

CITY OF CALLAWAY
CODE ENFORCEMENT BOARD
MEETING MINUTES
SEPTEMBER 27, 2018 – 6:00 P.M.

The Callaway Code Enforcement Board met in regular session with Chairman Carmelo Roman-Quinones and Board Members Jean Champoux, James Dougall, Steve Paros and Alternate Board Member Lawrence Lyons. Also present were Bill Frye, Zoning & Code Enforcement Officer, Jamie Kirkland, Code Enforcement Officer and Amanda Hopkins, Administrative Support Clerk. Vice Chair Lorna Banks and Board Members Vera Banks, Pat Martina and Alternate Spring Overway were not in attendance.

Chairman Carmelo Roman-Quinones called the meeting to order, followed by a moment of silence and the Pledge of Allegiance.

APPROVAL OF MINUTES

August 23, 2018

Motion:

Motion was made by Chairman Roman-Quinones and seconded by Board Member Dougall for approval of the minutes of the August 23, 2018 meeting. Motion carried unanimously.

SWEARING IN OF PARTICIPANTS

Administrative Support Clerk, Amanda Hopkins swore in all participants who wished to speak at the meeting.

HEARING OF CASES

City of Callaway vs Paramour Group, LLC.
Ref: 6519 Winona St.

Case # CE18-6519-06888
Parcel I.D. # 06888-044-000

Code Enforcement Officer Bill Frye identified the case and informed the Board of the violations in conflict with Ordinance No. 950, which were Inoperative/Unregistered Vehicle, Section 1(g-12 &13) & LDR Section 15.760.12.

CEO Frye advised the Board due process was achieved. Pictures of the violation were reviewed.

CEO Frye recommended that the Board set a reasonable time of 5 days to have the violation on the property corrected, that if the respondent fails to bring property into compliance that the owner shall be fined an initial fine of \$250.00 and a daily fine of \$25.00 to be imposed after the 6th day. That the fines shall not exceed \$500.00, at which time a lien shall be place on the property.

He further advised that no contact had been made with the owner as the property is being rented/leased through an agency but the green cards had been signed for.

Motion:

Motion was made by Board Member Champoux and seconded by Board Member Paros to accept staff recommendation to have the respondent bring the property violation into compliance within 5 days. Motion carried unanimously.

Mr. Frye introduced Jamie Kirkland as the new Code Officer, who reviewed his past work history with the City of Callaway, advising he has lived in the City of Callaway for 18 years.

Mr. Frye updated the board on Burger King and other previously violated properties.

ADJOURNMENT

There being no further business, the meeting adjourned at 6: 18 p.m.

Amanda Hopkins, Administrative Support Clerk

Board Chairman