

**CITY OF CALLAWAY
BOARD OF COMMISSIONERS
SPECIAL MEETING MINUTES
NOVEMBER 19, 2018 – 10:00 A.M.**

The City of Callaway commission met in Emergency Session on Monday, November 19, 2018. In attendance were Pam Henderson, Mayor, David Griggs, Mayor Pro tem, and Commissioners Scott Davis, Ron Fairbanks, and Mike Jones. Also in attendance were Eddie Cook, City Manager, Kevin Obos, City Attorney, and Janice L. Peters, City Clerk, Bill Frye, Director of Public Works, David Schultz, Director of Finance, and Tim Legare, Director of Leisure Services.

The meeting was called to order at 10:00 a.m. by Mayor Henderson, followed by an invocation and the Pledge of Allegiance.

REGULAR AGENDA

RFP No. PW2018-11 Disaster Recovery Administrative Service

City Clerk Peters reviewed the item and evaluation process, recommending award to Tetra Tech. Discussion followed, in which City Manager Cook confirmed costs are reimbursable by FEMA.

Mayor Henderson asked for Public Participation.

PUBLIC PARTICIPATION

Jean Champoux 621 S. Berthe Ave., advised her residence is unlivable and expressed dismay that no communication was given by the Commission of the City of Callaway. She also commented on debris removal and asked that some communication on progress be given to citizens.

Motion:

Motion was made by Commissioner Fairbanks and seconded by Commissioner Davis for approval award to Tetra Tech. Motion carried unanimously.

Debris Removal and Monitoring Services RFPs

City Clerk Peters advised that after the official bid openings on Friday, November 16th at 2:00 p.m., seven (7) additional bids were received due to FedEx having delivered to the wrong address at 11:00 that morning. Following discussions with the City Manager and City Attorney Obos, a continuance of the RFP opening will commence today at 2:00 p.m. to include those RFP's. Commission was in agreement.

COMMISSIONER COMMENTS

Commissioner Fairbanks asked if the debris removal is going full force. City Manager Cook advised they are at 20 trucks at this time. Commissioner Jones noted he has seen a marked improvement. City Manager Cook advised construction debris is being picked up now as well. Commissioner Fairbanks advised he would still like to see the recycling bins back at City Hall.

Commissioner Davis asked about the pickup of mixed piles. City Manager Cook advised that will be the next scheduled pickups.

Commissioner Griggs asked about removal of debris from private roads/properties. City Manager Cook advised there is a process for private property debris removal being reviewed at this time.

Commissioner Griggs, responding to Mrs. Champoux, advised there was no communication and the City was having to send out runners to get information on a daily basis. The City Manager was in contact with iHeart Radio and Channel 7 once the service was available. He further commented on the actions taken by Commissioners and the Mayor during the initial event advising they communicated as best they could in light of the situation.

Jean Champoux, 621 S. Berthe Ave., advised she does appreciate all the work Commissioners did do that citizens may not know about, but she heard nothing from Callaway on the radio. Mayor Henderson indicated the radio stations run what they want to, not necessarily what the city provided. Mrs. Champoux felt more could have been done to inform citizens.

City Manager Cook admitted serious deficiencies, such as the phone system, had issues and temporary cell phones had to be used. He agreed communication could have been better and will work on these deficiencies for future needs.

Commissioner Fairbanks advised he evacuated but did have communication with the City Manager and citizens.

ADJOURNMENT

There being no further business, the meeting adjourned at 10:39 a.m.

Janice L. Peters, City Clerk

Attest: _____
Pamn Henderson, Mayor