed communication efforts. Regarding street lights, he indicated he is working with Gulf Power. City Attorney Obos, addressing the cards being placed by EPCI, advised they are just damage assessments and there is no law against removing them.

Mayor Henderson, referencing meeting times, advised that beginning with the December 11<sup>th</sup> meeting, Commission will revert to the regularly scheduled time of 6:00 p.m.

Ron Shaner, 5711 Kevin Circle, commented on the assessment cards being placed on homes as well. He thanked Commission and staff for their efforts.

Commissioner Griggs commented on assessments of damage county-wide.

**ANNOUNCEMENTS**

Mayor Henderson read the announcements.

She advised the next TPO meeting is on December 5<sup>th</sup> at 3:30 and will be held here at the Arts & Conference Center.

City Manager Cook advised he had successfully negotiated an agreement with FEMA for use of the Community Center at Gore Park. Mayor Henderson recommended staff let them know to add the Callaway location to their email notifications of available sites.

Commissioner Griggs added that Palm Beach Gardens donated 3,000 Thanksgiving meals to the City of Callaway, which was distributed by staff on the Tuesday before Thanksgiving.

City Manager Cook advised that on Veteran’s Day, Hope Worldwide and Nascar sponsored 400 hygiene and 400 non-perishable food boxes, which were given to those in need. Red Cross supplied water and snacks. The event was well attended and all supplies were distributed.

**ADJOURNMENT**

There being no further business, the meeting adjourned at 2:14 p.m.

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Janice L. Peters, City Clerk

Attest: \_\_\_\_\_  
Pamn Henderson, Mayor